



## Willcox Unified School District NO. 13

480 North Bisbee Avenue

Willcox, Arizona 85643

### Notice of Regular Board Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, January 6, 2026 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically.

Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically.

Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: [www.wusd13.org](http://www.wusd13.org). A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

#### PLEASE SILENCE YOUR PHONES

#### AGENDA

**January 6, 2026**

**6:00 pm**

#### Board Members Present:

Homer Hansen  
James Allan  
Steve Marlatt  
Terri Kibler  
Bill Ryan

#### Others Present:

Kevin Davis  
Destany Smith  
Tammy Hall  
Shane Couch  
Erin Bowlby  
Sree Pillai  
HS Student Council Members (2)  
Elena Whetten  
Ana Holguin

#### I. Opening of meeting

- A. Call to Order and Roll Call by Mr. Hansen. Present: Mr. Ryan, Mrs. Kibler, Mr. Marlatt, Mr. Allan, Mr. Hansen. No absent members.
- B. Pledge of Allegiance lead by Mr. Hansen.
- C. Invocation for the Governing Board lead by Mrs. Kibler.
- D. Mr. Ryan motioned to adopt the agenda; Mr. Allan seconded. In favor: Ryan, Kibler, Marlatt, Allan, Hansen. None opposed.

#### II. Organization of Governing Board

A. Nomination and Election of Governing Board Officers – The governing board will open nominations and then elect officers for the following positions: president, vice-president, and clerk. The newly elected board president will conduct the balance of the meeting.

Mr. Ryan nominated Mr. Hansen to serve as Governing Board President. Mrs. Kibler seconded the motion. In favor: Ryan, Kibler, Marlatt, Allan, Hansen. None opposed.

Mr. Ryan nominated Mrs. Kibler to serve as Governing Board Vice President. Mr. Hansen seconded the motion. In favor: Ryan, Kibler, Marlatt, Allan, Hansen. None opposed.

Mr. Hansen nominated Mr. Marlatt to serve as Governing Board Clerk. Mrs. Kibler seconded the motion. In favor: Ryan, Kibler, Marlatt, Allan, Hansen. None opposed.

B. Determination of Regular Meeting Dates, Time and Place – The governing board will discuss and take action to determine the day, time and place for conducting the regular meeting of the Willcox Unified School District Governing Board.

Mrs. Kibler moved to continue having regular meetings on the first Tuesday of each month, at 6:00pm in the board room. Mr. Ryan Seconded the motion. In favor: Ryan, Kibler, Marlatt, Allan, Hansen. None Opposed.

C. Approval of Hearing Officers – The governing board may discuss and take action to appoint Mrs. Betsy Ajeman or any other Trust approved hearing officer for student discipline matters.

Mr. Ryan moved to approve Betsy Ajeman, Mr. Marlatt seconded. Discussion: Mrs. Kibler modified the motion to include any Trust approved hearing officer. In favor for amended motion: Ryan, Kibler, Marlatt, Allan, Hansen. None opposed.

### **III. Call to the Public – No public response.**

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

### **IV. Presentations**

#### **A. High School Student Council:**

The Chocolate fundraiser is the final stage. The next blood drive is being scheduled for February 4<sup>th</sup>. The Math club collected over 300 cans during their food drive. Publications is selling yearbooks for \$55, the price will eventually go up. Knowledge bowl competes on the 14<sup>th</sup>. English 101 is having a writing competition. Math with Pillai is currently providing ACT practice. Boys Basketball plays on the 19<sup>th</sup> in MLK class. Wrestling is trying for state. Spring sports begin February 9<sup>th</sup>.

#### **B. High School Principal Report**

The mission and vision statement of the High School mirrors the District's. The cowboy creed is "Work hard, have integrity, show respect." This has been integrated into the values of P.B.I.S. (Positive Behavior Intervention Support). Students are rewarded a Cowboy Coupon when they display qualities of the Cowboy Creed. This is seen in acts of helping others by holding the door when their hands are full, or getting in homework when they normally wouldn't. These rewarded coupons get put into a big drawing for prizes as well. The older grades also can earn a Red Card with good behavior, grades, and attendance. This gets them discounted or even free entry into all school hosted events like sports or formals. They also get a discount towards the student fees like parking spaces. The local businesses support red cards as well, and give students with one major discounts at places like the coffee shops and R&R Pizza. Teachers send out Good News Cards especially to the struggling kids. So for example, a kid who often receives referrals to Mr. Patterson's office can receive a Merit referral which is filled out and sent home with good behavior report. ...

**V. Administrative reports/Summary of current events**

**A. Bond/Construction Updates**

The wrestling bids are due tomorrow at 2p.m. The best contractor will be selected then approved. Work will start after wrestling season ends.

In the process of finishing the bids for the Field House/ Multipurpose room at the high school. Cost will be determined in early spring with bids.

The Elementary activity room is not complete yet. More classroom renovations will start over the summer while school is out of session.

**B. Survey Update**

Survey feedback, the comment boxes have been added. Email to district admins will be sent out on the 12<sup>th</sup>. 23<sup>rd</sup> a second notice will be sent out and the survey will be posted. The 24<sup>th</sup> is SDC day for staff and there will be a designated time period for filling the survey out during that day;. Reports presenting the survey findings will be presented during the march board meeting. Method by notifying parents will be on their preferred method of mail and contact with the school district. This could be: Email, Text, or Phone call. The company doing the survey has great results with their tests and are confident in participation.

**VI. Consent Agenda**

A. Mr. Ryan moved to approve the consent agenda. Mrs. Kibler seconded. In favor: Ryan, Kibler, Marlatt, Allan, Hansen. None opposed.

**VII. New business**

A. 2025-2026 Calendars – Consideration of approving the teaching and classified calendars for FY 26-27 as included in the board backup material. Moved by Mrs. Kibler, Mr. Hansen seconded. In favor: Ryan, Kibler, Marlatt, Allan, Hansen. None opposed.

B. Board Member Comments/Request for Agenda Items – Matters about which the Board may engage in discussion but will take no action during the meeting. The Board may request items to be included in future agendas.

Mr. Marlatt requested review of Willcox Unified School District policies and procedures for review of the attorney.

The attorney is preparing to attend the next board meeting .

The lawyer discussion in regards to the contract will happen in the next two weeks. The next work session needed is to review the pay-raises.

C. Future Meeting Dates – The Board may set additional meeting dates as needed. The next regular meeting is scheduled for February 3, 2026.

On February 3<sup>rd</sup>, the board will meet at 5 p.m. for the work session. The regular meeting will convene at 6 p.m. as usual.

The board may gather at the High School campus at 2 p.m. on February 24<sup>th</sup> for a walkthrough.

## **VIII. Adjournment**

A. Mr. Marlatt moved to adjourn meeting, Mr. Allan seconded. Mr. Hansen adjourned the meeting.

I certify that this Notice and Agenda was posted on line on the district website and at the following location(s): District Office Building – Front Display Box on January 8th, 2026 at 5:00pm.

By: \_\_\_\_\_

Kevin Davis, Superintendent