Sonoita Elementary School District
Elgin Elementary School
23 Elgin Rd
Elgin, AZ 85611
(520) 455-5514
Daniel R. Erickson, Superintendent
Successfully Empowering Students Diversely Every Eagle Shines

SONOITA GOVERNING BOARD MEETING
TUESDAY, NOVEMBER 3, 2026 @ 5:00 PM
ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

MINUTES

BOARD ATTENDANCE:
Harry Dotson, President
Nancy Webster, Vice President ~ Absent
Anne Przybyla, Member
Aaron Thomas, Member
Anthony Fennell, Member

DISTRICT ATTENDANCE:
Daniel Erickson, Superintendent
Heidi Gonzales, Business Manager

OPENING

A. Call to Order ~ Harry Dotson called the meeting to order at 5:00 pm.
- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
- Adoption of the Agenda ~ Harry Dotson made a motion to approve the agenda, Anne Przybyla 2nd. Motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

B. Approve Minutes
- Meeting Minutes October 13, 2026 ~ Harry Dotson made a motion to approve the Meeting Minutes October 13, 2026, Anne Przybyla 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS
~ Anthony Fennell attended the Fall Festival. It was well attended and a great event.

D. SUPERINTENDENT'S REPORT

- Students of the Month
- Enrollment (118)
- Veterans Day Program 11/10/26
- Field Trips Last Week
- Strategic Plan Collaboration
- Calendar/Events
- Letter Grade Update ~ We are an A School for the 2nd year in a row.
- Budget Update ~ October 2026
- Student Account/8th Grade Fund Activity ~ October 2026

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PUBLIC COMMENT

~ None

ACTION ITEMS

E. DISCUSS / ACTION TO APPROVE – IGA with Santa Cruz County Superintendent's Office, SY27 AZ parents Commission on Drug Education and Prevention Drug Program: Project SHIELD.

~ The Board reviewed the IGA.

~ Harry Dotson made a motion to approve the IGA with Santa Cruz County Superintendent's Office, SY27 AZ parents Commission on Drug Education and Prevention Drug Program: Project SHIELD, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

F. DISCUSS / ACTION TO APPROVE – Late Fall Sports Coach update:

- Softball ~ Anthony Fennell, Assistant Coach, Volunteer

~ Not enough voting members present to vote on item. Aaron Thomas will recuse from any coaching items due to being volunteer coach. Anthony Fennell will recuse from item due to personal involvement and from any future coaching items, due to being a volunteer coach.

~ Harry Dotson made a motion to table Item F. due to not enough voting members present; the item will be placed on the December 2026 agenda. Anne Przybyla 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

G. DISCUSS / ACTION TO ACCEPT – Francisco Ruiz's resignation effective October 29, 2026.

~ Harry Dotson made a motion to accept Francisco Ruiz's resignation effective October 29, 2026, Anne Przybyla 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

H. DISCUSS / ACTION TO APPROVE – Hiring Kyla Goodling for Full-Time Custodial/Kitchen Assistant, effective November 1, 2026.

~ Harry Dotaon made a motion to approve hiring Kyla Goodling for Full-Time Custodial/Kitchen Assistant, effective November 1, 2026, Anne Przybyla 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

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I. DISCUSS / ACTION TO APPROVE – Posting a Part-time Grounds and Maintenance position.
~ Harry Dotson made a motion to approve posting a Part-time Grounds and Maintenance position, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

J. DISCUSS / ACTION TO APPROVE – FY27 1st Certified Classroom Site Fund Payment on December 3, 2026, P. 12.1.
~ Harry Dotson made a motion to approve the FY27 1st Certified Classroom Site Fund Payment on December 3, 2026, P. 12.1, Anne Przybyla 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

K. DISCUSS / ACTION TO APPROVE – FY27 Classified Extra Duty Payment on December 3, 2026, P. 12.5.
~ Harry Dotson made a motion to approve the FY27 Classified Extra Duty Payment on December 3, 2026, P. 12.5, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

