



**Tohono O'odham Kekel Ha-Maşcamakuđ**

**Board of Trustees Regular Meeting**

**November 14, 2024**

**TOCC Boardroom, Gewkdag Ma:cidag Ki:**

**S-cuk Du'ag Maşcamakuđ**

**In Person & Virtual Meeting**



## ***Tohono O'odham Kekel Ha-Maşcamakuđ***

Board of Trustees Regular Meeting

Thursday, November 14, 2024, 9:00 a.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki:, S-cuk Du'ag Maşcamakuđ

In Person and Virtual Meeting – Phone, Internet via Zoom

### **AGENDA**

#### **General Matters**

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- |  |    |
|--|----|
| 1. Call to Order / Roll Call                         |    |
| 2. Invocation  |    |
| 3. Review and Approval of Agenda                     |    |
| 4. Announcements and Upcoming Events                 |    |
| 5. Minutes from October 10, 2024 BOT Regular Meeting | 02 |
| 6. Call to the Audience                              |    |

#### **New Business**

- |  |    |
|--|----|
| 1. Financial Report – Dean of Finance                                      |    |
| • September 2024   | 08 |
| 2. Human Resources Report – Interim HR Director                            |    |
| • October 2024   | 49 |
| 3. O'odham Ńi'okĩ Ki: Grand Opening – Program Director, NSF TEAC, ONK      |    |
| • November 19, 2024  | 53 |
| 4. New Program Approval Requests – Academic Dean / Dean for Sustainability |    |
| • Certified Nursing Assistant (CNA)  | 56 |
| • Emergency Medical Technician (EMT)                                       | 63 |
| • Natural Resources Micro-Certificate                                      | 76 |

#### **Reports – by Division and Division Components**

- |   |    |
|---|----|
| 1. President, Human Resources, Operations, O'odham Ńi'okĩ Ki:, Apprenticeship Program, Title III                      | 85 |
| 2. Education Division, O'ohana Ki:, NSF STEM, T-Ba'itk (Faculty Senate)   | 90 |
| 3. Student Services Division  | 92 |
| 4. Sustainability, Information Technology, Office of Institutional Effectiveness, Workforce and Community Development | 96 |
| 5. Student Life, Residence Life, Athletics & Wellness, Security   | 98 |

#### **General Matters**

- |                      |  |
|----------------------|--|
| 7. Executive Session |  |
|----------------------|--|

#### **Adjournment**

Tohono O'odham Kekel Ha-Maşcamakuđ

**Board of Trustees Regular Meeting**

Thursday, October 10, 2024

1:00 p.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki, S-cuk Du'ag Maşcamakuđ

In Person / Virtual Meeting

**GENERAL MATTERS**

1. Call to Order / Roll Call

The Board of Trustees Regular Meeting was Called to Order at 1:07 p.m. by Chairperson Ofelia Zepeda. Four (04) members were present and a Quorum was established.

Present	Excused Absence	Unexcused Absence	Attendance Time	Board of Trustees
X			1:07 p.m.	Dr. Ofelia Zepeda, Chairperson
X			1:07 p.m.	Jonas Robles, Vice Chairperson / Elder Member
X			1:07 p.m.	Treena Parvello, Secretary
X			1:07 p.m.	Mary Bliss, Member
				Administration Members
X			1:07 p.m.	Dr. Stephen Schoonmaker, President
X			1:07 p.m.	Laura Sujo-Montes, Academic Dean
X			1:07 p.m.	Joann Miguel, Dean of Finance
X			1:07 p.m.	Yolanda Pacheco, Dean of Student Services
X			1:07 p.m.	Mario Montes-Helu, Dean for Sustainability
				Recorder
X			1:07 p.m.	Evan Thomas, Special Assistant to the President
				Guests
X			1:07 p.m.	Cassandra Scott, Phoenix Center Director, S-ki:kig Maşcama Ki:
X			1:07 p.m.	Anselmo Ramon, Chair of Workforce & Community Development
X			1:07 p.m.	Theresa Jackson, Phoenix Center Site Technician, S-ki:kig Maşcama Ki:
X			1:07 p.m.	Rebecca Valentine, Data Entry
X			1:07 p.m.	Sylvia Hendricks, Director of Student Life
X			1:07 p.m.	O. Liz Zepeda, Library Director
X			1:07 p.m.	Chloe Begay, Human Resources Generalist
X			1:07 p.m.	Carmella Ortega, Grant Coordinator, Sponsored Projects Office
X			1:07 p.m.	Joseph Renegar, Interim Human Resources Director
X			1:07 p.m.	LeAnn Miles, Payroll Technician
X			1:07 p.m.	Jai Juan, Recruiter
X			1:07 p.m.	Gloria Benavidez, Student Support Specialist II

**Executive Summary: TOCC BOT acted on the following at the October 10, 2024 regular meeting:**

- Approved the September 12, 2024 TOCC Board of Trustees Regular Meeting minutes as presented.
- Accepted the August 2024 Financial Report as presented.
- Accepted the September 2024 Human Resources report as presented.
- Accepted the 2024 Campus Security & Safety Survey as presented.
- Approved the college in proceeding with a Letter of Intent for the AIHEC grant opportunity: Tribal Entrepreneurship HUB as presented.

2. Invocation

Trustee Jonas Robles gave the invocation.

3. Review and Approval of Agenda

The meeting agenda was reviewed and the following items were added:

- New Business Items:
  - #4 2024 Campus Security and Safety Survey (CSSS)
  - #5 AIHEC Grant Opportunity – Entrepreneurship Hub
- President’s Report Supplement
  - Board Retreat Follow-up

A motion was made to approve the meeting agenda with the noted additions.

**MOTION:** Motion by Mary Bliss, Seconded by Treena Parvello to approve the meeting agenda with the noted additions.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT.

**MOTION APPROVED**

4. Announcements and Upcoming Events

Continued Prayers and Condolences to the family of Ingrid Felix Segundo Raincloud  
 Celebration of Life Services  
 Thursday, October 10, 2024  
 9:00 a.m. - 6:00 p.m.  
 Ingrid Segundo’s residence, Sells, Arizona

2023 TOCC Annual Report to Sells District Council  
 Thursday October 10, 2024  
 6:00 p.m.  
 Sells District Office

TOCC Fall Community Gathering  
 Friday, October 11, 2024

4:00 p.m. – 7:00 p.m.

S-cuk Du'ag Maşcamakuđ

Fun Run / Walk, Trunk or Treat, Music, Activities and Dinner

40<sup>th</sup> Annual Native American Recognition Day (NARD) Parade

Saturday, October 12, 2024

9:00 a.m.

3<sup>rd</sup> St / Oak St, Phoenix, Arizona

Thanks to Theresa Jackson for facilitating the TOCC Float entry on behalf of the Phoenix Center

TOCC All Staff Meeting

Friday, October 18, 2024

8:30 a.m.

Gewkdag Son Ki:, 1-3; S-cuk Du'ag Maşcamakuđ

The Education Division is to provide refreshments

TOCC Employee's Cleansing

Friday, October 18, 2024

10:00 a.m.

I-We:mta Ki: Patio, S-cuk Du'ag Maşcamakuđ

All TOCC faculty, staff and dorm residents are welcome

S-ki:kig Maşcama Ki: Open House

4041 N Central Ave, Building B

Phoenix, Arizona

Date To Be Determined

Veterans Day – Student & Employee Recognition

Friday, November 08, 2024

8:30 am

S-cuk Du'ag Maşcamakuđ

Li:moşañ Remembrance

Thursday & Friday, November 14-15, 2024

Gewkdag Son Ki:. 1 – 3

S-cuk Du'ag Maşcamakuđ

5. Minutes from the September 12, 2024 regular meeting of the TOCC Board of Trustees

Minutes from the September 12, 2024 BOT regular meeting were included in the October 2024 board packet. Secretary Parvello indicated no changes were noted.

A motion was made to approve the September 12, 2024 TOCC Board of Trustees regular meeting minutes as presented.

**MOTION:** Motion by Mary Bliss, Seconded by Treena Parvello to approve the September 12, 2024 TOCC Board of Trustees regular meeting minutes as presented.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

**MOTION APPROVED**

6. Call to the Audience – None

## **NEW BUSINESS**

1. August 2024 Financials – Joann Miguel, Dean of Finance

The Dean of Finance reviewed the August 2024 Financial Report with the TOCC Board of Trustees. Investment strategies are being explored to be integrated for Fiscal Year 2026. Graphs were developed to present the financial information to be understandable as possible. The BOT members were appreciative of the visual conveyance.

A motion was made to accept the August 2024 Financial Report as presented.

**MOTION:** Motion by Treena Parvello, Seconded by Mary Bliss to accept the August 2024 Financial Report as presented.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

**MOTION APPROVED**

2. Human Resources Report – Joseph Renegar, Interim Human Resources Director; Chloe Begay, Human Resources Generalist

Interim HR Director Renegar reviewed the September 2024 Resource List and Employment Vacancy Activity Logs. HR Generalist Begay reviewed the Employment Vacancy Activity Log for the Chief Human Resource Officer position.

There was a concern that deceased employees were never listed as ‘Separations’ in the past. By consensus, the BOT preferred that this not be practiced in the future.

A motion was made to accept the Human Resources Report for September 2024 as presented.

**MOTION:** Motion by Mary Bliss, Seconded by Treena Parvello to accept the Human Resources Report for September 2024 as presented.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

**MOTION APPROVED**

3. TOCC Institutional Review Board (IRB) Membership Appointments – Dr. Stephen Schoonmaker, President

TOCC's IRB will have seven (07) members. Five individuals will be from TOCC. Two members will be from the community. All appointees will be enrolled members of the Tohono O'odham Nation.

President Schoonmaker is in the process of reaching out and securing acceptances from individuals. The TOCC Himdag Committee recommended a committee member recently.

Dr. Schoonmaker respectfully requested that this item be tabled until names can be forwarded for the board's consideration. By consensus the BOT was in agreement.

4. 2024 Campus Safety and Security Survey (CSSS) – Sylvia Hendricks, Director of Student Life

Director Hendricks shared information regarding the annual CSSS report which documents TOCC Security and Student incidents at all campus sites. There were zero (0) crimes to report. TOCC is required to post the CSSS on the college website which was completed on September 30, 2024.

The survey is conducted in order to comply with the Department of Education – as a participant - in the federal student assistance program. TOCC must provide crime and fire statistics for the prior three years, namely 2021, 2022 and 2023. This annual survey is part of the Jeanne Clery Act which endeavors to “empower colleges and universities to create campuses that are safer for every student, every day.”

A motion was made to accept the 2024 Campus Security & Safety Survey report as presented.

**MOTION:** Motion by Mary Bliss, Seconded by Jonas Robles to accept the 2024 Campus Security & Safety Survey as presented.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

**MOTION APPROVED**

5. AIHEC Grant Opportunity: Entrepreneurship Hub – Dr. Stephen Schoonmaker, President

Dr. Schoonmaker presented information regarding interest from the EPA for AIHEC, the Decade Project (TDP) and cDots and 1-2 other TCUs as Statutory partners to apply for a grant. The program would create – through physical renovation and programming – a Tribal Entrepreneurship HUB (TrE-HUB) at TOCC focusing on entrepreneurship in food systems, clean energy, water, and Tribal lands. AIHEC will be the lead of the grant.

A letter of intent is required. The deadline to respond is October 18, 2024. With the recent success and growth of the college's Apprenticeship Program, which includes contacts with high school programs and Tohono O'odham Nation agencies, the potential for leveraging this grant opportunity to support entrepreneurial business enterprises throughout the Nation is present and significant.

A motion was made to approve the college in proceeding with the Letter of Intent for the AIHEC grant opportunity: Tribal Entrepreneurship HUB as presented.

**MOTION:** Motion by Treena Parvello, Seconded by Mary Bliss to approve the college in proceeding with a Letter of Intent as presented.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

**MOTION APPROVED**

### ***REPORTS – BY DIVISION and DIVISION COMPONENTS***

The TOCC Division and Division Component Reports were reviewed and high points summarized.

1. President, Human Resources, Operations, O'odham Ñi'okĩ Ki:, Apprenticeship Program, Title III
2. Education Division, O'ohana Ki:
3. Student Services Division, Student Success Coordinator, Director of Phoenix Center
4. Division for Sustainability, Workforce and Community Development, NTIA, Information Technology, LGOS, Office of Institutional Effectiveness
5. Student Life, Residence Life, Athletics & Wellness, Security

### ***GENERAL MATTERS***

7. Executive Session

The BOT excused the meeting guests and convened for an Executive Session at 3:00 p.m.

### ***ADJOURNMENT – 3:57 p.m.***

A motion was made to adjourn the October 10, 2024 TOCC BOT regular meeting.

**MOTION:** Motion by Treena Parvello, Seconded by Mary Bliss to adjourn the October 10, 2024 TOCC BOT regular meeting.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

**MOTION APPROVED**





# September 2024

## Monthly Report

Fiscal Year-End June 30, 2025

### REPORT CONTENTS

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*Prepared By: Nicole Ramer, YPTC  
on October 30, 2024*

*Note: Data is sourced from Jenzabar and the board approved budget.*

## EXECUTIVE SUMMARY

Tohono O'odham Community College (TOCC) is in a stable financial position, reflecting its commitment to providing education to a diverse community. As of September 2024, TOCC's total assets are \$39M, indicating strong financial management and liquidity. The college has effectively reduced its liabilities to \$18M, enhancing its financial stability especially since most of the liability balance is deferred revenue. Net assets are robust at \$25M, with unrestricted net assets providing operational flexibility.

TOCC's cash flow remains positive, driven by strong operating cash flow. Overall, TOCC demonstrates financial resilience and is well-positioned to continue its educational mission effectively.

Unrestricted expenses continue to be under budget year-to-date with 83% remaining compared to the target of 75% remaining as of September. All departments are below the budget target percentage. In total, the largest category of unrestricted expenses is employee compensation and related benefits, which are 5% below budget as of this month mostly from open positions included in the budget.

## FINANCIAL HIGHLIGHTS

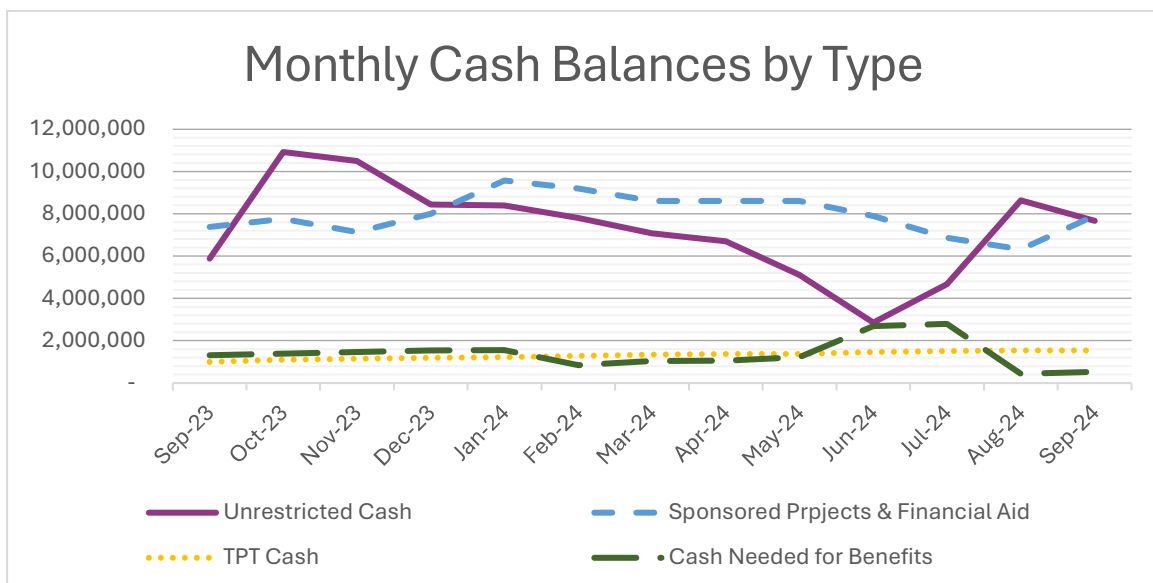
**Cashflow:** The chart below breaks down the total cash balance for the last 13 months by the following categories:

1. Cash Needed for Benefits – represents the outstanding balance payable to TON which was reduced in August as invoices have been received and paid. For June and July this line also includes the funds due to SCAC.
2. TPT Cash – restricted cash for AZ TPT State Construction Needs Funding (20-1400).
3. Sponsored Projects & Financial Aid – restricted cash for net activities.
4. Unrestricted Cash – the total cash balance less the amounts detailed above.

The BIE unrestricted funding for this school year has not yet been received and is expected soon.

Drawdowns were processed in September for Pell Grants, NIFA Education for Sustainable Tomorrow: Food Sovereignty - (20-1508) and NIFA Extension Capacity Building Together III - (20-1541).

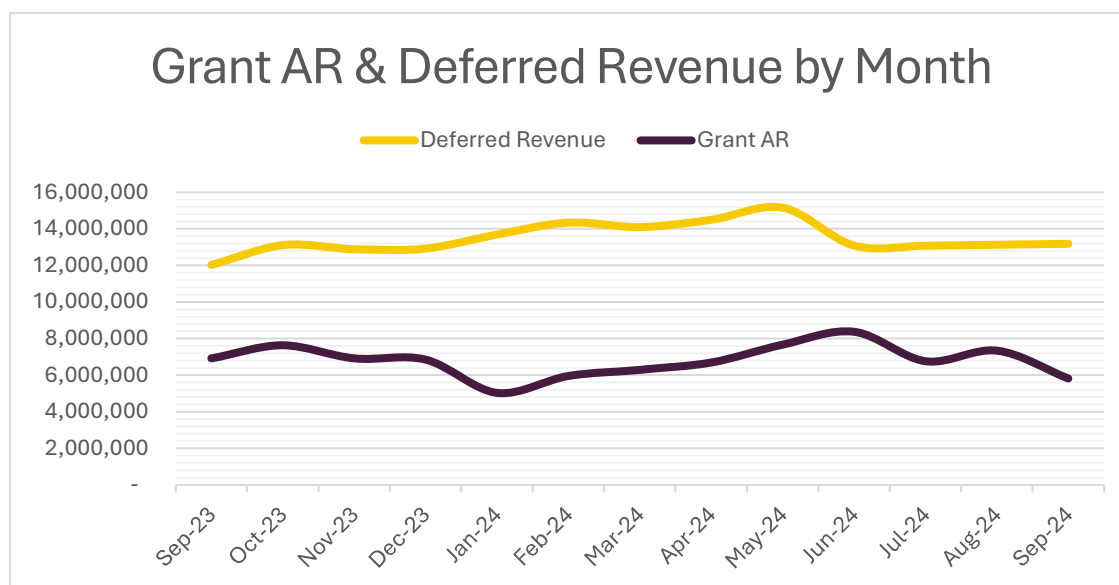
With average unrestricted expenses averaging \$770k per month year-to-date, there is enough unrestricted cash on hand to cover 10 months of expenses. The average non-profit organization carries 3 to 6 months, so the College has a strong cash balance. Once the BIE funding is received, this will increase significantly.



## FINANCIAL HIGHLIGHTS *continued*

### Sponsored Projects & Financial Aid:

The graph below shows the trend of both deferred revenue and grant accounts receivable over the last 13 months. The deferred revenue will decrease as restricted funds have been spent. Grant AR will decrease as drawdowns are processed and increase as additional funds are spent on restricted projects. For September, AR was reduced by \$1.5M in total after the drawdowns processed in September.



## RECOMMENDATIONS / UPDATES

- The FY24 Audit continues to progress with follow up conversations ongoing with the auditors. A few adjusting entries are expected and are awaiting final approvals. These entries will mainly affect deferred revenue and restricted net assets.
- Fixed asset additions for the first fiscal quarter have been recorded along with depreciation year-to-date. Purchases of \$523k represent the final payments for the construction of the Language Arts building. All Construction in Progress and furniture purchased in prior years for this building have been placed in service.
- A review of the drawdown reporting process is recommended, and a meeting will be scheduled with Sponsored Projects staff after the audit is completed to gather requirements to create a template for improved reporting and calculation of indirect costs.
- The College should consider opening a money market account for excess operating cash or seek investment advice for other options. It would benefit TOCC to keep the excess in an interest-bearing account. Restricted funds should be reviewed for any grants that might require a separate account

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**INTEROFFICE MEMORANDUM**

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**TO: BOARD OF TRUSTEES, TOHONO O'ODHAM COMMUNITY COLLEGE**  
**FROM: FINANCE DEPARTMENT**  
**DATE 11/14/2024**  
**AGENDA ITEM: MONTHLY FINANCIAL REPORTS FOR September 30, 2024**

**EXECUTIVE SUMMARY**

Enclosed are the financial reports for September 2024, and detailed budget reports by department. The format was prepared and "Intended For Internal Management Use Only".

For the month ending September 30, 2024, as follows:

* Bank of America, operational account	\$ 16,093,461
* Bank of America - TPT Construction Needs	1,540,382
* Bank of America secondary checking	6,550
* Bookstore Cash	(10)
* Petty Cash	100
Cash and cash equivalents in all accounts	<u>\$ 17,640,484</u>

Investments Follow:

* Community Foundation of Southern Arizona - endowment	\$ 457,472
* Wells Fargo Securities, Building/Operating Reserves	<u>2,028,082</u>
Investment total	<u>\$ 2,485,554</u>

Other Assets

Land, buildings and equipment (net of Depreciation)	12,352,016
Student A/R, net	253,229
Contracts and grants receivable	5,820,664
Bookstore inventory	339,089
Prepaid expenses	176,877
Right of use assets, net	<u>289,871</u>
	<u>\$ 19,231,744</u>

Total Assets	<u>\$ 39,357,782</u>
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**Recommendation:** The President recommends the Board of Trustees accept the financial report for the month ended September 30, 2024.

