



UPPER ADAMS SCHOOL DISTRICT
Position Opening: **Instructional Assistant for Alternative Education**
Location: **Biglerville High School**
Date of Availability: **2026-2027 School Year**

We are seeking a dedicated and compassionate Instructional Assistant for the Alternative Education classroom in the Biglerville High School. This position will provide academic assistance under the direction of a certified teacher, and help to ensure a safe, supportive, and inclusive learning environment.

Responsibilities include assisting with classroom instruction and supporting student engagement and behavior. A complete job description will be available upon request for the specific position.

Upper Adams School District partners with Kelly Education Services to fill permanent instructional and personal care assistant positions. Principals for the buildings will be involved in choosing candidates for these open positions. The chosen applicant will submit a full application to Kelly Education Services for final approval and employment with Kelly Education Services to work in the Upper Adams School District.

To submit your resume to Upper Adams School District, go to the applicant portal at: www.upperadams.org, > Click Employment tab > Click on Instructional and Personal Care Assistants

Contact Tina Fair, Human Resources Coordinator with questions at t.fair@upperadams.org or Ashley Freed at Kelly Education Services at ashf767@kellyservices.com

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