



Sonoita Elementary School District

Elgin Elementary School

23 Elgin Rd

Elgin, AZ 85611

(520) 455-5514

Daniel R. Erickson, Superintendent

Successfully Empowering Students Diversely Every Eagle Shines

SONOITA GOVERNING BOARD MEETING
TUESDAY, OCTOBER 13, 2026 @ 5:00 PM
ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

MINUTES

BOARD ATTENDANCE:

Harry Dotson, President
Nancy Webster, Vice President
Anthony Fennell, Member
Annie Przybyla, Member
Aaron Thomas, Member

DISTRICT ATTENDANCE:

Daniel Erickson, Superintendent
Heidi Gonzales, Business Manager

OPENING

- A. Call to Order ~ Harry Dotson called the meeting to order at 5:00 pm.
- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
 - Adoption of the Agenda ~ Harry Dotson made a motion to approve the agenda, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.	X		
A.P.	X		

B. Approve Minutes

- Regular Meeting Minutes, September 2, 2026
~ Anthony Fennell pointed out an error to Item I on the minutes. The minutes should state Anthony Fennell Recused himself due to person interest, rather than abstained. Heidi Gonzales noted the correction and stated the changes will be made.
~ Harry Dotson made a motion to approve the Regular Meeting Minutes of September 2, 2026, as amended, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.	X		
A.P.	X		

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS

- ~ Anthony Fennell reported that he and Harry Dotson had an interview with the PRT about the importance and duties of a School Governing Board.
- ~ Anne Przyla reported that she attended athletics games.
- ~ Harry Dotson reported that he has been in contact with Maya Donnelly, all is set for new Board election, along with his appointment.
- ~ Aaron Thomas reported that football won their 5th Championship in a row this year.

D. SUPERINTENDENT'S REPORT

- Enrollment (118)
- Students of the Month ~ Flint Peterson - 1st grade, Dayton Swift - 7th grade.
- Strategic Plan ~ Mr. Erickson gave a brief presentation and discussion regarding the process and planning of the Strategic Plan the team will be working on.
- Calendar/Events
- Budget Update ~ September 2026
- Student Account Activity ~ September 2026

PUBLIC COMMENT

~ None

ACTION ITEMS

- E. DISCUSS / ACTION TO ACCEPT – FY26 Annual Financial Report.
 ~ Heidi Gonzales reviewed the FY26 Annual Financial Report with the Board.
 ~ Harry Dotson made a motion to accept the FY26 Annual Financial Report, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.	X		
A.P.	X		

- F. DISCUSS / ACTION TO ACCEPT – FY26 School Level Reporting/Annual Financial Report.
 ~ Heidi Gonzales reviewed the FY26 School Level Reporting/Annual Financial Report with the Board.
 ~ Harry Dotson made a motion to accept the FY26 School Level Reporting/Annual Financial Report, Anne Przybyla 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.	X		
A.P.	X		

- G. DISCUSS / ACTION TO ACCEPT – FY26 Classroom Site Fund Narrative Results.
 ~ Heidi Gonzales reviewed the FY26 Classroom Site Fund Narrative Report with the Board.
 ~ Harry Dotson made a motion to accept the FY26 Classroom Site Fund Narrative Report, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.	X		
A.P.	X		

- H. DISCUSS / ACTION TO APPROVE – Resolution for submission of the FY 2027 Capital Plan to the Arizona School Facilities Oversight Board pursuant to A.R.S. §41-5741(B).
 ~ Heidi Gonzales reviewed the FY 2027 Capital Plan and Resolution with the Board.
 ~ Harry Dotson made a motion to approve the Resolution for submission of the FY 2027 Capital Plan to the Arizona School Facilities Oversight Board pursuant to A.R.S. §41-5741(B), Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.	X		

A.P.	X		
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I. DISCUSS / ACTION TO APPROVE – Late Fall Sports Coaches:

- ♦ Boys Basketball ~ Kerry Newberry, Head Coach
~ Jayci Whittington, Assistant Coach
- ♦ Softball ~ Chris Gummo, Head Coach

~ Harry Dotson made a motion to approve the late fall coaches as listed, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.	X		
A.P.	X		

J. DISCUSS / ACTION TO APPROVE – Michael Maynard transition from Temporary, Part-time Custodial/Kitchen Assistant position to On-call Substitute Custodial/Kitchen Assistant position.

~ Harry Dotson made a motion to approve Michael Maynard's transition from Temporary, Part-time Custodial/Kitchen Assistant position to On-call Substitute Custodial/Kitchen Assistant position, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.	X		
A.P.	X		

K. DISCUSS / ACTION TO APPROVE – Posting the Art Teacher position in November 2026 for FY28 opening.

~ The Board discussed the proposed posting. Anthony Fennell feels the proposed posting is not detailed enough on the requirements, duties and expectations of the position. It was discussed that a full detailed position description is given to every candidate at their interview to review prior to being offered a position.

~ Harry Dotson made a motion to approve posting the Art Teacher position in November 2026 for FY28 opening, Nancy Webster 2nd, motion carried 4/1

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.		X	
A.T.	X		
A.P.	X		

L. DISCUSS / ACTION TO APPROVE – Hiring Katrina Roberts as Substitute Teacher effective October 14, 2026.

~ Harry Dotson made a motion to approve hiring Katrina Roberts as Substitute Teacher effective October 14, 2026, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.	X		
A.P.	X		

M. DISCUSS – Discussion of the Auditor General's Sonoita Elementary School District #25 FY23 Performance Audit, 6 month Review.
~ Mr. Erickson and Heidi Gonzales reviewed the report with the Board. The Board discussed the Auditor General's Sonoita Elementary School District #25 FY23 Performance Audit, 6 month Review.

N. DISCUSS – Discussion of digital Board Meeting packet options.

- Continue with emailing packets every month.
- Create a shared Google Drive folder for items to be uploaded. Access will be restricted to Board Members, Board Secretary/Business Manager, and Superintendent Erickson.
- Purchase a Board Management and Portal Software. BoardPro, Boardable, Diligent Community Essentials (formerly BoardDocs).

~ Heidi Gonzales reviewed the options listed.

~ The Board discussed. An action item will be placed on the November Meeting agenda for voting on which process the Board would like to choose.

CONSENT AGENDA**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- Expense Vouchers – 1004, 1005, 1006, 1007, Superintendent's Transactions
- Payroll Vouchers – 6, 7, 8

~ Harry Dotson made a motion to approve the consent agenda, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.	X		
A.P.	X		

STUDY ITEMS

FUTURE AGENDA ITEMS

- Student Achievement
- Salary Schedules ~ December 2026
- Superintendent Goals mid-year review ~ November 2026
- Digital Board Meeting packet options ~ November 2026
- Possibly rescheduling December 1, 2026, meeting to December 8, 2026, due to member schedule conflicts ~ November 2026

ADJOURNMENT ~ Harry Dotson made a motion to adjourn the meeting at 6:16 pm, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.	X		
A.P.	X		