



Willcox Unified School District NO. 13

480 North Bisbee Avenue

Willcox, Arizona 85643

Notice of Regular Board Meeting

Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Willcox Unified School District Governing Board and to the general public that the Board will hold a Regular Meeting that is open to the public **on Tuesday, January 6, 2026 at 6:00 P.M in the District Education Center Board room, located at 480 N. Bisbee Avenue, Willcox, AZ 85643.** Board members may participate in person or telephonically. Pursuant to A.R.S. 38-431.03(A) (3), the Board may vote to go into Executive Session (which will not be open to the public) for discussion or consultation with the Board's attorney(s) on any matter listed on the Agenda. The Board attorney(s) may appear in person or telephonically. Pursuant to Title II of the Americans with Disabilities Act (ADA), persons with a disability may request a reasonable accommodation by contacting Kevin Davis, Superintendent/Business Manager, at (520) 384-8600, 480 North Bisbee Avenue, Willcox, AZ 85643. Requests should be made as early as possible to allow time to arrange the accommodation(s). Persons needing a language interpreter should contact Kevin Davis 520-384-8600 at least 48 hours prior to the meeting.

The District subscribes to equal and quality educational opportunities for all students. All decisions pertaining to policies that affect curriculum, programs and facilities will be made carefully, after scrutiny of the needs of our students and the resources available.

A complete copy of the Meeting Agenda can be found on the District's website: www.wusd13.org. A copy of the agenda background material provided to Governing Board members (with the exception of material relating to possible executive sessions and records exempt from public inspection by law) is available for public inspection 24 hours in advance of the meeting at the District Office, 480 North Bisbee Avenue, Willcox, Arizona 85643.

PLEASE SILENCE YOUR PHONES

AGENDA

January 6, 2026

6:00 pm

I. Opening of meeting

- A. Call to Order and Roll Call
- B. Pledge of Allegiance
- C. Invocation for the Governing Board
- D. Adoption of Agenda

II. Organization of Governing Board

- A. Nomination and Election of Governing Board Officers – The governing board will open nominations and then elect officers for the following positions: president, vice-president, and clerk. The newly elected board president will conduct the balance of the meeting.
- B. Determination of Regular Meeting Dates, Time and Place – The governing board will discuss and take action to determine the day, time and place for conducting the regular meeting of the Willcox Unified School District Governing Board.
- C. Approval of Hearing Officers – The governing board may discuss and take action to appoint Mrs. Betsy Ajeman or any other Trust approved hearing officer for student discipline matters.

III. Call to the Public –

The public is invited to address the Board on any issue within its jurisdiction, subject to reasonable time, place and manner restrictions. Governing Board members are not permitted to discuss or take legal action on matters raised during open call to the public unless the matters are properly noticed for discussion and legal action. However, Arizona law permits Governing Board members to do the following at the conclusion of the open call to the public: (a) Respond to criticism made by those who have addressed the Board; (b) Ask staff to review a matter; or (c) Ask that a matter be placed on a future agenda. Persons desiring to address the Board must first be recognized by the Board President. Before speaking, the individual must state his/her name. Duration of comments may be limited by the Board President. Persons with specific problems or concerns regarding personnel are encouraged to utilize Governing Board Policy KEB, "Public Concerns and Complaints Against Personnel".

IV. Presentations

- A. High School Student Council
- B. High School Principal Report

V. Administrative reports/Summary of current events

- A. Bond/Construction Updates
- B. Survey Update

VI. Consent Agenda

- A. [Approval of Minutes](#) – Consideration of approving the minutes of the Public Hearing and Regular Meeting dated December 2nd, 2025 as noted in the board backup material.
- B. [Ratification of Expense and Payroll Vouchers](#) – Consideration of approving the following expense and payroll vouchers as noted in the board backup material:
 - 1. Expense – #2625, \$152,767.13. #2624, \$130,959.02.
 - 2. Payroll – #14, \$352,730.60. #13, \$396,804.13. #12, \$517,913.63.
- C. [Personnel](#) –
 - 1. Hiring -FY 2025-2026 – Consideration of approving the following hiring for FY 2025-2026, contingent upon approval of fingerprint background check/clearance card when required:
 - a. Brittany Couch, Bus Driver, effective 1/5/2026.
 - b. Vincent Daniel, Bus Driver, effective 1/5/2026.
 - c. Patricia Gallagher, Substitute Teacher, effective 12/2/2025.
 - d. Isaamar Merancia, HS Attendance Clerk, effective 12/08/25.
 - e. Donna Goranov-Herrman, Substitute Teacher, effective 11/17/2025.
 - f. `

2. Resignations -FY 2025-2026 – Consideration of approving the following resignations for FY 2025-2026:
 - a. Isaamar Merancia, HS Attendance Clerk, Effective 12/10/25
- D. [Approval of Student Activity Accounts](#) – Consideration of approving the student activity accounts for the month of November, as noted in the board backup material.
- E. [Donations](#) – Consideration of approving the donations as noted in the board backup material.
- F. [Fundraisers](#) – Consideration of approving the student fundraisers as noted in the board backup material.
- G. [Sole Source Vendors](#) – Consideration of approving the following as a sole source vendor.

Safeway

VII. New business

- A. 2025-2026 Calendars – Consideration of approving the teaching and classified calendars for FY 26-27 as included in the board backup material.
- B. Board Member Comments/Request for Agenda Items – Matters about which the Board may engage in discussion but will take no action during the meeting. The Board may request items to be included in future agendas.
- C. Future Meeting Dates – The Board may set additional meeting dates as needed. The next regular meeting is scheduled for February 3, 2026.

VIII. Adjournment

- A. Action to adjourn Meeting

I certify that this Notice and Agenda was posted on line on the district website and at the following location(s): District Office Building – Front Display Box on January 5th, 2026 at 5:00pm.

By: _____
Kevin Davis, Superintendent