**Operating Ending Cash Balance for September 30, 2024**

Bank of America, regular operational checking account	\$ 16,093,461
Less: Restricted Sponsored Projects Net Activity	(7,993,199)
Less: Restricted Student Financial Aid Net Activity	83,375
Less: Estimated cash needed for accrued benefits payment to TON	(521,741)
Ending Operating Cash Balance as of September 30, 2024	<u>\$ 7,661,896</u>
Ending Operating Cash Balance as of 6/30/2024	5,557,201
Ending Operating Cash Balance as of 6/30/2023	\$ 2,084,129
Ending Operating Cash Balance as of 6/30/2022	\$ 3,303,225

**Tohono O'odham Community College**  
**Statements of Financial Position**  
**As of September 30, 2024, August 31, 2024, and June 30, 2024 (Unaudited)**  
**(Intended for Internal Management Purposes Only)**

<b>Assets</b>	<b>(Unaudited) September 2024</b>	<b>(Unaudited) August 2024</b>	<b>(Unaudited) June 2024</b>
Bank of America - operating account	\$ 16,093,461	\$ 15,380,462	\$ 13,420,738
Bank of America - TPT construction needs	1,540,382	1,540,382	1,462,708
Bank of America - secondary checking	6,550	6,550	6,550
Bookstore cash	(10)	(167)	100
Petty cash	100	100	100
* Student accounts receivable, net	253,229	48,545	212,708
Contracts and grants receivable	5,820,664	7,350,796	8,377,802
Bookstore inventory	339,089	332,471	241,408
Prepaid expenses	176,877	186,352	154,814
Wells Fargo Investments - building and operating reserves	2,028,082	2,000,247	1,931,824
Community Foundation of Southern Arizona - endowment	457,472	457,472	444,571
Right of use assets, net	289,871	289,871	289,871
* Land, buildings and equipment, net	12,352,016	12,072,932	12,072,932
<b>Total Assets</b>	<b>\$ 39,357,782</b>	<b>\$ 39,666,013</b>	<b>\$ 38,616,125</b>
<b>Liabilities and Net Assets</b>			
Accounts payable	\$ 24,340	\$ 85,560	\$ 289,404
Salary related payable	1,025,038	1,065,484	1,362,689
Deposits/funds held for others	29,870	29,870	29,870
Other payables and accrued expenses	188,778	189,059	2,241,785
Right of use liabilities	301,338	301,338	301,338
Deferred grant revenue	13,188,089	13,131,177	13,082,535
<b>Total Liabilities</b>	<b>\$ 14,757,452</b>	<b>\$ 14,802,489</b>	<b>\$ 17,307,620</b>
<b>Net Assets:</b>			
Unrestricted:			
Designated by the board of trustees	\$ 1,818,011	\$ 1,818,011	\$ 1,818,011
Designated endowment CFSA	210,340	210,340	210,340
Expended for property and equipment	8,638,796	8,638,796	8,638,796
Designated for operating budget plus grants	11,705,502	11,968,696	10,346,375
Unrestricted Net Assets	22,372,649	22,635,843	21,013,522
Temporarily restricted:	2,227,681	2,227,681	294,983
Restricted Net Assets	2,227,681	2,227,681	294,983
<b>Total Net Assets</b>	<b>\$ 24,600,330</b>	<b>\$ 24,863,524</b>	<b>\$ 21,308,505</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 39,357,782</b>	<b>\$ 39,666,013</b>	<b>\$ 38,616,125</b>
<b>*Recap #1</b>			
* Recap Explained of Net Students Accounts Receivable	September 2024	August 2024	June 2024
Accounts receivable	\$ 754,583	\$ 549,899	\$ 714,063
Allowance for bad debt	(501,354)	(501,354)	(501,354)
* Student accounts receivable, net	<u>\$ 253,229</u>	<u>\$ 48,545</u>	<u>\$ 212,708</u>
<b>*Recap #2</b>			
* Recap Explained of Net Fixed Assets	September 2024	August 2024	June 2024
Land, buildings & equipment	\$ 22,934,046	\$ 22,411,222	\$ 22,411,222
Accumulated depreciation	(10,582,031)	(10,338,291)	(10,338,291)
* Land building and Equipment, net	<u>\$ 12,352,016</u>	<u>\$ 12,072,932</u>	<u>\$ 12,072,932</u>

**TOHONO O'ODHAM COMMUNITY COLLEGE**

**Unrestricted Budget Activity**

**For the Three Months Ended September 30, 2024**

**Tohono O'odham Community College**  
**Statement of Activities - Budget and Actual**  
**For the Three Months Ended September 30, 2024**  
**(Intended for Internal Management Purposes Only)**

<b>UNRESTRICTED OPERATING BUDGET</b>				
	<b>Year-to-Date Actual</b>	<b>2024 Annual Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>Unrestricted revenues:</b>				
Tuition and fees	\$ 2,554	\$ 105,000	\$ (102,446)	-98%
Student housing	-	82,000	(82,000)	-100%
Legislative contribution - Tohono O'odham Nation	5,096,045	5,096,045	-	0%
Tribal Community College Act	-	7,000,000	(7,000,000)	-100%
Indirect costs recovered on restricted federal grants	37,954	700,000	(662,046)	-95%
Unrestricted gifts and donations	20,440	25,000	(4,560)	-18%
Bookstore sales	38,666	177,800	(139,134)	-78%
Miscellaneous income	55	25,000	(24,945)	-100%
<b>Total Unrestricted Revenues</b>	<b>\$ 5,195,713</b>	<b>\$ 13,210,845</b>	<b>\$ (8,015,132)</b>	<b>-61%</b>
<b>Unrestricted expenses:</b>				
Educational program services:				
Instruction	\$ 592,582	\$ 3,095,284	\$ 2,502,702	81%
Student services	306,915	1,474,891	1,167,976	79%
Auxiliary enterprises	103,469	522,651	419,182	80%
Supporting services:				
Academic support	131,075	730,938	599,863	82%
Institutional support without depreciation/bad debts	680,446	2,991,321	2,310,875	77%
Facility operations and maintenance	225,261	1,536,243	1,310,982	85%
Sustainability and solar	43,753	322,691	278,938	86%
Student life	141,027	667,772	526,745	79%
San Carlos BIE funds and tuition and fees	-	1,406,380	1,406,380	100%
Culinary arts program	763	92,247	91,484	99%
Tohono Kosin	30,861	355,794	324,933	91%
Many Houses - Phoenix	32,270	200,665	168,395	84%
Grant match (1117/1526)	18,600	33,300	14,700	44%
<b>Total Unrestricted Expenses</b>	<b>\$ 2,307,021</b>	<b>\$ 13,430,177</b>	<b>\$ 11,123,156</b>	<b>83%</b>
 Operating change in net assets	 \$ 2,888,692	 \$ (219,332)	 \$ 3,108,024	
Retricted change in net assets	(3,151,887)			
 Total change in net assets	 \$ (263,195)			

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2024**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for**  
**Operational expenses is:**

	75%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>INSTRUCTION</b>					
<b>Instruction - 1100</b>					
Compensation		\$ 449,705	\$ 2,111,269	\$ 1,661,564	79%
Employee related expenses		80,689	558,608	477,919	86%
Art program supplies		8,167	40,000	31,833	80%
Commuter allowance		-	3,600	3,600	100%
Consultant fees		150	45,000	44,850	100%
Education supplies		-	15,000	15,000	100%
Employee tuition waivers		-	3,000	3,000	100%
Furniture & fixtures		-	20,000	20,000	100%
Meeting expense		1,401	18,000	16,599	92%
Mileage		289	6,000	5,711	95%
Office supplies		-	1,000	1,000	100%
Registrations		-	7,000	7,000	100%
Subscriptions/periodicals		-	2,000	2,000	100%
Travel & training		9,914	20,000	10,086	50%
		<u>\$ 550,316</u>	<u>\$ 2,850,477</u>	<u>\$ 2,300,161</u>	<u>81%</u>
<b>Work Force Comm Development - 1500</b>					
Compensation		\$ 31,774	\$ 129,328	\$ 97,554	75%
Employee related expenses		7,132	33,479	26,347	79%
Advertising & promotion		-	1,500	1,500	100%
Commuter allowance		445	1,800	1,355	75%
Consultant fees		-	5,500	5,500	100%
Education supplies		-	8,000	8,000	100%
Employee Tuition Waivers		-	500	500	100%
Guest speakers/honorariums		-	6,000	6,000	100%
Meeting expense		154	5,000	4,846	97%
Office supplies		-	1,000	1,000	100%
Office Equipment		-	5,000	5,000	100%
Other office supplies		596	1,000	404	40%
Registrations		-	3,000	3,000	100%
Travel & training		-	6,000	6,000	100%
		<u>\$ 40,100</u>	<u>\$ 207,107</u>	<u>\$ 167,007</u>	<u>81%</u>
<b>ABE-GED - 1800</b>					
Education supplies		\$ -	\$ 8,000	\$ 8,000	100%
Meeting expense		1,905	11,800	9,895	84%
Memberships		-	600	600	100%
Other office supplies		261	11,300	11,039	98%
Registrations		-	2,000	2,000	100%
Travel & training		-	4,000	4,000	100%
		<u>\$ 2,166</u>	<u>\$ 37,700</u>	<u>\$ 35,534</u>	<u>94%</u>
<b>TOTAL INSTRUCTION</b>		<u>\$ 592,582</u>	<u>\$ 3,095,284</u>	<u>\$ 2,502,702</u>	<u>81%</u>



**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2024**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	75%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>STUDENT SERVICES</b>					
<b>Student Services - 5100</b>					
Compensation		\$ 168,502	\$ 660,280	\$ 491,778	74%
Employee related expenses		41,857	254,439	212,582	84%
Comm/student events		4,379	13,000	8,621	66%
Commuter allowance		959	3,600	2,641	73%
Consultant fees		1,800	10,000	8,200	82%
Education supplies		2,688	3,000	312	10%
Employee tuition waivers		-	1,000	1,000	100%
Furniture & fixtures		-	5,000	5,000	100%
Graduation		-	15,000	15,000	100%
Meeting expense		-	3,000	3,000	100%
Memberships		-	2,000	2,000	100%
Mileage		494	2,000	1,506	75%
Program Supplies		-	500	500	100%
Printing		-	4,000	4,000	100%
Other Office Supplies		-	5,000	5,000	100%
Promotional		-	5,000	5,000	100%
Recruiting		6,721	22,000	15,279	69%
Registrations		-	13,000	13,000	100%
Travel & training		1,260	66,000	64,740	98%
		<u>\$ 228,661</u>	<u>\$ 1,087,819</u>	<u>\$ 859,158</u>	<u>79%</u>
<b>Financial Aid Office - 5200</b>					
Compensation		\$ 36,680	\$ 150,658	\$ 113,978	76%
Employee related expenses		10,874	50,123	39,249	78%
Memberships		-	3,000	3,000	100%
Office supplies		-	1,000	1,000	100%
Program supplies		-	500	500	100%
Registrations		-	3,000	3,000	100%
Travel & training		-	10,000	10,000	100%
		<u>\$ 47,554</u>	<u>\$ 218,281</u>	<u>\$ 170,727</u>	<u>78%</u>
<b>Residence Life - 5400</b>					
Compensation		\$ 19,502	\$ 90,944	\$ 71,442	79%
Employee related expenses		5,848	33,647	27,799	83%
Advertising		-	1,500	1,500	100%
Comm/student events		-	5,000	5,000	100%
Custodial expenses		4,180	10,000	5,820	58%
Meeting expense		675	2,000	1,325	66%
Memberships		-	500	500	100%
Mileage		-	1,200	1,200	100%
Office supplies		494	2,000	1,506	75%
Registration expenses		-	1,500	1,500	100%

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2024**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	75%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
Stipends		-	9,500	9,500	100%
Subscriptions/periodicals		-	4,000	4,000	100%
Travel & training		-	6,000	6,000	100%
		<u>\$ 30,700</u>	<u>\$ 167,791</u>	<u>\$ 137,091</u>	<u>82%</u>
<b>Student Senate - 1410</b>					
Office supplies	\$	-	400	400	100%
Meeting expense		-	600	600	100%
	\$	<u>-</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>100%</u>
<b>TOTAL STUDENT SERVICES</b>		<u>\$ 306,915</u>	<u>\$ 1,474,891</u>	<u>\$ 1,167,976</u>	<u>79%</u>
<b>AUXILIARY ENTERPRISES</b>					
<b>Athletics - 5300</b>					
Compensation	\$	27,310	\$ 67,028	\$ 39,718	59%
Employee related expenses		7,058	35,482	28,424	80%
Advertising & promotion		-	7,500	7,500	100%
Archery expense		1,099	6,000	4,901	82%
Consultant fees		1,796	20,500	18,704	91%
Contracts/subcontracts		10,502	33,500	22,998	69%
Meals		2,723	7,000	4,277	61%
Memberships		12,725	10,000	(2,725)	-27%
Office supplies		418	2,500	2,082	83%
On travel medical		-	1,000	1,000	100%
Other Professional Fees		-	42,538	42,538	100%
Printing		-	8,000	8,000	100%
Program supplies		4,823	20,000	15,177	76%
Recruiting expense		-	2,500	2,500	100%
Travel		-	20,500	20,500	100%
Tuition waivers		-	2,000	2,000	100%
Uniform/retail purchases		456	10,000	9,544	95%
Vehicle rental		-	4,000	4,000	100%
		<u>\$ 68,911</u>	<u>\$ 300,048</u>	<u>\$ 231,137</u>	<u>77%</u>
<b>Bookstore - 9100</b>					
Compensation	\$	25,942	\$ 85,415	\$ 59,473	70%
Employee related expenses		7,705	19,188	11,483	60%
Cost of goods sold-retail		-	80,000	80,000	100%
Office supplies		911	8,000	7,089	89%
Promotional		-	30,000	30,000	100%
	\$	<u>34,558</u>	<u>\$ 222,603</u>	<u>\$ 188,045</u>	<u>84%</u>
<b>TOTAL AUXILIARY ENTERPRISES</b>		<u>\$ 103,469</u>	<u>\$ 522,651</u>	<u>\$ 419,182</u>	<u>80%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2024**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	75%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>ACADEMIC SUPPORT</b>					
<b>Academic Support - 1200</b>					
Compensation		\$ 55,567	\$ 226,743	\$ 171,176	75%
Employee related expenses		14,636	50,426	35,790	71%
Community student events		-	15,000	15,000	100%
Consultant fees		-	3,000	3,000	100%
Contracts/subcontracts		-	15,000	15,000	100%
Education supplies		-	1,000	1,000	100%
Employee tuition waivers		-	1,500	1,500	100%
Meeting expense		-	5,000	5,000	100%
Memberships		415	3,500	3,085	88%
Mileage		123	-	(123)	
Office supplies		-	2,000	2,000	100%
Program supplies		-	2,000	2,000	100%
Promotional		-	1,000	1,000	100%
Registrations		-	5,000	5,000	100%
Travel & training		-	8,000	8,000	100%
		<u>\$ 70,741</u>	<u>\$ 339,169</u>	<u>\$ 268,428</u>	<u>79%</u>
<b>Library - 4130</b>					
Compensation		\$ 42,814	\$ 207,650	\$ 164,836	79%
Employee related expenses		10,422	105,749	95,327	90%
Commuter allowance		445	1,800	1,355	75%
Consultant fees		1,575	17,500	15,925	91%
Contracts/subcontracts		-	10,000	10,000	100%
Employee tuition waivers		-	260	260	100%
Library collection		-	5,000	5,000	100%
Meeting expenses		-	400	400	100%
Memberships		25	160	135	84%
Office equipment		-	10,000	10,000	100%
Other office supplies		-	5,000	5,000	100%
Program supplies		-	600	600	100%
Registrations		-	150	150	100%
Subscriptions/periodicals		4,434	25,000	20,566	82%
Travel & training		619	2,500	1,881	75%
		<u>\$ 60,334</u>	<u>\$ 391,769</u>	<u>\$ 331,435</u>	<u>85%</u>
<b>TOTAL ACADEMIC SUPPORT</b>		<u>\$ 131,075</u>	<u>\$ 730,938</u>	<u>\$ 599,863</u>	<u>82%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2024**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	75%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>INSTITUTIONAL SUPPORT</b>					
<b>President's Office - 6100</b>					
Compensation		\$ 59,274	\$ 231,948	\$ 172,674	74%
Employee related expenses		9,200	71,605	62,405	87%
Car allowance		1,780	3,423	1,643	48%
Office supplies		-	500	500	100%
Registrations		425	1,000	575	58%
Student related travel		-	4,500	4,500	100%
Travel & training		3,190	10,000	6,810	68%
		<u>\$ 73,868</u>	<u>\$ 322,976</u>	<u>\$ 249,108</u>	<u>77%</u>
<b>Himdag - 6150</b>					
Comm/student/events		\$ 3,663	\$ 10,000	\$ 6,337	63%
Program supplies		-	2,000	2,000	100%
Meeting expense		300	5,000	4,700	94%
		<u>\$ 3,963</u>	<u>\$ 17,000</u>	<u>\$ 13,037</u>	<u>77%</u>
<b>Board of Trustees - 6190</b>					
Communications		\$ 181	\$ 900	\$ 719	80%
Meeting expenses		4,145	10,000	5,855	59%
Mileage		791	4,000	3,209	80%
Travel & training		2,493	8,000	5,507	69%
Trustee fees		4,300	25,000	20,700	83%
		<u>\$ 11,910</u>	<u>\$ 47,900</u>	<u>\$ 35,990</u>	<u>75%</u>
<b>Institutional Effectiveness - 1300</b>					
Compensation		\$ 15,259	\$ 62,220	\$ 46,961	75%
Employee related expenses		4,138	21,045	16,907	80%
Mileage		-	500	500	100%
Office equipment		-	7,500	7,500	100%
Other office supplies		-	300	300	100%
Registrations		-	600	600	100%
Travel & training		-	4,000	4,000	100%
Vehicle rental		-	500	500	100%
		<u>\$ 19,397</u>	<u>\$ 96,665</u>	<u>\$ 77,268</u>	<u>80%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2024**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for**

<b>Operational expenses is:</b>	<b>75%</b>	<b>Year-to-Date Actual</b>	<b>2025 Annual Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>Administration &amp; Finance - 6200</b>					
Compensation	\$	86,119	\$ 429,603	\$ 343,484	80%
Employee related expenses		27,365	142,605	115,240	81%
Auditing		-	80,000	80,000	100%
Bank charges		75	4,500	4,425	98%
Commuter allowance		653	3,600	2,947	82%
Contracts/subcontracts		70,044	324,000	253,956	78%
Employee tuition waivers		-	100	100	100%
Meeting expenses		-	400	400	100%
Memberships		16	-	(16)	
Mileage		-	100	100	100%
Office supplies		799	5,500	4,701	85%
Registrations		-	250	250	100%
Travel & training		-	1,000	1,000	100%
	\$	185,070	\$ 991,658	\$ 806,588	81%
<b>General Support Services - 6300</b>					
Benefits unemployment	\$	-	\$ 6,000	\$ 6,000	100%
Insurance		198,491	215,000	16,509	8%
Legal fees		17,848	35,000	17,152	49%
Meeting expenses		47	8,000	7,953	99%
Memberships		-	48,000	48,000	100%
Postage & delivery		5,834	25,000	19,166	77%
Promotional		-	3,500	3,500	100%
Subscriptions & periodicals		-	5,000	5,000	100%
	\$	222,220	\$ 345,500	\$ 123,280	36%
<b>IT - 6350</b>					
Compensation	\$	15,281	\$ 62,308	\$ 47,027	75%
Employee related expenses		4,296	18,180	13,884	76%
Communications		30,325	133,000	102,675	77%
Computer related items		-	225,000	225,000	100%
Consultant fees & expenses		15,900	89,000	73,100	82%
Contracts/subcontracts		51,500	164,000	112,500	69%
Employee tuition waivers		-	200	200	100%
Licenses & fees		10,295	194,000	183,705	95%
Machine equip repairs & service		-	15,000	15,000	100%
Meeting Expense		-	200	200	100%
Memberships		-	1,100	1,100	100%
Office equipment		-	5,000	5,000	100%
Office supplies		-	500	500	100%
Other equipment & tools		-	3,000	3,000	100%
Registrations		-	6,000	6,000	100%
Travel & training		-	6,000	6,000	100%
	\$	127,596	\$ 922,488	\$ 794,892	86%

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2024**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	75%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>Human Resources - 6700</b>					
Compensation		\$ 27,536	\$ 166,756	\$ 139,220	83%
Employee related expenses		6,743	58,608	51,865	88%
Advertising		1,434	6,570	5,136	78%
Commuter allowance		-	1,800	1,800	100%
Employee tuition waivers		-	200	200	100%
Memberships		200	1,050	850	81%
Office supplies		-	360	360	100%
Other professional fees		508	4,990	4,483	90%
Recruiting		-	1,800	1,800	100%
Registrations		-	2,000	2,000	100%
Travel & training		-	3,000	3,000	100%
		<u>\$ 36,421</u>	<u>\$ 247,134</u>	<u>\$ 210,713</u>	<u>85%</u>
<b>TOTAL INSTITUTIONAL SUPPORT</b>		<u>\$ 680,446</u>	<u>\$ 2,991,321</u>	<u>\$ 2,310,875</u>	<u>77%</u>
<b>OPERATIONS AND MAINTENANCE - 7100</b>					
Compensation		\$ 136,901	\$ 600,954	\$ 464,053	77%
Employee related expenses		38,369	202,139	163,770	81%
Auto expenses		818	20,000	19,182	96%
Building rent		8,442	180,000	171,558	95%
Commuter allowance		445	1,800	1,355	75%
Contracts/subcontracts		13,461	128,000	114,539	89%
Custodial expense		83	38,500	38,417	100%
Employee tuition waivers		-	350	350	100%
Office supplies		-	1,500	1,500	100%
Travel & training		-	2,000	2,000	100%
Utilities		-	241,000	241,000	100%
Vehicle & building repair & maintenance		1,731	10,000	8,269	83%
Vehicle rental		25,012	110,000	84,988	77%
<b>TOTAL OPERATIONS AND MAINTENANCE</b>		<u>\$ 225,261</u>	<u>\$ 1,536,243</u>	<u>\$ 1,310,982</u>	<u>85%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2024**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	75%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>SUSTAINABILITY - 5160</b>					
Compensation		\$ 34,645	\$ 130,969	\$ 96,324	74%
Employee related expenses		8,368	51,576	43,208	84%
Commuter allowance		445	1,800	1,355	75%
Employee tuition waivers		-	500	500	100%
Meeting expense		-	1,000	1,000	100%
Mileage		-	600	600	100%
Office equipment		-	500	500	100%
Office supplies		-	1,000	1,000	100%
Registrations		-	1,000	1,000	100%
Travel & training		-	2,000	2,000	100%
<b>TOTAL SUSTAINABILITY</b>		<b>\$ 43,459</b>	<b>\$ 190,945</b>	<b>\$ 147,486</b>	<b>77%</b>
<b>Solar Program (5161)</b>					
Compensation		\$ -	\$ 68,145	\$ 68,145	100%
Employee related expenses		-	35,601	35,601	100%
Consultants		-	6,000	6,000	100%
Education supplies		-	10,000	10,000	100%
Employee tuition waivers		-	300	300	100%
Guest speakers		-	1,000	1,000	100%
Machine equipment repairs		-	1,000	1,000	100%
Meeting expense		295	1,000	705	71%
Memberships		-	1,200	1,200	100%
Mileage		-	1,500	1,500	100%
Office equipment		-	500	500	100%
Other office supplies		-	1,000	1,000	100%
Registrations		-	1,500	1,500	100%
Travel & training		-	3,000	3,000	100%
<b>TOTAL SOLAR</b>		<b>\$ 295</b>	<b>\$ 131,746</b>	<b>\$ 131,451</b>	<b>100%</b>
<b>TOTAL SUSTAINABILITY AND SOLAR</b>		<b>\$ 43,753</b>	<b>\$ 322,691</b>	<b>\$ 278,938</b>	<b>86%</b>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2024**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for**  
**Operational expenses is:**