L. DISCUSS / ACTION TO APPROVE – Discontinuing paper/hard copy Governing Board Meeting packets and using one of three options for delivery of digital packets.
   a. Continue with emailing packet to members.
   b. Create a shared Google Drive folder for items to be uploaded. Access will be restricted to Governing Board Members, Governing Board Secretary/Business Manager and the Superintendent.
   c. Purchase a Board Management and Portal Software. BoardPro, Boardable, Diligent Community Essentials (formerly BoardDocs).

~ The Board discussed the options.
~ Harry Dotson made a motion to discontinuing paper/hard copy Governing Board Meeting packets and using a shared Google Drive Folder for items to be uploaded. Access will be restricted to Governing Board Members, Governing Board Secretary/Business Manager and the Superintendent. A demonstration of the Google Drive Folder, accessing it what to expect will be given by Heidi Gonzales at the December 2026 Board Meeting. We will continue with emailing the December packet along with mailed hard copies and upload to the Google Drive folder. Beginning in January 2027, the Google Drive Folder upload will be the only mode of distribution of Board Meeting packets. Heidi Gonzales will email the Board when items have been uploaded or if there are any changes or updates to the files in the folder.
~ Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

M. DISCUSS / ACTION TO APPROVE - 2026/2027 Trust Model Policy Update, Part 5, October 2026.

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- Policy 3-106 Federal/State Grants and Other Funding Sources – State Grant Requirements for School Safety Grants.
- Procedure 3-106.C Federal/State Grants and Other Funding Sources – School Safety Program Grant.

~ Harry Dotson made a motion to approve the proposed 2026/2027 Trust Model Policy Update, Part 5, October 2026, Anne Przybyla 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

N. DISCUSS – FY27 Superintendent's Goals and Progress.
~ Mr. Erickson reviewed and discussed his FY27 Superintendent Goals and progress. A packet of information demonstrating and describing the progress was reviewed by each Board Member.

O. DISCUSS / ACTION TO APPROVE – FY27 Superintendent's Performance Pay. The Board may vote to approve the Superintendent Performance Pay for FY27 to be 1% to 10% of Superintendent's base salary as stated per contract, based on Exhibit A. The Board approves_____% of base contract, with the mid-year payment to be made on December 17, 2026, P.13, and year end payment on June 17, 2027, P.26.
~ Harry Dotson made a motion to approve the Superintendent's Performance Pay to be 10% of the Superintendent's base contracted salary with the mid-year payment to be made on December 17, 2026, P.13, and year end payment on June 17, 2027, P.26, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

P. DISCUSS / ACTION TO APPROVE – Rescheduling the December 1, 2026, Governing Board Meeting to December 8, 2026, due to multiple members having scheduling conflicts.
~ Harry Dotson made a motion to reschedule the December 1, 2026, Governing Board Meeting to December 8, 2026, due to multiple members having scheduling conflicts, Anne Przybyla 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

CONSENT AGENDA**
**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- Superintendent's Transactions ~ The Board reviewed and discussed the Superintendent's transactions.
- Expense Vouchers 1008, 1009
- Payroll Vouchers 8, 9

~ Harry Dotson made a motion to approve the consent agenda,

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

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STUDY ITEMS

FUTURE AGENDA ITEMS

- Student Achievement
- Google Drive Folder for Board Meeting Packets presentation. Heidi Gonzales. ~ December 2026
- FY27 Budget Revision ~ December 2026
- Late Fall Coaching Update ~ Anthony Fennell, Assistant Coach Volunteer ~ December 2026
- Salary Schedules ~ February 2027

ADJOURNMENT ~ Harry Dotson made a motion to adjourn the meeting at 5:53 pm, Anne Przybyla 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.			
A.F.	X		
A.T.	X		
A.P.	X		

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