



ATHLETIC/ACTIVITIES
Handbook
2026 - 2027

BEARS

**Believe in
Excellence,
Accountability,
Respect and
Safety for ALL**

Athletic Department

Contact List

Title	Name	Phone	Ext
Activities Director/Coordinator	Joni Watson	575-601-4416	236
Activities Director/Coordinator Secretary		575-601-4416	164
Superintendent	Jocelyne Driscoll-Gillespie	575-601-4416	177
High School Principal	Cody Skinner	575-601-4416	201
Middle School Principal	Nolene Adams	575-601-4416	301

Cloudcroft Municipal School District Athletic Chain of Command

The Board of Education establishes policy with regards to the athletic programs of the Cloudcroft Municipal School District. The following policies shall provide guidelines for the overall administration of the athletic program. In cases where action must be taken and the School Board has not provided guidelines for Administrative action, the Superintendent shall have the power to act and the action of the Superintendent shall be presented to the School Board at its regular meeting to alert the Board of the need for policy.

- The School Board accepts the New Mexico Athletic Association (NMAA) and delegates the Activity Director/Coordinator and appropriate building Principal to be responsible in all matters pertaining to interscholastic athletics.
- Activity Director/Coordinator oversees the day to day operation of the athletic program and reports to the appropriate building Principal on all matters relating to the Athletic/Activity Program.
- Varsity Head Coaches are to maintain the program fidelity for the sport in which they coach
- Varsity Head Coaches are to report directly to the Activity Director/Coordinator
- Activity Sponsors/Coaches are to report to the Activity Director/Coordinator and building principal.
- JV Coaches, Jr. High Coaches, Assistant Coaches and Volunteers should plan their programs in collaboration with the Head Varsity Coach for the sport in which they are coaching.

- All matters concerning athletics/activities should be addressed through the established Chain of Command. This process ensures clear communication and proper resolution of concerns:
 1. Team Coach
 2. Head Coach
 3. Activities Director/Coordinator
 4. Building Principal
 5. Superintendent
 6. School Board

EXPECTATIONS AND SPORTSMANSHIP

Cloudcroft Municipal Schools believes that athletics and extracurricular activities should reflect the highest standards of integrity, respect, and sportsmanship. Unsportsmanlike conduct by students, parents, or spectators that disrupts an event or creates an unsafe or hostile environment may result in removal from the event, restrictions on future attendance, or other actions permitted by District policy and applicable regulations.

Parents/Guardians and Students are expected to:

- Support the educational purpose of athletics and activities by emphasizing effort, teamwork, character, and academic success over winning.
- Demonstrate good sportsmanship by treating players, coaches, sponsors, officials, volunteers, spectators, and opposing teams with courtesy and respect at all times.
- Model appropriate behavior by refraining from the use of abusive language, unsportsmanlike conduct, intimidation, or confrontational behavior before, during, or after contests or activities.
- Respect the authority of coaches and sponsors to make decisions regarding instruction, playing time, team strategy, and student participation.
- Follow the District's established Chain of Command when questions or concerns arise and allow appropriate time for concerns to be addressed.
- Encourage students to attend school regularly, maintain academic eligibility, and comply with all District and team expectations.
- Support District policies regarding student conduct, travel, attendance, and participation.

ELIGIBILITY REQUIREMENT

Parent Permission

No student shall be eligible to practice or play until the Activities Director/Coordinator has on file a signed copy of the *Athletic/Activities Handbook's Accountability Agreement; the Student Complaint, Concern or Grievance; a Drug Testing Consent Form, and the Concussion Protocol.*

Physical Fitness (NMAA 6.15)

The Student must be physically fit. This fitness must be based on a physical examination of the student occurring on or after April 1 of the previous school year and must be verified in writing by a licensed medical/osteopathic physician/physician's assistant or nurse practitioner to the extent authorized by their practice act and licensing authority. A physical examination is considered valid through the following school year (April 1 - March 31 each school year), and a current certificate of examination must be on file in the school office for any participation outside of the school day (pre-season, in-season, off-season, or summer).

