

Salome Consolidated Elementary School Dist. No. 30
Board of Trustees and the Public
Notice of Regular Meeting Minutes
Monday, December 8, 2025 - 6:00 PM
Salome Elementary Room 124

Governing Board

Ryan Guerrero
Jennifer Eeds
Kenneth Sager
Chelsea Curtis
Brena Miller

Office Staff

Jennifer Walton
Esmeralda Cruz
Jacqueline Boyas

Audience

None

Mission Statement

The mission of the district is to provide comprehensive, success-oriented learning activities for young people in our school. These opportunities must be designed to develop the person’s potential in the areas of academic ability and vocational awareness, cultural appreciation, physical well-being, social development and community contribution.

Notice

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Salome Consolidated Elementary School District Governing Board and to the general public that the Salome Consolidated Elementary School District No. 30 Governing Board will hold a meeting open to the public on December 8, 2025, at 6:00 p.m. at 38128 Saguaro and Main Street, Salome, AZ 85348. Members of the public may attend the public portions of the meeting in person or by using the following conference call number: (720) 843-2586. Password: 7998433.

Governing Board members will attend either in person or telephonically. A speaker phone will be used so that the audience can listen to the Board member(s) discussion, deliberations and vote.

Pursuant to A.R.S. 38-431.03.A.3, the Board may vote to convene an executive session for discussion or consultation for legal advice with its attorney(s) on any matter listed on the Agenda. The attorney(s) may appear in person or telephonically.

Pursuant to A.R.S. 38-431.03.A.1, the Board may vote to convene in executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Executive sessions will not be open to the public. Arizona law provides that it is unlawful to disclose or otherwise divulge to any person who is not present in the executive session, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S.38-432.03 unless pursuant to a specific statutory exemption.

A copy of the meeting Agenda for the meeting and a copy of the Agenda background material provided to Board members (with the exception of material relating to possible executive sessions) will be available for public inspection at the District office, 38128 Saguaro and Main Street, Salome AZ 85358 ***at least twenty-four hours prior to the Board meeting.***

Individuals requiring a language interpreter or persons with a disability requiring reasonable accommodations may request assistance by contacting Jennifer Walton at 928-858-3339. Requests should be made as early as possible to arrange the accommodation.

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1. Call Regular Meeting of December 8, 2025 to order at 6:00 PM by Ryan Guerrero.

2. Pledge of Allegiance

3. Approve Agenda of Regular Meeting of December 8, 2025

Ryan Guerrero requested a motion to approve the Agenda of Regular Meeting of December 8, 2025.

Brena Miller, so moved - yes.

Jennifer Eeds, second - yes.

All in favor - yes.

Motion passed.

4. Consent Agenda

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.

A. Minutes of Regular Meeting of November 17, 2025

B. Resolution for Salary and Other Expense

C. Ratify Payroll and Other Expense Vouchers

- Payroll Voucher #10 dated 11/14/2025 in the amount of \$51,718.96
- Payroll Voucher #11 dated 11/28/2025 in the amount of 51,503.83
- Expense Voucher #2611 dated 11/18/2025 in the amount of \$38,503.39

D. Review Conflict of Interest Policy and Board Member Signatures

E. Approve General Fund donation for the amount of \$5,000.00

Ryan Guerrero requested a motion to approve the Consent Agenda and items A through E listed.

Kenneth Sager, so moved - yes.

Brena Miller, second - yes.

All in favor - yes.

Motion passed.

5. Summary of Current Events and Informational Reports:

(Board members may ask questions or comment upon any item on the summary of current events, ask the Superintendent to follow up on any item listed, or to place any item on a future agenda for discussion and action).

A. Upcoming Events: 12/9 Basketball Ehrenburg @ Salome 3:00 PM, Santa Shop open through December 15th, Mid-year Benchmark testing through December 11th, December 15th- Kindergarten field trip to the Women's Club and Basketball @ Congress 3pm, December 17th- Christmas Program 6:00 PM, December 18th- Early Release, Christmas Break December 19-January 4th.

B. Cafeteria Report

C. Student Activities Report

D. Student Council/Library Report

E. Maintenance Report

F. Administration Report

Ms. Walton gave a summary regarding the annual financial audit, teachers at OELAS conference, Benchmark testing, School Facilities Board walkthrough and Preventative Maintenance training, and recent donations from community members. She also reported on a 4th grade student who attended the State Board of Education's Board meeting and received an award for Student of the Month for La Paz County.

G. Board Member - Members of the Board may speak to current events.

None at this time.

6. Call to the Public - *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date*

7. New Business

A: Discussion and possible action to approve the addition of Midland Fundraising to the 2025-2026 SY 8th grade fundraising list.

Ryan Guerrero requested a motion to approve the addition of Midland Fundraising to the 8th grade class list.

Brena Miller, so moved - yes.

Kenneth Sager, second - yes.

All in favor - yes.

Motion passed.

B: Discussion and possible action to approve First Reading of Policy Advisory 959.

PA 959- DJE- Bidding/Purchasing Procedures.

Ryan Guerrero requested a motion to approve the First Reading of Policy Advisory 959.

Brena Miller, so moved - yes.

Jennifer Eeds, second - yes.

All in favor - yes.

Motion passed.

8. Public Hearing FY 2025-2026 Expenditure Budget Revision #1

A: Discussion and possible action to approve FY 2025-2026 Expenditure Budget Revision #1.

Ms. Walton reminded that the first draft of the budget is a calculated prediction of what we plan on spending during the fiscal year. Some of the bigger changes in the revision were in Fund 610 due to fluctuating ADM, the difference in the school's plan to prepay health insurance premiums, State Aid fluctuations, and purchase orders that were opened and not spent in their entirety due to changes in needs as the school year has gone on.

Ryan Guerrero requested a motion to approve the FY 2025-2026 Expenditure Budget Revision #1.

Kenneth Sager, so moved - yes.

Brena Miller, second - yes.

All in favor - yes.

Motion passed.

9. Governing Board Members may request future agenda items at this time.

None at this time.

Adjourn regular meeting. 6:10 PM

Next Governing Board Meeting (*January, 12, 2026 at 6:00 pm*)

Dated/Posted this the 10th day of December, 2025

Salome Consolidated Elementary School Governing Board