



Sonoita Elementary School District

Elgin Elementary School

23 Elgin Rd

Elgin, AZ 85611

(520) 455-5514

Daniel R. Erickson, Superintendent

*Successfully Empowering Students Diversely Every Eagle Shines*

**Applications are being accepted for the following position:**

## **Part-Time Grounds, Facilities/Maintenance Assistant**

Position requirements:

- ◆ Able to perform a variety of maintenance and custodial duties including but not limited to:
  - Cleaning of classrooms and bathrooms
  - Ability to work with cleaning agents and sanitizers
  - Grounds, Gardening & landscaping
  - Minor repairs and/or routine maintenance of school inventory
  - Must be able to lift and move up to 50 pounds
  - Ability to work outside in the elements – wind, rain, cold, heat
  - Ability to go up and down a ladder
  - Ability to work on building roofs
  - Ability to work early morning or late evening hours
  - Good communication skills with ability to follow written and verbal instructions.
  - Ability to work independently.
- ◆ Delivery/Courier driver for District business - Must hold a valid driver's license
- ◆ Current Arizona Fingerprint Clearance Card

Interested applicants must provide the following:

- ◆ Cover Letter
- ◆ Resume
- ◆ 3 letters of reference (less than 3 months old)
- ◆ Copy of Arizona Fingerprint Card

**Workdays/times** – Regular hours are Monday through Thursday, 12:00pm to 6:00pm. There may be special events that employee may be asked to shift schedule to accommodate setup and/or clean up.

Job Description – Available on Request

Salary – Classified Salary Schedule – DOE

Please send resume packet to:

Heidi Gonzales

Email – [hgonzales@elgink12.com](mailto:hgonzales@elgink12.com)

Mail – 23 Elgin Road

Elgin, AZ 85611

*Posted: 10/8/2025*

*Open: Until Filled*