Orientation Meeting

In accordance with NMAA regulations, an orientation meeting shall be held with all players prior to the first official game to explain expectations required of each player. Written notice of such a meeting must be turned into the Activity Director/Coordinator prior to the first official contest.

Equipment Issued

All equipment issued to athletes shall be recorded on a School Property Issuance Form and signed by the player. The form will be filed by the coach and returned to the player when the equipment has been returned to the coach. It is the coach's responsibility to see that all equipment is returned in good condition. The coach shall bill a player for equipment that has been damaged, lost, or not returned. Complete uniform inventories should be submitted to the Activity Director/Coordinator at the end of each season.

Commitment

Student-athletes are expected to honor their commitment to the team for the duration of the season. Choosing to quit during the season may result in forfeiture of the privilege to participate in future athletic or extracurricular activities. Commitment is a vital part of teamwork, and each athlete's presence impacts the success and growth of the entire group. Out of respect for the program, teammates, and coaches, any student-athlete considering withdrawal from a team must first meet with the head coach to discuss concerns or challenges before making a final decision.

If a student-athlete believes that special circumstances justify their withdrawal or wishes to appeal any disciplinary action related to quitting a team, they may request a hearing with the Activity Director/Coordinator. The hearing will provide the student an opportunity to explain his/her situation and present any supporting information. After reviewing the case, the Activity Director/Coordinator, in consultation with the coach and school administration, will determine whether reinstatement or participation in future activities is appropriate. The decision of the Activity Director/Coordinator shall be considered final.

Academic Attendance and Participation Policy

Participation in athletics and extracurricular activities is a privilege. Student participants are expected to demonstrate consistent attendance, academic responsibility, and compliance with District and New Mexico Activities Association (NMAA) eligibility requirements.

NMAA Academic Eligibility

In accordance with NMAA Bylaw 6.2.1(A)(2), a student must:

- Be enrolled in at least fifty-one percent (51%) of the member school's regular class schedule in courses that count toward graduation; and
- Be in regular attendance during both the current and previous grading periods.

Failure to satisfy NMAA eligibility requirements shall result in ineligibility as determined by the NMAA and District policy.

District Attendance Expectations

Cloudcroft Municipal Schools maintains high expectations for student attendance. Students are expected to attend every scheduled class period and every instructional day unless excused in accordance with District policy.

Students who are absent from **any class period** before, on the day of, or after an athletic or extracurricular activity shall be required to attend the next scheduled Monday School to recover missed instructional time unless the absence qualifies for an approved exception.

Failure to attend the required Monday School will result in the student being ineligible for the next scheduled contest, performance, competition, or extracurricular event for that activity.

If the missed event is the final event of the season, the student shall serve the consequence during the next athletic or extracurricular activity in which the student participates.

Chronic Absenteeism

Students identified as **chronically absent**, as defined by District attendance policy (10% or more absences after enrollment for more than ten instructional days), may be suspended from participation in athletics and extracurricular activities until attendance interventions have been successfully completed, attendance has improved, and eligibility has been restored in accordance with District procedures.

Students are encouraged to utilize Monday School and other District attendance recovery opportunities to improve attendance and maintain eligibility.

Illness

Students who are too ill to attend school are considered too ill to participate in practices, competitions, performances, or other extracurricular activities that day.

Returning home late from an athletic or extracurricular activity does not excuse a student's absence the following school day.

Students are expected to attend all scheduled class periods on the school day immediately following an athletic or extracurricular event. Failure to do so shall result in ineligibility for the next scheduled contest or activity unless an exception is approved by the building administrator.

Exceptions

The following absences shall not result in participation consequences under this policy unless otherwise determined by administration:

- Participation in approved postseason competitions.
- Participation in approved national competitions.
- School-sponsored activities approved by the administration.
- Other circumstances approved by the Principal or Superintendent.

Examples

Example 1 – Day of Event

A student has one or more unexcused absences the morning of a scheduled volleyball match. The student may not participate in that afternoon's contest.

Example 2 – Day After an Event

A student participates in a Thursday evening basketball game but has one or more unexcused absences periods on Friday. The student is ineligible for Saturday's tournament game.