	75%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>STUDENT LIFE - 5150</b>					
Compensation		\$ 113,345	\$ 461,373	\$ 348,028	75%
Employee related expenses		26,857	102,199	75,342	74%
Community & student events		-	4,000	4,000	100%
Commuter allowance		445	1,800	1,355	75%
Contracts/subcontracts		-	1,500	1,500	100%
Employee tuition waivers		-	500	500	100%
Meeting expense		151	400	249	62%
Office supplies		41	1,000	959	96%
Program supplies		10	6,000	5,990	100%
Registrations		-	3,000	3,000	100%
Student meals		177	80,000	79,823	100%
Travel & training		-	6,000	6,000	100%
<b>TOTAL STUDENT LIFE</b>		<b>\$ 141,027</b>	<b>\$ 667,772</b>	<b>\$ 526,745</b>	<b>79%</b>
<b>SAN CARLOS - 6900</b>					
Cost of goods sold		\$ -	\$ 53,500	\$ 53,500	100%
ISC BIE annual funds		-	1,300,000	1,300,000	100%
Tuition & fees		-	52,880	52,880	100%
<b>TOTAL SAN CARLOS</b>		<b>\$ -</b>	<b>\$ 1,406,380</b>	<b>\$ 1,406,380</b>	<b>100%</b>
<b>CULINARY ARTS PROGRAM - 1498</b>					
Compensation		\$ -	\$ 60,000	\$ 60,000	100%
Employee related expenses		-	15,247	15,247	100%
Education supplies		-	10,500	10,500	100%
Employee tuition waivers		-	300	300	100%
Guest speakers/honorariums		-	500	500	100%
Licenses & fees		-	2,000	2,000	100%
Mileage		-	1,500	1,500	100%
Office supplies		763	500	(263)	-53%
Printing		-	200	200	100%
Registrations		-	500	500	100%
Travel & training		-	1,000	1,000	100%
<b>TOTAL CULINARY ARTS PROGRAM</b>		<b>\$ 763</b>	<b>\$ 92,247</b>	<b>\$ 91,484</b>	<b>99%</b>



**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2024**  
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Operational expenses is:**

	75%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>TOHONO KOSIN</b>					
Compensation		\$ 23,246	\$ 212,094	\$ 188,848	89%
Employee related expenses		6,616	-	(6,616)	
Cleaning supplies		-	5,000	5,000	100%
Contracts/subcontracts		-	10,000	10,000	100%
Employee tuition waivers		-	600	600	100%
Equipment		-	10,000	10,000	100%
Food Purchases		999	50,000	49,001	98%
Licenses & fees		-	3,000	3,000	100%
Mach/equip repairs		-	10,000	10,000	100%
Mileage		-	500	500	100%
Office equipment		-	1,000	1,000	100%
Other office supplies		-	2,000	2,000	100%
Program supplies		-	50,000	50,000	100%
Registrations		-	600	600	100%
Travel		-	1,000	1,000	100%
<b>TOTAL TOHONO KOSIN</b>		<b>\$ 30,861</b>	<b>\$ 355,794</b>	<b>\$ 324,933</b>	<b>91%</b>
<b>MANY HOUSES - PHOENIX</b>					
Compensation		\$ 25,719	\$ 125,533	\$ 99,814	80%
Employee related expenses		5,565	47,832	42,267	88%
Advertising & promotion		-	3,000	3,000	100%
Commuter allowance		376	1,800	1,424	79%
Education supplies		-	1,500	1,500	100%
Events		-	5,000	5,000	100%
Memberships		-	1,000	1,000	100%
Mileage		-	3,000	3,000	100%
Meeting Expense		-	1,500	1,500	100%
Other office supplies		-	3,000	3,000	100%
Printing		-	2,500	2,500	100%
Registrations		610	2,000	1,390	70%
Student Meals		-	3,000	3,000	100%
<b>MANY HOUSES - PHOENIX</b>		<b>\$ 32,270</b>	<b>\$ 200,665</b>	<b>\$ 168,395</b>	<b>84%</b>
Grant match total		<b>\$ 18,600</b>	<b>\$ 33,300</b>	<b>\$ 14,700</b>	<b>44%</b>
<b>TOTAL UNRESTRICTED</b>		<b>\$ 2,307,021</b>	<b>\$ 13,430,177</b>	<b>\$ 11,123,156</b>	<b>83%</b>

**TOHONO O'ODHAM COMMUNITY COLLEGE**

**Restricted Expenses and Budget by Project**

**For the Three Months Ended September 30, 2024**

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenue / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>SPONSORED PROJECTS</b>				
<b>NSF -TCUP Pathways to Indigenous STEM - 1114</b>				
<b>(9/1/18 - 8/31/23) NCE for 12 mos new end date 08/31/2024</b>				
Restricted revenues:				
Federal government grants	\$ 1,631,664	\$ 2,514,278	\$ 882,614	35%
Restricted expenses:				
Compensation	1,137,847	1,243,273	105,426	8%
Employee related benefits	212,530	254,730	42,200	17%
Travel/professional development/registrations	12,861	43,200	30,339	70%
Memberships	1,750	1,800	50	3%
Consultants	333,690	200,000	(133,690)	-67%
Materials & supplies	33,184	47,800	14,616	31%
Publication costs/documentation/dissemination	-	3,500	3,500	100%
Stipends	52,700	-	(52,700)	N/A
Honorariums	875	-	(875)	N/A
Other direct costs	-	120,375	120,375	100%
Participant costs	21,799	51,140	29,341	57%
Indirect costs	335,765	520,528	184,763	35%
Registrations	8,885	15,000	6,115	41%
Total restricted expenses	2,151,886	2,501,346	349,460	14%
Excess (deficiency)	\$ (520,222)	\$ 12,932	\$ 533,154	
<b>ANA Increase Technical Capacity - (1117) Federal Share</b>				
<b>(9/30/18 - 1/31/2024)</b>				
Restricted revenues:				
Federal government grants	\$ 250,126	\$ 1,200,000	\$ 949,874	79%
Restricted expenses:				
Compensation	491,794	496,047	4,253	1%
Employee related benefits	90,986	138,894	47,908	34%
Travel/professional Development	13,490	25,188	11,698	46%
Commuter allowance	4,403	-	(4,403)	N/A
Advertising & promotion	850	-	(850)	N/A
Tuition/books	5,501	18,189	12,688	70%
Communication data service	-	14,400	14,400	100%
Office supplies/program support	202,117	188,847	(13,270)	-7%
Meeting expenses	8,156	-	(8,156)	N/A
Indirect costs	-	235,335	235,335	100%
Computers/GIS devices/printer	55,501	64,200	8,699	14%
Total restricted expenses	872,797	1,181,100	308,303	26%
Excess (deficiency)	\$ (622,671)	\$ 18,900	\$ 641,571	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

GraMt ReveMues / ExpeMses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF AT&amp;T TCU BRAIDING Success Project (1118)</b>				
<b>(Until all funds are expended)</b>				
Restricted revenues:				
Grant from other sources	\$ 167,200	\$ 168,630	\$ 1,430	1%
Restricted expenses:				
Compensation	26,320	35,520	9,200	26%
Employee related benefits	2,013	2,718	705	26%
Travel	17,032	10,406	(6,626)	-64%
Transportation	877	1,406	529	38%
Meeting expenses	20,628	20,448	(180)	-1%
Contracts/subcontracts	5,250	250	(5,000)	-2000%
Tuition & fees	13,079	1,920	(11,159)	-581%
Stipends	1,600	6,600	5,000	76%
Participant support	736	-	(736)	N/A
Honorariums/speakers	6,131	3,666	(2,465)	-67%
Programming & supplies	36,251	7,684	(28,567)	-372%
Awards/gifts	9,580	5,952	(3,628)	-61%
Total restricted expenses	139,496	96,570	(42,926)	-44%
Excess (deficiency)	\$ 27,704	\$ 72,060	\$ 44,356	
<b>TO Nation TOCC Language Center (1124)</b>				
<b>(3/1/20 - 2/28/23)</b>				
Grant from other sources	\$ 600,000	\$ 900,000	\$ 300,000	33%
Restricted expenses:				
Compensation	733,895	598,680	(135,215)	-23%
Employee related benefits	196,559	179,172	(17,387)	-10%
Commuter allowance	11,249	-	(11,249)	N/A
Consultants	14,940	45,000	30,060	67%
Meeting expense	5,028	-	(5,028)	N/A
Participant support	898	-	(898)	N/A
Promotion/advertising	130	-	(130)	N/A
Program meals/supplies/honorariums	7,277	25,400	18,123	71%
Computer equipment	3,964	-	(3,964)	N/A
Total restricted expenses	973,941	848,252	(125,689)	-15%
Excess (deficiency)	\$ (373,941)	\$ 51,748	\$ 425,689	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenue / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF Native Students Stepping Forward - Dollar General High School Equivalency Completion Program (1127)</b>				
<b>(7/15/24 - 6/30/24)</b>				
Restricted revenues:				
Grant from other sources	\$ 195,000	\$ 50,000	\$ (145,000)	-290%
Restricted expenses:				
Compensation	102,752	8,500	(94,252)	-1109%
Employee related expenses	7,860	500	(7,360)	-1472%
Travel (field trips)/professional dev/membership	2,790	6,100	3,310	54%
Communications (hot spots)	40	2,480	2,440	98%
Memberships	85	-	(85)	N/A
Mileage	-	6,000	6,000	100%
Education materials/supplies /testing	48,263	19,620	(28,643)	-146%
Computer equipment	28,773	6,800	(21,973)	-323%
Awards & gifts	10,275	-	(10,275)	N/A
Total restricted expenses	200,839	50,000	(150,839)	-302%
Excess (deficiency)	\$ (5,839)	\$ -	\$ 5,839	
<b>AICF AT &amp; T Digitized Career Success Program (1128)</b>				
<b>(7/1/22 - until expended)</b>				
Restricted revenues:				
Grant from other sources	\$ 150,000	\$ 150,000	\$ -	0%
Restricted expenses:				
Compensation	-	75,000	75,000	100%
Travel (field trips)/professional dev/membership	29,891	-	(29,891)	N/A
Meeting expense	30,087	-	(30,087)	N/A
Education materials/supplies /testing	12,890	-	(12,890)	N/A
Promotion/Advertising	3,545	-	(3,545)	N/A
Registrations	1,650	-	(1,650)	N/A
Computer equipment	4,669	-	(4,669)	N/A
Awards & gifts	18,289	75,000	56,711	76%
Total restricted expenses	101,021	150,000	48,979	33%
Excess (deficiency)	\$ 48,979	\$ -	\$ (48,979)	
<b>AICF Faculty Professional Development (1129)</b>				
<b>(11/7/22 -7/31/2023)</b>				
Restricted revenues:				
Grant from other sources	\$ 7,000	\$ 7,000	\$ -	0%
Restricted expenses:				
Professional development	7,000	7,000	-	0%
Total restricted expenses	7,000	7,000	-	0%
Excess (deficiency)	\$ -	\$ -	\$ -	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>TO Language Ctr Appropriation of Funds fr TON (1131)</b>				
<b>(10/1/23 -9/30/28)</b>				
Restricted revenues:				
Grant from other sources	\$ 497,427	\$ 497,427	\$ -	0%
Restricted expenses:				
Compensation	188,590	226,828	38,238	17%
Employee related expenses	46,464	70,191	23,727	34%
Computer equipment	-	110,000	110,000	100%
Mileage	-	2,000	2,000	100%
Registrations	4,840	5,000	160	3%
Travel	7,494	9,000	1,506	17%
Commuter Allowance	964	1,000	36	4%
Printing	-	5,000	5,000	100%
Promotion/advertising	1,399	11,000	9,601	87%
Consultant fees	4,403	20,000	15,597	78%
Office supplies	-	3,000	3,000	100%
Meeting expense	1,602	10,000	8,398	84%
Honorariums	150	9,408	9,258	98%
Program supplies	2,751	15,000	12,249	82%
Total restricted expenses	258,658	497,427	238,769	48%
Excess (deficiency)	\$ 238,769	\$ -	\$ (238,769)	
<b>NIST/NTIA Connecting Communities 1140</b>				
<b>(8/1/22 -7/31/25)</b>				
Restricted revenues:				
Federal government grants	\$ 397,857	\$ 1,912,357	\$ 1,514,500	79%
Restricted expenses:				
Compensation	191,066	441,580	250,514	57%
Employee related expenses	47,740	158,970	111,230	70%
Travel	7,413	2,400	(5,013)	-209%
Mileage	-	157,080	157,080	100%
Supplies	145,692	459,700	314,008	68%
Consultants	79,200	-	(79,200)	N/A
Contracts	-	363,300	363,300	100%
Indirect	96,024	329,327	233,303	71%
Total restricted expenses	567,135	1,912,357	1,345,222	70%
Excess (deficiency)	\$ (169,277)	\$ -	\$ 169,277	
<b>NEH/ATALMA RevitalizeTO Oral History (1150)</b>				
<b>3/1/2022 - 2/28/2023 extended to 7/31/2023</b>				
Restricted revenues:				
Federal government grants	\$ 27,377	\$ 49,790	\$ 22,413	45%
Restricted expenses:				
Compensation	4,626	23,328	18,702	80%
Employee Related Expenses	354	2,135	1,781	83%
Consultants	19,800	19,800	-	0%
Indirect costs	2,489	4,527	2,038	45%
Total restricted expenses	27,269	49,790	22,521	45%
Excess (deficiency)	\$ 108	\$ -	\$ (108)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>TEA Center: Reclaiming the O'odham Language (1151)</b>				
<b>04/01/2023-03/31/2028</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 1,000,000	\$ 1,000,000	100%
Restricted expenses:				
Compensation	210,923	146,360	(64,563)	-44%
Employee Related Expenses	53,966	46,250	(7,716)	-17%
Travel	3,035	12,045	9,010	75%
Commuter Allowance	584	-	(584)	N/A
Stipends	9,700	316,718	307,018	97%
Printing	3,259	36,000	32,741	91%
Equipment	-	1,500	1,500	100%
Consulting fees	95,882	153,657	57,774	38%
Meeting expense	20,716	33,830	13,114	39%
Honorariums	16,519	20,000	3,481	17%
Contracts/subcontracts	-	3,600	3,600	100%
Participant Support	6,763	-	(6,763)	N/A
Program supplies	27,330	113,200	85,870	76%
Indirect costs	-	116,840	116,840	100%
Total restricted expenses	448,677	1,000,000	551,323	55%
Excess (deficiency)	\$ (448,677)	\$ -	\$ 448,677	
<b>AICF Community Based Native Arts Learning Sharing (1216)</b>				
<b>6/15/2022 - 4/30/2023</b>				
Restricted revenues:				
Grant from other sources	\$ 35,000	\$ 9,000	\$ (26,000)	-289%
Restricted expenses:				
Travel/gas/mileage	6,726	1,296	(5,430)	-419%
Meetings	3,153	3,429	276	8%
Other Professional fees	9,150	-	(9,150)	N/A
Stipends	8,750	4,275	(4,475)	-105%
Program supplies	4,893	-	(4,893)	N/A
Total restricted expenses	32,673	9,000	(23,673)	-263%
Excess (deficiency)	\$ 2,328	\$ -	\$ (2,328)	
<b>AICF/TCU Preview Grant (1217)</b>				
<b>9/12/2023 - 5/1/2024</b>				
Restricted revenues:				
Grant from other sources	\$ 4,000	\$ 2,000	\$ (2,000)	-100%
Restricted expenses:				
Promotion/Advertising	2,263	1,539	(724)	-47%
Program Supplies	-	1,539	1,539	100%
Meeting Expense	279	461	183	40%
Total restricted expenses	2,542	3,539	997	28%
Excess (deficiency)	\$ 1,458	\$ (1,539)	\$ (2,997)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenue / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF Pres Fund Lang/Cultural/HW6/22-5/24 (1218)</b>				
<b>6/1/2022 - 5/31/2024</b>				
Restricted revenues:				
Grant from other sources	\$ 100,000	\$ 100,000	\$ -	0%
Restricted expenses:				N/A
Other professional fees	6,450	-	(6,450)	N/A
Meeting expenses	10,992	100,000	89,008	89%
Guest speakers/honorariums	2,905	-	(2,905)	N/A
Printing	250	-	(250)	N/A
Program incentives	10,616	-	(10,616)	N/A
Program supplies	16,232	-	(16,232)	N/A
Total restricted expenses	47,444	100,000	52,556	53%
Excess (deficiency)	\$ 52,556	\$ -	\$ (52,556)	
<b>AICF Food Security Emergency Aid for Student Success (1221)</b>				
<b>Summer 2024 Semester</b>				
Restricted revenues:				
Grant from other sources	\$ 11,400	\$ 5,700	\$ (5,700)	-100%
Restricted expenses:				
Participant Support	290	5,700	5,410	95%
Total restricted expenses	290	5,700	5,410	95%
Excess (deficiency)	\$ 11,110	\$ -	\$ (11,110)	
<b>AICF Community Aid for Student Success (1222)-(CASS)</b>				
<b>1/1/2021 - Until expended</b>				
Restricted revenues:				
Grant from other sources	\$ 48,000	\$ 48,000	\$ -	0%
Restricted expenses:				
Compensation	-	3,717	3,717	100%
Employee related expenses	-	283	283	100%
Office supplies	7,610	2,000	(5,610)	-281%
Stipends	7,250	26,000	18,750	72%
Education/program supplies	2,181	8,500	6,319	74%
Office equipment/computers	22,227	7,500	(14,727)	-196%
Total restricted expenses	39,268	48,000	8,732	18%
Excess (deficiency)	\$ 8,732	\$ -	\$ (8,732)	
<b>AICF 2023 Summer Success Conference (1223)</b>				
<b>04/01/2023 -Until Expended</b>				
Restricted revenues:				
Grant from other sources	\$ 10,000	\$ 10,000	\$ -	0%
Restricted expenses:				
Transportation	1,713	1,713	-	0%
Stipends	-	4,000	4,000	100%
Promotion/advertising	2,587	2,894	307	11%
Meeting expenses	1,429	1,393	(35)	-3%
Total restricted expenses	5,728	10,000	4,272	43%
Excess (deficiency)	\$ 4,272	\$ -	\$ (4,272)	



