

**Wenden Elementary School
Board of Trustees and the Public
Tuesday, September 9, 2025
Regular Meeting – 6:00 p.m.
Wenden Elementary District Office
In Person, Via Video Conference & Telephonic**

Regular Monthly Board Meeting Minutes 6:00 p.m. – September 9, 2025

Board Members Present:

Kelly Stacy – In Person
Brianna Davis- Video
Kimberly Petrea – In Person

Board Members Absent:

Employees Present:

Marsha Harold
Sandra Cruz
Lupe Lard

Audience:

Cynthia Isaac
Siera Thornton
Bryan Mendoza
Elia Hyde

Regular Monthly Meeting Agenda:

1. Call Regular Meeting to order – Mr. Stacy called the meeting to order at 6 p.m.
2. Pledge of Allegiance – Mr. Stacy led the Pledge of Allegiance.
3. Approve Agenda of Regular Meeting of September 9, 2025. Ms. Petra motioned to approve the regular board meeting agenda. Ms. Davis seconded the motion. Motion approved 3-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		

4. Consent Agenda

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.

- A.** Minutes of the Regular Board Meeting of August 19, 2025.
- B.** Ratify resolution for Payroll and Other Expense Vouchers
- C.** Year to Date Expenditure Report – Student Activities - Revenue Report
- D.** Teacherage (School Housing) Report
- E.** Cafeteria Report

Ms. Petra motioned to approve the consent agenda as presented. Ms. Davis seconded the motion.
Motion approved 3-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		

5. Summary of Current Events - (Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)

- A.** Gloria Dean, Superintendent - Administrative Report: None
- B.** Board Member - Members of the Board may speak regarding current events. - None

7. Call to the Public - None

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

8. New Business

- A. Discussion and possible to action to change the language on Policy GCF Professional Staff Hiring. Ms. Petra motioned to approve the language change to Policy GFC Professional Staff Hiring from “All personnel selected for employment must be recommended by the Superintendent and approved by the Board.” to read as follows “All personnel selected for employment can be hired by the Superintendent and approved by the Board.” as presented. Ms. Davis seconded the motion. Motion approved 3-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		

- A. Discussion and possible action to approve the resignation of Gary Saiter as a school board member. Ms. Petra motioned to approve the resignation of Gary Saiter as a school board member. Ms. Davis seconded the motion. Motion approved 3-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		

- B. Discussion and possible action to approve Board Member application(s) and submit names to the La Paz County Superintendent of Schools. Ms. Petra approved the following applications: Siera Thornton and Cynthia Isaac as potential board members. Their names will be submitted to the La Paz County Superintendent of Schools. Ms. Davis seconded the motion. Motion approved 3-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		

- C. Discussion and possible action to approve the first reading of policy advisories:

Policy Advisory No. 876 Policy DA — Fiscal Management Goals / Priority Objectives
Policy Advisory No. 877 Policy DB — Annual Budget
NEW Regulation DB-R — Annual Budget: Schedule, Preparation/Planning, Format, and Posting/Submission
Policy Advisory No. 878 .. **DELETED** Policy DBC — Budget Planning, Preparation, and Schedules **DELETED** Regulation DBC-R — Budget Planning, Preparation, and Schedules
Policy Advisory No. 879 Policy DBF — Budget Hearings and Reviews / Adoption Process
Policy Advisory No. 880 **DELETED** Policy DBI — Budget Implementation
Policy Advisory No. 881 Policy DBJ — Budget Transfers
Policy Advisory No. 882 Policy DD — Funding Proposals, Grants, and Special Projects Exhibit DD-E — Funding Proposals, Grants, and Special Projects
Policy Advisory No. 883 **DELETED** Policy DDA — Funding Sources Outside the School System
Policy Advisory No. 884 **DELETED** Policy DEC — Funding from Federal Tax Sources
Policy Advisory No. 885 Policy DFA — Revenues from Investments
Policy Advisory No. 886 .. **DELETED** Policy DFB — Revenues from School – Owned Real Estate
Policy Advisory No. 887 **DELETED** Policy DFD — Gate Receipts and Admissions
Policy Advisory No. 888 **DELETED** Policy DFF — Income from School Sales and Services
Policy Advisory No. 889 Policy DG — Banking Services
Policy Advisory No. 890 **DELETED** Policy DGA — Authorized Signatures
Policy Advisory No. 891 Policy DGD — Credit Cards
Policy Advisory No. 892 Policy DI — Fiscal Accounting and Reporting
Policy Advisory No. 893 **DELETED** Policy DIA — Accounting System
Policy Advisory No. 894 Policy DIB — Types of Funds / Revolving Funds
Policy Advisory No. 895 Policy DIC — Financial Reports and Statements
Policy Advisory No. 896 **DELETED** Policy DICA — Budget Format
Policy Advisory No. 897 Policy DID — Inventories
Regulation DID-R — Inventories
Policy Advisory No. 898 Policy DIE — Audits / Financial Monitoring
Regulation DIE-R — Audits / Financial Monitoring
Policy Advisory No. 899 Policy DJ — Purchasing
Policy Advisory No. 900 Policy DJE — Bidding / Purchasing Procedures
Regulation DJE-R — Bidding / Purchasing Procedures

Policy Advisory No. 901 Policy DJG — Vendor / Contractor Relations
Regulation DJG-R — Vendor / Contractor Relations
Policy Advisory No. 902 **DELETED** Policy DJGA — Sales Calls and Demonstrations
DELETED Regulation DJGA-R — Sales Calls and Demonstrations
Policy Advisory No. 903 Policy DK — Payment Procedures
Exhibit DK-EA — Payment Procedures **NEW** Exhibit DK-EB — Payment and Payroll Procedures
Policy Advisory No. 904 **DELETED** Policy DKA — Payroll Procedures / Schedules
DELETED Exhibit DKA-E — Payroll Procedures / Schedules
Policy Advisory No. 905 Policy DN — School Properties Disposition
Policy Advisory No. 906 Policy IJNDB — Use of Technology Resources in Instruction
Regulation IJNDB-R — Use of Technology Resources in Instruction
Policy Advisory No. 907 Policy JLF — Reporting Child Abuse / Child Protection
Policy Advisory No. 908 Policy JR — Student Records
Regulation JR-R — Student Records
Policy Advisory No. 909 Policy EB — Environmental and Safety Program
Policy Advisory No. 910 Policy GCQF — Discipline, Suspension and Dismissal of Professional Staff Members
Policy Advisory No. 911 Policy IKF — Graduation Requirements
Policy Advisory No. 912 Policy JLC — Student Health Services and Requirements
Policy Advisory No. 913 Policy JLCD — Medicines/Administering Medicines to Students
Policy Advisory No. 914 Policy JLF — Reporting Child Abuse/ Child Protection
Policy Advisory No. 915 Policy GDFa — Support Staff Qualifications and Requirements
Policy Advisory No. 916 Policy IKF — Graduation Requirements
(Additional language for Accommodation Schools Only)

Ms. Petra motioned to approve the first reading of policy advisories as presented.

Ms. Davis seconded the motion. Motion approved 3-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		

D. Meeting Dates:

Set Date and Time for next Governing Board Meeting:

The next regular meeting will tentatively be Tuesday, October 10, 2025 at 6:00 p.m.

9. Adjourn Regular Meeting: Mr. Stacy motioned to adjourn the meeting at 6:10 p.m.

Signature of Approval of Minutes

Board Member	Date
Board Member	Date
Board Member	Date
Board Member	Date
Board Member	Date