Example 3 – Chronic Absenteeism

A student has accumulated absences that meet the District's definition of chronic absenteeism. Until attendance interventions have been completed and the student's attendance improves, the student is ineligible to participate in athletics and extracurricular activities.

Additional Team or Program Expectations

Coaches and sponsors may establish additional attendance expectations, team rules, or program standards provided they do not conflict with District policy, the Student Handbook, or NMAA regulations.

Recordkeeping

Coaches and sponsors are responsible for maintaining accurate attendance records for practices, meetings, competitions, performances, and other program activities and for communicating attendance concerns promptly to school administration.

Multi Sport or Activity Athletes

Cloudcroft Municipal Schools encourages students to participate in multiple athletic programs, clubs, Career and Technical Student Organizations (CTSOs), and other extracurricular activities. Participation in a variety of school-sponsored programs promotes leadership, teamwork, responsibility, time management, school pride, and a well-rounded educational experience. The success and development of our students shall always take precedence over the interests of any individual sport, club, or activity.

Coaches, sponsors, advisors, and administrators are expected to work collaboratively and communicate effectively to support students who participate in multiple programs. Open communication, flexibility, and mutual respect are essential to minimizing scheduling conflicts and ensuring that students are not placed in unnecessary situations that require them to choose between District-sponsored opportunities.

When scheduling conflicts arise, the following guidelines shall apply:

1. Contests, performances, and competitions take precedence over practices. Students shall attend scheduled games, contests, performances, or competitions before practices whenever conflicts occur.
2. Higher levels of competition take precedence. Activities advancing to district, regional, state, national, or other postseason competitions shall take priority over regular season contests or practices.
Example: A student qualifies for the State Basketball Tournament while also having a regular season track meet. The State Basketball Tournament shall take precedence.
3. In-season athletic practices shall be respected. Clubs, CTSOs, and other extracurricular organizations should make every reasonable effort to schedule meetings, practices, or activities so they do not routinely interfere with the scheduled practice time of an in-season athletic program. Exceptions may be approved by the building principal or Activity Director/Coordinator when educational or competitive circumstances warrant.
4. Practice conflicts shall be resolved collaboratively. When practices occur at the same time, coaches and sponsors shall work together to develop a reasonable solution. Consideration shall be given to the student's level of participation, upcoming competitions, postseason advancement, instructional value, and the student's overall well-being.
5. Communication is essential. Students participating in multiple activities are responsible for notifying each coach or sponsor of scheduling conflicts as soon as they become aware of them. Coaches, sponsors, advisors, and administrators are likewise expected to communicate proactively with one another and with parents or guardians when necessary to minimize conflicts and support student success.
6. Students shall not be penalized for participating in multiple programs. Coaches and sponsors shall not discourage, intimidate, or retaliate against students for choosing to participate in more than one District-sponsored activity. Students shall not lose opportunities, playing time, leadership positions, or membership solely because they participate in multiple school-sponsored programs.
7. Unresolved conflicts. When scheduling conflicts cannot be resolved collaboratively, the building principal or Activity Director/Coordinator shall make the final determination based on the best interests of the student and the overall educational program.

Cloudcroft Municipal Schools believes that all extracurricular programs are valuable components of the educational experience. Success is achieved when coaches, sponsors, advisors, students, parents, and administrators work together in a spirit of collaboration, communication, and mutual respect to support the growth and success of every student.

Athletic/Activity Supervision

The safety and supervision of students participating in athletics and extracurricular activities are of the highest priority. Students shall not stay or be left on school premises or at a school-sponsored activity without appropriate adult supervision.

Students shall not arrive more than **fifteen (15) minutes** before a scheduled practice, meeting, contest, performance, or other school-sponsored activity unless prior arrangements have been made with the coach or sponsor and adult supervision is available. Students arriving earlier than fifteen (15) minutes may not be supervised by District personnel; as such, students must wait for the coach/sponsor to arrive prior to entering the workout/practice area (i.e. field, gym, weightroom, classroom).

