

BEAVER CREEK SCHOOL DISTRICT #26
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Allie Wheeler, Superintendent



MINUTES (with approved correction)
WORK STUDY SESSION AND
REGULAR GOVERNING BOARD MEETING
TUESDAY, DECEMBER 9, 2025

Board members in attendance:

Lincoln Thomasson - President
Susi Edgington - Clerk
Carlos Ramos
Dr. Richard Hector Sr.
Renee Dial

District team members in attendance:

Allie Wheeler – Superintendent/Principal
Ori Womack – Business Manager
Karen DuFresne – Operations Specialist

Work Study

1. The meeting was called to order at 5:30PM.
2. The Governing Board Members and Superintendent Wheeler discussed the Draft Board Goals Statement and the Board Protocols.

The Work Study Session began with the Strategic Goal Statement Discussion. Superintendent Wheeler stated that this is the statement she had drafted based on survey results received, this statement is unchanged from when it was presented at last month's meeting (November 10, 2025). The Board was in agreeance, **except for Renee Dial**, that the statement covered what it needed to and read well. Mrs. Wheeler will adjust the wording to include "respect", or "respect for others" within the statement as requested. Member Carlos Ramos requested clarification on the statement "human-centered learning". This statement was included due to the boards conversation around less technology and more emphasis on human interaction that was discussed at the November 6, 2025 Work Study Session.

The next point of discussion was the Governing Board Protocols. Superintendent Wheeler reminded the board that this document was created after members brought some concerns forward; after reviewing other districts, approved,

protocols Superintendent Wheeler drafted this potential protocol. After decades of protocols and procedures being passed down by the previous Superintendent and past board members, the board agrees it is time to put it into a formal document. The District Team has suggested it be reviewed and approved annually; the review may be potentially at our January Organizational meeting, or possibly in July if new board members have joined and need time to review and absorb the processes. This document can be adjusted as needed and approved by the board.

Member Renee Dial requested clarification on the communication statement. Communication in regards to School issues or need to know information will come directly from Superintendent Wheeler; President Thomasson can still be a point of contact for Governing Board related discussions. Superintendent Wheeler will continue to send a text message when an email is sent out to the Governing Board. It was agreed upon that “no surprises” was an important portion of the protocol; this will go both ways. Superintendent Wheeler will make sure the board has all information on any substantial issues so the board may be a voice for the district, if needed, with correct information.

Member Renee Dial wanted to make sure that moving forward all Work Study Sessions are scheduled during our regular sessions. Superintendent Wheeler reminded her that this current session was discussed and agreed upon at two different points at the November 10, 2025 meeting; President Thomasson will work on making sure it is clearer before moving forward in the regular meeting. President Thomasson mentioned how difficult it can be to schedule around multiple people’s schedules, especially when cross communication is not allowed due to Open Meeting Law. Previously, Mr. Worden, IT, had suggested an option (Doodle) to help streamline the scheduling process; President Thomasson will work with Mr. Worden to implement this for future use.

The board was asked several times if there were any changes that needed to be made to the protocols before they are brought back at the January 13, 2026 Organizational Meeting for approval; there was no further input. Superintendent Wheeler will send out the draft again and if there are any additional thoughts please let her know prior to the drafting of the January Agenda.

3. The meeting was adjourned at 5:58PM.

Regular Session

1. The Regular Board meeting was called to order at 6:00 PM by Lincoln Thomasson.
2. The Pledge of Allegiance was recited and was followed by a Moment of Silence.

3. Susi Edgington made the motion to adopt the Agenda. The motion was seconded by Dr. Richard Hector Sr. and the vote was unanimous.

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|-------------------|----------------|--------------|------------------------|------------|
| Lincoln Thomasson | Susi Edgington | Carlos Ramos | Dr. Richard Hector Sr. | Renee Dial |
| Aye | Aye | Aye | Aye | Aye |

4. Board Meeting Minutes (that may need corrections): None to Report

5. Information Only Items

A. Summary of Current Events:

a. Superintendent Update

- i. Superintendent Wheeler provided the Governing Board with the December Highlights. Included this month were photos of students working in the garden, 5th grade learning how to use microscopes, Mrs. Guth's annual Turkey Disguise contest, and flyers of all the great things happen at the Library! Mrs. Wheeler also showed a video of 1st Grades Thanksgiving Announcements (Thank you Mrs. Moore!). The video can be found on the District website.
- ii. Legislative Update – President Thomasson is working to schedule a requested meeting with the Governor on small rural schools. His tentative date is December 17th, he and Superintendent Wheeler have been reviewing bullet points for conversation.

b. Governing Board Members

President Thomasson wanted to take this moment to thank each board member for being here. Everyone's time is important, and his or her presence is appreciated.

- i. The next meeting will be the Annual Organizational Meeting, Tuesday, January 13, 2026 at 5:45PM with the Regular Meeting to follow immediately after.
- ii. Winter Concert – December 17, 2025 at 7:00PM – A possible Quorum is expected and will be posted for.
- iii. ASBA-ASA Annual Conference December 17-19, 2025 JW Marriott Phoenix Desert Ridge – Let the District know if you are interested in attending. Registration opens October 20, 2025.

B. Reports:

Report by Superintendent Wheeler on the Holiday Assistance Program Update.