**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenue / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF Indigenous Early Childhood Educ (1224)</b>				
<b>06/15/2023 - 05/31/2024</b>				
Restricted revenues:				
Grant from other sources	\$ 31,000	\$ 24,000	\$ (7,000)	-29%
Restricted expenses:				
Travel/mileage	13,622	10,628	(2,994)	-28%
Program Incentives	-	4,000	4,000	100%
Promotion/advertising	-	1,172	1,172	100%
Registrations	1,080	-	(1,080)	N/A
Consultant fees	6,000	7,200	1,200	17%
Meeting expenses	-	1,000	1,000	100%
Total restricted expenses	20,702	24,000	3,298	14%
Excess (deficiency)	\$ 10,298	\$ -	\$ (10,298)	
<b>AICF Cultivating Native Student Success SEM (1225)</b>				
<b>7/1/2023 - 8/31/2028</b>				
Restricted revenues:				
Grant from other sources	\$ 500,000	\$ 500,000	\$ -	0%
Restricted expenses:				
Compensation	-	158,000	158,000	100%
Employee related expenses	-	42,138	42,138	100%
Travel	27,999	70,000	42,001	60%
Mileage	-	9,000	9,000	100%
Registration	1,050	10,000	8,950	90%
Promotion/advertising	2,699	30,000	27,301	91%
Licenses & fees	-	20,000	20,000	100%
Stipends	1,050	10,000	8,950	90%
Meeting expenses	24,516	70,000	45,484	65%
Memberships	-	10,000	10,000	100%
Postage and delivery	-	5,000	5,000	100%
Transportation	-	10,000	10,000	100%
Consultant fees	-	30,000	30,000	100%
Education supplies	-	5,000	5,000	100%
Staff development	-	5,000	5,000	100%
Custodial expenses and cleaning supplies	-	2,862	2,862	100%
Other equipment and tools	-	3,000	3,000	100%
Furniture and fixtures	-	10,000	10,000	100%
Total restricted expenses	57,313	500,000	442,687	89%
Excess (deficiency)	\$ 442,687	\$ -	\$ (442,687)	
<b>AICF Community Based Native Arts (1226)</b>				
<b>6/1/2024 2/28/2026</b>				
Restricted revenues:				
Grant from other sources	\$ 37,500	\$ 75,000	\$ 37,500	50%
Restricted expenses:				
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 37,500	\$ 75,000	\$ 37,500	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF Advancing Indigenous Early Childhood Education (1227)</b>				
<b>6/1/2024 - 5/31/2027</b>				
Restricted revenues:				
Grant from other sources	\$ 70,000	\$ 70,000	\$ -	0%
Restricted expenses:				
Compensation	-	24,800	24,800	100%
Employee related expenses	-	-	-	N/A
Travel	-	10,100	10,100	100%
Mileage	-	2,100	2,100	100%
Meeting expenses	-	750	750	100%
Consultants & professional fees	-	14,400	14,400	100%
Participant support	-	14,846	14,846	100%
Other expense	-	3,004	3,004	100%
Total restricted expenses	-	70,000	70,000	100%
Excess (deficiency)	\$ 70,000	\$ -	\$ (70,000)	
<b>AICF Empowering Relatives Emergency Funds (1228)</b>				
<b>2/9/2024 - 10/31/2024</b>				
Restricted revenues:				
Grant from other sources	\$ 18,000	\$ 18,000	\$ -	0%
Restricted expenses:				
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 18,000	\$ 18,000	\$ -	
<b>AICF/TCU Preview Grant FY25 (1229)</b>				
<b>8/28/2024-05/01/2025</b>				
Restricted revenues:				
Grant from other sources	\$ 2,000	\$ 2,000	\$ -	0%
Restricted expenses:				
Travel	-	-	-	N/A
Program Supplies	-	-	-	N/A
Meeting Expense	-	-	-	N/A
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 2,000	\$ 2,000	\$ -	
<b>AICF/Dollar General Adult Education Program (1230)</b>				
Restricted revenues:				
Grant from other sources	\$ 30,000	\$ 30,000	\$ -	0%
Restricted expenses:				
Compensation	-	-	-	N/A
Employee related expenses	-	-	-	N/A
Travel & training	-	2,500	2,500	100%
Program supplies	-	6,000	6,000	100%
Meeting expense	-	2,500	2,500	100%
Memberships	-	500	500	100%
Office supplies	-	4,000	4,000	100%
Education supplies	-	6,000	6,000	100%
Promotions	-	1,000	1,000	100%
Awards & gifts	-	7,500	7,500	100%
Total restricted expenses	-	30,000	30,000	100%
Excess (deficiency)	\$ 30,000	\$ -	\$ (30,000)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>BIA 93-638 - Occupational Training TCCU -(1301)</b>				
<b>(July 01, 2019 - June 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 636,740	\$ 200,000	\$ (436,740)	-218%
Restricted expenses:				
Compensation	83,789	200,000	116,211	58%
Employee related expenses	(40)	-	40	N/A
Consultants	1,140	-	(1,140)	N/A
Total restricted expenses	84,888	200,000	115,112	58%
Excess (deficiency)	\$ 551,852	\$ -	\$ (552,951)	
<b>BIA 93-638 - Occupational Training TCCU -(1302)</b>				
<b>(July 01, 2019 - June 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 162,234	\$ 300,000	\$ 137,766	46%
Restricted expenses:				
Compensation	22,467	-	(22,467)	N/A
Employee related expenses	13,035	175,000	161,965	93%
Mileage	-	5,000	5,000	100%
Supplies/other program cost	-	25,000	25,000	100%
Consultants/contracts	58,195	95,000	36,805	39%
Total restricted expenses	93,697	300,000	206,303	69%
Excess (deficiency)	\$ 68,537	\$ -	\$ (68,537)	
<b>IECD Practitioner Symposium (1303)</b>				
<b>(January 01, 2022- December 31, 2022)</b>				
Restricted revenues:				
Grant from other sources	\$ 80,400	\$ 80,400	\$ -	0%
Restricted expenses:				
Travel	3,875	13,000	9,125	70%
Mileage	-	2,000	2,000	100%
Postage and delivery	-	1,000	1,000	100%
Printing	-	13,000	13,000	100%
Promotion advertising	-	2,592	2,592	100%
Professional fees	11,114	16,100	4,986	31%
Office supplies	455	3,000	2,545	85%
Meeting expense	2,910	6,135	3,225	53%
Program supplies/materials	-	6,480	6,480	100%
Indirect costs	-	17,093	17,093	100%
Total restricted expenses	18,354	80,400	62,046	77%
Excess (deficiency)	\$ 62,046	\$ -	\$ (62,046)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>HHS ANA O'odham Language &amp; Materials Project (1310)</b>				
<b>9/1/21 - 9/1/24</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 82,609	\$ 82,609	100%
Restricted expenses:				
Office supplies	4,398	6,666	2,268	34%
Consultants	5,000	-	(5,000)	N/A
Mileage	-	2,088	2,088	100%
Program supplies	2,531	10,452	7,921	76%
Professional fees	-	10,400	10,400	100%
Indirect costs	-	9,545	9,545	100%
Other equipment & tools	5,821	5,744	(77)	-1%
Total restricted expenses	17,750	44,895	27,145	60%
Excess (deficiency)	\$ (17,750)	\$ 37,714	\$ 55,464	
<b>AZ TPT State Construction Needs Funding - (1400)</b>				
<b>(July 1, 2017 - June 30, 2037)</b>				
Restricted revenues:				
State government grants	\$ 2,354,553	\$ 3,120,000	\$ 765,447	25%
Restricted expenses:				
Contracts/subcontracts	337,515	3,120,000	2,782,485	89%
Equipment rental	1,130	-	(1,130)	N/A
Construction supplies	476,504	-	(476,504)	N/A
Bank charges	106	-	(106)	N/A
Total restricted expenses	815,255	3,120,000	2,304,745	74%
Excess (deficiency)	\$ 1,539,297	\$ -	\$ (1,539,297)	
<b>Workforce Development - (1401)</b>				
<b>(July 1, 2017 - June 30, 2021)</b>				
Restricted revenues:				
Grant from other sources	\$ 1,292,546	\$ 897,810	\$ (394,736)	-44%
State government grants	313,979	-	(313,979)	N/A
Total restricted revenues:	1,606,526	897,810	(708,716)	-79%
Restricted expenses:				
Compensation	557,643	-	(557,643)	N/A
Employee related expenses	125,301	-	(125,301)	N/A
Commuter allowance	4,264	-	(4,264)	N/A
Printing	216	-	(216)	N/A
Vehicle rental	79,644	-	(79,644)	N/A
Program Supplies	52,789	-	(52,789)	N/A
Office supplies	298	-	(298)	N/A
Communications	3,308	-	(3,308)	N/A
Meeting expense	20,217	-	(20,217)	N/A
Stipends	660,718	-	(660,718)	N/A
Training	42,809	-	(42,809)	N/A
Subscriptions/periodicals	6,346	-	(6,346)	N/A
Office equipment	13,285	-	(13,285)	N/A
Computer equipment	8,433	-	(8,433)	N/A
Contracts/subcontracts	939,767	897,810	(41,957)	-5%
Construction materials	5,205	-	(5,205)	N/A
Total restricted expenses	2,520,241	897,810	(1,622,431)	-181%
Excess (deficiency)	\$ (913,716)	\$ -	\$ 913,716	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
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Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Univ of AZ NASA Space Grant - (1402)</b>				
<b>(12/14/16 -12/13/22 )</b>				
Restricted revenues:				
Grant from other sources	\$ 35,500	\$ 29,500	\$ (6,000)	-20%
Restricted expenses:				
Stipends	3,000	-	(3,000)	N/A
Program supplies	24,116	29,500	5,384	18%
Total restricted expenses	27,116	29,500	2,384	8%
Excess (deficiency)	\$ 8,384	\$ -	\$ (8,384)	
<b>Haury Program Tribal Resilience Initiative Award for A Student's Journey- (1406)</b>				
<b>(7/1/23 - 6/30/24)</b>				
Restricted revenues:				
State government grants	\$ 335,838	\$ 315,206	\$ (20,632)	-7%
Restricted expenses:				
Compensation	160,546	129,000	(31,546)	-24%
Employee related expenses	23,817	40,764	16,947	42%
Events	-	10,104	10,104	100%
Travel	11,667	3,338	(8,329)	-250%
Office/education supplies	2,139	6,000	3,861	64%
Meeting expenses	17,537	30,000	12,463	42%
Honorariums/guest speakers	8,500	6,000	(2,500)	-42%
Awards & gifts	47,967	6,000	(41,967)	-699%
Stipends	32,150	90,000	57,850	64%
Total restricted expenses	304,323	321,206	16,883	5%
Excess (deficiency)	\$ 31,515	\$ (6,000)	\$ (37,515)	
<b>AZ State TOCC Remedial Education (1413)</b>				
<b>2023-2024 Academic Year</b>				
Restricted revenues:				
State government grants	\$ 2,000,000	\$ 2,000,000	\$ -	0%
Restricted expenses:				
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 2,000,000	\$ 2,000,000	\$ -	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
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	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>NAAF Horseshoeing Program (1414)</b>				
<b>11/1/23-12/31/24</b>				
Restricted revenues:				
Grant from other sources	\$ 172,866	\$ 192,073	\$ 19,207	10%
Restricted expenses:				
Equipment	-	39,503	39,503	100%
Travel	10,995	16,784	5,789	34%
Auto expense	2,821	4,300	1,479	34%
Printing	-	1,000	1,000	100%
Insurance-liability	-	5,000	5,000	100%
Membership	-	1,140	1,140	100%
Consultant fees	48,216	65,394	17,178	26%
Educational supplies	-	900	900	100%
Other supplies	-	5,374	5,374	100%
Meeting expense	452	2,000	1,548	77%
Subscription/periodicals	-	1,000	1,000	100%
Program supplies	57,348	32,503	(24,846)	-76%
Indirect contract expense	-	17,176	17,176	100%
Total restricted expenses	119,833	192,073	72,240	38%
Excess (deficiency)	\$ 53,033	\$ -	\$ (53,033)	
<b>Planting the Seeds of Culture &amp; Food: Agricultural experiential education with Micro-credentials (1421)</b>				
<b>(9/1/2022 - 8/31/2026)</b>				
Restricted revenues:				
Federal government grants	\$ 111,952	\$ 157,142	\$ 45,190	29%
Restricted expenses:				
Compensation	112,448	69,038	(43,410)	-63%
Employee related expenses	30,587	20,449	(10,138)	-50%
Commuter allowance	138	20,449	20,311	99%
Indirect Contract Expense	23,801	33,408	9,607	29%
Consultants	-	3,200	3,200	100%
Materials	-	11,049	11,049	100%
Stipends	-	20,000	20,000	100%
Total restricted expenses	166,974	177,593	10,619	6%
Excess (deficiency)	\$ (55,021)	\$ (20,451)	\$ 34,570	
<b>BIE TCU Facilities &amp; Improvements (1430) PL 116-260 (1430)</b>				
<b>(4/15/2020 -6/30/2024)</b>				
Restricted revenues:				
Federal government grants	\$ 1,314,285	\$ 857,142	\$ (457,143)	-53%
Restricted expenses:				
Construction Supplies	62,438	-	(62,438)	N/A
Program supplies	115,007	-	(115,007)	N/A
Other Office Supplies	5,114	-	(5,114)	N/A
Equipment	85,363	-	(85,363)	N/A
Consultants	800	-	(800)	N/A
Other structural improvements	382,732	857,142	474,410	55%
Total restricted expenses	651,453	857,142	205,689	24%
Excess (deficiency)	\$ 662,832	\$ -	\$ (662,832)	

**Tohono O'odham Community College**  
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**For the Grant Budget Period as Noted**  
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	Grant Revenue / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>NIFA Endowment - (20-1502)</b>				
<b>(Sept 1, 2021- Aug 31, 2023)</b>				
Restricted revenues:				
Federal government grants	\$ 513,239	\$ 243,073	\$ (270,166)	-111%
Restricted expenses:				
Compensation	1,590	-	(1,590)	N/A
Travel/professional development	2,779	-	(2,779)	N/A
Printing	10,694	-	(10,694)	N/A
Moving expenses	5,000	-	(5,000)	N/A
Communications	2,622	-	(2,622)	N/A
Vehicle rental	38,197	-	(38,197)	N/A
Promotion/advertising	37,434	36,000	(1,434)	-4%
Consultants/professionals	216,565	86,677	(129,888)	-150%
Building materials	1,689	-	(1,689)	N/A
Registrations	9,840	-	(9,840)	N/A
Meeting expense	24,163	7,500	(16,663)	-222%
Staff development	2,000	-	(2,000)	N/A
Guest Speaker/Honorariums	1,361	-	(1,361)	N/A
Program supplies	69,854	96,000	26,146	27%
Other structural improvements	810	-	(810)	N/A
Office supplies	-	7,500	7,500	100%
Furniture and fixtures	5,087	-	(5,087)	N/A
Computer equipment	-	9,396	9,396	100%
Total restricted expenses	429,684	243,073	(186,611)	-77%
Excess (deficiency)	\$ 83,555	\$ -	\$ (83,555)	

<b>NIFA Education for Sustainable Tomorrow: Food Sovereignty - (20-1508)</b>				
<b>(Sept 1, 2018- Aug 31, 2023)</b>				
Restricted revenues:				
Federal government grants	\$ 432,746	\$ 442,259	\$ 9,513	2%
Restricted expenses:				
Compensation	279,856	315,345	35,490	11%
Employee related expenses	55,879	40,165	(15,714)	-39%
Commuter allowance	2,631	1,606	(1,025)	-64%
Consultants	3,500	1,606	(1,894)	-118%
Program supplies	91	-	(91)	N/A
Participant support	-	-	-	N/A
Indirect cost	70,519	85,143	14,624	17%
Total restricted expenses	412,476	443,865	31,390	7%
Excess (deficiency)	\$ 20,271	\$ (1,606)	\$ (21,877)	

<b>USDA Furniture Arts &amp; Science (20-1509)</b>				
<b>(Aug 1, 2021- July 30, 2026)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 166,200	\$ 166,200	100%
Restricted expenses:				
Furniture	170,131	166,200	(3,931)	-2%
Total restricted expenses	170,131	166,200	(3,931)	-2%
Excess (deficiency)	\$ (170,131)	\$ -	\$ 170,131	

**Tohono O'odham Community College**  
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	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>USDA Disaster Relief Health &amp; Wellness (1526)</b>				
<b>(May 12, 2021- May 12, 2026)</b>				
Restricted revenues:				
Federal government grants	\$ 99,975	\$ 99,975	\$ -	0%
Other tools/structural improvements	121,284	99,975	(21,309)	-21%
Total restricted expenses	121,284	99,975	(21,309)	-21%
Excess (deficiency)	\$ (21,309)	\$ -	\$ 21,309	
<b>USDA NIFA Extension Capacity (20-1531)</b>				
<b>(Sept 1, 2018- Aug 31, 2022)</b>				
Restricted revenues:				
Federal government grants	\$ 171,280	\$ 177,238	\$ 5,958	3%
Compensation	149,920	99,528	(50,392)	-51%
Employee related benefits	47,196		(47,196)	N/A
Travel/ per diem/ lodging/registrations	1,053	2,198	1,145	52%
Youth programs	-	8,000	8,000	100%
Other participant/trainee support costs	-	13,312	13,312	100%
Workshops	-	4,000	4,000	100%
Education and program supplies	49,730	11,500	(38,230)	-332%
Stipends	1,604	2,700	1,096	41%
Equipment	-	36,000	36,000	100%
Total restricted expenses	249,502	177,238	(72,264)	-41%
Excess (deficiency)	\$ (78,222)	\$ -	\$ 78,222	
<b>NIFA Extension Capacity Bldg Together III - (20-1541)</b>				
<b>(Sept 1, 2018- Aug. 31, 2023)</b>				
Restricted revenues:				
Federal government grants	\$ 323,449	\$ 660,000	\$ 336,551	51%
Grant from other sources	269,851	1,500	268,351	17890%
Total restricted revenue	593,300	661,500	604,902	91%
Restricted expenses:				
Compensation	440,513	283,000	(157,513)	-56%
Employee related expenses	96,299	65,980	(30,319)	-46%
Travel	10,205	12,960	2,755	21%
Registration	5,812	760	(5,052)	-665%
Equipment rental	510	-	(510)	N/A
Consultants	200	1,800	1,600	89%
Honorariums	-	2,000	2,000	100%
Meeting expense	2,999	-	(2,999)	N/A
Program materials & supplies	36,873	6,120	(30,753)	-503%
Total restricted expenses	593,412	372,620	(220,792)	-59%
Excess (deficiency)	\$ (112)	\$ 288,880	\$ 825,695	



**Tohono O'odham Community College**  
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	Grant Revenue / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Extension Capacity "Sovereign O'idag" (Gardens) for A Sovereign Nation (1542)</b>				
<b>(Sept 1, 2022- Aug. 31, 2026)</b>				
Restricted revenues:				
Federal government grants	\$ 145,612	\$ 519,000	\$ 373,388	72%
Restricted expenses:				
Compensation	273,657	152,287	(121,370)	-80%
Employee related expenses	56,969	47,210	(9,759)	-21%
Travel	12,648	11,250	(1,398)	-12%
Stipends	-	8,800	8,800	100%
Meals	-	6,000	6,000	100%
Materials and supplies	30,167	17,253	(12,914)	-75%
Consultants	-	3,200	3,200	100%
Total restricted expenses	373,441	246,000	(127,441)	-52%
Excess (deficiency)	\$ (227,829)	\$ 273,000	\$ 500,829	
<b>2019 USDA TCI E Campus Community Facilities (20-1621)</b>				
<b>(10/2/19-9/2/24)</b>				
Restricted revenues:				
Federal government grants	\$ 137,703	\$ 137,702	\$ (1)	0%
Restricted expenses:				
Excavation	-	36,000	36,000	100%
Excavation TOCC	-	6,250	6,250	100%
Utility Infrastructure	55,296	64,700	9,404	15%
Concrete	54,387	31,000	(23,387)	-75%
Framing	-	6,002	6,002	100%
Framing TOCC	-	997	997	100%
Total restricted expenses	109,683	144,949	35,266	24%
Excess (deficiency)	\$ 28,020	\$ (7,247)	\$ (35,267)	
<b>2018 USDA TCI E Campus Solar Project (20-1622)</b>				
<b>(10/2/19- 9/2/2024)</b>				
Restricted revenues:				
Federal government grants	\$ 129,000	\$ 129,000	\$ -	0%
TOCC Match	\$ -	-	-	N/A
Restricted expenses:				
Other costs to complete /consultants	101,655	-	(101,655)	N/A
Equipment and construction costs	27,435	129,000	101,565	79%
Total restricted expenses	129,090	129,000	(90)	0%
Excess (deficiency)	\$ (90)	\$ -	\$ 90	
<b>2018 USDA TCI E Campus Solar Project Match (10-1622)</b>				
Restricted expenses:				
Equipment and construction costs	6,450	6,450	-	0%
Total restricted expenses	6,450	6,450	-	0%
Excess (deficiency)	\$ (6,450)	\$ (6,450)	\$ -	

**Tohono O'odham Community College**  
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	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>2020 USDA TCI Wellness Ctr (20-1628)</b>				
<b>(9/11/20- 8/31/25)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 181,367	\$ 181,367	100%
Restricted expenses:				
Equipment and construction costs	-	181,367	181,367	100%
Total restricted expenses	-	181,367	181,367	100%
Excess (deficiency)	\$ -	\$ -	\$ -	
<b>Title III Part A Our Circle of Strength - (20-1632)</b>				
<b>(Oct. 1, 2020 - Sept. 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 2,121,052	\$ 6,559,520	\$ 4,438,468	68%
Restricted expenses:				
Compensation	1,298,512	1,520,000	221,488	15%
Employee related expenses	296,712	420,000	123,288	29%
Travel expense	-	86,000	86,000	100%
Commuter allowance	7,160	-	(7,160)	N/A
Vehicle rental	4,825	-	(4,825)	N/A
Consultant fees and expenses	36,050	200,000	163,950	82%
Education supplies and outreach	(128)	36,000	36,128	100%
Office supplies	6,052	-	(6,052)	N/A
Registrations	75	-	(75)	N/A
Contracts/subcontracts	28,555	-	(28,555)	N/A
Other structural Improvements	1,851,174	3,619,520	1,768,346	49%
Office equipment	61,216	100,000	38,784	39%
Other	169	578,000	577,831	100%
Total restricted expenses	3,590,372	6,559,520	2,969,148	45%
Excess (deficiency)	\$ (1,469,320)	\$ -	\$ 1,469,320	
<b>Title III Part F Honoring Yesterday to Build Tom. - (20-1642)</b>				
<b>(Oct. 1, 2020 - Sept. 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 1,921,665	\$ 4,655,008	\$ 2,733,343	59%
Restricted expenses:				
Other structural Improvements	2,401,217	4,655,008	2,253,791	48%
Total restricted expenses	2,401,217	4,655,008	2,253,791	48%
Excess (deficiency)	\$ (479,552)	\$ -	\$ 479,552	
<b>USDA RD Solar Electric System (1652)</b>				
<b>(9/26/2022 - 9/25/2027)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 344,895	\$ 344,895	100%
Restricted expenses:				
Consultants	-	344,895	344,895	100%
Total restricted expenses	-	344,895	344,895	100%
Excess (deficiency)	\$ -	\$ -	\$ -	

**Tohono O'odham Community College**  
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	Grant Revenue / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>USDA RD Furniture/Solar Electric System (1653)</b>				
<b>(9/1/2022 - 8/31/2027)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 351,000	\$ 351,000	100%
Restricted expenses:				
Consultants	-	97,231	97,231	100%
Other Structural Improvements	-	6,800	6,800	100%
Other Structural Improvements	-	31,422	31,422	100%
Furniture and Fixtures	54,513	179,174	124,661	70%
Computer Equipment	-	37,373	37,373	100%
Total restricted expenses	54,513	352,000	297,487	85%
Excess (deficiency)	\$ (54,513)	\$ (1,000)	\$ 53,513	
<b>American Rescue Plan Fund (ARP) BIE PL 117-2 (1680)</b>				
<b>(July 1, 2019 - Until funds expended)</b>				
Restricted revenues:				
Federal government grants	\$ 5,581,278	\$ 5,581,278	\$ -	0%
Restricted expenses:				
Student assistance	-	5,581,278	5,581,278	100%
CARES ACT Emerg. Relief SCAC	1,259,555	-	(1,259,555)	N/A
Total restricted expenses	1,259,555	5,581,278	4,321,723	77%
Excess (deficiency)	\$ 4,321,723	\$ -	\$ (4,321,723)	
<b>TO Gaming Back to Campus Daily Meals and Archery Range (1716)</b>				
<b>May 27, 2022 - Until funds expended)</b>				
Restricted revenues:				
Grant from other sources	\$ 9,247	\$ 9,247	\$ -	0%
Restricted expenses:				
Meals	-	7,400	7,400	100%
Archery costs	1,650	1,847	197	11%
Program Supplies	1,401	-	(1,401)	N/A
Total restricted expenses	3,051	9,247	6,196	67%
Excess (deficiency)	\$ 6,196	\$ -	\$ (6,196)	
<b>Community of Practice - (20-1720)</b>				
<b>(July 1, 2022 - June 30, 2023)</b>				
Restricted revenues:				
Grant from other sources	\$ 87,098	\$ 108,000	\$ 20,902	19%
Restricted expenses:				
Compensation	21,205	45,501	24,296	53%
Employee related expenses	8,704	12,285	3,581	29%
Scholarships	-	1,129	1,129	100%
Vehicle rental	3,306	-	(3,306)	N/A
Office supplies	-	500	500	100%
Meeting expense	-	5,100	5,100	100%
Staff development	-	5,015	5,015	100%
Advertising/printing	-	489	489	100%
Contracts/subcontracts	(6,400)	27,245	33,645	123%
Consultants	950	900	(50)	-6%
Program supplies & materials	-	800	800	100%
Indirect costs	24,261	9,036	(15,225)	-168%
Total restricted expenses	52,027	108,000	55,973	52%
Excess (deficiency)	\$ 35,071	\$ -	\$ (35,071)	