Coaches and sponsors are responsible for providing reasonable supervision of students from the beginning of each practice, meeting, contest, performance, or activity until every student has safely departed or has been released to a parent, guardian, or other authorized adult in accordance with District procedures.

At the conclusion of all practices, competitions, performances, meetings, and other school-sponsored activities, the coach or sponsor shall remain on campus and continue supervising students until all participants have left the school premises or have been properly released. Students shall not be left unattended while awaiting transportation.

Before leaving the school or activity site, coaches and sponsors shall inspect locker rooms, gyms, classrooms, weight rooms, restrooms, fields, and any other areas used by students to verify that all participants have exited the facility and that no student remains unsupervised.

Students are expected to be picked up promptly at the conclusion of practices and activities. Parents and guardians share the responsibility of arranging timely transportation. Repeated failure to provide timely transportation may result in administrative intervention or additional participation requirements.

If a student is not picked up within a reasonable period of time, the coach or sponsor shall continue to supervise the student and make reasonable efforts to contact the parent or guardian. If the parent or guardian cannot be reached, the coach or sponsor shall notify the building administrator or other designated District administrator for further direction. Under no circumstances shall a student be left unattended on school property.

Standards of Conduct and Program Expectation

Team Travel

Participation in athletics and extracurricular activities requires students to travel safely, responsibly, and in a manner that reflects positively on Cloudcroft Municipal Schools. All students are expected to travel with their team or activity unless an exception has been approved in advance.

Travel to Practice “Fields”

- District transportation may be provided to designated off-campus practice locations as determined by the coach, sponsor, or administration.
- Students who drive or ride in private vehicles are responsible for complying with all applicable New Mexico motor vehicle laws. Drivers holding a provisional license should be familiar with the passenger restrictions and other limitations established by state law. See the [New Mexico Motor Vehicle Division – Provisional Driver's License](#) for current requirements.

Travel to Events

- Students shall travel to all contests, performances, and activities with their team or group in District-approved transportation unless otherwise authorized by the Principal or Activity Director/Coordinator.
- Students are expected to return home with their team following the event. The head coach or sponsor may require all participants to return together for reasons of safety, supervision, team unity, or accountability.
- A student may be released only to his or her parent or legal guardian after the parent signs the student out directly with the coach or sponsor.
- If a student is to ride home with another responsible adult, the parent or guardian must submit written authorization to the school office before the team departs for the event. Final approval rests with the Principal, Activity Director/Coordinator, or designee.
- Exceptions due to emergencies or unforeseen circumstances may be approved by the building administrator.

Bus Expectations

School transportation is an extension of the classroom. All District policies, the Student Code of Conduct, and athletic or activity expectations remain in effect while traveling.

Students shall:

- Follow all directions given by the bus driver, coach, sponsor, or other supervising adult.
- Treat the bus driver, coaches, sponsors, teammates, opponents, officials, and community members with courtesy and respect.
- Remain seated and facing forward whenever the bus is in motion.
- Keep aisles, emergency exits, and safety equipment clear at all times.
- Use appropriate language and demonstrate good sportsmanship.
- Use electronic devices only with personal headphones or earbuds at a volume that cannot be heard by others.
- Refrain from eating or drinking on the bus unless approved by both the bus driver and the coach or sponsor.
- Help maintain a clean bus by removing personal belongings and disposing of trash before leaving. Students may be required to remain on the bus until it has been inspected and found clean.
- Respect District property by refraining from damaging seats, windows, equipment, or other bus property.
- Avoid distracting the bus driver or engaging in behavior that compromises the safety of others.
- Remain quiet when the bus stops at a railroad crossing until the driver has shut the door and has driven over the tracks.
- Remain in assigned seats unless otherwise directed by the bus driver, coach, or sponsor. To promote student safety, appropriate supervision, and accountability during school-sponsored travel, male and female students shall be seated separately on District transportation. Unless otherwise directed by the coach, sponsor, or bus driver, female students shall be seated in the front portion of the bus and male students shall be seated in the rear portion of the bus when traveling to a destination (on the return trip, male and female students will reverse the seating arrangements). Students shall not change seats or move between designated seating areas without permission.

