

**Wenden Elementary School
Board of Trustees and the Public
Wednesday, November 12, 2025
Regular Meeting – 6:00 p.m.
Wenden Elementary District Office
In Person, Via Video Conference & Telephonic**

Regular Monthly Board Meeting Minutes 6:00 p.m. – November 12, 2025

Board Members Present:

Cynthia Isaac
Brianna Davis
Kimberly Petrea
Siera Thornton

Board Members Absent:

Kelly Stacy

Employees Present:

Marsha Harold
Sandra Cruz

Audience:

Regular Monthly Meeting Agenda:

1. Call Regular Meeting to order – Ms. Davis called the meeting to order at 6 p.m.
2. Pledge of Allegiance – Ms. Davis led the Pledge of Allegiance.
3. Approve Agenda of Regular Meeting of November 12, 2025. Ms. Petrea motioned to approve the regular board meeting agenda. Ms. Thornton seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Kelly Stacy</i>			<i>X</i>
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		
<i>Cynthia Isaac</i>	<i>X</i>		
<i>Siera Thornton</i>	<i>X</i>		

4. Consent Agenda

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.

- A.** Minutes of the Regular Board Meeting of October 21, 2025.
- B.** Ratify resolution for Payroll and Other Expense Vouchers
- C.** Year to Date Expenditure Report – Student Activities - Revenue Report
- D.** Teacherage (School Housing) Report
- E.** Cafeteria Report

Ms. Petrea motioned to approve the consent agenda as presented. Ms. Thornton seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Kelly Stacy</i>			<i>X</i>
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		
<i>Cynthia Isaac</i>	<i>X</i>		
<i>Siera Thornton</i>	<i>X</i>		

5. Summary of Current Events - (Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)

- A.** Gloria Dean, Superintendent - Administrative Report: None
- B.** Board Member - Members of the Board may speak regarding current events. - None

7. Call to the Public - None

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

8. New Business

A. Discussion and possible to action to approve the Annual Financial Report 2025.

Ms. Thornton motioned to approved to table the Annual Financial Report 2025. Ms. Petrea seconded the motion. Motion approved 4-0.

Name	Aye	Nay	Absent
<i>Kelly Stacy</i>			<i>X</i>
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		
<i>Cynthia Isaac</i>	<i>X</i>		
<i>Siera Thornton</i>	<i>X</i>		

B. Discussion and possible action to approve Arianna Espinoza as the 8th Grade Treasurer for the school year. Ms. Petrea motioned to approve Arianna Espinoza as the 8th Grade Treasurer for the school year. Ms. Thornton seconded the motion. Motion approved 4-0.

Name	Aye	Nay	Absent
<i>Kelly Stacy</i>			<i>X</i>
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		
<i>Cynthia Isaac</i>	<i>X</i>		
<i>Siera Thornton</i>	<i>X</i>		

C. Discussion and possible action to approve the cancellation of the Regular Board Meeting for the month of December 2025. Ms. Petrea motioned to approve the cancellation of the Regular Board Meeting for the month of December 2025. Ms. Thornton seconded the motion. Motion approved 4-0.

Name	Aye	Nay	Absent
<i>Kelly Stacy</i>			<i>X</i>
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		
<i>Cynthia Isaac</i>	<i>X</i>		
<i>Siera Thornton</i>	<i>X</i>		

D. Discussion and possible action to approve the first reading of policy advisories:

Policy Advisory No. 917 Policy EA — Support Services Goals / Priority Objectives
 Policy Advisory No. 918 Regulation EB-R — Environmental and Safety Program
 Policy Advisory No. 919 **DELETED** Policy EBAA — Reporting Hazards / Warning Systems
DELETED Regulation EBAA-R — Reporting Hazards / Warning Systems
 Policy Advisory No. 920 **NEW** Policy EBAB — Hazardous Materials
NEW Regulation EBAB-R — Hazardous Materials
 Policy Advisory No. 921 Policy EBBB — Accident Reports
 Regulation EBBB-R — Accident Reports
 Policy Advisory No. 922 Policy EBC — Emergencies
NEW Regulation EBC-R — Emergencies: Response Plans and School Closings
 Policy Advisory No. 923 **DELETED** Policy EBCD — Weather – Related and Emergency Closings
DELETED Regulation EBCD-R — Weather – Related and Emergency Closings
 Policy Advisory No. 924 Policy ECA — Security
 Regulation ECA-R — Security
 Policy Advisory No. 925 Policy ECAC — Vandalism
 Regulation ECAC-R — Vandalism
 Policy Advisory No. 926 Policy ECB — Building and Grounds Maintenance
 Policy Advisory No. 927 **DELETED** Policy ED — Materials and Equipment Management
 Policy Advisory No. 928 Policy EDB — Maintenance and Control of Materials and Equipment
 Regulation EDB-R — Maintenance and Control of Materials and Equipment
 Policy Advisory No. 929 **DELETED** Policy EDDBA — Maintenance and Control of Instructional Materials
 Policy Advisory No. 930 Policy EDC — Authorized Use of School - Owned Materials and Equipment
 Policy Advisory No. 931 Policy EE — Transportation Services
 Policy Advisory No. 932 **NEW** Policy EEA — Student Transportation
NEW Regulation EEA-R — Student Transportation
 Policy Advisory No. 933 **DELETED** Policy EEAA — Walkers and Riders

