



Willcox Unified School District NO. 13

480 North Bisbee Avenue

Willcox, Arizona 85643

Notice of Regular Board Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, September 1st, 2026 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

AGENDA

September 1st, 2026

6:00 pm

I. Opening of meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

II. Call to the Public –

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Presentations

- A. High School Student Council
- B. High School FFA

IV. Administrative reports/Summary of current events

- A. Construction/Bond Updates
- B. We Are Willcox Community Event

V. Consent Agenda

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the Regular Meeting and Public Hearing dated August 4th, 2026, and the Board Work Session dated August 17th, 2026.
- B. [Ratification of Expense and Payroll Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the board backup material:
 - 1. Expense –
FY 2025-2026: #2654, \$4,858.34
FY 2026-2027: #2703, \$610,259.31. #2704, \$55,793.05. #2705, \$63,979.54.
 - 2. Payroll –
FY 2026-2027: #4, \$339,703.96
- C. [Personnel](#) – FY2026 – 2027
 - 1. Hiring -FY 2026-2027 – Consideration of approving the following hiring for FY 2026-2027, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Garrett Douglas, Teach on prep, WHS Game Worker, effective 08/10/2026.
 - b. Azah Smith, ESS PM Bus Aide, WHS ESS Health Aide, WHS Game Worker, effective 08/10/2026.
 - c. Kris Gates, Health Aide ES, effective 08/10/2026.
 - d. Karla Terrezas, Health Aide ES, effective 08/10/2026.
 - e. Jessica Douglas, Health Aide ES, effective 08/10/2026.
 - f. Yesenia McCluer, Health Aide ES, effective 08/10/2026.
 - g. Angeliana Martinez, Health Aide ES, effective 08/10/2026.
 - h. Yoli Grajeda, Health Aide ES, effective 08/10/2026.
 - i. Krista Shipley, Mentor Teacher for Danielle Estrada, effective 08/10/2026.
 - j. Robert Hill, WHS Game Worker, effective 08/10/2026.
 - k. Kayleanna Ross, WHS Game Worker, effective 08/10/2026.
 - l. Jenna Smart, WHS Game Worker, effective 08/10/2026.
 - m. Darci McInnes, WHS Game Worker, effective 08/10/2026.
 - n. Angela Echols, WHS Game Worker, effective 08/10/2026.
 - o. Mike Patterson, WHS Dean of Students, effective 8/03/2026.
 - p. Paul McInnes, WHS Athletic Director, effective 08/03/2026.
 - q. Patrick Macumber, after school tutor, effective 9/18/2026.

- r. Marylu Lopez, WMS Health Aide, effective 08/12/2026.
- s. Elizabeth Davis, Bus Driver, effective, 08/10/2026.
- t. Sree Pillai, HS After School Detention Teacher, effective 08/31/2026.
- u. Extra Duty List

- D. [Approval of Student Activity Accounts](#) – Consideration of approving the student activity accounts for the month of July, as noted in the board backup material.
- E. [Donations](#) – Consideration of approving the donations as noted in the board backup material.
- F. [Fundraisers](#) – Consideration of approving the student fundraisers as noted in the board backup material.

VI. New business

- A. Audit RFP – Consideration of renewing the Audit Services Contract to DRS CPA, PLLC for fiscal years 2025-2026, and authorize the superintendent to sign agreements and/or contracts as noted in the board backup material.
- B. Request for Qualifications – Consideration of approving RFQ-10-2026-1 Construction Manager at Risk and approving Canyon Building & Design as the awardee and approving the construction proposals and projects for the Wrestling Room Expansion and Weatherization on the Special Services Building.
- C. Policy Revisions – Consideration of approving the following policy revisions as included in the board backup material.

Policy Number

© 1-105 Conflicts of Interest

Form 1-105.A Conflicts of Interest

© 1-302 Governing Board Meetings and Open Meeting Law Requirements

© 1-401 Parent/Legal Guardian Rights in Education

© 1-401.A Parent/Legal Guardian Rights in Education—Parental Involvement

© 2-101 Duties of the Superintendent

© 3-102 Revenue

© 3-102.A Revenue – Accounting of Revenue

© 3-102.C Revenue – Bank Accounts

© 3-102.D Revenue – Cash Controls

© 3-109 Procurement Procedure

© 3-109.C Procurement – Statutory Exemptions

© 3-203.A Visitors Prohibition Regarding Disruption

© 3-402.A Procedure—Records—Disclosure of Public Records

- © 3-404.A Procedure—Insurance—Liability Coverage
- © 4-204 Mandatory Reporting
- © 5-102 Enrollment Requirements
- © 5-102.A Procedure—Enrollment Requirements—Requirements for Enrollment
- © 5-102.D Procedure—Enrollment Requirements—Protections for Students in Unorganized Territories NEW
- © 5-105 Open Enrollment
- © 5-201 Patriotic Exercises and Observance Days
- © 5-203 Students with Disabilities (Individuals with Disabilities Education Act [IDEA])
- © 5-216.B Procedure—Promotion and Retention of Students; Passing Grades—Advanced Math NEW
- © 5-402 Department of Child Safety Interview and Custody
- © 5-410 Interscholastic Athletics

- D. Resolutions – Consideration of approving the following resolutions and where noted, Intergovernmental Agreement (IGA) and/or contracts and authorizing the superintendent to sign agreements and/or contracts:

26/27-63 — Cochise Elementary School – Sports IGA

- E. Superintendent Goals – Consideration of approving the Superintendent’s goals for FY 2026-2027 as noted in the board backup material.
- F. Board Member Comments/Request for Agenda Items – Matters about which the Board may engage in discussion but will take no action during the meeting. The Board may request items to be included in future agendas.
- G. Future Meeting Dates – The Board may set additional meeting dates as needed. The next regular meeting is scheduled for October 6th, 2026.

VII. Adjournment

- A. Action to adjourn Meeting.

I certify that this Notice and Agenda was posted on line on the district website and at the following location(s): District Office Building – Front Display Box on August 27th, 2026 at 5:00pm.

By: _____
Kevin Davis, Superintendent