Consequences

Coaches are responsible for student-athletes behavior. Coaches will apply consequences to students who do not comply with the rules of respect and behavior while traveling to and from events.

Failure to comply with travel or bus expectations may result in disciplinary action, suspension from participation, loss of travel privileges, or other consequences consistent with the Student/Parent Handbook, Athletic/Activities Handbook, and District policies.

Dress Code

Student participants represent Cloudcroft Municipal Schools whenever they travel to or from a contest, competition, performance, or other school-sponsored activity. Students are expected to maintain a neat, appropriate, and professional appearance that reflects positively on themselves, their team or organization, and the District.

The Cloudcroft Municipal Schools Student Dress Code shall remain in effect during all school-sponsored travel, including transportation to and from events, overnight trips, and any time students are representing the District.

Exceptions to the Student Dress Code include approved team uniforms, performance attire, practice or workout clothing, spirit wear, or other attire specifically authorized by the coach, sponsor, or school administration for the activity.

Coaches and sponsors may establish reasonable dress expectations for travel, pre-game attire, award ceremonies, banquets, or other official team or organizational functions, provided those expectations are consistent with District policy.

Students who fail to comply with established dress expectations may be required to change clothing before participating in the activity or may be subject to appropriate disciplinary or participation consequences.

Cell Phone Policy

Participation in athletics and extracurricular activities requires students to remain engaged, attentive, and focused on their team, coaches, sponsors, and the activity. Cell phones and other personal electronic devices may interfere with instruction, team communication, safety, and the development of teamwork.

Coaches and sponsors may establish reasonable restrictions on the use of cell phones and other personal electronic devices during practices, competitions, performances, team meetings, travel, meals, overnight trips, and other school-sponsored activities. When directed by the coach or sponsor, students shall surrender their cell phones or place them in a designated secure location for the duration of the activity.

Students are expected to comply immediately with all directions regarding the use or storage of electronic devices. Failure to comply may result in disciplinary or participation consequences as determined by the coach or sponsor and consistent with District policy.

When a coach or sponsor requires students to surrender or store their cell phones, reasonable opportunities shall be provided for students to communicate with their parent or guardian before or after the activity or, when necessary, through the coach, sponsor, or other supervising school employee.

Illegal Drugs and Alcohol Possession

Cloudcroft Municipal Schools is committed to providing a safe, healthy, and drug-free environment for all students. The possession, use, distribution, sale, transfer, or being under the influence of alcohol, illegal drugs, controlled substances, drug paraphernalia, intoxicating substances, or unauthorized prescription medications at school, on District property, in District vehicles, or at any school-sponsored activity is strictly prohibited.

Students found in violation of this policy shall be subject to disciplinary action in accordance with the District's Controlled Substance Policy, the Student Code of Conduct, applicable Board policies, and state law.

Disciplinary consequences may include suspension or expulsion, referral to law enforcement, participation restrictions, and other interventions as appropriate.

Students participating in athletics and extracurricular activities may also be subject to additional consequences as outlined in this Athletic/Activities Handbook.

Tobacco/Nicotine

Cloudcroft Municipal Schools is committed to providing a healthy, safe, and tobacco-free learning environment. The possession, use, distribution, or sale of tobacco products, nicotine products, electronic cigarettes (e-cigarettes), vaping devices, heated tobacco products, nicotine pouches, nicotine liquids, or any similar nicotine delivery system is prohibited on District property, in District vehicles, and at all school-sponsored activities.

Students found in violation of this policy shall be subject to disciplinary action in accordance with the District's Student Discipline Matrix, Student Code of Conduct, applicable Board policies, and state law. Student-athletes and participants in extracurricular activities may also be subject to additional consequences as outlined in this Athletic and Activities Handbook.

Students are encouraged to seek assistance through available school resources to discontinue the use of tobacco, nicotine, and vaping products.

Mandatory Drug Testing Policy

Cloudcroft Municipal Schools is committed to promoting a safe, healthy, and drug-free environment for all students. Participation in athletics and extracurricular activities is a privilege, and students who participate in interscholastic extracurricular activities are subject to the District's mandatory random drug testing program in accordance with Board Policy JJIE.

