

SUPERINTENDENT/DIRECTOR OF OPERATIONS

Northwest Area School District

I.U. 18 – Luzerne Co.

To Apply: Interested candidates should send a letter of interest, resume (not to exceed 3 pages), PA letter of eligibility/MBA in Business and three (3) current letters of recommendation to the address listed below.

Deadline: Deadline for submission of applications is 2/5/26. Updated clearances will be required before appointment is made.

Contact for Information: Jessica Hurst, 243 Thorne Hill Road, Shickshinny, PA 18655, 570-542-4126, ext. 5006 or jessica.hurst@nasdedu.com.

About the Position:

Seeking a dynamic and motivated individual with integrity, strong leadership skills, superior communication skills, and outstanding administrative ability to lead a district of approximately 880 students with an annual budget of approximately \$22 million; grades Pre K-12.

Required Qualifications: Superintendent's Letter of Eligibility or MBA in Business, five years administrative experience, strategic/comprehensive planning experience, school budgeting experience, and strong academic background.

Applicants must have proven ability in labor relations; maintaining harmonious staff and board relations; maximizing human and financial resources; and promoting close cooperation between parents, administrators, professional and support staff, and community members.

Preferred Qualifications: central administrative experience, experience in policy development, and K-12 administrative experience. Salary will be regionally competitive depending on qualifications and experience. EOE