Instructional Continuity Plan (ICP)

Hope Elementary School District

In Alignment with SB 153 and California Department of Education Guidance

Purpose

The purpose of this Instructional Continuity Plan is to ensure that all students enrolled in Hope Elementary School District have equitable access to high-quality instruction, communication, and support services during emergencies, natural disasters, public health crises, utility disruptions, or other events that interrupt traditional in-person learning. This plan outlines the district's procedures for maintaining instructional continuity and providing essential services to students and families when regular school operations are disrupted.

1. Instructional Delivery Methods

In the event of a disruption to in-person instruction, Hope Elementary School District will implement one or more of the following instructional delivery methods:

• Synchronous virtual instruction using Zoom or Google Meet

• Asynchronous digital learning through Google Classroom, or Seesaw (TK–8)

• Printed learning packets for families lacking internet or device access

• Short-term Independent Study Agreements, when appropriate

• In-person learning at alternate sites, when safe and feasible

2. Technology Access and Distribution

To ensure equitable access to learning opportunities:

• All students are provided with a district-issued Chromebook or iPad.

• Wi-Fi hotspots will be loaned to families who demonstrate a need for internet access.

• The district will provide remote technology support for students and families.

• Instructional materials will be made available in both digital and print formats.

3. Communication Plan

Hope Elementary School District will maintain consistent and accessible communication with students, families, and staff through:

• ParentSquare, Remind, phone calls, email, and social media for announcements and updates

• Weekly district and school newsletters containing important information and resources

• Teacher-student-family communication through Seesaw, Google Classroom, or Parsec REAL

• Translation services and bilingual support to ensure accessibility for English Learner families

4. Attendance and Engagement Monitoring

The district will monitor student attendance and engagement throughout any period of instructional disruption.

• Daily student participation will be tracked through online attendance records, assignment completion, and teacher communication logs.

• Attendance will be documented in accordance with state requirements while allowing flexibility for emergency-related circumstances.

• The attendance team will follow up on student absences and provide support as needed.

• Wellness checks may be conducted for students who experience prolonged disengagement from instruction.

5. Support for Students with Unique Needs

Hope Elementary School District is committed to ensuring equitable access and support for all students.

Students with Disabilities

• Special education services will continue to be delivered in accordance with Individualized Education Programs (IEPs) through virtual sessions, telephone contact, adapted materials, and other appropriate service delivery methods.

English Learners

• Designated and integrated English Language Development (ELD) instruction will continue through Seesaw, Parsec REAL, and other accessible instructional formats.

Foster Youth, Homeless Students, and At-Risk Students

• A designated staff member will coordinate wraparound services and supports, including access to food, technology, mental health resources, and other essential services.

6. Nutrition Services

During school closures, the district will continue to provide student meal access through:

• Drive-through or grab-and-go meal distribution sites

• Partnerships with local community organizations to expand food distribution efforts

• Ongoing communication to ensure families are aware of meal service schedules and locations

7. Mental Health and Wellness Support

Hope Elementary School District recognizes the importance of supporting the social-emotional well-being of students and staff during emergencies.

The district will provide:

• Virtual counseling sessions and student wellness check-ins

• Embedded Social-Emotional Learning (SEL) activities within daily instruction

• Ongoing staff training in trauma-informed practices

• Coordination with community mental health agencies and service providers, as needed

8. Professional Development and Staff Collaboration

To ensure continuity of instruction and effective implementation of remote learning practices, staff will receive:

• Training on Parsec REAL, Seesaw, and other digital instructional tools

• Ongoing professional development focused on virtual instruction, student engagement, and social-emotional learning

• Weekly staff meetings, conducted virtually or in person, to support collaboration and alignment

• Access to instructional coaches, lead teachers, and other support personnel as needed

9. Plan Evaluation and Continuous Improvement

Hope Elementary School District is committed to continuous improvement and ongoing evaluation of this plan.

This plan will be:

• Reviewed annually and revised as needed following any major emergency or instructional disruption

• Informed by feedback gathered from students, families, staff, and community stakeholders

• Updated to remain aligned with current state requirements, California Department of Education guidance, and local needs

This version keeps every operational element from your original plan while making it board-ready, county-office-ready, and consistent in tone and formatting.