As a condition of participation, students and their parent or legal guardian must sign and submit the District's Drug Testing Consent Form before the student is permitted to participate in any covered athletic or extracurricular activity.

Students selected for testing shall comply with all requirements of the District's drug testing program. Refusal to submit to a required drug test, failure to comply with testing procedures, or a verified positive test result shall result in consequences as outlined in Board Policy JJIE and the District's administrative procedures.

All drug testing shall be conducted in a manner that protects student privacy and confidentiality and complies with applicable federal and state law.

Student Responsibility for Athletic Facilities and Equipment

Participation in athletics is a privilege that carries the responsibility of respecting District property. Student-athletes are expected to demonstrate pride, accountability, and good sportsmanship by properly caring for all athletic facilities and equipment. Every student is responsible for helping maintain safe, clean, and functional facilities for current and future athletes.

Students shall:

- Treat all athletic facilities and equipment with care and respect.
- Clean up after each practice, workout, competition, or team activity.
- Report damaged, unsafe, or malfunctioning equipment or facilities to the coach immediately.
- Return all equipment to its designated storage area after use.
- Follow all facility-specific rules and coach directions at all times.
- Wear appropriate work-out/practice clothing.
- Refrain from horseplay, vandalism, graffiti, or misuse of District property.
- Understand that intentional damage, theft, or negligent misuse of District property may result in disciplinary action, suspension of athletic privileges, financial restitution, and/or other consequences in accordance with District policy.

Facility Expectations

Gymnasium

- Protect the gym floor by wearing only clean, approved athletic shoes.
- Do not drag equipment across the floor.
- Food, drinks (other than water), gum, sunflower seeds, and tobacco or nicotine products are prohibited.
- Return all athletic equipment to its proper location before leaving.

Weight Room

- Re-rack all weights, bars, dumbbells, and equipment after use.
- Wipe down benches and equipment following each workout.
- Use equipment only as instructed and always under authorized supervision.
- Do not misuse, drop, throw, or intentionally damage equipment.
- Help maintain a clean and organized weight room at all times.

Football Stadium and Athletic Fields

- Respect the playing surface, track, bleachers, locker rooms, restrooms, and surrounding facilities.
- Dispose of all trash in designated receptacles.
- Do not climb on fences, goalposts, bleachers, or other structures.
- Report unsafe conditions or facility damage immediately.
- Leave the facility in better condition than you found it.

BEAR Standard

Cloudcroft Bear student-athletes take pride in their school by respecting every facility, every piece of equipment, every teammate, and every opportunity. We leave our facilities cleaner, safer, and better than we found them because excellence begins with accountability.

NMAA and CLOUDCROFT DISTRICT ELIGIBILITY

Cloudcroft Municipal Schools establish academic eligibility requirements that meet or exceed the minimum standards established by the New Mexico Activities Association (NMAA). Students participating in extracurricular activities must satisfy both NMAA eligibility requirements and District eligibility standards.

Academic Eligibility Requirements

- Eligibility is based on semester grades in accordance with NMAA regulations.
- Students must maintain a minimum cumulative GPA of 2.0 and receive no failing grades (F) in any class.
- Academic eligibility is reviewed and certified each week. Students determined to be academically ineligible remain ineligible until the next scheduled weekly eligibility review.

Eligibility Process

Purpose: Extra-curricular activities play a vital role in the educational process. Our main priority is to ensure students reach their highest academic potential.

We will use the following process to determine each individual student's eligibility to participate in ANY extracurricular activity. (Extracurricular activities include all NMAA sanctioned activities as well as other school sponsored clubs and organizations.)

In order to keep students and parents well informed concerning their grades, Cloudcroft Municipal Schools will provide an online student management system that is available at all times. Parents and students are expected to regularly monitor academic progress through the District's online student information system. Weekly eligibility reports may also be provided by the school. Eligibility is determined weekly.