**Tohono O'odham Community College**  
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	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Project Success Ascendium (1727)</b>				
Emergency Aid/Paid Internship (Jan 1, 2020 - Dec 31, 2025)				
Restricted revenues:				
Grant from other sources	\$ 106,689	\$ 169,000	\$ 62,311	37%
Restricted expenses:				
Administrative costs emergency aid	3,910	9,000	5,090	57%
Administrative costs paid internship	3,480	30,000	26,520	88%
Student funds emergency aid	15,957	30,000	14,043	47%
Stipends	1,650	-	(1,650)	N/A
Office supplies	424	-	(424)	N/A
Student funds paid internship	20,844	100,000	79,156	79%
Meeting expense	2,571	-	(2,571)	N/A
Total restricted expenses	48,836	169,000	120,164	71%
Excess (deficiency)	\$ 57,853	\$ -	\$ (57,853)	
<b>Ed Stabilization Fund Covid 19 Assistance (20-8021)</b>				
(July 1, 2019 - Until funds expended)				
Restricted revenues:				
Federal government grants	\$ 4,910,968	\$ 4,910,968	\$ (0)	0%
Restricted expenses:				
Compensation	-	-	-	N/A
CARES ACT Higher Ed Emergency Relie	365,000	-	(365,000)	N/A
CARES ACT Emeg. Relief SCAC	758,495	4,910,968	4,152,473	85%
Employee related expenses	128,846	-	(128,846)	N/A
Consultants	42,202	-	(42,202)	N/A
Staff development	46,000	-	(46,000)	N/A
Book waivers	350,110	-	(350,110)	N/A
Computer equipment	9,999	-	(9,999)	N/A
Payment to SCAC	91,537	-	(91,537)	N/A
Cleaning supplies	4,672	-	(4,672)	N/A
Education supplies	22,954	-	(22,954)	N/A
Total restricted expenses	1,819,813	4,910,968	3,456,155	70%
Excess (deficiency)	\$ 3,091,155	\$ -	\$ (3,456,155)	
<b>TOTAL SPONSORED PROJECTS</b>				
Restricted revenues:				
Federal government grants	\$ 21,020,202	\$ 33,431,801	\$ 12,411,599	37%
State government grants	5,004,370	5,435,206	430,836	8%
Grant from other sources	4,567,724	4,154,287	(413,437)	-10%
Total Restricted Revenues	\$ 30,592,297	\$ 43,021,294	\$ 12,428,997	29%
Restricted expenses:				
	\$ 22,599,098	\$ 40,215,353	\$ 17,616,255	44%
Excess (deficiency)	\$ 7,993,199	\$ 2,805,941	\$ (5,187,258)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

Grant Revenue / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>STUDENT FINANCIAL AID</b>				
<b>Scholarships- 21-8010 AICF (July1, 2021 - June 30, 2022)</b>				
Restricted revenues:				
Scholarship Award	\$ 1,942,320	\$ 242,904	\$ (1,699,416)	-700%
Restricted expenses:				
Travel/meeting/office expense	300	5,185	4,885	94%
Program supplies	744	-	(744)	N/A
Scholarships	1,647,581	395,552	(1,252,029)	-317%
Total restricted expenses	1,648,625	400,737	(1,247,888)	-311%
Excess (deficiency)	\$ 293,695	\$ (157,833)	\$ (451,528)	
<b>Dept of Ed Cares Act Title III TCU Fund 7/13/20-6/30/23 (20-8026)</b>				
Restricted revenue:				
Federal government grants	\$ 6,089,058	\$ 7,001,292	\$ 912,234	13%
Restricted expenses:				
Compensation	380,906	-	(380,906)	N/A
Employee related expenses	26,393	-	(26,393)	N/A
SCAC grants to or expenditures for students	104,400	274,665	170,265	62%
Postage & delivery	17,051	-	(17,051)	N/A
Communications	5,099	-	(5,099)	N/A
Program supplies	8,883	-	(8,883)	N/A
Book waivers	167,855	-	(167,855)	N/A
Building rent	24,914	-	(24,914)	N/A
Building repair and maint	4,441	-	(4,441)	N/A
Consultant fees	405,423	-	(405,423)	N/A
Licenses & fees	34,088	-	(34,088)	N/A
Cleaning supplies	336,662	-	(336,662)	N/A
Meeting expense	5,718	-	(5,718)	N/A
CARES ACT Higher Ed Emergency Relief	2,775,888	-	(2,775,888)	N/A
Residence fees lost	39,600	39,600	-	0%
Residence fees refunded TOCC	(22,072)	17,528	39,600	226%
Memberships	2,500	-	(2,500)	N/A
Travel	401	-	(401)	N/A
Indirect costs	1,091,154	-	(1,091,154)	N/A
Other structural Improvements	224,058	-	(224,058)	N/A
Equipment	9,989	-	(9,989)	N/A
Computer equipment	735,967	-	(735,967)	N/A
Awards and gifts	57,000	-	(57,000)	N/A
Grants to or expenditures for TOCC students	-	6,669,499	6,669,499	100%
Total restricted expenses	6,436,319	7,001,292	564,973	8%
Excess (deficiency)	\$ (347,261)	\$ -	\$ 347,261	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenue / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>FSEOG 7/1/22 - 6/30/23 (21-8020)</b>				
Restricted revenue:				
Federal government grants	\$ -	\$ -	\$ -	N/A
Restricted expenses:				
Tuition & fee waivers	29,753	-	(29,753)	N/A
Total restricted expenses	29,753	-	(29,753)	N/A
Excess (deficiency)	\$ (29,753)	\$ -	\$ 29,753	
<b>PELL -21- 8030 (July 1, 2021 - June 30, 2022)</b>				
Restricted revenue:				
Federal government grants	\$ 5,385,973	\$ 1,100,000	\$ (4,285,973)	-390%
Restricted expenses:				
Office supplies	-	-	-	N/A
Refunds	1,623	-	(1,623)	N/A
Grants to students	5,384,406	1,100,000	(4,284,406)	-389%
Total restricted expenses	5,386,029	1,100,000	(4,286,029)	-390%
Excess (deficiency)	\$ (56)	\$ -	\$ 56	
<b>TOTAL STUDENT FINANCIAL AID</b>				
Restricted revenue:				
Federal government grants	11,475,031	8,101,292	\$ (3,373,739)	-42%
Scholarship Award	1,942,320	242,904	(1,699,416)	-700%
	\$ 13,417,351	\$ 8,344,196	\$ (5,073,155)	-61%
Restricted expenses	13,500,726	8,502,029	(4,998,697)	-59%
Excess (deficiency)	\$ (83,375)	\$ (157,833)	\$ (74,458)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project Summary by Source**  
**For the Grant Budget Period**  
**(Intended for Internal Management Purposes Only)**

Source	Grant	Actual			Grant Budget			Remaining Budget			Encumbrances*		
		Revenue	Expenses	Excess (deficiency) or Deferred Revenue (Grant AR)	Revenue	Expenses	Excess (deficiency)	Revenue	Expenses	Excess (deficiency)	Open POs	Remaining Budget Excess (deficiency) After Open POs	
Sponsored Projects													
Federal	NSF -TCUP Pathways to Indigenous STEM - 1114	1,631,664	2,151,886	(520,222)	2,514,278	2,501,346	12,932	882,614	349,460	(533,154)	297,337	(830,491)	
Federal	ANA Increase Technical Capacity - (1117) Federal Share	250,126	872,797	(622,671)	1,200,000	1,181,100	18,900	949,874	308,303	(641,571)	44	(641,615)	
Federal	NIST/NTIA Connecting Communities 1140	397,857	567,135	(169,277)	1,912,357	1,912,357	-	1,514,500	1,345,222	(169,277)	279,785	(449,063)	
Federal	NEH/ATALMA RevitalizeTO Oral History (1150)	27,377	27,269	108	49,790	49,790	-	22,413	22,521	108	-	108	
Federal	TEA Center: Reclaiming the O'odham Language	-	448,677	(448,677)	1,000,000	1,000,000	-	1,000,000	551,323	(448,677)	154,481	(603,158)	
Federal	BIA 93-638 - Occupational Training TCCU -(1301)	636,740	84,888	551,852	200,000	200,000	-	(436,740)	115,112	551,852	9,880	541,972	
Federal	BIA 93-638 - Occupational Training TCCU -(1302)	162,234	93,697	68,537	300,000	300,000	-	137,766	206,303	68,537	58,435	10,102	
Federal	HHS ANA O'odham Language & Materials Project (1310)	-	17,750	(17,750)	82,609	44,895	37,714	82,609	27,145	(55,464)	-	(55,464)	
Federal	Planting the Seeds of Culture & Food: Agricultural experiential education with Micro-credentials (1421)	111,952	166,974	(55,021)	157,142	177,593	(20,451)	45,190	10,619	(34,570)	-	(34,570)	
Federal	BIE TCU Facilities & Improvements (1430) PL 116-260 (1430)	1,314,285	651,453	662,832	857,142	857,142	-	(457,143)	205,689	662,832	168,486	494,347	
Federal	NIFA Endowment - (20-1502)	513,239	429,684	83,555	243,073	243,073	-	(270,166)	(186,611)	83,555	74,231	9,324	
Federal	NIFA Education for Sustainable Tomorrow: Food Sovereignty - (20-1508)	432,746	412,476	20,271	442,259	443,865	(1,606)	9,513	31,390	21,877	-	21,877	
Federal	USDA Furniture Arts & Science (20-1509)	-	170,131	(170,131)	166,200	166,200	-	166,200	(3,931)	(170,131)	-	(170,131)	
Federal	USDA Disaster Relief Health & Wellness (1526)	99,975	121,284	(21,309)	99,975	99,975	-	-	(21,309)	(21,309)	-	(21,309)	
Federal	USDA NIFA Extension Capacity (20-1531)	171,280	249,502	(78,222)	177,238	177,238	-	5,958	(72,264)	(78,222)	-	(78,222)	
Federal	NIFA Extension Capacity Bldg Together III - (20-1541)	593,300	593,412	(112)	661,500	372,620	288,880	68,200	(220,792)	(288,992)	-	(288,992)	
Federal	Extension Capacity "Soverign O'idag" (Gardens) for A Sovereign Nation (1542)	145,612	373,441	(227,829)	519,000	246,000	273,000	373,388	(127,441)	(500,829)	19,315	(520,143)	
Federal	USDA TCI E Campus Community Facilities (20-1621)	137,703	109,683	28,020	137,702	144,949	(7,247)	(1)	35,266	35,267	-	35,267	
Federal	USDA TCI E Campus Solar Project (20-1622)	129,000	129,090	(90)	129,000	129,000	-	-	(90)	(90)	-	(90)	
Federal	USDA TCI E Campus Solar Project Match (10-1622)	-	6,450	(6,450)	-	6,450	(6,450)	-	-	-	-	-	
Federal	USDA TCI Wellness Ctr (20-1628)	-	-	-	181,367	181,367	-	181,367	181,367	-	-	-	
Federal	Title III Part A Our Circle of Strength - (20-1632)	2,121,052	3,590,372	(1,469,320)	6,559,520	6,559,520	-	4,438,468	2,969,148	(1,469,320)	8,249	(1,477,569)	
Federal	Title III Part F Honoring Yesterday to Build Tom. - (20-1642)	1,921,665	2,401,217	(479,552)	4,655,008	4,655,008	-	2,733,343	2,253,791	(479,552)	-	(479,552)	
Federal	USDA RD Solar Electric System (1652)	-	-	-	344,895	344,895	-	344,895	344,895	-	-	-	
Federal	USDA RD Furniture/Solar Electric System (1653)	-	54,513	(54,513)	351,000	352,000	(1,000)	351,000	297,487	(53,513)	197,898	(251,411)	
Federal	American Rescue Plan Fund (ARP) BIE PL 117-2 (1680)	5,581,278	1,259,555	4,321,723	5,581,278	5,581,278	-	-	4,321,723	4,321,723	-	4,321,723	
Federal	Ed Stabilization Fund Covid 19 Assistance (20-8021)	4,910,968	1,819,813	3,091,155	4,910,968	4,910,968	-	(0)	3,091,155	3,091,155	20,398	3,070,757	
	Total Federal Sponsored Projects	21,290,054	16,803,148	4,486,906	33,433,301	32,838,629	594,672	12,143,247	16,035,481	3,892,234	1,288,539	2,603,694	
State	AZ TPT State Construction Needs Funding - (1400)	2,354,553	815,255	1,539,297	3,120,000	3,120,000	-	765,447	2,304,745	1,539,297	504	1,538,793	
State	Workforce Development - (1401)	1,606,526	2,520,241	(913,716)	897,810	897,810	-	(708,716)	(1,622,431)	(913,716)	42,962	(956,677)	
State	AZ State TOCC Remedial Education (1413)	2,000,000	-	2,000,000	2,000,000	-	2,000,000	-	-	-	-	-	
	Total State Sponsored Projects	5,961,079	3,335,497	2,625,582	6,017,810	4,017,810	2,000,000	56,731	682,313	625,582	43,466	582,116	

\*Note that encumbrance data shown reflects all open POs. As only fully expended POs may be closed in Jenzabar, amounts may be overstated from partial expenditures.

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project Summary by Source**  
**For the Grant Budget Period**  
**(Intended for Internal Management Purposes Only)**

Source	Grant	Actual			Grant Budget			Remaining Budget			Encumbrances*	
		Revenue	Expenses	Excess (deficiency) or Deferred Revenue (Grant AR)	Revenue	Expenses	Excess (deficiency)	Revenue	Expenses	Excess (deficiency)	Open POs	Remaining Budget Excess (deficiency) After Open POs
AICF	AICF AT&T TCU BRAIDING Success Project (1118)	167,200	139,496	27,704	168,630	96,570	72,060	1,430	(42,926)	(44,356)	-	(44,356)
	AICF Native Students Stepping Forward - Dollar General High											
Other	School Equivalency Completion Program (1127)	600,000	973,941	(373,941)	900,000	848,252	51,748	300,000	(125,689)	(425,689)	-	(425,689)
AICF	AICF AT & T Digitized Career Success Program (1128)	150,000	101,021	48,979	150,000	150,000	-	-	48,979	48,979	48,027	953
AICF	AICF Faculty Professional Development (1129)	7,000	7,000	-	7,000	7,000	-	-	-	-	-	-
AICF	AICF Community Based Native Arts Learning Sharing (1216)	35,000	32,673	2,328	9,000	9,000	-	(26,000)	(23,673)	2,328	-	2,328
AICF	AICF/TCU Preview Grant (1217)	4,000	2,542	1,458	2,000	3,539	(1,539)	(2,000)	997	2,997	1,844	1,153
AICF	AICF Pres Fund Lang/Cultural/HW6/22-5/24 (1218)	100,000	47,444	52,556	100,000	100,000	-	-	52,556	52,556	15,103	37,452
AICF	AICF Food Security Emergency Aid for Student Success (1221)	11,400	290	11,110	5,700	5,700	-	(5,700)	5,410	11,110	5,700	5,410
AICF	AICF Community Aid for Student Success (1222)-(CASS)	48,000	39,268	8,732	48,000	48,000	-	-	8,732	8,732	-	8,732
AICF	AICF 2023 Summer Success Conference (1223)	10,000	5,728	4,272	10,000	10,000	-	-	4,272	4,272	-	4,272
Other	AICF Indigenous Early Childhood Educ (1224)	31,000	20,702	10,298	24,000	24,000	-	(7,000)	3,298	10,298	13,081	(2,783)
AICF	AICF Cultivating Native Student Success SEM (1225)	500,000	57,313	442,687	500,000	500,000	-	-	442,687	442,687	57,076	385,611
AICF	AICF Community Based Native Arts (1226)	37,500	-	37,500	75,000	-	75,000	37,500	-	(37,500)	-	(37,500)
AICF	AICF Advancing Indigenous Early Childhood Education (1227)	70,000	-	70,000	70,000	70,000	-	-	70,000	70,000	-	70,000
AICF	AICF Empowering Relatives Emergency Funds (1228)	18,000	-	18,000	18,000	-	18,000	-	-	-	-	-
AICF	AICF/TCU Preview Grant FY25 (1229)	2,000	-	2,000	2,000	-	2,000	-	-	-	-	-
AICF	AICF/Dollar General Adult Education Program (1230)	30,000	-	30,000	30,000	30,000	-	-	30,000	30,000	-	30,000
Total AICF Sponsored Projects		1,821,100	1,427,418	393,682	2,119,330	1,902,061	217,269	298,230	474,643	176,413	140,831	35,582
Other	TO Language Ctr Appropriation of Funds fr TON (1131)	497,427	258,658	238,769	497,427	497,427	-	-	238,769	238,769	152,287	86,482
Other	Dollar General Native Americans Stepping Forward (GED) (1127)	195,000	200,839	(5,839)	50,000	50,000	-	(145,000)	(150,839)	(5,839)	1,604	(7,442)
Other	IECD Practitioner Symposium (1303)	80,400	18,354	62,046	80,400	80,400	-	-	62,046	62,046	-	62,046
Other	Univ of AZ NASA Space Grant - (1402)	35,500	27,116	8,384	29,500	29,500	-	(6,000)	2,384	8,384	-	8,384
	Haury Program Tribal Resilience Initiative Award for A Student's											
Other	Journey- (1406)	335,838	304,323	31,515	315,206	321,206	(6,000)	(20,632)	16,883	37,515	-	37,515
Other	NAAF Horseshoeing Program (1414)	172,866	119,833	53,033	192,073	192,073	-	19,207	72,240	53,033	20,577	32,455
Other	TO Gaming Back to Campus Daily Meals and Archery Range (1716)	9,247	3,051	6,196	9,247	9,247	-	-	6,196	6,196	2,745	3,451
Other	Community of Practice - (20-1720)	87,098	52,027	35,071	108,000	108,000	-	20,902	55,973	35,071	19,000	16,071
Other	Project Success Ascendium Emergency Aid/Paid Internship (1727)	106,689	48,836	57,853	169,000	169,000	-	62,311	120,164	57,853	-	57,853
Total Other Sponsored Projects		1,520,065	1,033,035	487,029	1,450,853	1,456,853	(6,000)	(69,211)	423,818	493,029	196,213	296,816
<b>Total Sponsored Projects</b>		<b>30,592,297</b>	<b>22,599,098</b>	<b>7,993,199</b>	<b>43,021,294</b>	<b>40,215,353</b>	<b>2,805,941</b>	<b>12,428,997</b>	<b>17,616,255</b>	<b>5,187,258</b>	<b>1,669,049</b>	<b>3,518,209</b>
<b>Student Financial Aid</b>												
AICF	Scholarships- 21-8010 AICF (July 1, 2021 - June 30, 2022)	1,942,320	1,648,625	293,695	242,904	400,737	(157,833)	(1,699,416)	(1,247,888)	(451,528)	-	(451,528)
Federal	Dept of Ed Cares Act Title III TCU Fund 7/13/20-6/30/23 (20-8026)	6,089,058	6,436,319	(347,261)	7,001,292	7,001,292	-	912,234	564,973	347,261	96,230	251,031
Federal	FSEOG 7/1/22 - 6/30/23 (21-8020)	-	29,753	(29,753)	-	-	-	-	(29,753)	29,753	-	29,753
Federal	PELL -21- 8030 (July 1, 2021 - June 30, 2022)	5,385,973	5,386,029	(56)	1,100,000	1,100,000	-	(4,285,973)	(4,286,029)	56	-	56
<b>Total Student Financial Aid</b>		<b>13,417,351</b>	<b>13,500,726</b>	<b>(83,375)</b>	<b>8,344,196</b>	<b>8,502,029</b>	<b>(157,833)</b>	<b>(5,073,155)</b>	<b>(4,998,697)</b>	<b>(74,458)</b>	<b>96,230</b>	<b>(170,688)</b>
<b>Total Restricted Budgets</b>		<b>44,009,648</b>	<b>36,099,824</b>	<b>7,909,824</b>	<b>51,365,490</b>	<b>48,717,382</b>	<b>2,648,108</b>	<b>7,355,842</b>	<b>12,617,558</b>	<b>5,112,800</b>	<b>1,765,279</b>	<b>3,347,521</b>

\*Note that encumbrance data shown reflects all open POs. As only fully expended POs may be closed in Jenzabar, amounts may be overstated from partial expenditures.

New Grants as of 09/30/2025

Waiting on internal budget



**Tohono O'odahm Community College**  
**Statements of Cash Flows**  
**For the Three Months Ended September 30, 2024**  
**(Intended for Internal Management Purposes Only)**

	<b>For the Three Months Ended 09/30/2024</b>	<b>YTD FY25</b>
<b>Change in Net Assets</b>	(263,195)	3,291,825
Change in Assets and Liabilities		
Student accounts receivable	(204,684)	(40,520)
Contracts and grants receivable	1,530,132	2,557,138
Prepaid expenses	9,475	(22,063)
Bookstore inventory	(6,617)	(97,681)
Accounts payable	(61,221)	(265,064)
Salary related payable	(40,446)	(337,651)
Other payables and accrued expenses	(281)	(2,053,007)
Deferred grant revenue	56,912	105,554
<b>Net Cash from / (used for) Operating Activities</b>	1,263,815	3,382,271
 Sales or purchases of investments	(27,835)	(109,160)
Purchases of Property and Equipment	(522,824)	(522,824)
<b>Net Cash from / (used for) Investing Activities</b>	(550,659)	(631,983)
 <b>Net Change in Cash</b>	713,156	2,750,288
 Cash at Beginning of Period	16,927,328	14,890,196
 <b>Cash at End of Period</b>	<u>\$ 17,640,484</u>	<u>\$ 17,640,484</u>

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** STEPHEN SCHOONMAKER, PRESIDENT  
**FROM:** JOSEPH RENEGAR, INTERIM HUMAN RESOURCES DIRECTOR & CHLOE BEGAY, HR GENERALIST  
**SUBJECT:** AGENDA ITEM—OCTOBER 2024 RESOURCE LIST  
**DATE:** 10/31/2024  
**CC:** FILE

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Background

The following employees are recommended for the Board's consideration new hires, transfer, and separation.

Recommendation

The President recommends the approval of the employees on the attached list for new hires, transfer, and separation for the Tohono O'odham Community College.

**RESOURCE LIST**  
**October 2024**

New Hire:

Name	Position	Date
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Transfers:

Name	Position	Date
Carmella Ortega	Grants Coordinator – Interim Director of Sponsored Projects	10/10/2024

Separations:

Name	Position	Date
Annie Riley	Student Intern Floater	10/14/2024
Michael Moreno	Carpentry Instructor	10/18/2024
Spencer Two-Two	Facilities Maintenance Technician	10/7/2024

**Tohono O'odham Community College**  
**Employment Vacancy Activity Log**  
**October 2024**  
**Administrative/Faculty/Exempt**

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American Other			Application w/ documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
Accounting Instructor	Education	4			4	3	1	10/31/2024	2	2				Pending interview(s)
Biology Instructor	Education	15			9	8	6	10/31/2024	5	8				(1) Duplicate Applications/Pending missing document(s)
Chief Human Resources Officer	President's Office	18		3	6	8	5	10/31/2024	4		11/15/24			(2) Duplicate Applications/Awaiting for applicants to submit missing documents/(2) Candidates withdrew/ (1) Interview date confirmed
Computer Literacy Instructor Coordinator	Sustainability	4	3		1	3	1	10/31/2024	2		8/26/24	1		Tentative start date 11/18/24 or 11/19/24
NTIA Project Director	Sustainability	1			1	1		10/31/2024	1					Applicant withdrew; Continue to advertise
Virtual & In-Person Pre-College GED Instructor	Workforce Development	21	2		19	15	6	10/31/2024	5		10/22/24			Pending more interview(s)
Tohono O'odham Language and Culture Instructor	Education	0						10/31/2024						Continue to advertise
Tohono Kosin Restaurant Manager	Workforce Development	0						10/31/2024						Continue to advertise
Workforce & Community Development Success Coach	Sustainability	29	2	7	5	3	26	10/31/2024	3	10	10/17 & 10/22/24	1	2	Tentative start date 12/2/24

*Tohono O'odham Community College  
Employment Vacancy Activity Log  
October 2024  
Hourly*

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American Other			Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
Administrative Assistant- Finance	Administrative Services & Finance	31		10	1	7	2	10/31/2024	5	11	10/15 & 10/22/24	1	1	Tentative start date 11/12/24
Computer Literacy Trainer	Workforce Development	4	3		1	3	1	10/31/2024	1	3				Pending interview(s)
Facilities Maintenance Technician I	Operations	3	2		1	3		10/31/2024	2					Pending interview(s)

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** TOCC BOARD OF TRUSTEES

**THRU:** DR. STEPHEN SCHOONMAKER, PRESIDENT

**FROM:** FRANCES BENAVIDEZ, PROGRAM DIRECTOR, NSF TEAC, O'ODHAM  
ÑI'OKĪ KI:

**SUBJECT:** O'ODHAM ÑI'OKĪ KI: GRAND OPENING

**DATE:** NOVEMBER 04, 2024

**CC:** RONALD GERONIMO, DIRECTOR, O'ODHAM ÑI'OKĪ KI:

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The O'odham Ñi'okĪ Ki: is excited to announce the Grand Opening of the language center at TOCC's S-cuk Du'ag Maşcamakuḍ on Tuesday, November 19, 2024.

