



Sonoita Elementary School District

Elgin Elementary School

23 Elgin Rd

Elgin, AZ 85611

(520) 455-5514

Daniel R. Erickson, Superintendent

Successfully *Empowering Students Diversely* Every *Eagle Shines*

SONOITA GOVERNING BOARD REGULAR MEETING
TUESDAY, AUGUST 4, 2026 @ 5:00 PM
ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

MINUTES

BOARD ATTENDANCE:

Harry Dotson, President
Nancy Webster, Vice President
Anthony Fennell, Member
Anne Przybyla, Member
Aaron Thomas, Member ~ Absent

DISTRICT ATTENDANCE:

Dan Erickson, Superintendent
Heidi Gonzales, Business Manager

Opening

A. Call to Order ~ Harry Dotson called the meeting to order at 5:00 pm.

- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
- Adoption of the Agenda ~ Harry Dotson made a motion to adopt the agenda, Anne Przybyla 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		

B. Approve Minutes

- July 7, 2026, Regular Meeting Minutes

~Harry Dotson made a motion to approve the July 7, 2026, Regular Meeting Minutes, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		

Information Items

C. Board Member Activity Reports

~ Anthony Fennell attended Meet the Teacher Night.

D. Superintendent's Report

- Enrollment ~ 118
- Back to School
- Meet the Teacher Night
- Teacher of the Year ~ Kyndra Ortiz
- Budget Update ~ July 2026
- Student Account/8th Grade Fund Activity ~ July 2026

Public Comment ~ None

Action Items

- E. Discuss /Action to Approve – Hiring Michael Maynard for Part-time Kitchen Help/Custodial split position, July 20, 2026, through September 25, 2026.
~ Michael was hired as temporary summer help this year and will be moving to Tucson. He has agreed to stay until we find a permanent employee for position.
~ Harry Dotson made a motion to approve hiring Michael Maynard for Part-time Kitchen Help/Custodial split position, July 20, 2026, through September 25, 2026, Nancy Webster 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		

- F. Discuss /Action to Approve – Anna Coleman’s resignation at the end of SY27, last day May 27, 2027.
~ Anna Coleman read her resignation to the Board.
~ Harry Dotson made a motion to accept Anna Coleman’s resignation at the end of SY27, last day May 27, 2027, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		

- G. Discuss /Action to Approve – Maricopa Community Colleges/Scottsdale Community College Affiliation Agreement.
~ The Board discussed the agreement.
~ Harry Dotson made a motion to approve the Maricopa Community Colleges/Scottsdale Community College Affiliation Agreement, Anne Przybyla 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		

- H. Discuss / Action to Approve – Sonoita Elementary School District #25, Elgin Elementary School ~ Vision, Mission and Core Values.

- **Vision** ~ Together, we cultivate purpose, perseverance, and excellence so every student can contribute academically, socially, and personally within a caring community.
- **Mission** ~ Our mission is to inspire lifelong learning, cultivate character, and empower students to achieve their highest potential, persevere through challenges, and build a strong, positive community through collaboration and service.
- **Core Values** ~ **Live with Purpose** - We learn and grow every day.
Perseverance - We keep going even when things are hard.
Belonging - Everyone matters and everyone belongs.
Service - We serve others with passion and commitment to strengthen our community.

- ~ The Board discussed the proposed Vision, Mission and Core Values.
~ Harry Dotson made a motion to approve the proposed Sonoita Elementary School District #25, Elgin Elementary School Vision, Mission and Core Values, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		

A.F.	X		
A.T.			
A.P.	X		

I. Discuss / Action to Approve – FY26 Fall Sports Coaches.

- Volleyball ~ Head – Jessica Carter
- Football ~ Head – Terrell Harper
- Cross Country ~ Head – Lindsey Beal, Assistant – Jayci Whittington

~ Harry Dotson made a motion to approve the FY26 Fall Sports Coaches as listed, Nancy Webster 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		

J. Discuss / Action to Approve – FY27 Classroom Site Fund Performance Pay Plan. Classroom Site Fund Project Stipends were approved July 7, 2026.

~ The Board reviewed the FY27 Classroom Site Fund Performance Pay Plan.

~ Harry Dotson made a motion to approve the FY27 Classroom Site Fund Performance Pay plan, Nancy Webster 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		

K. Discuss /Action to Approve – Superintendent Erickson travel to Sedona, October 24, 2026 – October 27, 2026, for the ASA Fall Leadership Conference and all associated costs as presented.

~ The Board reviewed the conference information and associated costs.

~ Harry Dotson made a motion to approve Superintendent Erickson travel to Sedona, October 24, 2026 – October 27, 2026, for the ASA Fall Leadership Conference and all associated costs, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		

L. Discuss / Action to Approve – FY26 Audit Engagement letters with DRS, CPA, PLLC.

~ The Board reviewed the FY26 audit engagement letters presented.

~ Harry Dotson made a motion to approve the FY26 Audit Engagement letters with DRS, CPA, PLLC, Anne Przybyla 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		

M. Discuss / Action to Approve – Trust Model Policy and Procedures 2026/2027: Part 1 Suggested Updates.

- ~ Policy 1-105 Conflict of Interest
- ~ Policy 3-102 Revenue

- ~ Procedure 3-102.E Revenue-Student Activities
- ~ Procedure 5-212.B Student Clubs and Activities – Student Activities Fund
- ~ Policy 3-103 Expenses and Payroll
- ~ Procedure 3-103.F Expenses and Payroll – Food and Beverages Expenses **NEW**
- ~ Policy 3-108 Audit
- ~ Procedure 3-109.A Procurement – Compliance Requirements
- ~ Procedure 3-109.C Procurement – Statutory Exemptions
- ~ Procedure 3-109.D Procurement – Construction Procurements
- ~ Procedure 3-109.E Procurement – Delegation of Authority **NEW**

~ The Board reviewed and discussed the proposed Trust Model Policy and Procedures 2026/2027: Part 1 Suggested Updates.

~ Harry Dotson made a motion to approve the proposed Trust Model Policy and Procedures 2026/2027: Part 1 Suggested Updates as prepared and presented by the Superintendent, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		

N. Discuss / Action to Approve – Resolution for Provision of Food and Beverages.

~ The Board reviewed and discussed the proposed Resolution for Provision of Food and Beverages.

~ Harry Dotson made a motion to approve the proposed Resolution for Provision of Food and Beverages, Nancy Webster 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		

Consent Agenda**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- Expense Vouchers – FY26 ~ 1033
FY27 ~ 1001
- Superintendent Transactions – Highlighted in Expense Vouchers
- Payroll Vouchers – FY26 ~ P.28
FY27 ~ P.2, P.3

~ The Board reviewed and discussed the Superintendent Transactions and vouchers.

~ Harry Dotson made a motion to approve the consent agenda, Anne Przybyla 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		

STUDY ITEMS

FUTURE AGENDA ITEMS

- Student Achievement
- AI
- Salary Schedules ~ December 2026
- Harry Dotson's appointment as Board Member effective 1/1/27 ~ September 2026

ADJOURNMENT

~ Harry Dotson made a motion to adjourn the meeting at 5:40 pm, Nancy Webster 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
A.T.			
A.P.	X		