Once a student is officially declared "ineligible" by the school administration, the student will not be allowed to compete (participation required) in any extracurricular activities for the next week period.

Academically Ineligible Student

- Continue attending all scheduled practices unless otherwise directed by the coach or principal.
- Be prohibited from participating in any athletic contest, competition, performance, exhibition, or extracurricular event requiring active participation.
- Be prohibited from traveling with a team or organization to away contests, competitions, performances, or events.
- Not dress in uniform for contests or competitions during the period of ineligibility.
- Attendance at home contests while ineligible shall be at the discretion of the coach and principal. Attendance does not constitute participation.

Discipline

While students have the legal right to attend school, the courts have held that this right does not extend to participation in extracurricular activities. Because of this, the community, school administration, and coaching staff maintain that high standards of conduct and citizenship are essential to the success of our extracurricular programs. All athletes and participants are required to abide by the established Code of Conduct.

Any student found in violation of the Code of Conduct and placed on **Out-of-School Suspension (OSS)** is **ineligible to participate in any athletic, club, or extracurricular activity** during the suspension period.

Participation in extracurricular activities is a privilege rather than a right. Students are expected to demonstrate good citizenship, sportsmanship, integrity, and respect for teammates, coaches, officials, opponents, staff, and school property.

Students placed on Out-of-School Suspension (OSS) are ineligible to participate in or attend practices, contests, competitions, performances, meetings, or other extracurricular activities during the period of suspension.

Examples of conduct that may result in disciplinary action include, but are not limited to:

- Truancy
- Theft
- Vandalism
- Fighting or aggressive behavior
- Bullying, harassment, or intimidation
- Disrespect or insubordination
- Possession or use of tobacco, nicotine, alcohol, or illegal drugs
- Violations of law
- Vulgar, profane, or abusive language
- Unsportsmanlike conduct
- Conduct detrimental to the school or activity program

The Principal or Superintendent may suspend or revoke a student's privilege to participate in extracurricular activities for disciplinary reasons, serious misconduct, poor sportsmanship, excessive absenteeism, failure to meet academic standards, or any conduct that adversely affects the safety, integrity, reputation, or orderly operation of the school or activity program.

Participation in athletics and extracurricular activities is a privilege. Students who represent Cloudcroft Municipal Schools are expected to maintain high standards of academic achievement, attendance, citizenship, sportsmanship, and personal conduct both on and off campus.

In-School Suspension (ISS) and Out-of-School Suspension (OSS)

Student participation in athletics and extracurricular activities is a privilege. Students assigned to In-School Suspension (ISS) or Out-of-School Suspension (OSS) are expected to comply with all disciplinary consequences in addition to the requirements outlined below.

In-School Suspension (ISS)

Students assigned to ISS may attend practices scheduled before or after the regular school day unless otherwise restricted by the coach, sponsor, or school administration. However, students assigned to ISS are **not eligible to participate in any athletic contest, competition, performance, or extracurricular event** on any day they are serving ISS.

Participation eligibility is restored on the first day the student returns to their regular class schedule, provided all other eligibility requirements have been met.

Example: A student is assigned ISS on Tuesday and Wednesday. The student may attend practices held before or after school but may not participate in contests, games, performances, or extracurricular events on either day.

If the student returns to regular classes on Thursday, the student regains eligibility to participate beginning that day.

Out-of-School Suspension (OSS)

Students assigned to OSS are prohibited from being on any District campus or attending any school-sponsored activity unless specifically authorized by school administration.

While serving OSS, students are **not permitted to:**

- Attend practices;
- Participate in contests, competitions, performances, or extracurricular events;
- Attend team meetings or other school-sponsored activities; or
- Be present on District property without administrative approval.

Participation eligibility is restored on the first day the student returns to school and resumes their regular class schedule, provided all suspension requirements have been satisfied and all other eligibility requirements have been met.

Example: A student is assigned OSS from Tuesday through Friday. The student may not attend practices, contests, meetings, or any school-sponsored activities during the suspension and may not be on campus. If the student returns to school the following Monday, the student regains eligibility to participate beginning that day.

