

**Wenden Elementary School
Board of Trustees and the Public
Tuesday, October 21, 2025
Regular Meeting – 6:00 p.m.
Wenden Elementary District Office
In Person, Via Video Conference & Telephonic**

Regular Monthly Board Meeting Minutes 6:00 p.m. – October 21, 2025

Board Members Present:

Kelly Stacy
Brianna Davis
Kimberly Petrea
Siera Thornton
Cynthia Isaac

Board Members Absent:

Employees Present:

Gloria Dean
Marsha Harold
Sandra Cruz

Audience:

Lupe Lard

Election of Officers:

1. Call Meeting to Elect Officers – Mr. Stacy called the meeting to order at 6:03 p.m.
2. Pledge of Allegiance – Mr. Stacy led the Pledge of Allegiance.
3. Approve the meeting agenda of October 21, 2025. Ms. Davis motioned to approve the meeting agenda as presented. Ms. Petrea seconded the motion. Motion approved. 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		
<i>Siera Thornton</i>	<i>X</i>		
<i>Cynthia Isaac</i>			<i>X</i>

4. Election of Board President – Mr. Stacy nominated Ms. Brianna Davis for Board President. Ms. Petrea motioned to approve the nomination for Ms. Davis as Board President. Ms. Thornton seconded the motion. Motion approved 3-0. Ms. Davis abstained.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Brianna Davis</i>			
<i>Kimberly Petrea</i>	<i>X</i>		
<i>Siera Thornton</i>	<i>X</i>		
<i>Cynthia Isaac</i>			<i>X</i>

5. Election of Board Clerk – Ms. Davis nominated Ms. Kimberly Petrea for Board Clerk. Ms. Thornton motioned to approve the nomination for Ms. Kimberly Petrea as Board Clerk. Ms. Davis seconded the motion. Motion approved 3-0. Ms. Petrea abstained.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>			
<i>Siera Thornton</i>	<i>X</i>		
<i>Cynthia Isaac</i>			<i>X</i>

6. Adjourn Meeting: 6:05 p.m.

Regular Monthly Meeting Agenda:

1. Call Regular Meeting to order – Ms. Davis called the meeting to order at 6:05 p.m.

2. Consent Agenda

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the Regular Board Meeting of September 9, 2025.
- B. Ratify resolution for Payroll and Other Expense Vouchers
- C. Year to Date Expenditure Report – Student Activities - Revenue Report
- D. Teacherage (School Housing) Report
- E. Cafeteria Report

Ms. Thornton motioned to approve the consent agenda as presented. Ms. Petrea seconded the motion.
Motion approved 5-0.

Name	Aye	Nay	Absent
Kelly Stacy	X		
Brianna Davis	X		
Kimberly Petrea	X		
Siera Thornton	X		
Cynthia Isaac	X		

3. Summary of Current Events - (Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)

A. Gloria Dean, Superintendent - Administrative Report:

September 29 and 30th, 2025 – School Facilities Board was on our campus to evaluate the conditions of our school and campus. We walked many steps and accomplished hours of “show and tell”. Everything from the intercom/bell system to the sand on the playground was a few of many school related resources needing attention or replacement. By the end of the second day, our SFB Vendor drove back from the I-10 and returned to tell us that out of 2000 schools in Arizona who qualified for SFB monies, we had just been moved to the top 200 schools in Arizona. Once we are finalized we will have to submit our paperwork to the state/SFB to get approval and then once approved we check the vendor list and invite them to our campus for bids. This will start in a year and will evolve into a five year plan.

September 27, 2025 – Our volleyball team attended the Le Pera Tournament and played in the championship game against, Wallace Junior High. Wenden brought home second place but made Wallace work for their win!

October 13-15, 2025 – Parent/Teacher Conferences were well attended from 3:30-7:00 p.m. and or by appointment. Teachers and staff did a great job putting it together and being attentive to all parents.

October 16, 2025 – Awards Assembly took place at 1:30 p.m. Mr. Lim and Ms. Lard took charge and had parents go up to the podium and present their child/children with their awards. This was a great idea for parent/students. Parental involvement at its finest!

RED RIBBON WEEK starts next week – schedule included.

B. Board Member - Members of the Board may speak regarding current events. - None

7. Call to the Public - None

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

8. New Business

A. Discussion and possible to action to approve the Annual Financial Report 2025.

Ms. Petrea motioned to table the approval of the Annual Financial Report 2025. Mr. Stacy seconded the motion.
Motion approved 5-0.

