



Willcox Unified School District NO. 13

480 North Bisbee Avenue

Willcox, Arizona 85643

### **Notice of Regular Board Meeting**

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, March 3, 2026 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: [www.wusd13.org](http://www.wusd13.org). A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

### **PLEASE SILENCE YOUR PHONES**

#### **AGENDA**

**March 3, 2026**

**6:00 pm**

#### **I. Opening of meeting**

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

#### **II. Call to the Public –**

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

#### **III. Presentations**

- A. High School Student Council

- B. High School FFA
- C. Parent and Staff Survey Results

**IV. Administrative reports/Summary of current events**

- A. Bond/Construction/Weatherization Updates

**V. Consent Agenda**

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the Regular Meeting and Work Session dated February 3<sup>rd</sup>, the Regular Meeting dated February 17<sup>th</sup>, and the High School Campus Tour dated February 24<sup>th</sup>, 2026.
- B. [Ratification of Expense and Payroll Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the board backup material:
  - 1. Expense – #2633, \$199,029.47. #2634, \$202,842.86.
  - 2. Payroll – #17, \$378,551.31. #18, \$390,569.80.
- C. [Personnel](#) – FY2025 – 2026
  - 1. Hiring -FY 2025-2026 – Consideration of approving the following hiring for FY 2025-2026, contingent upon approval of fingerprint background check/clearance card when required:
    - a. Denis Mares, WES Paraprofessional, effective 02/17/2026.
    - b. Stacy Hancock, Substitute Teacher, effective 02/03/2026.
    - c. Jessica Mendez, Para on Teaching Assignment, effective 02/23/2026.
    - d. Susana Valenzuela Soto, Custodian, effective 02/26/2026.
    - e. Ethan Hammons, Paul McInnes, Bryce Castagna, Basketball Referees, effective 11/13/2025.
    - f. Stephanie Moreno, Health aid, effective 12/05/2025.
    - g. Extra-duty list
  - 2. Transfers - Consideration of approving the following transfers:
    - a. Cynthia Richards, Mentor Teacher, effective 01/28/2026.
  - 3. Resignations – Consideration of approving the following resignations:
    - a. Janelle Somoso, Special Education Teacher, effective 05/21/2026.
    - b. Hilda Saquil Solis, effective 02/12/2026.
    - c. Glen Leonard, effective 02/19/2026.
    - d. Cora Molina, Elementary teacher, effective 05/21/2026.
    - e. Jennifer Baca, Mentor Teacher, effective 12/31/2026.

- D. [Approval of Student Activity Accounts](#) – Consideration of approving the student activity accounts for the month of January, as noted in the board backup material.
- E. [Donations](#) – Consideration of approving the donations as noted in the board backup material.
- F. [Fundraisers](#) – Consideration of approving the student fundraisers as noted in the board backup material.

**VI. New business**

- A. Curriculum – Consideration of approving new curriculum for public review for Social Studies for the middle and high school as included in the board backup material.
- B. Certified Re-hire List for FY2026-2027 - Consideration of approving the certified teacher, specialist, and principal re-hire list and salary amounts for FY2026-2027 as included in the board back-up material.
- C. FY 2026-2027 Certified Salary Schedule – Consideration of approving the FY 2026-2027 Certified Salary Schedule as included in the board backup material.
- D. Principal Evaluation – Consideration of approving the principal evaluation instrument as included in the board backup material.
- E. Wellness Policy – Consideration of approving the District Wellness Policy and included in the board backup material.
- F. High School Student Handbook – Consideration of approving the High School Student Handbook for 2026-2027 as reviewed and approved by district legal counsel and as included in the board backup material.
- G. Student Fees – Consideration of approving the District Student Fees list for 2026-2027 as included in the board backup materials.
- H. Superintendent’s Contract - The Governing Board may adjourn and convene in executive session, pursuant to A.R.S. 38-431.03(A)(1), for discussion and consideration of terms for the Superintendent’s contract.
- I. Legal Advice and Direction - The Governing Board may adjourn and convene in executive session, pursuant to A.R.S. 38-431.03(A)(4), to consult with its attorney, consider its position, and instruct its attorney regarding the Board's position for negotiation of the Superintendent’s contract. The attorney may appear in-person, virtually, or via telephone.

- J. Action Superintendent's Contract – Pursuant to A.R.S. 38-431.03 (A)(1) The Board may take action on the personnel matters regarding the Superintendent's Contract.
- K. Board Member Comments/Request for Agenda Items – Matters about which the Board may engage in discussion but will take no action during the meeting. The Board may request items to be included in future agendas.
- L. Future Meeting Dates – The Board may set additional meeting dates as needed. The next regular meeting is scheduled for April 7, 2026.

**VII. Adjournment**

- A. Action to adjourn Meeting.

I certify that this Notice and Agenda was posted on line on the district website and at the following location(s): District Office Building – Front Display Box on March 2nd, 2026 at 5:00pm.

By: \_\_\_\_\_  
Kevin Davis, Superintendent