



Sonoita Elementary School District

Elgin Elementary School

23 Elgin Rd

Elgin, AZ 85611

(520) 455-5514

Daniel R. Erickson, Superintendent

Successfully Empowering Students Diversely Every Eagle Shines

SONOITA GOVERNING BOARD PUBLIC HEARING
FY27 Sonoita Elementary School District Expenditure Budget
Tuesday, July 7, 2026, 5:00 pm
ELGIN SCHOOL CONFERENCE ROOM

SONOITA GOVERNING BOARD REGULAR MEETING
Tuesday, July 7, 2026
Immediately following the public hearing
ELGIN SCHOOL CONFERENCE ROOM

AGENDA

PURSUANT TO A.R.S. 38-431.02 NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 GOVERNING BOARD WILL HOLD ONE BOARD HEARING AND ONE REGULAR MEETING OPEN TO THE PUBLIC ON TUESDAY JULY 7, 2026 BEGINNING AT 5:00 P.M., AND WITH ITS REGULAR BUSINESS MEETING IMMEDIATELY FOLLOWING THE PUBLIC HEARING IN THE ELGIN SCHOOL CONFERENCE ROOM LOCATED AT 23 ELGIN ROAD, ELGIN, ARIZONA 85611.

THE GOVERNING BOARD OF THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION AT ANY TIME DURING THE MEETING TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S), EITHER IN PERSON OR VIA CONFERENCE CALL, ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. §38-431.03(A)(3).

Opening

- A. Call to Order
 - Pledge of Allegiance
 - Adoption of the Agenda
- B. Approve Minutes
 - Regular Meeting Minutes, June 7, 2026
 - Board Retreat Meeting Minutes, June 15, 2026

Public Comment:

The Governing Board is prohibited by law from addressing topics which do not appear on the agenda.

The purpose of the "Call to the Public" section on the agenda is for the Governing Board to hear statements from Constituents. Response to statements will not be made at this meeting.

The person speaking shall observe the rule of propriety and refrain from slanderous remarks.

In order to ensure that each individual have an opportunity to address the Board, a two (2) minute time limit has been set for individual speakers. If considered necessary, this time limit can also be reduced to ensure that each individual has an opportunity to address the Board.

Information Items:

- C. Board Member Activity Report

- D. Superintendent Report
- Projected SY27 enrollment (118)
 - Preliminary AASA Achievement Data
 - ASBA Membership
 - Budget Update ~ June 2026
 - Student Account Update ~ June 2026

Action Items

- E. Discuss / Action to Approve – FY27 Expenditure Budget for Sonoita Elementary School District #25.
- F. Discuss / Action to Approve – FY27. The Board may grant the Superintendent Daniel Erickson, discretionary approval of district and school sponsored fundraisers by sanctioned clubs, extra-curricular activities and parent organizations.
- G. Discuss / Action to Approve – FY27 In the event of the absence of the Superintendent, the succession of authority will be designated to the individuals in the order listed.
1. Callie Mattus
 2. Darrold Terrell Harper
 3. Kyndra Ortiz
- H. Discuss / Action to Approve – FY27 Middle School Student Activities Fundraisers for end of year trip, to include middle school dances, donut sales, walk-a-thons, concessions sales at middle school sports games.
- I. Discuss / Action to Approve – Superintendent Daniel Erickson as qualified evaluator FY27 for Certified and Classified staff according to Policy 4-103 and A.R.S. §15-537.
- J. Discuss / Action to Approve – Update to Board Policy and Procedures 4-302.
- Policy 4-302 Leave
 - Procedure 4-302.G Leave – Voluntary Transfer of Accrued Sick Leave
- K. Discuss / Action to Approve – FY27 Stipends.
- L. Discuss / Action to Approve – Substitute Teacher Rate Schedule update, effective 7/27/26.
- M. Discuss / Action to Approve – FY27 Middle School Student Activities / Student Account Advisor ~ Kyndra Ortiz.
- N. Discuss / Action to Approve – Sonoita Elementary School District #25 IT Responsible Use Policy and Device Self-Insurance Policy update effective FY27 start, July 27, 2026.
- O. Discuss / Action to Approve – FY27 Transportation Agreement/IGA with Patagonia Union High School District #20.
- P. Discuss / Action to Approve – Records disposal. FY20 Food Service, Financial and Tax Records, Purchase Orders, Payroll Records, Leave Requests, ADM Reports, Bank Statements and Reconciliations, Monthly and Year End Reconciliations, Journal Entries, Expense Vouchers, Wire Transfers, Deposit Records.
- Q. Discuss – Discussion to delegate the authority to the President or Vice President to review and verify Superintendent transactions, establish the transaction types and applicable review parameters or thresholds, and require a detailed list of all Superintendent-specific transactions to be included in the Governing Board regular meeting packets.

- R. Action to Approve – Delegation of authority to the President or Vice President to review and verify specified transactions of the Superintendent that meet the specified review parameters or thresholds, and to require that a detailed list of all Superintendent-specific transactions be included in the Governing Board regular meeting packets for full Board review and approval.
- S. Discuss / Action to Approve – Changing the dates of the September 2026 and October 2026 Board meetings due to holidays/breaks.

Consent Agenda**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- FY26 Expense Vouchers: 1029, 1030, 1031, 1032
- FY26 Payroll Vouchers: 25, 26, 27
- FY27 Payroll Voucher: 1
- FY27 Expense Voucher: 1

STUDY ITEMS

FUTURE AGENDA ITEMS

- Student Achievement
- AI
- Salary Schedules ~ December 2026
- Vision / Mission

ADJOURNMENT

Information regarding the Governing Board's Agenda for the meeting may be obtained by calling 455-5514.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, QUALIFIED DISABLED INDIVIDUAL(S) WHO REQUIRE SPECIAL ACCOMMODATIONS MAY CONTACT DANIEL ERICKSON OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING.

IF AN INDIVIDUAL WISHES TO HAVE AN INTERPRETER PRESENT AT A BOARD MEETING, THE PERSON MUST REQUEST AN INTERPRETER BY CONTACTING DANIEL ERICKSON OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING."

Posted 7/6/2026 4:00pm at the Sonoita Post Office, Elgin School and Elgin School Website.

I, Heidi Gonzales, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted at Sonoita Post Office, Elgin School

Website, and Elgin School on the 6th day of July 2026 at. 4:00 pm /s/ 