Name	Aye	Nay	Absent
Kelly Stacy	X		

<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		
<i>Siera Thornton</i>	<i>X</i>		
<i>Cynthia Isaac</i>	<i>X</i>		

B. Discussion and possible action to approve the second reading and adopt policy advisories:

Policy Advisory No. 876 Policy DA — Fiscal Management Goals / Priority Objectives
Policy Advisory No. 877 Policy DB — Annual Budget
NEW Regulation DB-R — Annual Budget: Schedule, Preparation/Planning, Format, and Posting/Submission
Policy Advisory No. 878 .. **DELETED** Policy DBC — Budget Planning, Preparation, and Schedules **DELETED** Regulation DBC-R — Budget Planning, Preparation, and Schedules
Policy Advisory No. 879 Policy DBF — Budget Hearings and Reviews / Adoption Process
Policy Advisory No. 880 **DELETED** Policy DBI — Budget Implementation
Policy Advisory No. 881 Policy DBJ — Budget Transfers
Policy Advisory No. 882 Policy DD — Funding Proposals, Grants, and Special Projects Exhibit DD-E — Funding Proposals, Grants, and Special Projects
Policy Advisory No. 883 **DELETED** Policy DDA — Funding Sources Outside the School System
Policy Advisory No. 884 **DELETED** Policy DEC — Funding from Federal Tax Sources
Policy Advisory No. 885 Policy DFA — Revenues from Investments
Policy Advisory No. 886 .. **DELETED** Policy DFB — Revenues from School – Owned Real Estate
Policy Advisory No. 887 **DELETED** Policy DFD — Gate Receipts and Admissions
Policy Advisory No. 888 **DELETED** Policy DFF — Income from School Sales and Services
Policy Advisory No. 889 Policy DG — Banking Services
Policy Advisory No. 890 **DELETED** Policy DGA — Authorized Signatures
Policy Advisory No. 891 Policy DGD — Credit Cards
Policy Advisory No. 892 Policy DI — Fiscal Accounting and Reporting
Policy Advisory No. 893 **DELETED** Policy DIA — Accounting System
Policy Advisory No. 894 Policy DIB — Types of Funds / Revolving Funds
Policy Advisory No. 895 Policy DIC — Financial Reports and Statements
Policy Advisory No. 896 **DELETED** Policy DICA — Budget Format
Policy Advisory No. 897 Policy DID — Inventories
Regulation DID-R — Inventories
Policy Advisory No. 898 Policy DIE — Audits / Financial Monitoring
Regulation DIE-R — Audits / Financial Monitoring
Policy Advisory No. 899 Policy DJ — Purchasing
Policy Advisory No. 900 Policy DJE — Bidding / Purchasing Procedures
Regulation DJE-R — Bidding / Purchasing Procedures
Policy Advisory No. 901 Policy DJG — Vendor / Contractor Relations
Regulation DJG-R — Vendor / Contractor Relations
Policy Advisory No. 902 **DELETED** Policy DJGA — Sales Calls and Demonstrations
DELETED Regulation DJGA-R — Sales Calls and Demonstrations
Policy Advisory No. 903 Policy DK — Payment Procedures
Exhibit DK-EA — Payment Procedures **NEW** Exhibit DK-EB — Payment and Payroll Procedures
Policy Advisory No. 904 **DELETED** Policy DKA — Payroll Procedures / Schedules
DELETED Exhibit DKA-E — Payroll Procedures / Schedules
Policy Advisory No. 905 Policy DN — School Properties Disposition
Policy Advisory No. 906 Policy IJNDB — Use of Technology Resources in Instruction
Regulation IJNDB-R — Use of Technology Resources in Instruction
Policy Advisory No. 907 Policy JLF — Reporting Child Abuse / Child Protection
Policy Advisory No. 908 Policy JR — Student Records
Regulation JR-R — Student Records
Policy Advisory No. 909 Policy EB — Environmental and Safety Program
Policy Advisory No. 910 Policy GCQF — Discipline, Suspension and Dismissal of Professional Staff Members
Policy Advisory No. 911 Policy IKF — Graduation Requirements
Policy Advisory No. 912 Policy JLC — Student Health Services and Requirements
Policy Advisory No. 913 Policy JLCD — Medicines/Administering Medicines to Students
Policy Advisory No. 914 Policy JLF — Reporting Child Abuse/ Child Protection
Policy Advisory No. 915 Policy G DFA — Support Staff Qualifications and Requirements
Policy Advisory No. 916 Policy IKF — Graduation Requirements
(Additional language for Accommodation Schools Only)

Ms. Petrea motioned to approve the second reading and adopt the policy advisories as presented.

Mr. Stacy motioned to approve. Motion approved 5-0.

Name	Aye	Nay	Absent
<i>Kelly Stacy</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		
<i>Siera Thornton</i>	<i>X</i>		
<i>Cynthia Isaac</i>	<i>X</i>		

C. Meeting Dates:

Set Date and Time for next Governing Board Meeting:

The next regular meeting will tentatively be Wednesday, November 12, 2025 at 6:00 p.m.

9. Adjourn Regular Meeting: Mr. Stacy motioned to adjourn the meeting at 6:37 p.m.

Signature of Approval of Minutes

Board Member	Date
Board Member	Date
Board Member	Date
Board Member	Date
Board Member	Date