Every Year, for at least 25 years, school staff (Currently Mrs. Courtney Swanner-Phillips) coordinates assistance with area organizations. This year 48 family's requested assistance in our November request. There were 145 children on the list. Beaver Creek Kiwanis and Montezuma

Chapel are adopting the families on the list. Pioneer Title, Albertsons/'Safeway and some local donors have supplied funds to help with holiday meals. What an opportunity for gratefulness!

6. Public Comments:

None to Report

7. Action Items:

A. Renee Dial made the motion to approve the Consent Agenda. The motion was seconded by Susi Edgington and the vote was unanimous.

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| Lincoln Thomasson | Susi Edgington | Carlos Ramos | Dr. Richard Hector Sr. | Renee Dial |
| Aye | Aye | Aye | Aye | Aye |

B. Specific Items of District Business which require action

a. Discussion and approval of Personnel-Pending Fingerprint clearance and background checks

- i. Classified Entry Level Salary Determination Chart – to meet the minimum wage requirements of January 1, 2026 (\$15.15) effective December 21, 2025. This earlier date will follow the payroll-processing schedule instead of splitting rates with the two-week pay period.

Susi Edgington made the motion to discuss and approve the Classified Entry Level Salary Determination Chart; Renee Dial seconded the motion.

President Thomasson requested a roll call vote and the vote was unanimous.

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| Lincoln Thomasson | Susi Edgington | Carlos Ramos | Dr. Richard Hector Sr. | Renee Dial |
| Aye | Aye | Aye | Aye | Aye |

- ii. Amendment of Classified Agreements as presented – effective December 21, 2025 due to minimum wage increase. These adjustments of \$0.15/hr result in a total increase of \$3,031.17 (salary and benefits) for FY2026.

Susi Edgington made the motion to discuss and approve the Amendment of Classified Agreements as presented; Renee Dial seconded the motion.

President Thomasson requested a roll call vote and the vote was unanimous.

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| Lincoln Thomasson | Susi Edgington | Carlos Ramos | Dr. Richard Hector Sr. | Renee Dial |
| Aye | Aye | Aye | Aye | Aye |

- iii. Categorized Rates of Pay – update rates associated with the minimum wage increase.

Susi Edgington made the motion to discuss and approve the Categorized Rates of Pay; Renee Dial seconded the motion.

President Thomasson requested a roll call vote and the vote was unanimous.

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|-------------------|----------------|--------------|------------------------|------------|
| Lincoln Thomasson | Susi Edgington | Carlos Ramos | Dr. Richard Hector Sr. | Renee Dial |
| Aye | Aye | Aye | Aye | Aye |

- iv. Resignations and Terminations:

(a) None to Report

- v. Hires (Pending Fingerprint Clearance and Background Checks:

(a) None to Report

8. Information Items:

- Responses to questions from Holiday Assistance Report.
- Lincoln Thomasson – Was anyone turned away?
 - Mrs. Wheeler – No; Kiwanis took the majority of the kids and last week still had two spots available. Several years ago, the school took over the handling of all Holiday Assistance (Kiwanis, Toys for Tots, Shop with a Cop) for the Beaver Creek area to make sure families were accounted for and not duplicated. The school became a Support Hub for the community.
- FY26 Onsite EL Monitoring
 - Renee Dial – Why was there Corrective Action?
 - Mrs. Wheeler – During our initial audit, the auditors felt we were not fully in line with the requirements; this was in regards to minutes scheduled and where EL students sat during their reteach time. Due to this, the school team had to show a plan of action to fix these deficiencies. This was completed and at the October visit no deficiencies were found and our Corrective Action was lifted.
 - Renee Dial – When do you get the results?
 - Mrs. Wheeler – This was a monitoring of our program not the students. EL testing usually occurs in February.
- December Newsletter – Included this month is the Arizona State Tax Credit Form.
- SFB Update for ongoing projects (SFB projects are state funded and are not coming out of the district budget)
 - Water Filtration – 90% complete for the design portion.
 - Roofing – nothing new

- Other – New AC Unit installed in 806.
- Signatures Finalized:
 - Read Better Be Better – Reading Mentorship Program. District portion (\$4,500) of funding will be from Title 1 Grant Funding.
 - Mrs Wheeler clarified for the board that this tutoring program is new to us, but is being utilized in Cottonwood already. This is a nonprofit literacy group that originated in the Phoenix area. Older students will assist in mentoring younger students in their reading skills. Both sets of students will be by teacher recommendation; currently the estimated time is 2 days per week for 10 weeks.
 - Renee Dial – Is this part of the other program with the County Superintendent?
 - Mrs. Wheeler – No this is not part of the Consulting and Professional Services with the County Superintendent.

9. Request for future Agenda items:

- President Thomasson – Further discussion on setting future dates for revisiting the Protocols annually.
- Carlos Ramos – stated he might have one but would email President Thomasson.

10. Carlos Ramos made the motion to adjourn the meeting. The motion was seconded by Susi Edgington. The meeting was adjourned at 6:31 PM with a unanimous vote.

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| Lincoln Thomasson | Susi Edgington | Carlos Ramos | Dr. Richard Hector Sr. | Renee Dial |
| Aye | Aye | Aye | Aye | Aye |

Respectfully submitted,

Ori Womack

Lincoln Thomasson

Susi Edgington

Renee Dial

Carlos Ramos

Richard Hector Sr.