



Willcox Unified School District NO. 13

480 North Bisbee Avenue

Willcox, Arizona 85643

Notice of Regular Board Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, June 2, 2026 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

AGENDA

June 2nd, 2026

6:00 pm

I. Opening of meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

II. Call to the Public –

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

III. Presentations

- A. WUSD Maintenance Dept.

IV. Administrative reports/Summary of current events

- A. Construction Updates
- B. District Spending Analysis

V. Consent Agenda

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the Regular Meeting dated May 5, 2026.
- B. [Ratification of Expense and Payroll Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the board backup material:
 - 1. Expense – #2643, \$86570.31. #2644, \$309103.68. #2645, \$237379.65. #2646, \$29409.61. #2647, \$30977.29.
 - 2. Payroll – #23, \$376802.19. #24, \$441883.18.
- C. [Personnel](#) –
 - 1. Hiring -FY 2025-2026 – Consideration of approving the following hiring for FY 2025-2026, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Ana Ramos, Custodian, effective 05/26/2026.
 - b. Maria Segobia, Custodian, effective 06/02/2026.
 - c. Ana Castro, Custodian, effective 06/01/2026.
 - d. Steel Romney, Asher Ward, Paloma Cortez-Lopez, Miriam Rogers, Carder Wyatt, Santiago Lara, Saul Medina, Rhett Rogers, Anthony Aguilera, Summer student aide maintenance work, effective 05/26/2026.
 - e. Patricia Gallagher, Long Term Substitute, effective 05/04/2026.
 - f. Clary Cunningham, Summer School Teacher, effective 05/26/2026.
 - g. Sree Pillai, Migrant Summer School Teacher, effective 05/26/2026.
 - h. Ashly Hoffman, Summer School Bus Driver, effective 05/04/2026.
 - i. Ana Gonzalez, Migrant Summer School Clerk, effective 05/26/2026.
 - j. Angela Echols, ES Teacher stipend, effective 05/25/2026.
 - k. Kayleanna Ross, ESS Parapro additional duties, effective 05/21/2026.
 - l. Azah Smith, ESS Parapro additional duties, effective 05/21/2026.
 - m. Extra Duty List
 - 2. Resignations – Consideration of approving the following resignations:

- a. Wendy Lara, Custodian, effective 05/18/26.
 - b. Susana Valenzuela-Soto, Custodian, effective 5/07/26.
3. Hiring - FY 2026-2027 – Consideration of approving the following hiring for FY 2026-2027, contingent upon approval of fingerprint background check/clearance card when required:
- a. Rocco DiPaolo, MS Teacher, effective 08/03/2026.
 - b. Jakob Pettitt, HS Algebra 1 Teacher, effective 08/03/2026.
 - c. Jazmyn Garcia, HS Agriscience Teacher, effective 08/03/2026.
 - d. Jenna Smart, ESS Parapro, effective 08/03/2026.
 - e. Denise Mares, ESS Parapro, effective 08/03/2026.
 - f. Richard Kuntz, Substitute Bus Driver, effective 07/01/2026.
 - g. Bob Perry, Bus Driver Trainer, effective 07/01/2026.
5. Transfers
- a. Leisha Smyer, Part-time to Full-time Print Lab Clerk, effective 07/27/2026.
 - b. Ashley Tumminello (Hedgecock), ES Teacher to ESS Parapro, hourly, effective 08/03/2026.
 - c. Andrea Avalos, ES Teacher to MS Teacher, effective 08/03/2026.
 - d. Jessica Mendez, ES Parapro to Kindergarten Teacher, effective 08/03/2026.
 - e. Sandra Trujillo, ES Teacher to MS Teacher, effective 08/03/2026.
- D. [Approval of Student Activity Accounts](#) – Consideration of approving the student activity accounts for the month of April, as noted in the board backup material.
- E. [Donations](#) – Consideration of approving the donations as noted in the board backup material.
- F. [Fundraisers](#) – Consideration of approving the student fundraisers as noted in the board backup material.
- G. [Out of State Travel](#) – Consideration of approving the out of state travel request for the Senior Class to travel to Disneyland, California May 26th – 28th 2026 as noted in the board backup material.
- H. [Out of State Travel](#) – Consideration of approving the out of state travel request for the FFA to travel to Belgium and The Netherlands June 22nd – 29th 2026 as noted in the board backup material.
- I. [Contract Renewal](#) – Consideration of approving the annual contract renewal for Fuel to Freeway Texaco under RFP23-24-02.