Policy Advisory No. 934 Policy EEAE — Bus Safety Program
Regulation EEAE-R — Bus Safety Program
Exhibit EEAE-EA — Bus Safety Program Exhibit EEAE-EB — Bus Safety Program
Policy Advisory No. 935 Policy EEAEA — Bus Driver Requirements, Training and Responsibilities
NEW Regulation EEAEA-R – Bus Driver Requirements, Training and Responsibilities
Policy Advisory No. 936 **DELETED** Policy EEAEAA — Drug and Alcohol Testing of Transportation Employees
DELETED Regulation EEAEAA-R — Drug and Alcohol Testing of Transportation Employees; **DELETED** Exhibit EEAEAA-
E — Drug and Alcohol Testing of Transportation Employees
Policy Advisory No. 937 Policy EEAEB — Bus Purchasing and Maintenance
Policy Advisory No. 938 **DELETED** Policy EEAEC — Student Conduct on School Buses
Policy Advisory No. 939 **DELETED** Policy EEAFF — Special Use of Buses
Policy Advisory No. 940 ... **DELETED** Policy EEAG — Student Transportation in Private Vehicles
DELETED Regulation EEAG-R — Student Transportation in Private Vehicles
Policy Advisory No. 941 Policy EEB — Business and Personnel Transportation Services
Policy Advisory No. 942 **DELETED** Policy EEBD — Business Transportation Records and Reports
Policy Advisory No. 943 Policy EF — Food Services
Regulation EF-RA — Food Services **NEW** Regulation EF-RB — Food Services
Policy Advisory No. 944 **DELETED** Policy EFC — Free and Reduced - Price Food Services
DELETED Regulation EFC-R — Free and Reduced - Price Food Services
Policy Advisory No. 945 **NEW** Policy EFD — Pricing of and Payment for Food Services
Policy Advisory No. 946 **DELETED** Policy EFDA — Collection of Money / Food Tickets
Policy Advisory No. 947 **DELETED** Policy EFE — Competitive Food Sales / Vending Machines
Policy Advisory No. 948 **DELETED** Policy EG — Office Services
Policy Advisory No. 949 Policy EGAD — Copyright Compliance
Policy Advisory No. 950 Policy EGAE — Mail and Delivery Services
Policy Advisory No. 951 Policy EGAEA — Electronic Mail
NEW Regulation EGAEA-R – Electronic Mail
Policy Advisory No. 952 Policy EGD — Use of Technology in Office Services
Policy Advisory No. 953 Policy EHB — Data / Records Retention
Regulation EHB-R — Data / Records Retention
Policy Advisory No. 954 Policy FA — Facilities Development Goals / Priority Objectives
Policy Advisory No. 955 Policy FCB — Retirement of Facilities
Policy Advisory No. 956 Policy FEA — Educational Specifications for Construction
Policy Advisory No. 957 Policy FF — Naming Facilities
Policy Advisory No. 958 Policy GBEB — Staff Conduct
Policy Advisory No. 959 DJE — Bidding / Purchasing Procedures

Ms. Petrea motioned to approve the first reading of policy advisories as presented.

Ms. Thornton seconded the motion. Motion approved 4-0.

Name	Aye	Nay	Absent
<i>Kelly Stacy</i>			X
<i>Brianna Davis</i>	X		
<i>Kimberly Petrea</i>	X		
<i>Cynthia Isaac</i>	X		
<i>Siera Thornton</i>	X		

E. Meeting Dates:

Set Date and Time for next Governing Board Meeting:

The next regular meeting will tentatively be January 13th, 2026 at 6:00 p.m.

9. Adjourn Regular Meeting: Ms. Davis motioned to adjourn the meeting at 6:09 p.m.

Signature of Approval of Minutes

Board Member	Date
Board Member	Date
Board Member	Date
Board Member	Date
Board Member	Date