The following are included in this informational agenda item:

- Grand Opening Announcement / Flyer
- Grand Opening Agenda

The information has been distributed college-wide, to KOHN, Tohono O'odham Nation leadership and to all the districts of the Nation.

Everyone is welcome and we are looking forward to celebrating our language and the resources and services available to the public through the language center. Thank you

# Blessing and Grand Opening

OF THE O'ODHAM ÑI'OKI KI:



**Oig t-we:m 'am o he:kigcul**

JOIN THE CELEBRATION!

**19** NOV  
2024

9:00 AM  
- 2:00 PM



*Special Speakers*

*Tours of the Language Center*

*Cultural Sharing*

*Exclusive Giveaways*

*Special Opening Day Menu*

I-Wa:k k o ñei mo hascu  
'am hab cu'ig.

Come in and be among  
the first to visit and  
explore the resources  
provided by the  
O'odham Ñi'oki Ki:

**ALL ARE WELCOME!**



Located on the campus of:  
Tohono O'odham Community College  
S-cuk Du'ag Mašcamakud  
(Main Campus)  
Arizona Highway 86, Milepost 125.5 N.



[OODHAMNIOK@TOCC.EDU](mailto:OODHAMNIOK@TOCC.EDU)  
520-479-2300



O'odham Nĭ'okĭ Ki:  
Tohono O'odham Kekel Ha-Maşcamakuḍ  
P.O. Box 3129 Sells, AZ 85634  
Phone: (520) 479-2300



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**Grand Opening of the O'odham Nĭ'okĭ Ki:  
Tuesday • November 19, 2024 • 9:00am-2:00pm  
S-cuk Du'ag Maşcamakuḍ • Huhu'u Weco**

Mistress of Ceremony: Ms. Adrienne Rios

9:00-11:00am

Opening Blessing: Arnold Rios

Opening Song - Santa Rosa Ranch School Singers

Welcome

Denise Flores, S-cuk Du'ag District Chairwoman

Dr. Stephen Schoonmaker, President, TOCC

Speakers

Ronald Geronimo, Director O'odham Nĭ'okĭ Ki:

Dr. Ofelia Zepeda, Chair, TOCC Board of Trustees

Leslie Luna, Gu Vo'o District Representative, Tohono O'odham Legislative Council

Wavalene Saunders, Chairwoman, Tohono O'odham Legislative Council

Verlon Jose, Chairman, Tohono O'odham Nation

11:00am – 12:00pm

Tours

12:00-1:00pm

Lunch - *Bawĭ, red chili, potato salad, bread, tamales, cinnamon tea, and wiskojuila*

1:00– 2:00pm

Komckuḍ 'E-wa'osidk Cekşañ Nĕ'edam



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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** LEADERSHIP TEAM  
**FROM:** LAURA SUJO-MONTES, ACADEMIC DEAN AND MARIO MONTES-HELU DEAN FOR SUSTAINABILITY  
**SUBJECT:** **PROGRAM APPROVAL: CERTIFIED NURSING ASSISTANT**  
**DATE:** 09/14/2024  
**CC:** EVAN THOMAS, SPECIAL ASSISTANT TO THE PRESIDENT

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**Background:** The Education Division and the Sustainability Division, through their Workforce and Community Development Office (spearheaded by Anselmo Ramon), have been collaborating with Tohono O'odham Nation Health Care (TONHC), specifically with Dr. Merlin Curry, to create a Certified Nursing Assistant (CNA) Program.

**Justification:** TOCC is currently collaborating with Pima Community College (PCC), through Ms. Carol Williams, to start the CNA program in January 2025. However, that program is under the auspices of PCC and not of TOCC. We would like start the approval processes to be able to offer the CNA program independently from PCC.

**Action Requested:** Request BOT to review and approve the proposed program.

**Recommendation:** The approval of the new program will help TOCC to continue working toward becoming the premier educational institution in the Nation while providing new employment opportunities for its members.

Attachment: Curriculum and Himdag Committees Program Approvals.

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**TOHONO O'ODHAM KEKEL COLLEGE**

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**TO:** TOCC COMMITTEES, ADMINISTRATION, & BOARD OF TRUSTEES  
**FROM:** LAURA SUJO-MONTES, PhD  
**SUBJECT:** **NEW PROGRAM: MICRO-CERTIFICATE CERTIFIED NURSING ASSISTANT**  
**DATE:** SEPTEMBER 27<sup>TH</sup>, 2024  
**CC:** PRESIDENT STEPHEN SCHOONMAKER, PhD

CURRICULUM COMMITTEE REVIEW AND APPROVAL 5 YES 0 NO 10/18/2024

CURRICULUM COMMITTEE CHAIR -  TIM FOSTER

HIMDAG COMMITTEE REVIEW AND APPROVAL 3 YES 0 NO 10/18/2024   
 FRANCES BENAVIDEZ SIGNING ON BEHALF OF THE HIMDAG COMMITTEE

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**1. Name of Initiator(s)**

Mario Montes-Helu  
 Laura Sujo-Montes  
 Anselmo Ramon  
 Merlin Curry, MD  
 Vaness Nunez, RN

**2. Name of proposed degree or certificate: (indicate whether AA, AS, AAS, CRT, MC, etc.**

Introduction to Nursing Assisting. Includes body systems and common diseases, basic nursing assisting skills, providing client, restorative, long-term, and home health care; and certification requirements.

**3. Description of proposed degree, certificate, or micro-certificate**

Completing these courses and the Certified Nursing Assistant (CNA) or Licensed Nursing Assistant (LNA) certification exams can lead to employment in a variety of different careers. Here are some examples of occupations related to these courses with associated annual median wages. Some careers may require additional education or training. Source: U.S. Bureau of Labor Statistics.

**4. Statement of purpose for the new program, certificate, or micro-certificate**

Successful completion of these courses will prepare you to take Arizona's Certified Nursing Assistant (CNA) or Licensed Nursing Assistant (LNA) certification exams.

Nursing assistants provide care that is vital to patient health and safety in a variety of healthcare settings, including:

Doctor's offices, Clinics, Long-term care and assisted living facilities, Hospitals and other healthcare settings

**5. List three to six Program Level Outcomes for the proposed degree, certificate, or micro-certificate, and describe how each of those outcomes can be measured. (Complete curriculum map in Attachment B)**

- a) Assist patients with activities of daily living, including at mealtime, and walking and activities of daily living
- b) Check vital signs
- c) Communicate effectively with patients, their families and health care teams
- d) Report unusual occurrences or incidents to the nurse in charge
- e) Maintain a safe patient environment

**6. Describe how the proposed degree or certificate aligns with the College's Mission and Vision.**

This micro-credential will provide an opportunity for students who seek employment to have immediately marketable skills upon completion.

**7. Describe how the proposed program supports the O'odham Himidag.**

Students who pursue healthcare also pursue their own health and the health of the community. We will work to integrate the O'odham language, traditional practices, and sustainable work-life balance. The CNA class contributes to O'odham Himidag by providing the formal education and recognition for the Nation to provide care from within the community.

**8. Describe how the proposed program addresses employment needs of students.**

Students who complete the micro-credential and achieve certification will immediately qualify for employment within the Nation's healthcare system. There are current job openings and there will be more in the future.

Note: The average out-of-pocket cost to a student for this course is \$926.

9. (Section I. General Education). If a degree, which AGEC will be used? If certificate which general education classes will be used? (note: THO 101 and HIS 122 must be included in all degrees and certificates as part of general education)

N/A

10. What are the core class requirements (Section II)? (Please include as attachment of course descriptions with learning outcomes for each course.

Prerequisites:

Accuplacer test results (reading, arithmetic and WritePlacer)

Arizona Department of Public Safety fingerprint clearance card: Level 1

Proof of health insurance

Physical exam report

Tuberculosis (TB) skin test results

Immunization record

Proof of American Heart Association BLS certification

Drug testing may be required

11. (Section III) How many electives will be allowed for this degree and what are the boundaries for selecting electives (ex. Degree in education may require that all elective be an EDU class)

N/A

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Using answers to questions 7, 8, and 9, complete the Program of Study in Attachment A

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12. If this is a degree and the degree exceeds 60 credits, what is the justification?

This is a microcredential (state certification) that allows for workforce development. It is not awarded college credit at this time.

13. How will the proposed degree or certificate link to other degrees or certificates in area of concentration? What degree of overlap will there be? What kind of student interest is expected in terms of student numbers and how did you arrive at that estimate.

Arizona State Board of Nursing-approved courses

80 hours lecture and hands-on skills laboratory instruction

40 hours clinical instruction at long-term care facilities and hospitals

Eligible for federal Workforce Innovation and Opportunity Act funding

**14. What instructional staff will this program require? (Will the College have to hire additional persons, provide more logistical support, or other resources?)**

The college has made arrangements to run this initial offering through Pima Community College. TOCC will need to contract with a nursing provider to function as a liaison for the students and to ensure that TOCC is prepared to offer this class independently in the future. This person has been identified, her name is Vanessa Nunez, she is a nurse that works for TONHC.

### ATTACHMENT A: Program of Study

Rows may need adjusted depending on the number of required courses or whether the proposal is for a certificate, Associate's Degree, micro-credential.

Title: Certified Nurse Assistant Micro-Certificate	
Core Requirements	Credits Required
<b>NA-810</b> Nursing Assistant; 120 clock hours Lecture, lab (hand-on), clinical (in hospital)	0 credits (microcredential)
<b>Total Credits</b>	

### ATTACHMENT B: Curriculum Map (EXAMPLE)

For all outcomes, mark which required courses within the program fulfill those outcomes. Not all courses need to fulfill every outcome. Use the example below to fill out the table.

Outcomes						
1						
2						
3						
4						
5						

**Key:**

**I = Introduce** (Themes that relate to an outcome are introduced)

**R = Reinforce** (Themes that relate to an outcome are reinforced. Students will have already become familiar with the theme.)

**A = Assess** (A course-embedded assessment is included in the syllabus to assess overall student achievement)

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** LEADERSHIP TEAM  
**FROM:** LAURA SUJO-MONTES, ACADEMIC DEAN AND MARIO MONTES-HELU DEAN FOR SUSTAINABILITY  
**SUBJECT:** **PROGRAM APPROVAL: EMERGENCY MEDICAL TECHNICIAN**  
**DATE:** 09/14/2024  
**CC:** EVAN THOMAS, SPECIAL ASSISTANT TO THE PRESIDENT

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**Background:** The Education Division and the Sustainability Division, through their Workforce and Community Development Office (spearheaded by Anselmo Ramon), have been collaborating with Tohono O'odham Nation Health Care (TONHC) and the Tohono O'odham Nation Fire Department (TONFD) to create an Emergency Medical Technician (EMT) certificate.

**Justification:** Health professions are in high demand inside and outside the Nation. We have a Pre-Professional Nursing program that is for transfer. However, we do not have any direct employment programs in the health fields. The EMT program will cover this need and will provide employment opportunities to members of the Nation who otherwise would need to travel to Tucson to get this training.

**Action Requested:** Request BOT to review and approve the proposed program.

**Recommendation:** The approval of the new program will help TOCC to continue working toward becoming the premier educational institution in the Nation while providing new employment opportunities for its members.

Attachment: Curriculum and Himdag Committees Program Approvals.



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**TOHONO O'ODHAM KEKEL COLLEGE**

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**TO:** TOCC COMMITTEES, ADMINISTRATION, BOARD OF TRUSTEES  
**FROM:** LAURA SUJO-MONTES, PhD  
**SUBJECT:** NEW COURSE: **EMT-150 EMERGENCY MEDICAL TECHNICIAN CERTIFICATION**  
**DATE:** SEPTEMBER 27<sup>TH</sup>, 2024  
**CC:** PRESIDENT STEPHEN SCHOONMAKER, PhD

CURRICULUM COMMITTEE REVIEW AND APPROVAL 5 YES 0 NO 10/18/2024 CURRICULUM COMMITTEE

CHAIR -  TIM FOSTER

HIMDAG COMMITTEE REVIEW AND APPROVAL 3 YES 0 NO 10/18/2024 *Frances Benavidez* -  
 FRANCES BENAVIDEZ SIGNING ON BEHALF OF THE HIMDAG COMMITTEE

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**1. Name of Initiator(s)**

Mario Montes-Helu  
 Laura Sujo-Montes  
 Anselmo Ramon  
 Merlin Curry, MD  
 John Wright, NRP

**2. Name of proposed degree or certificate: (indicate whether AA, AS, AAS, CRT, MC, etc.)**

Emergency Medical Technician - State and National Certification.

Emergency Medical Technicians work in many environments, mostly on ambulances. Responding to 911 calls, transporting patients between hospitals, they may work for fire departments, police, or privately employed with ambulance companies. For example AJ's ambulance, Ajo Ambulance and Tohono O'odham Emergency Medical Services (TONHC).

Microcredential: A single semester course that qualifies the successful student to sit for the National Registry of EMT's certification exam, obtain a State of Arizona certification and qualify for immediate employment as an EMT.

**3. Description of proposed degree, certificate, or micro-certificate**

As a microcredential, the Emergency Medical Technician course will consist of one class, for a total of 9 credit hours. Students in this program are taught and evaluated on knowledge,

skills, and attitude. The class is delivered in three ways. First, in the classroom using interactive lectures. In the skills lab for hands-on learning, and in the hospital and on the ambulance for real-life experience (clinical). Class sessions may be 2, 4, or 8 hours in length with appropriate breaks, depending on the schedule needs.

Content for the course is determined by a National Standard Curriculum. This course and certification as an EMT is required before continuing to Paramedic certification. Offering this course at TOCC opens the door to develop an EMT certificate (for transfer) and a EMT Applied Science degree that includes certification as a Paramedic.

#### **4. Statement of purpose for the new program, certificate, or micro-certificate**

The credential is designed to provide participants with the necessary skills and knowledge to become gainfully employed in the Emergency Medical Services industry at the entry level. Besides being trained in advanced first aid and resuscitation, students will practice real technical skills necessary to succeed in the field caring for the sick and injured. This training will integrate cultural considerations, Himdag and Apedag, and the Tohono O'odham language.

#### **5. List three to six Program Level Outcomes for the proposed degree, certificate, or micro-certificate, and describe how each of those outcomes can be measured. (Complete curriculum map in Attachment B)**

1. Describe and implement methods of assessing and treating the sick and injured.

Assessment: Practical skills stations and final exam. Students who pass the course will qualify for State and National certification as an Emergency Medical Technician testing. Upon successful completion of the NREMT certification exam the student will be certified as an EMT. Arizona certification is renewed every two years and there are continuing medical education requirements for all certified EMTs to promote life-long learning and maintain current knowledge and treatments.

2. Distinguish and understand the different types of Personal Protective equipment and procedures involved in patient contact.

The EMT course will integrate safety at all levels of the program. This includes formal education on Personal Protective Equipment, Body Substance Isolation and Universal Precautions. Wearing masks, gloves and eye protection is mandatory. Sturdy shoes, rip resistant pants, and use of gowns and respirators are included. Vaccines may be required for ambulance or hospital learning experience (clinical education).

Assessment: These skills will be tested in the lab portion of the class, that include practical skills stations. Students meet in small groups of 3-4 with an experienced instructor, real equipment has been made safe and is used for training, and the students

perform their skills using a standardized checklist. These skills are then included in the national exam that is required for certification.

3. Identify and implement triage and selection to transport the sick and injured to appropriate facilities.

Students will learn components of disaster response including the National Incident Management System and protocols for mass casualty incidents. Students will learn how to triage patients to prioritize treatments.

Assessment: Discussion/participation, classroom observation, hands on demonstration in the practical skills lab.

4. Implement correct protocols and procedures for the treatment of the sick and injured and document findings and interventions.

Assessment: Discussion/participation, and written assignments, procedure demonstration, exams and quizzes, and classroom observation in the practical skills lab.

## **6. Describe how the proposed degree or certificate aligns with the College's Mission and Vision.**

This credential will provide an opportunity for students who seek employment to have immediately marketable skills upon completion. Filling a current need in the community for entry level emergency medical workers to be employed at TONHC, TONHC-EMS, TOFD and other organizations on and off the Nation.

## **7. Describe how the proposed program supports the O'odham Himdag**

Students who pursue the certification in Emergency Medical Technician will be introduced to O'odham language and traditional O'odham teachings through the integration of O'odham Language Preservation Center and the participation of community elders and traditional healers. As well as learning from the generation of O'odham EMTs that have been doing this work on the Nation for over 25 years. Being an EMT is an important role in the community and we hope to continue the traditions that are already established.

## **8. Describe how the proposed program addresses employment needs of students**

Students who complete the program will be able to apply directly to entry-level positions in Emergency Medical Services including ambulance companies, fire departments, EMS agencies, Tohono O'odham Nation Health Care and Emergency Medical Services, Desert Diamond Casino Enterprise with locations in Tucson, Phoenix, and Glendale Arizona, US Forestry, AZ Department of Public Safety, TON Rangers and Police, Community Emergency

Response Teams, public and private ambulance service, film, manufacturing, mining and sports industries among a variety of opportunities.

**9. (Section I. General Education). If a degree, which AGEC will be used? If certificate which general education classes will be used? (note: THO 101 and HIS 122 must be included in all degrees and certificates as part of general education.**

N/A

**10. What are the core class requirements (Section II)? (Please include as attachment of course descriptions with learning outcomes for each course.**

EMT 100 - Emergency Medical Technology

9 Credits, 15 Contact Hours

6 lecture periods, 9 lab periods

Techniques of pre-hospital emergency medical care for the Emergency Medical Technician (EMT). Includes history of emergency medical care delivery systems, roles and responsibilities of emergency medical services (EMS) providers, ethical and legal issues, and patient assessment. Also includes symptoms of illnesses, injuries, medical emergencies, appropriate medical techniques, triage, and ambulance operations.

Information: Students must be 18 years of age when class begins. Students must have cardiopulmonary resuscitation (CPR) certification at the Healthcare Provider or Professional Rescuer Level and receive a minimum score of 69 on the Accuplacer reading assessment. Students must show proof of personal medical insurance and provide immunization records for MMR, TD, TB skin test, and Varicella; flu vaccine is encouraged. Students must show proof of Arizona Department of Public Safety (AZ DPS) Fingerprint Clearance Card or proof of pending AZ DPS application approval (applications provided by the EMT Service Center. Students must meet College admissions' requirements and create an Arizona Department of Health Services online account. Students must submit to drug screening (form provided by the EMT Service Center), and must meet with EMT staff/ prior to registration.

**11. (Section III) How many electives will be allowed for this degree and what are the boundaries for selecting electives (ex. Degree in education may require that all elective be an EDU class)**

N/A

---

Using answers to questions 7, 8, and 9, complete the Program of Study in Attachment A

---

**12. If this is a degree and the degree exceeds 60 credits, what is the justification**

N/A

**13. How will the proposed degree or certificate link to other degrees or certificates in area of concentration? What degree of overlap will there be? What kind of student interest is expected in terms of student numbers and how did you arrive at that estimate**

The proposed microcredential (successful certification) will link directly to AAS-EMT degree requirements and is transferable to both Pima Community College and University of Arizona.

**14. What instructional staff will this program require? (Will the College have to hire additional persons, provide more logistical support, or other resources?)**

Course Director: John Wright  
Lead Instructor: Lue Martinez  
Clinical Lab Instructors: (list alphabetically)  
Medical Director: Merlin T. Curry, MD

### **ATTACHMENT A: Program of Study**

TOCC Allied Health Department – EMT Program

Program/Major Code: CRTEMEDTEC-B/EMS

CIP Code: 51.0904

Program Learning Outcomes

Upon successful completion of the program, the learner will be able to:

Demonstrate the proper donning and doffing of protective gear appropriate for the EMT and situation.

Perform CPR, both 1 and 2 person for adult, child, and infant to Healthcare provider level consistent with American Heart Association level.

Perform basic airway mgt. techniques including insertion of adjuncts intended for the oropharynx and nasopharynx.

Demonstrate the ability to assist patients with their own prescribed medicines.

Assess, manage, and stabilize patients of all ages and demographics with medical emergencies.

Assess, manage, and stabilize patients of all ages and demographics with traumatic emergencies.

Demonstrate the ability to properly prepare the patient for transport while limiting or aggravating any injuries.

Demonstrate the knowledge of triage and assigning patients to the appropriate level facility.

Demonstrate the ability to interact with other responders appropriately including giving and taking Advice on patient care. Interact as a member of a team.

Demonstrate the ability to complete a patient care report including a summation of treatment provided to the receiving facility or transporting ambulance.

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## EMT 100 - Emergency Medical Technology

9 Credits, 15 Contact Hours

6 lecture periods 9 lab periods

Techniques of pre-hospital emergency medical care for the Emergency Medical Technician (EMT). Includes history of emergency medical care delivery systems, roles and responsibilities of emergency medical services (EMS) providers, ethical and legal issues, and patient assessment. Also includes symptoms of illnesses, injuries, medical emergencies, appropriate medical techniques, triage, and ambulance operations.

Information: Students must be 18 years of age when class begins. Students must have cardiopulmonary resuscitation (CPR) certification at the Healthcare Provider or Professional Rescuer Level and receive a minimum score of 69 on the Accuplacer reading assessment. Students must show proof of personal medical insurance and provide immunization records for MMR, TD, TB skin test, and Varicella; flu vaccine is encouraged. Students must show proof of Arizona Department of Public Safety (AZ DPS) Fingerprint Clearance Card or proof of pending AZ DPS application approval (applications provided by the EMT Service Center. Students must meet College admissions' requirements and create an Arizona Department of Health Services online account. Students must submit to drug screening (form provided by the EMT Service Center), and must meet with EMT staff/ prior to registration.