- J. [Resolutions](#) – Consideration of approving the following resolutions and where noted, Intergovernmental Agreement (IGA) and/or contracts and authorizing the superintendent to sign agreements and/or contracts:

26/27-01 – Arizona School Risk Retention Trust, Inc.
26/27-02 – Cochise College Dual Credit Program IGA
26/27-03 – CTED Satellite Program IGA
26/27-04 – CTED Course Listing
26/27-05 – Medicaid Services
26/27-06 – Public Consulting Group
26/27-07 – Holding Account Fund
26/27-08 – Revolving Fund
26/27-09 – District Trust Fund
26/27-10 – School Lunch Fund
26/27-11 – Elementary School Activity Fund
26/27-12 – Middle School Activity Fund
26/27-13 – High School Activity Fund
26/27-14 – Deduction Agency Fund Account
26/27-15 – Hear Bid Protests
26/27-16 – Vouchers and Execution of Warrants between Board Meetings
26/27-17 – Federal Funds Custodian
26/27-18 – Designated Evaluators
26/27-19 – District Hearing Officer
26/27-20 – Policy CBCA Delegated Authority
26/27-21 – District Records Clerk
26/27-22 – Authority to Suspend
26/27-23 – PNO Inadequacy
26/27-24 – Use of Competitive Sealed Proposals
26/27-25 – Health Insurance Consulting Services
26/27-26 – Reauthorization of the Secure Rural Schools Act
26/27-27 – City of Willcox and SRO IGA
26/27-28 – County Investment of Funds
26/27-29 – County Cash Balance Cert
26/27-30 – County Revolving Line of Credit
26/27-31 – Arizona State Mutual Aid Compact
26/27-32 – State Purchasing Office
26/27-33 – Advance for State Aid
26/27-34 – Department of Corrections IGA
26/27-35 – Southeast Regional Cooperative ASDB Membership Fee
26/27-36 – ASDB IGA
26/27-37 – Cafeteria Plan
26/27-38 – ESI – Post Retirement Service Provider Agreement
26/27-39 – SAVE Cooperative Purchasing Group
26/27-40 – 1GPA Cooperative Purchasing Group
26/27-41 – Omnia Partners Cooperative Purchasing Group
26/27-42 – TIPS-USA Cooperative Purchasing Group
26/27-43 – Sourcewell Cooperative Purchasing Group

26/27-44 – Professional Public Group Consulting
26/27-45 – Shaw/GSA Cooperative Purchasing Group
26/27-46 – Buy Board Cooperative Purchasing Group
26/27-47 – Head Start MOU
26/27-48 – Migrant Head Start MOU
26/27-49 – Bonita School IGA
26/27-50 – Bowie Sports IGA
26/27-51 – Beyond Textbooks
26/27-52 – Direct Service Agreement AZEDS
26/27-53 – Rio Salado College TIR
26/27-54 – Grand Canyon University PLLS
26/27-55 – U of A SNAP MOU
26/27-56 – Northern Arizona University Student Placement
26/27-57 – Chiricahua Community Health Centers IGA
26/27-58 – WASA MOU
26/27-59 – Willcox Little League MOU

- K. [Sole Source](#) – The board will consider approving the following vendors as Sole Source for FY 2026-2027.

Pioneer Plumbing Heating & Cooling, Inc. – Only certified gas/plumbing inspector available in Willcox.

Tech Smart – due to no services available in city

Wolf & Sultan – Immigration attorney used for current cases dating back multiple years.

Revelations in Education – Part of Cochise County – Only provider for training.

Turf Tank – Only vendor of product.

School Webmasters – Established relationship, protects district continuity.

Infinite Visions – Single source for long-term product use.

PowerSchool – Single source for long-term product use.

Digital Imaging – Single source for long-term product use.

Varitec Controls & Service Solutions – Single source for service in remote areas.

GAMA Fence & Metal Fabrication – Single source for service in remote areas.

Suncor Underground – Single source for service in remote areas.

Arizona Interscholastic – Single source for long-term product use.

American Tire Distributors – due to no services available in city

Arizona School Board Association – Single source for long-term product use.

Cochise County School Office – Single source for long-term product use.

Bling by Design – Single source for service in remote areas.

Butters CDL Training and Consulting – No other services available in city

Out on a Limb tree Service – No other services available in city

HangSafe Hooks – Only provider for unique hooks

Safeway – No other grocery store in Willcox AZ

- L. Capital Asset Disposal – Consideration of approving the Capital Asset disposal list as contained in the board backup material.

VI. New business

- A. FY 2026-2027 Maintenance and Operation (M&O) and District Additional Assistance Budgets (DAA) – Consideration of approving the proposed FY 2026-2027 Maintenance and Operation (M&O) and District Additional Assistance (DAA) Budgets.

- B. Bond Construction Projects - Consideration of approving the following construction or architectural projects and/or contracts/purchase orders and authorizing the Superintendent to sign agreements and/or contracts/purchase orders as included in the board backup material.
 - Wrestling Room Proposal
 - Special Services Building Proposal
 - Multi-purpose Room

- C. Vacation/Compensatory Time Buyback – Consideration of approving the buyback of vacation days and compensatory time earned, but unused by staff, as per policy and contract.

- D. Board Member Comments/Request for Agenda Items – Matters about which the Board may engage in discussion but will take no action during the meeting. The Board may request items to be included in future agendas.

- E. Future Meeting Dates – The Board may set additional meeting dates as needed. The next regular meeting is scheduled for July 7, 2026.

VII. Adjournment

- A. Action to adjourn Meeting.

I certify that this Notice and Agenda was posted on line on the district website and at the following location(s): District Office Building – Front Display Box on June 1st, 2026 at 5:00pm.

By: _____
Kevin Davis, Superintendent