Willcox Unified School District NO. 13

480 North Bisbee Avenue

Willcox, Arizona 85643

Notice of Regular Board Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Thursday, November 5, 2026, at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis at 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs, and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES
AGENDA
November 5, 2026
6:00 pm

I. Opening of meeting

A. Call to Order and Roll Call
B. Pledge of Allegiance
C. Invocation for the Governing Board
D. Adoption of Agenda

II. Call to the Public –

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Presentations

A. Willcox High School Student Council

B. Willcox High School FFA

IV. Administrative reports/Summary of current events

A. Construction Update

B. Bond Sale

C. Communications

D. Enrollment Data

V. Consent Agenda

A. Approval of Minutes – Consideration of approving the minutes of the Regular Meeting and Public Hearing dated October 13, 2026.

B. Ratification of Expense and Payroll Vouchers – Consideration of approving the following expense and payroll vouchers as noted in the board backup material:

1. Expense – #2713, $126,522.84. #2714, $39,972.00. #2715, $27,409.51. #2716, $46,230.67.
2. Payroll – #9, $410,531.54.

C. Personnel – FY2026 – 2027

1. Hiring -FY 2026-2027 – Consideration of approving the following hiring for FY 2026-2027, contingent upon approval of fingerprint background check/clearance card when required:
   a. Kim Scott, 504 Coordinator, effective 10/15/26
   b. Krista Scholer, 504 Coordinator, effective 10/15/26
   c. Mike Patterson, Non-AIA referee, effective 9/1/26.
   d. Javier Garcia, WMS Boys Basketball Assistant Coach, effective 10/5/26.
   e. Javier Garcia, WMS Girls Basketball Assistant Coach, effective 10/5/26.
   f. Sarah Dixon, WES Bus Aide, effective 10/8/26.
   g. Martha Villagomez, 21st CCLC Site Coordinator, effective 8/31/26.
   h. Javier Garcia, WHS Head Tennis Coach, effective 10/15/2026.
   i. Kennedy Peterson, WHS Assistant Tennis Coach, effective 10/15/2026.
   j. Margie Palacios, Folklorico Dance Instructor, effective 11/03/26.
   k. Extra-duty

D. Approval of Student Activity Accounts – Consideration of approving the student activity accounts for the month of September, as noted in the board backup material.

E. Donations – Consideration of approving the donations as noted in the board backup material.

F. Fundraisers – Consideration of approving the student fundraisers as noted in the board backup material.

VI. New business

A. Staff/Parent Surveys – Consideration of staff/parent surveys and action to procure services and conduct the surveys.

B. FY 2026-2027 Classroom Site Fund - (301) Base Pay and Pay for Performance Plan – Consideration of approving the FY 2026-2027 Classroom Site Fund (301) Base Pay and Pay for Performance Plan for staff as presented in the board backup material.

C. FY 2027-2031 Preventive Maintenance Guideline & Plan Resolution – Consideration of approving the Preventive Maintenance Guideline & Plan based on the Building Renewal Grant 3–5-year plan presented in the board backup material.

D. Policy Revisions – Consideration of approving the following policy revisions as included in the board backup material.

Policy Number
Policy © 3-106 Federal/State Grants and Other Funding Sources
Procedure © 3-106.C Federal/State Grants and Other Funding Sources – School Safety Program Grant

E. Wellness Policy – Consideration of approving the District Wellness Policy as included in the board backup material.

F. Superintendent Evaluation Tool – Consideration of approving the superintendent's evaluation document for FY2026-2027.

G. Board Member Comments/Request for Agenda Items – Matters about which the Board may engage in discussion but will take no action during the meeting. The Board may request items to be included in future agendas.

H. Future Meeting Dates – The Board may set additional meeting dates as needed. The next regular meeting is scheduled for December 1, 2026.

VII. Adjournment

A. Action to adjourn the meeting.

I certify that this Notice and Agenda was posted online on the district website and at the following location(s): District Office Building – Front Display Box on November 4, 2026 at 5:00 pm.

By: _____
Kevin Davis, Superintendent