## Course Learning Outcomes

1. Perform one and two person CPR: Adult, Child, and Infant based on the American Heart Association current standards.
2. Appropriately manage scene safety including proper placement and removal of personal protective gear in the workplace.
3. Define priorities of care and the components of a tiered response system.
4. Define the role, scope of practice. Legal and ethical responsibilities of the Emergency Medical Technician.
5. Perform and appropriately manage and stabilize patients of all ages suffering from airway obstructions, respiratory arrests, and cardiac arrest.
6. Perform and appropriately manage and stabilize patients of all ages suffering from bleeding, soft tissue injuries, burns, fractures, shock, and nervous system injuries.

Outline:

Emergency Medical Technician Preparation

Emergency medical care – origin and structure

Well-being of the EMT

Medical, legal and ethical issues

The human body

Baseline vital signs and SAMPLE history

Airway

Obstruction

Use of airway adjuncts

Oxygen delivery

Patient Assessment

Assessment

Communication

Communication systems and equipment

Regulations and protocol for radio communication

Effective communication with patients from all segments of population

Psychological aspects of emergency care

Documentation: written reports

Evaluating Injuries: Bleeding, Wounds, and Shock

Soft tissue injuries

Musculo-skeletal care and fractures of the upper extremities

Fractures of the pelvis, hip and lower extremities

Injuries to head, neck, face, and spine

Injuries to chest, abdomen, and genitalia

Dressing and bandaging

Spine and fracture immobilization

Pneumatic counter-pressure devices (MAST)

Shock: signs, symptoms, and emergency care.

Medical Emergencies

General pharmacology

Respiratory emergencies

Cardiovascular emergencies

Use of automated external defibrillator (AED)

General patient care

Neurologic emergencies

The acute abdomen

Definition

Symptoms

Treatment



Potential causes

Referred pain

Diabetic emergencies

Two types of emergencies

Patient assessment

Treatment

Blood glucose monitoring procedures

Indications and contraindications

Regulatory issues

Allergic reactions, stings, and bites

Causes, signs, and symptoms

Anaphylaxis

Interventions including the use of epinephrine auto-injectors

Substance abuse and poisoning

Environmental emergencies

Burns

Hazardous materials

Drowning

Behavioral emergencies

Acute psychological disturbances

Chronic psychological disturbances

Techniques for interaction with emotionally disturbed patients

Critical incident stress debriefing

Obstetrics and gynecological emergencies

Childbirth in the field

Breech delivery

Prolapsed umbilical cord

Spontaneous abortion

Sudden Infant Death Syndrome SIDS

Transporting Patients

Principles of extrication

Patient packaging

Lifting and moving patients

Ambulance Operations and Safe Driving

Regulations

Forms and reporting

Maintenance of vehicle and equipment

Emergency procedures

Scene control

Special scene situation

Disaster Management

Triage

WMD's

Assisting with Advanced Life Support (ALS)

Intravenous lines

Purpose of intravenous lines and the monitoring of intravenous lines by the Emergency Medical Technician

Types and sizes of intravenous cannulas, tubing, etc.

Intravenous fluids the Emergency Medical Technician is approved to monitor

Assessment and monitoring

Trouble-shooting intravenous lines

Cardiac monitoring

Intubation

Program Total: 9 Credits

<b>Title: Emergency Medical Technician Certificate</b>	
<b>Core Requirements</b>	<b>Credits Required</b>
<b>EMT 150 Emergency Medical Technician (15 contact hours, 6 lecture and 9 lab)</b>	<b>9</b>
<b>Total Credits</b>	<b>9</b>

### **ATTACHMENT B: Curriculum Map**

For all outcomes, mark which required courses within the program fulfill those outcomes. Not all courses need to fulfill every outcome. Use the example below to fill out the table.

Outcomes	EMT 150				
----------	------------	--	--	--	--

1	Describe and implement methods of assessing trauma and medical patients	I, R, A				
2	Distinguish and understand appropriate interventions for medical and trauma patients	I,R,A				
3	Identify and protect protected health information	I,R,A				
4	Design and develop menus that demonstrate knowledge and skills of basic nutrition functions, guidelines, and principles for incorporation into diet.					
5						

**Key:**

**I = Introduce** (Themes that relate to an outcome are introduced)

**R = Reinforce** (Themes that relate to an outcome are reinforced. Students will have already become familiar with the theme.)

**A = Assess** (A course-embedded assessment is included in the syllabus to assess overall student achievement)

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** LEADERSHIP TEAM  
**FROM:** LAURA SUJO-MONTES, ACADEMIC DEAN AND MARIO MONTES-HELU DEAN FOR SUSTAINABILITY  
**SUBJECT:** **PROGRAM APPROVAL: NATURAL RESOURCES MICRO-CERTIFICATE PROGRAM**  
**DATE:** 09/14/2024  
**CC:** EVAN THOMAS, SPECIAL ASSISTANT TO THE PRESIDENT

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**Background:** The Education Division and the Sustainability Division, through their Land Grant Office for Sustainability (spearheaded by Dr. Adrian Quijada), have been collaborating with the Arizona Conservation Corps (ACC) Tohono O'odham Nation Natural Resources (TONNR), directed by Mr. Richard Saunders, to create the Natural Resources Micro-Certificate Program (NRMP).

**Justification:** TOCC was approached by ACC personnel to collaborate in controlling and eradicating the buffel grass. This micro-certificate is designed to be direct employment and to help TONNR with wildlife and natural vegetation management.

**Action Requested:** Request BOT to review and approve the proposed program.

**Recommendation:** The approval of the new program will help TOCC to continue working toward becoming the premier educational institution in the Nation while providing new employment opportunities for its members.

Attachment: Curriculum and Himdag Committees Program Approvals.

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**TOHONO O'ODHAM KEKEL COLLEGE**

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**TO:** FACULTY, HIMDAG COMMITTEE, ADMINISTRATION, & BOARD OF TRUSTEES  
**FROM:** ADRIAN QUIJADA, DIRECTOR OF THE LGOS AND MARIO MONTES-HELU, DEAN FOR SUSTAINABILITY  
**SUBJECT:** **NEW PROGRAM: NATURAL RESOURCES MICRO-CERTIFICATION PROGRAM**  
**DATE:** 05/10/ 2024  
**CC:** DEAN OF ACADEMICS

CURRICULUM COMMITTEE REVIEW AND APPROVAL 5 YES 0 NO 10/18/2024

CURRICULUM COMMITTEE CHAIR -  TIM FOSTER

HIMDAG COMMITTEE REVIEW AND APPROVAL 3 YES 0 NO 10/18/2024   
 FRANCES BENAVIDEZ SIGNING ON BEHALF OF THE HIMDAG COMMITTEE

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**1. Name of Initiator(s)**

Adrian Quijada

**2. Name of proposed degree or certificate: (indicate whether AA, AS, AAS, CRT, MC, etc.)**

Natural Resources Micro-Certificate Program (NRMCP)

**3. Description of proposed degree, certificate, or micro-certificate**

Micro-Certificate for "Natural Resources" (NRMCP) consists of one 3 credit course and two 4 credit courses, supported by a six-month hands-on field practicum worth 1 credit, for a total of 12 credit hours. The two courses will be delivered concurrently over a period of eight weeks each. Students in this micro-certificate will experience classroom learning for four hours per day, two days a week. The Field Practicum (lab) component is six-months of intensive "hands-on" field work and trainings, the Arizona Conservation Corps (AZCC) will carry out this part of the micro-certificate.

**4. Statement of purpose for the new program, certificate, micro-certificate**

The micro-certificate is designed to provide participants with the necessary skills and knowledge to become gainfully employed at the entry level in the natural resources management and conservation fields. Beyond being trained in natural resources land restoration and inventory and monitoring, students also receive “hands-on” field experience in conservation by participating in a six-month field practicum specifically designed to mesh classroom work with the practical field experience students need to compete for seasonal and full-time jobs with tribes, conservation corps’, and federal land managing agencies.

**5. List three to six Program Level Outcomes for the proposed degree, certificate, or micro-certificate, and describe how each of those outcomes can be measured. (Complete curriculum map in Attachment B)**

**PLO #1**

Students are offered opportunities to connect and/or reconnect with the land by actively participating in extended field practicum land restoration work located on lands with strong cultural significance to Tohono O’odham People, making these areas more accessible to more people with the TON.

**PLO #1 Assessment**

Class in-field observation and participation, field practicum participation, field practicum final exam.

**PLO #2**

Students receive foundational learning, field training, and practical experience in conservation and natural resources management.

**PLO #2 Assessment**

Classroom observation, discussions, classroom participation, final course exam(s), in-field observation, field practicum participation, field practicum final exam.

**PLO #3**

Students receive the foundational learning, field training, and practical experience in conservation and natural resource management needed to gain entry level jobs with Tohono O’odham Nation environmental depts.

**PLO #3 Assessment**

All through solid relations with TON environmental departments, and also via classroom observation, discussions, classroom participation, final course(s) exam(s), in-field observation, field practicum participation, field practicum final exam.

**a) Describe how the proposed degree or certificate aligns with the College’s Mission and Vision.**

This micro-credential will provide a unique opportunity for students who seek employment to have marketable skills and hands-on practical field experience upon completion.

**6. Describe how the proposed program supports the O’odham Himdag**

Students will learn from community elders about traditional Indigenous/ TON land management techniques and practices as TON cultural elements and traditional ecological knowledge are central to the NRMCP classroom and field practicum curricula.

**7. Describe how the proposed program addresses employment needs of students**

Students who complete the micro-credential in natural resources will be able to apply directly to entry-level positions with tribes, conservation corps and federal land managing agencies throughout Arizona, the desert southwest, the entire country.

8. (Section I. General Education). If a degree, which AGEC will be used? If a certificate, which general education classes will be used? (note: THO 101 and HIS 122 must be included in all degrees and certificates as part of general education)

N/A

9. What are the core class requirements (Section II)? (Please include as attachment of course descriptions with learning outcomes for each course.

*ANR 122 Tohono O'odham Natural Resources and Conservation (3 Credits)*  
(4 periods, 2 lectures and 3 field labs)

*ANR 290N Wildlife Conservation (4 Credits)*  
(6 periods, 3 lectures and 3 field labs)

*BIO 105N-1 Environmental Biology (4 Credits)*  
(6 periods, 3 lectures and 3 field labs)

*Field Practicum (1 Credits)*  
(6 Month Field Practicum with Arizona Conservation Corps)

10. (Section III) How many electives will be allowed for this degree and what are the boundaries for selecting electives (ex. Degree in education may require that all elective be an EDU class)

N/A

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Using answers to questions 7, 8, and 9, complete the Program of Study in Attachment A

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11. If this is a degree and the degree exceeds 60 credits, what is the justification

N/A

12. How will the proposed degree or certificate link to other degrees or certificates in area of concentration? What degree of overlap will there be? What kind of student interest is expected in terms of student numbers and how did you arrive at that estimate



The micro-certificate will be stackable with the Associate of Science in Life Science. This program will provide field work skills and natural resources management knowledge for students without an associate degree. Community members with a high school degree or an associate degree can take the field practicum, but to graduate in the program, are required to complete all the classes.

**13. What instructional staff will this program require? (Will the College have to hire additional persons, provide more logistical support, or other resources?)**

One adjunct instructor (Hansen) to co-teach with LGOS Director, Introduction to “Indigenous” Natural Resources Management class of the Natural Resources Micro-Certificate. One experienced Indigenous natural resources management consultant (Elijah Small / Dakota Sioux) for one day to co-instruct with adjunct instructor “Indigenous Natural Resources Career Development Workshop.” LGOS Director will teach ANR 290N Wildlife Conservation.

### ATTACHMENT A: Program of Study

Rows may need adjusted depending on the number of required courses or whether the proposal is for a certificate, Associate's Degree, micro-credential.

<b>Title: Natural Resources Micro-Certificate</b>	
<b>Core Requirements</b>	<b>Credits Required</b>
<b>ANR 122 Tohono O'odham Natural Resources and Conservation</b> (3 Credits, 4 periods, 2 lectures and 2 field labs)	<b>3</b>
<b>BIO 105N-1 Environmental Biology</b> (4 Credits, 6 periods, 3 lectures and 3 field labs)	<b>4</b>
<b>ANR 290N Wildlife Conservation</b> (4 Credits, 6 periods, 3 lectures and 3 field labs)	<b>4</b>
<b>Field Practicum</b> (6 Month "Field Practicum" with Arizona Conservation Corps)	<b>1</b>
	<b>12</b>

### ATTACHMENT B: Curriculum Map

For all outcomes, mark which required courses within the program fulfill those outcomes. Not all courses need to fulfill every outcome. Use the example below to fill out the table.

Outcomes		Introduction to Indigenous Natural Resources Management	BIO 105N-1 Environmental Biology	ANR 290N Wildlife Conservation	** Field Practicum. 6 Month “Field Practicum” with AZCC.
1	Students are offered opportunities to connect and/or reconnect with the land by actively participating in extended field practicum land restoration work located on lands with strong cultural significance to Tohono O’odham People.	I, R, A	R, A	R, A	I, R, A
2	Students receive foundational learning, field training, and practical experience in conservation and natural resources management.	I, A	R, A	R, A	R, A
3	Students receive the foundational learning, field training, and practical experience in conservation and natural resource management needed to gain entry level jobs with Tohono O’odham Nation environmental depts.	I, A	R, A	R, A	R, A
4	Students receive the foundational learning, field training, and practical experience in conservation and natural resource	I, A	I, R, A	I, R, A	I, R, A

	management needed to gain entry level jobs with conservation corps' around the country.				
5	Students receive the foundational learning, field training, and practical experience in conservation and natural resource management needed to gain entry level jobs with federal land managing agencies.	I, A	I, R, A	I, R, A	I, R, A
6	Students receive the foundational learning, field training, and practical experience in conservation and natural resource management needed to gain entry level jobs with other tribes and Native owned NGO's.	I, A	I, R, A	I, R, A	I, R, A

**Key:**

**I = Introduce** (Themes that relate to an outcome are introduced)

**R = Reinforce** (Themes that relate to an outcome are reinforced. Students will have already become familiar with the theme.)

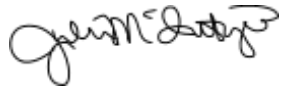
**A = Assess** (A course-embedded assessment is included in the syllabus to assess overall student achievement)

**\*\* DESCRIPTION OF THE FIELD PRACTICUM****Field Practicum Description:**

TOCC students enroll fall 2024 and participate in six-month Field Practicum with Arizona Conservation Corps (AZCC). Field Practicum is designed to pivot from the two formal courses to a hands-on field experience that focuses on the areas of: 1) Natural Resource Restoration; 2) Resource Inventory and Monitoring; and 3) Invasive Species Management. Federal agencies provide projects that meet their backlog work needs and that mesh with one of the three NRMCP emphasis areas. Agency managers train students in the three emphasis areas via in-field project work and seek-out opportunities to mentor and hire NRMCP participants into entry level conservation jobs. Practicum experience prepares students for entry level positions with TON, other tribes, AZCC, and with federal land managing agencies. Practicum curriculum is vetted with federal agencies to ensure NRMCP field experience meets federal agency

hiring requirements thus establishing a sustainable conservation career track between the TON and the federal agencies. NRMCP graduates automatically qualify for a second three or six-month conservation crew position with AZCC and/or with any of the other dozen conservation corps programs around the country thus establishing a similar career path between TON and AZCC.

**This New Program Proposal has been reviewed by TOCC Curriculum Specialist, Julie McIntyre**



9.24.24

**Signature**

**Date**



Tohono O'odham Kekel Ha-Maşcamakuđ

## President's Office

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### President's Report to the Board of Trustees

November 5, 2024

Dr. Ofelia Zepeda, Chair

Tohono O'odham Community College Board of Trustees

Dear Dr. Zepeda and Members of the Board of Trustees,

It is an honor to submit to you my October board report. As we shift more deeply into the season of fall, and into the heart of the fall semester, activity on our campuses, and throughout the communities has maintained a strong pace. After fall break, we have continued to have regular volleyball practices/games on campus, the festive trunk or treat event, and the employee cleansing. Evan and I attended the Pisinimo District meeting as a launch to a Presidential Listening Tour of all 11 Districts, and met with the HRDC on campus at the end of the month.

#### Highlights from October, 2024:

Item	Actions	Notations
1. Fall AIHEC Board Meeting	Attended the Fall AIHEC Board meeting in Palm Springs.	With the turnover in leadership at several TCUs over the past year (including TOCC), and for AIHEC itself, the bulk of our gathering was operational – electing new AIHEC Board leadership, recommitting to AIHEC committees, and discussing the future of AIHEC as we prepare for the Legislative Summit in early 2025.
2. FALCON	Attended the 20 <sup>th</sup> annual conference for the First Americans Land Grant Consortium in Minneapolis.	Attended several sessions on the role of the TCU Land Grant institutional status with updates from various Federal funders for additional research at TCUs and to benefit Tohono O'odham Nation. The best sessions were the student poster sessions, and both student and faculty presentations.

Item	Actions	Notations
3. Presidential Listening Tour	Attended Pisinimo District Meeting	Reviewed an introduction of my journey to TOCC and Tohono O'odham Nation, as well as a review of our current strategic plan. Good questions from council members, and requests for more opportunities for Pisinimo youth.
4. TOHS Apprenticeship Follow-up	Collaborations on Dual Enrollment for both credit and non-credit TOCC offerings.	Through the efforts of our Apprentices and Instructors, we have been making progress on reopening the construction workshops at TOHS.
5. CHRO Search	The CHRO Search Committee has reviewed applications and interviews have been set.	Interviews will occur in November, We hope to bring the results of a successful search to the Board at the December Board meeting.
6. EPA Grant	Follow-up from request at October Board meeting to submit Letter of Intent to AIHEC.	As a result of submitting our letter of intent, AIHEC informed us we were selected, along with a 2 <sup>nd</sup> TCU, to submit the full grant. The goal is to submit the full grant in early November.
7. IRB Membership	Updating Board on Status.	I had requested this item be tabled from the October Board meeting. On October 15 I invited the 7 IRB members and 1 Ex-officio member. As of now, 4 of the 5 campus members have responded; 1 of the 2 external members have responded. Hope to have this on December's Board Meeting agenda.
8. Li:moşañ	Updating Board on Holiday Calendar schedule.	Evan and I learned in October that the Tohono O'odham Nation offices observe the Li:moşañ holiday. The College typically aligns with their holiday schedule. We will address this when we present the AY2025-2026 calendar to the Board.

Respectfully Submitted,



Dr. Stephen Schoonmaker

President

Tohono O'odham Community College

***October 2024 Board Report Activities***  
***Human Resources***

<b>Issues/Items</b>	<b>Discussion/ Situation</b>	<b>Summary/ Resolution</b>
Records Management System	HR Records Management System in electronic and manual files	In-Progress
Advertise / Recruit Positions	Continuously advertise vacant positions, conducted interviews, pre-hire employment processing; and on-boarding candidates	In-Progress
New Hire Orientation	Continuing to work on refining the new hire orientation process	In-Progress
Pay Scale	Continuing the process of developing a pay scale for college positions.	In-Progress
Personnel Issue	1 Personnel Issue reported	



Report to TOCC Board of Trustees:

**Jay Juan**

**Chief of Operations**

**October 2024**

<b>Issues/Items</b>	<b>Actions/Assessment</b>
HVAC Systems	<ul style="list-style-type: none"> <li>• GSK Room 4 – New circuit board installed and AC is operating properly</li> <li>• Faculty – Condenser fan motor replaced and the unit is operating fine</li> </ul>
Utility Meter Location	Located all utility meters and reconciled meter numbers with billing statement
Language Center – Front Entrance/Door ADA	C&I Security company programmed the ADA door on the Language Center. The ADA door is now working.
Bread Oven cracks	After first use there were several cracks to the oven. ESB inspected the oven to ensure there were no safety issues. A second visit was scheduled to observe the oven while a fire is hot. Oven is safe to use.
Project site-visits – paint & fencing	<ul style="list-style-type: none"> <li>• October 15<sup>th</sup> Painting Contractors were onsite to assess the buildings that need to be painted. Bids due November 15<sup>th</sup>.</li> <li>• October 17 Fencing Contractors were onsite to walk the project area. Bids are due November 15<sup>th</sup>.</li> </ul>
Electronic Message Centers (EMC) - Marquees	Contacted a company for a proposal on upgrading the current marquees for both campuses. Searching for a possible second vendor-proposal.
Pest Control	Both campuses were treated
Blue /GED Building Renovation	GED classroom renovation was completed; furniture and equipment moved back into classroom. Classroom is ready for use.
Calls for Maintenance & Vehicle requests	41 requests for maintenance/Room service & setup 33 vehicle usage requests
Transportation – Student Shuttle	10/7 - 10/11/2024. 19 Students. Average of 3.8 for 5 days. 10/14 - 10/18/2024. 12 Students. Average of 2.4 for 5 days. 10/21 - 10/24/2024. 13 Students. Average of 3.25 for 4 days.
GSA Mileage Report	Mileage was collected and entered on GSA website

To: Tohono O'odham Community College Board of Trustees  
 Thru: Dr. Stephen Schoonmaker, President  
 From: Ronald Geronimo, Director  
 Frances Benavidez, Project Director, NSF TEAC  
 Subject: October 2024 Board Report

**O'odham Ñi'okĩ Ki: (ONK) - Key Issues / Items Addressed in October 2024**

Strategic Initiative	Issues/ Items	Actions/Assessments
Language Documentation – Print and Video	Developing new digital and print resources.	<p><u>Digital Resources</u>            New digital language learning materials that include audio and video components are in the editing phase and will be ready in the next month to promote language learning through an online format.</p> <p><u>Kenneth Hale Audio Tapes Digitization Project</u>            The O'odham Language Center is working with MIT on a digitization project that will make O'odham language recordings available to the public.</p>
Capacity Building: Training for Language Sustainability	Building capacity for language speakers to lead language continuity efforts.	<p><u>O'odham Ñi'okĩ Ha-Maşcama</u>            More than twenty participants representing a wide range of dialects signed up for the new mentorship program preparing speakers to lead language focused learning in their communities. The session will begin November 5<sup>th</sup> and run for sixteen weeks with continuous mentorship opportunities to follow.</p> <p><u>Family Focused Mentor-Apprentice Program Continues</u>            The second-year of the family-focused mentor/apprentice program started. Ms. Jennie DeGroat of NAU provided a two-day training for participants seeking to increase their language fluency.</p> <p><u>Sharing Capacity Building Strategies with GRIC</u>            The Gila River Indian Community is seeking to increase language teaching and learning in their Head Start Centers. They requested a detailed presentation of how the O'odham Ñi'okĩ Ki: and the Nation's Head Start Centers work together to promote language teaching and learning amongst our Nation's youngest members and their families.</p>
Networking and Outreach – Organizing with the Community	Promoting Language Use and Language Visibility	<p><u>Hosted and Participated in Seven Outreach Events</u>            Were present in different communities and districts to promote language use--Hikiwan, Gu Vo'o, Hanem Ke:k, Santa Rosa, and North Komelik.</p> <p><u>Preparing for More Community-based Language Classes</u>            The language center will offer four more community-based language classes in partnership with districts and entities of the Nation in upcoming months.</p> <p><u>Building and Strengthening Partnerships Across the Nation</u>            The ONK is continuing to work collaboratively on language learning opportunities with other language focused programs with events scheduled throughout November and January.</p>
Other	Himdag Committee  Funding	<p><u>Continuing to Support Collegewide Needs/Events via the Himdag Comm.</u> - Curriculum Review; providing blessings at events; planning/organizing Veterans Recognition Ceremony, Li:moşañ and more.</p> <p><u>TON Funding</u>- presented annual report to Cultural Preservation Committee and Budget and Finance Committee. Once the committee visits are complete the center will present the annual report to full council.</p>

