



*Sonoita Elementary School District
Elgin School
23 Elgin Rd
Elgin, AZ 85611
(520) 455-5514 Fax (520) 455-5516
Daniel R. Erickson, Superintendent*

SONOITA GOVERNING BOARD MEETING
WEDNESDAY, SEPTEMBER 2, 2026 @ 5:00 PM
ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

AGENDA

PURSUANT TO A.R.S. 38-431.02 NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 GOVERNING BOARD WILL HOLD A REGULAR MEETING OPEN TO THE PUBLIC ON WEDNESDAY, SEPTEMBER 2, 2026, BEGINNING AT 5:00 P.M., IN THE ELGIN SCHOOL CONFERENCE ROOM LOCATED AT 23 ELGIN ROAD, ELGIN, ARIZONA 85611.

THE GOVERNING BOARD OF THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION AT ANY TIME DURING THE MEETING TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S), EITHER IN PERSON OR VIA CONFERENCE CALL, ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. §38-431.03(A) (3).

OPENING

- A. Call to Order
 - Pledge of Allegiance
 - Adoption of the Agenda
- B. Approve Minutes
 - Regular Meeting Minutes, August 4, 2026

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS

D. SUPERINTENDENT'S REPORT

- Enrollment (121)
- Students of the Month
- Calendar/Events
- Budget Update ~ August 2026
- Student Account/8th Grade Fund Activity ~ August 2026

PUBLIC COMMENT

The Governing Board is prohibited by law from addressing topics which do not appear on the agenda.

The purpose of the "Call to the Public" section on the agenda is for the Governing Board to hear statements from Constituents. Response to statements will not be made at this meeting.

The person speaking shall observe the rule of propriety and refrain from slanderous remarks.

In order to ensure that each individual have an opportunity to address the Board, a two (2) minute time limit has been set for individual speakers. If considered necessary, this time limit can also be reduced to ensure that each individual has an opportunity to address the Board.

ACTION ITEMS

- E. DISCUSS / ACTION TO APPROVE – Hiring Kyla Goodling for permanent, part-time Kitchen and Custodial Assistant position.
- F. DISCUSS / ACTION TO APPROVE – FY27 Events approved for purchase of food and drink items according to the Resolution for Provision of Food and Beverages approved by the Board on August 4th, 2026. Professional Development dates, end of year luncheon. Fund 349 – Forest Fees, will be used for expenditures. Budget of \$6,000 for FY27 approved on June 2, 2026.
- Professional Development Dates:
 - ~ July 20 through 23, 2026 ~ January 6, 2027
 - ~ August 14, 2026 ~ February 19, 2027
 - ~ September 25, 2026 ~ March 26, 2027
 - ~ October 23, 2026 ~ April 23, 2026
 - ~ November 6, 2026
 - End of Year Luncheon
 - ~ May 27, 2027
- G. DISCUSS / ACTION TO APPROVE – FY27 First semester Middle School Treasurers – Lincoln Beal and James Thomas
- H. DISCUSS / ACTION TO APPROVE – Additional FY27 Fall Sports Coaches
 - ~ Volleyball – Rachel Goodwater, Assistant Coach
 - ~ Football – Anthony Robinson, Assistant Coach
- I. DISCUSS / ACTION TO APPROVE – FY27 Friday Academy Tutors
 - ~ Kerry Newberry
 - ~ Christine Clouse
 - ~ Callie Mattus
 - ~ Yana Carter
- J. DISCUSS / ACTION TO APPROVE – Heidi Gonzales travel to, and associated costs for the 2026 ASPAA (Arizona School Personnel Administrators Association) Fall Conference, November 18 – 20, 2026.
- K. DISCUSS / ACTION TO APPROVE – Lucy Reyes request for leave of absence from February 16, 2027, to May 14, 2027, to complete 12-week teaching internship.
- L. DISCUSS / ACTION TO APPROVE – Lucy Reyes completing her Student Teaching Internship through Scottsdale Community College at Elgin Elementary School under the mentorship of Supervising Practitioner, Dr. Jerome Ramirez. The Affiliation Agreement with Maricopa Community Colleges was Board approved on August 4th, 2026.
- M. DISCUSS / ACTION TO APPROVE – 2026/2027 Trust Model Policy Update, Part 2, August 2026. Part 1 Board Approved August 4, 2026.
- Policy 1-302 Governing Board Meetings and Open Meeting Law Requirements
 - Policy 1-401 Parent/Legal Guardian Rights in Education
 - Procedure 1-401.A Parent/Legal Guardian Rights in Education – Parental Involvement
 - Policy 2-101 Duties of the Superintendent
 - Policy 3-109 Procurement
 - Procedure 3-203.A Visitors – Prohibition Regarding Disruption
 - Procedure 402.A Procedure – Records – Disclosure of Public Records
 - Procedure 3-404.A Procedure – Insurance – Liability Coverage
 - Policy 4-204 Mandatory Reporting
 - Policy 5-201 Patriotic Exercises and Observance Days
 - Procedure 5-216.B Promotion and Retention of Students; Passing Grades – Advanced Math (NEW)
 - Policy 5-402 Department of Child Safety Interview and Custody
 - Policy 5-410 Interscholastic Athletics

N. DISCUSS / ACTION TO APPROVE – 2026/2027 Trust Model Policy Update, Part 3, August 2026.

- Policy 5-102 Enrollment Requirements
- Procedure 5-102.A Enrollment Requirements – Requirements for Enrollment
- Procedure 5-102.D Enrollment Requirements – Protections for Students in Unorganized Territories (NEW)
- Policy 5-105 Open Enrollment
- Policy 5-203 Students with Disabilities (Individual with Disabilities Act, IDEA)

O. DISCUSS / ACTION TO APPROVE – 2026/2027 Trust Model Policy Update, Part 4, August 2026.

- Policy 1-105 Conflicts of Interest
- Form 1-105.A Conflicts of Interest
- Policy 3-102 Revenue
- Procedure 3-102.A Revenue – Revenue Accounting
- Procedure 3-102.C Revenue – Bank Accounts
- Procedure 3-102 D. Revenue – Cash Controls
- Procedure 3-109.C Procurement – Statutory Exemptions

P. DISCUSS / ACTION TO APPROVE – Appointment of Harry Dotson as Member of the Sonoita Elementary School District #25 School Board for two years beginning January 1, 2027, through December 31, 2028.

CONSENT AGENDA**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- Expense Vouchers – 1002, 1003
- Payroll Vouchers – P.4, P.5
- Superintendent Transactions

STUDY ITEMS

FUTURE AGENDA ITEMS

- Student Achievement
- AI
- Salary Schedules ~ December 2026

ADJOURNMENT

Information regarding the Governing Board's Agenda for the meeting may be obtained by calling 455-5514.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, QUALIFIED DISABLED INDIVIDUAL (S) WHO REQUIRE SPECIAL ACCOMMODATIONS MAY CONTACT DANIEL ERICKSON OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING.

IF AN INDIVIDUAL WISHES TO HAVE AN INTERPRETER PRESENT AT A BOARD MEETING, THE PERSON MUST REQUEST AN INTERPRETER BY CONTACTING DANIEL ERICKSON OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING.

Posted 9/01/2026 5:00 pm Sonoita Post Office, Elgin School & Elgin School Website

I, Heidi Gonzales, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted at Sonoita Post Office,

Elgin School & Elgin School Website on the 1st day of September 2026 at 5:00 pm./s/