Injuries

The coach is responsible for the welfare and safety of his/her players. If an injury or accident occurs, the coach shall take immediate steps to care for the injured player. If an injury is serious, the coach shall attempt to contact a parent. If a parent is not available, the coach should call a doctor and/or ambulance. Each coach will have an emergency release form from each parent on file for each player. Emergency Release Forms will be part of the equipment taken to away games. All serious injuries must be reported to the Activity Director/Coordinator using the Accident/Injury form.

PARTICIPANT INSURANCE

Participants must be covered by accident/injury insurance prior to participation. They may carry school offered insurance or provide the school with documentation that they are covered by a private insurance carrier. A document signed by the student and parent verifying insurance coverage must remain on file in the athletic administrative office, this form is in your physical packet.

Sports Season

Any requests to use equipment, facility, uniforms, supplies, etc. outside of the NMAA defined sports season must have Activity Director/Coordinator approval.

Summer Programs

Students and coaches may participate in summer programs if it is voluntary, open, and it is not a mandatory practice, scrimmage, or game for the school's team.

Accountability Agreement

Students and parents must sign this page. Until this page is turned into the Activity Director/Coordinator, the student will not be permitted to participate in any school-sponsored event.

I have read the Cloudcroft Municipal School District Activities Handbook, and I understand and agree to the terms of this handbook.

Student's signature _____ Date _____

Parent's signature _____ Date _____

STUDENT CONCERNS, COMPLAINTS, AND GRIEVANCES

Cloudcroft Municipal Schools encourages students to promptly report concerns that affect their safety, well-being, educational opportunities, or school environment. The District is committed to providing a fair, respectful, and timely process for reviewing and resolving student concerns while protecting the rights of all individuals involved.

Students may report concerns regarding, but not limited to:

- Bullying, cyberbullying, hazing, intimidation, or retaliation;
- Harassment, discrimination, or racialized aggression;
- Personal safety or the safety of others;
- Denial of equal access to educational programs, activities, or opportunities;
- Violations of District policies, student rights, or other school-related concerns.

Students are encouraged to report concerns as soon as reasonably possible. Reports may be made to any teacher, counselor, coach, sponsor, administrator, or other trusted District employee. Employees receiving a complaint or becoming aware of a student concern shall promptly notify the building principal or appropriate administrator in accordance with District procedures.

Complaints involving discrimination, harassment, bullying, cyberbullying, retaliation, student safety, abuse, neglect, or other matters governed by specific District policies shall be addressed in accordance with the applicable Board policy, administrative regulation, and state or federal law.

The District will review all complaints promptly and as confidentially as reasonably possible while allowing for a fair and thorough investigation. Retaliation against any student who reports a concern, files a complaint, participates in an investigation, or serves as a witness is strictly prohibited and may result in disciplinary action.

Students are encouraged to submit complaints on their own behalf whenever appropriate. Parents or guardians may assist or file complaints on behalf of their child in accordance with District procedures.

Knowingly submitting a false complaint or intentionally providing false information during an investigation may result in disciplinary action in accordance with the Student Code of Conduct. Unsubstantiated complaints

shall not, by themselves, result in disciplinary action against the accused; however, complaint records shall be maintained in accordance with District record retention requirements and applicable law.

Questions regarding the complaint process or the applicability of a specific policy should be directed to the building principal or Superintendent.

CLOUDCROFT MUNICIPAL SCHOOLS ATHLETIC/ACTIVITIES HANDBOOK ACKNOWLEDGEMENT

Signature of Student

I, _____, have read and understand the Cloudcroft Municipal School District's
J-3632 © JII-EB: STUDENT CONCERNS, COMPLAINTS, AND GRIEVANCES

Signature of Parent

I, _____, have read and understand the Cloudcroft Municipal School District's
J-3632 © JII-EB: STUDENT CONCERNS, COMPLAINTS, AND GRIEVANCES

ORIENTATION MEETING

I participated in an orientation meeting with my student athlete, that included an overview of the Student Athletic Handbook, and the NMAA Compete With Class and Concussion Video.

Parent Signature: _____

Student Signature: _____

Date: _____