**Board of Trustees Report**  
**Laura Sujo-Montes, Dean of Academics**  
***Education Division October 2024***

Issue	Discussion	Summary/resolution
Faculty Meetings	Curriculum Alignment	We started the month of October with faculty meetings during the first week of October. The task was to identify courses that will meet the new Arizona General Education Curriculum (AGEC). While the task is not finished yet, there was good progress in the identification of courses.
Professional Development	Higher Learning Commission (HLC) and other webinars	This month was busy with the HLC course for Accreditation Liaison Officers (ALOs), a role that I hold for TOCC. The course was finished and I also attended other webinars, such as one on micro-credentialing.
Certified Nursing Assistant (CNA)	Carol William's visit	Carol Williams, who is the director of CNA at Pima Community College, came to take pictures and check that everything needed to start teaching the class in January is ready. She will send all the documentation to the AZ Board of Nursing so TOCC is certified as a site of PCC to offer CNA. Our goal is to offer it one or two times under PCC and then offer it under TOCC.
Curriculum	Informational Item	<p>Besides the programs in the presented items, the following courses were approved by both the Curriculum and the Himdag Committees:</p> <ul style="list-style-type: none"> <li>● PHY 122N. Fundamentals of Physics II. This course completes the science prerequisites for the transfer articulation with the Doctor of Veterinary Medicine from University of Arizona.</li> <li>● EDU 215: Structured English Immersion. This is a required course for teachers.</li> </ul> <p>The following San Carlos Apache College courses were reviewed by the TOCC Curriculum Committee:</p> <ul style="list-style-type: none"> <li>● APS 230/HIS 230: Introduction to Historiography: The Apachean Peoples</li> <li>● HIS 262: Women and Power Across History</li> </ul>

## O'ohana Ki:, October 2024

Issue/Point	Discussion	Summary/resolution
Databases/Resources procurement has been ongoing in order to support digital needs of students and OER/no-cost book requests.	O'ohana Ki: serves as academic support to instructors, staff, and students.	<ul style="list-style-type: none"> <li>● Database Support               <ul style="list-style-type: none"> <li>○ Kanopy                   <ul style="list-style-type: none"> <li>■ Tests for authentication are set to be implemented as the initial steps have been taken by TOCC IT and Kanopy Representatives. In the meantime, Kanopy has provided a temporary access code to use.</li> </ul> </li> <li>○ At long last, e-books have been ordered via JSTOR. A preliminary list of 13 books supporting Tohono O'odham Studies has been ordered. Payment is pending.</li> </ul> </li> <li>● Resources               <ul style="list-style-type: none"> <li>○ A large order has been placed to replenish the Maker Space.</li> </ul> </li> </ul>
Archive/Curation Room	O'ohana Ki: will oversee the curation room in the O'odham Ñi'okĩ Ki:.	<ul style="list-style-type: none"> <li>● Existing library items have been identified for creation of a collection in the archive. The two fellows and a library assistant have worked on identifying items.</li> <li>● Item compilation has started.</li> <li>● Shelving is pending; a requisition has been submitted.</li> </ul>
Other Duties	Library staff assists when other departments/divisions need help.	<ul style="list-style-type: none"> <li>● Adrienne Brown and Ethan Lopez, Library Assistants, assisted Admissions with a task related to a now-rescheduled BIE visit.</li> <li>● Liz Zepeda, Library Director, has been assisting with the website redesign and communication related to updates.</li> </ul>

## Student Services

Title: Dean of Student Services	Name: Yolanda Pacheco
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TOPIC	DISCUSSION
Tohono O'odham Nation Education Assistant Program presentation to TOCC staff.	EAP presented information on their program, updates, new website and discussed how we may assist our students better so they may receive funding. A vital point that arose out of the discussion is the need for TOCC to update the cost of attendance for financial aid purposes. Several Student Services staff, Academic Advising Manager and Dean of Academics attended.
Student Decompenation Awareness training	Counselor, Alberta Espinoza and Student Success Coordinator, Rene Garciaguirre presented on awareness of mental health decompenation in students and reporting protocol. Staff from Student Life and Student Services attended.

Title: Student Success Coordinator	Name: Rene Garciaguirre
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TOPIC	DISCUSSION
October activities:	<p>1. Fall Gathering Event Played a crucial role in planning and coordinating the 2024 Fall Gathering event. Served as the event's MC and DJ, contributing to a successful event.</p> <p>2. New Student Orientation Presented at the virtual New Student Orientation sessions on October 7 and October 18. Provided information on the services offered by the Office of Student Success to incoming college students.</p> <p>3. Decompenation Training Collaborated with Alberta Espinoza in the development of decompenation training for staff. Assisted with the presentation held on Tuesday, October 29.</p> <p>4. Service Learning Opportunities Developed a plan for two students in the Social Work department to obtain service learning hours through the Office of Student Success.</p> <p>5. Résumé Building Workshops Conducted a résumé building workshop for four apprentices at the West Campus on Tuesday, October 22. Delivered a follow-up résumé building workshop for an additional four apprentices on Friday, October 25.</p> <p>6. Interview Skills Development</p>

	<p>Created an interview skills handout for apprentices. Conducted practice interviews for apprentices on Wednesday, October 30.</p> <p>7. Spring 2025 Enrollment Workshop Developed and presented a workshop focused on Spring 2025 enrollment and Fall semester success check-in for 16 college students on Monday, October 21. Created a satisfaction survey for attendees, achieving full participation from all 16 attendees.</p> <p>8. Student Concern Outreach Provided outreach and follow-up for 48 Student of Concern form submissions from faculty. Assisted four students with completing their satisfactory academic appeal form.</p> <p>9. Wraparound Sessions Participated in 11 wraparound sessions throughout October, collaborating with TOCC counselor Alberta Espinoza to provide support and resources to students.</p>
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Title: Director of Phoenix Center	Name: Cassandra Scott
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TOPIC	DISCUSSION
October 2024 Visits	Total visitors to date: 152 (Staff visits 21)
October items & events:	<p>Fall 2024 ART, MAT, &amp; WRT courses</p> <p>TOCC Inperson Advising at S-Ki:kig Maşcama Ki:</p> <p>Safe Talk Training</p> <p>Spanish Fluency: Online Workshop</p> <p>NARD Parade participation, 2nd place School Category</p> <p>Native Health Open House tabling event</p> <p>AZ Transfer Fall Workshop</p> <p>NAU 7Gen Center: Dr. Petrova presentation</p> <p>College Connections: College of Global Futures at ASU</p>

	<p>Sells District Council Meeting with BOT</p> <p>Spring 2025 Enrollment and Fall Success Check-In</p> <p>Silver &amp; Turquoise Ball volunteer with Phx Indian Center</p> <p>National Association of Student Personnel Administrators Conference</p> <p>AICF Transfer Experience Student Panel</p> <p>Decompensation Awareness and Response Training</p> <p>American Indian Outreach Community Partners Breakfast</p> <p>MPS NAEP Family Fall Night</p> <p>SUSD Native American Education Parent Meeting</p> <p>FAFSA Training for New Counselors</p>
Site Lease	4041 Lease info pending due to plumbing construction, air balance test, final fire system check.

Title: Recruiter	Name: Jai Juan
Admissions	<ol style="list-style-type: none"> <li>1. Sent Spring Registration Announcement to students and on Facebook</li> <li>2. Sent Withdrawal Deadline to students</li> <li>3. Assisting with BIE report by retrieving student documents</li> </ol>
Outreach	<ol style="list-style-type: none"> <li>1. Attended Gila River Indian Community's Fall College Fair</li> <li>2. Attended Desert Heights Preparatory Academy College Fair</li> <li>3. Visited Ha:sañ Preparatory &amp; Leadership School, Tohono O'odham High School, and Baboquvari High School to discuss college planning and ways to cover the cost.</li> <li>4. Ha:sañ Preparatory &amp; Leadership School Seniors spent the day on main campus getting to know our campus, staff, and support services.</li> <li>5. Attended Tucson Indian Center's College Fair</li> </ol>
New Student Orientation	<ol style="list-style-type: none"> <li>1. New Student Orientation- held a virtual and in-person session for students</li> <li>2. Looking into online platforms that can assist with offering interactive sessions for students</li> </ol>

Other	<ol style="list-style-type: none"><li>1. Attended the Tribal College and University (TCU) Dual Enrollment chapter meeting to discuss the next steps regarding officially establishing a TCU chapter for the National Alliance of Concurrent Enrollment Partnerships (Nacep).</li><li>2. Met with Tohono O’odham Nation’s Education Assistance program to discuss the application process, requirements, and how we can collaborate</li><li>3. Held a follow-up meeting for AISES Club students to discuss the next steps and future activities for the club.</li><li>4. Held a planning meeting with Brandi Espuma to discuss our plans for a summer bridge program and define the next steps.</li></ol>
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**Board of Trustees Report**  
**Dean for Sustainability Mario Montes-Helu, Ph.D.**

Key Issues/Items Addressed in **October 2024**

<b>Issues/Items</b>	<b>Discussion/ Situation</b>	<b>Summary/Resolution</b>
Workforce and Community Development (WCD)	Tohono Kosiin	The Tohono Kosiin Team and President Schoonmaker discussed starting to use the Tohono Kosiin to teach the Micro-Credential for Food and Beverage to members of the Nation. We are now reviewing the curriculum to take advantage of the facilities and ensure the students have the skills to work at the casino, any restaurant, or even start their own business.
	EMT and CNA	The WCD continues working with TONHC and the Education Department. The curriculum committee has approved the courses, and we are working to have them offered during the spring semester.
National Telecommunications Information Administration (NTIA) Grant	Computer Training	We will have our Desk Review (virtual) on November 8th, 2024. During this review, we will present the data, expenditures, etc., to NTIA to review the grant's progress. We made a lot of progress with the training, and trainees went from basic computer knowledge to learning Word, Excel, and PowerPoint.
IT Department	IT issues	The IT team and President Schoonmaker decided that we need more help in the IT Department due to our issues with Jenzabar training, integrations, and others. We hired a consultant to focus on the Jenzabar issues and train the staff responsible for using the systems. We continue meeting with the Jenzabar Working Group and addressing the Jenzabar issues that have an impact to the workflow of different areas of the College.
Land Grant Office of Sustainability	USDA-NIFA and NAAF Grants	<ul style="list-style-type: none"> <li>Horseshoeing training for 10 days in San Xavier. After the successful 8-Weeks training last May, the grant had enough remaining funds to cover a 10-day horseshoeing training that would cover the needs of horses owned by community members at San Xavier. The cost of the training is \$39,000, which will cover the cost of three instructors, teaching materials, and</li> </ul>

		<p>bucket kits with all the tools and shoes that will be distributed individually to all attendees—the training will be held at the installations of the San Xavier Coop. The Native American Agriculture Fund (NAAF) has agreed to use the remaining funds for horseshoeing training in San Xavier.</p> <ul style="list-style-type: none"> <li>• Traditional Agriculture 12-Week Micro-Certificate. NAAF has granted TOCC \$149,690.00 to run a Traditional Agriculture Micro-Certificate program for one year to train in 12 weeks the basics of traditional agriculture at Wişag Koş Maşcamakuđ campus in the farm training facilities of the Agriculture Extension Program. The grant covers traditional and agribusiness instructors, materials, and a farmer kit for the 12 students attending and completing the training. Students taking this micro certificate will learn about agriculture skills and how to start and get access to capital to start agribusiness.</li> <li>• Youth Agriculture Day – November 20. This year marks the 15th anniversary of TOCC's Youth Agriculture Day, which the Agriculture Extension Program will organize. This event is an outreach opportunity to introduce Tohono O'odham High School students and community members to TOCC opportunities in traditional agriculture and the benefits of an associate degree at TOCC. The event will include a traditional ceremony, booth exhibits, guest speakers, and student activities.</li> </ul>
Administrative duties	EPA Grant	Participated as a lead of the new EPA grant with AIHEC as a part of a partnership with Northwest Indian College. The funding will support a TrE-Hub so we can train Tohono O'odham community members and students in entrepreneurship-related activities.
Institutional Effectiveness Office	American Indian Measurements of Success	The AIMS report is being developed by requesting that different areas of the college provide the data used in the report. The IEO also provided the date of the College Economic Impact Study by Lightcast as part of the AIHEC's work with most tribal colleges.



**Ñla, Oya G-T-Taccul Am Hab E-Ju:  
Our Dream Fulfilled**

TO: Tohono O'odham Community College Board of Trustees  
 THRU: Stephen Schoonmaker, President  
 FROM: Sylvia Hendricks, Director of Student Life  
 DATE: November 4, 2024  
 SUBJECT: Student Life Staff **November 2024** Board Reports

**Sylvia Hendricks- Director of Student Life**  
***Key Issues/Items addressed in 2024 October***

Issues/Items	Actions/Assessment
Director of Student Life Monthly Highlights	<p>Just a few Highlights for the month for October 2024:</p> <ul style="list-style-type: none"> <li>➤ The month of October has been a busy month filled with a number of events and meetings for students and staff that I've attended with staff and other departments along with working on projects both onsite and virtually.</li> <li>➤ The following are meetings and events I attended during the month of October:             <ul style="list-style-type: none"> <li>○ Weekly Admin Meeting on Monday morning</li> <li>○ Himdag Committee Meeting- Every other Tuesday</li> <li>○ Summer Bridge Planning Meeting- 10/2/2024</li> <li>○ Facilities and Security Meeting- 10/3/2024</li> <li>○ Meeting with Dean of Student Services- 10/14/2024</li> <li>○ Meeting with President Schoonmaker- 10/15/2024</li> <li>○ CHRO Search Committee Meeting- 10/16 &amp; 29/2024</li> <li>○ Meeting with Residence Life Coordinators- 10/17/2024</li> <li>○ Participated in Employee Cleansing- 10/18/2024</li> <li>○ Attended Curriculum Committee Meeting- 10/18/2024</li> <li>○ Virtual Meetings w/Student Life Department Staff- 10/28/2024</li> <li>○ Attended Decompensation Awareness and Response Training- 10/29/2024</li> </ul> </li> <li>➤ Quick highlights on a few meetings and events attended:             <ul style="list-style-type: none"> <li>○ On Wednesday 10/2/2024, Student Life Director and Residence Life Coordinators met with the Dual Enrollment Coordinator and Recruiter on a Summer Bridge Project. They wanted to meet regarding the possibility of dorm space for the Bridge Program. It was a great session and with early planning would be a great program for incoming high school graduates.</li> <li>○ Scheduled a meeting for Facilities and Security on Thursday 10/3/2024, discussing and coming up with solutions for the following:                 <ul style="list-style-type: none"> <li>▪ Automatic Door Locks (open and locking issues)</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>▪ Outdoor lighting as it begins getting dark for late classes and staff working late.</li> <li>▪ Which also involved and making sure Security is onsite to escort staff and students needing this service?</li> <li>○ Attended a training set up by the Counselor and Student Success Coordinator called “Decompensation Awareness and Response Training”. This training is designed for the non-clinician when faced with students or staff that are distressed and have exhausted their natural ability to compensate. I also required for all Student Life Staff to also attend the training.</li> <li>➤ I also continue to meet and work with the Food Program, Security, Wellness/Athletic Program and the Residence Life staff on projects they are working on, making sure they have all the resources they need to complete projects.</li> </ul>
Food Program Information	<p>Just a few of highlights in regards to the Food Program:</p> <ul style="list-style-type: none"> <li>• The Food Program continues to provide healthy and great meals for our students and staff. Along with providing special meals for visitors upon request.</li> <li>• The Food Program have set up their office space and more storage areas as mentioned in last month’s report in the area occupied by some of the Language Staff before moving into their building.</li> <li>• For this past month (October) the Tohono O’odham Council Session had their weekly sessions in the I-wemta Ki: Patio and are scheduled for November and December session the use of the patio. The Vice Chairwoman for the Legislative Council through Facilities have requested for lunch which the Food Program has graciously provided and are scheduled for 2 days of the week they will be in session in November and December.</li> </ul>
Community relations and outside college contacts	All areas of Student Life as well as the Athletic/Wellness Program have been collaborating with other programs on and off the nation and within the TOCC departments.

**Anne Miguel & Luke Vavages- Residence Life Coordinators (RLC)**  
**Key Issues/Items addressed in 2024 October**

Issues/Items	Actions/Assessment
Current Residents	<ul style="list-style-type: none"> <li>- 13 Women and 17 Men reside in the Residence Life dorms.</li> <li>- Spring registration has opened, students were notified to register early</li> <li>- 2 students applied for Intern positions with the Agriculture Program and Student Services. Both students were hired and have started their internship.</li> <li>- 2 students placed 1<sup>st</sup> and 2<sup>nd</sup> place in the Halloween custom contest.</li> <li>- 2 students won 1<sup>st</sup> and 2<sup>nd</sup> place in the dorm room decoration contest</li> </ul>
Preparation of Physical Structures	<ul style="list-style-type: none"> <li>- Minor repairs are being entered into the School Dude program and were quickly addressed and resolved,</li> <li>- A/C Units in all Dorms have been working. The thermostats in each room are Set at a certain temperature and monitored for any problems.</li> <li>- Electronic keys work for the most part, however we are noticing when there are power outages the doors lock and keys must be reset.</li> <li>- Cameras for the outside of the dorms and cable services ongoing</li> </ul>

Alarm System	Alarm system needs repair to stop the constant beeping. This is an ongoing project.
Residence Life Coordinator	<ul style="list-style-type: none"> <li>- Residence Life Coordinators and Director continue to meet regularly to update applications, concerns from students, and staff.</li> <li>- Partnered with Student Services and the Student Success Coordinator in setting up workshops and purchasing snacks, water, and Gatorade for student residents. This month workshop topics were on time management and study skills</li> <li>- Learning O'odham songs has started this month with 5-6 students gathering in the evenings with a RLC and a student volunteer to learn and sing songs.</li> <li>- RLCs attend Himdag Committee meetings, event meetings, and all staff meetings when schedules permit.</li> <li>- Both RLC attended Decomensation and Response Training.</li> <li>- Monthly events for Residence students in October included: <ul style="list-style-type: none"> <li>- Students participating in the 40<sup>th</sup> annual Native American Recognition Parade in Phoenix Az.</li> <li>- A movie night in Tucson</li> <li>- Food cooking demonstrations by kitchen staff</li> <li>- Fall Gathering event</li> <li>- Waila Festival</li> <li>- Haunted House event</li> <li>- Arizona State Fair</li> <li>- 2 TOCC Volleyball teams participated in the Volleyball League at the Sells Recreation Center, and the Hickiwan District Mud Volleyball Tournament with one team placing 3rd.</li> </ul> </li> <li>- Students and RLC participated in the annual cleansing.</li> </ul>
Resident Assistants	RA's and other students assisted with hosting games at the Trunk or Treat Event,

**Drew Harris- Athletic/Wellness Manager**  
**Key Issues/Items addressed in 2024 October**

Issues/Items	Actions/Assessment
Working status	<ul style="list-style-type: none"> <li>a) As on today overall registrants to the Apedag Ki is 287.</li> <li>b) In the month of October 10 new registrant have signed up to the Apedag Ki:</li> <li>c) Overall user traffic in the month of October was 288. Within the 288 users there were 121 Community members, 62 Employees, and 105 Students who utilized the Apedag Ki:</li> <li>d) Social Media- Instagram: 681 over Followers as of October 10 new followers. Facebook: 3.2K likes, 3.4K Followers</li> </ul>
Coaching and Recruiting	<ul style="list-style-type: none"> <li>a) The end of the season was October 25<sup>th</sup>, which concluded with the ACCAC Regional Meet.</li> <li>b) The Head Coach and Assistant Coach traveled to the AZ State XC Championship for recruitment on Nov 2<sup>nd</sup>.</li> </ul>
Scheduling	The Apedag Ki: is now open from 6am-8pm. Mon-Thurs. Times may vary during the holiday season.
Academics	Continuous follow up with runners on classes/credits and class schedule.
Administration	The Athletic-Director successfully submitted The EADA Report. The final report will be sent to Student Life Director after edits or revisions are made.

Wellness	Massage Therapy and Wellness Through Art has been delayed due to late payments from Finance. We are in need of a better payment process to have these monthly events consistently.
Budget/Fundraising	Spending has started for the 2024-2025 fiscal year.
Outreach/Community Service	<ul style="list-style-type: none"> <li>a) Community Fall Gathering which will took place in October 11<sup>th</sup> had 75 registrants.</li> <li>b) In November the Apedag Ki: Staff will be collaborating with the HOPP on the Diabetes Health Fair.</li> <li>c) In December the Apedag Ki: Staff will be getting certified as Native Youth Fitness Instructors.</li> </ul>

**Valentine Lee- Lead Security**

***Key Issues/Items addressed in 2024 October***

<b>Issue/Items</b>	<b>Actions/Assessment</b>
Student Issue/Disciplines	One incident at the dorms. Security assisted Residence Coordinator on duty with an incident that resulted with student picked up with parent's involvement to residence program in Tucson.
Incidents reports	<p>2 report for this month both involved illegals on campus:</p> <ul style="list-style-type: none"> <li>○ The first one border patrol and Tohono O'odham Police were chasing the vehicle which stopped here to drop his car load (people).</li> <li>○ The second one was on the same day as another illegal drove onto the property and was hanging around. Both Border Patrol and TOPD came and took the male into custody and towed his vehicle he came in.</li> </ul>
Security Staff	<ul style="list-style-type: none"> <li>○ The college had two event this month the fall event and Halloween Trunk or Treat event.</li> <li>○ Security has been checking on both campuses and sometimes the doors are not secure over the weekends or after hours.</li> <li>○ Security continues help each other cover shifts when needed.</li> </ul>