



**Tohono O'odham Kekel Ha-Maşcamakuđ**

**Board of Trustees Regular Meeting**

**March 20, 2025**

**TOCC Boardroom, Gewkdag Ma:cidag Ki:**

**S-cuk Du'ag Maşcamakuđ**

**In Person & Virtual Meeting**



## ***Tohono O'odham Kekel Ha-Maşcamakuđ***

Board of Trustees Regular Meeting

Thursday, March 20, 2025, 9:00 a.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki:, S-cuk Du'ag Maşcamakuđ

In Person and Virtual Meeting – Phone, Internet via Zoom

### **AGENDA**

#### **General Matters**

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| 1. Call to Order / Roll Call                              |    |
| 2. Invocation   |    |
| 3. Review and Approval of Agenda                          |    |
| 4. Announcements and Upcoming Events                      |    |
| 5. Minutes from the February 20, 2025 BOT Regular Meeting | 02 |
| 6. Call to the Audience                                   |    |

#### **New Business**

- |  |    |
|--|----|
| 1. Annual Election of TOCC Board of Trustees Officers            |    |
| 2. Financial Report – Dean of Finance                            |    |
| • February 2025  | 08 |
| 3. TOCC FY2024 Audit Report                                      |    |
| 4. Human Resources Report – CHRO                                 |    |
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#### **Reports – by Division and Division Components**

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| 2. Education Division, NSF STEM   | 61 |
| 3. Student Services Division Report Not Submitted   |    |
| 4. Division for Sustainability: Workforce and Community Development (WCD), Information Technology (IT), LGOS, Office of Institutional Effectiveness, Administration | 63 |
| 5. Student Life, Residence Life, Athletics & Wellness, Security   | 66 |

#### **General Matters**

- |                      |  |
|----------------------|--|
| 7. Executive Session |  |
|----------------------|--|

#### **Adjournment**



Tohono O'odham Kekel Ha-Maşcamakuđ

## TOCC Board of Trustees

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Tohono O'odham Kekel Ha-Maşcamakuđ

### Board of Trustees Regular Meeting

Thursday, February 20, 2024

9:00 a.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki, S-cuk Du'ag Maşcamakuđ

In Person / Virtual Meeting

#### GENERAL MATTERS

##### 1. Call to Order / Roll Call

The Board of Trustees Regular Meeting was Called to Order at 9:11 a.m. by Chairperson Ofelia Zepeda. Three (03) members were present and a Quorum was established.

Present	Excused Absence	Unexcused Absence	Attendance Time	TOCC Board of Trustees
X			9:11 a.m.	Dr. Ofelia Zepeda, Chairperson
		X		Jonas Robles, Vice Chairperson / Elder Member
X			9:11 a.m.	Treena Parvello, Secretary
X			9:11 a.m.	Mary Bliss, Member
				<b>Administration Members</b>
X			9:11 a.m.	Dr. Stephen Schoonmaker, President
X			9:11 a.m.	Yolanda Pacheco, Dean of Student Services
X			9:11 a.m.	Joann Miguel, Dean of Finance
X			9:11 a.m.	Laura Sujo-Montes, Academic Dean
X			9:11 a.m.	Mario Montes-Helu, Dean for Sustainability
				<b>Recorder</b>
X			9:11 a.m.	Evan Thomas, Special Assistant to the President
				<b>Guests</b>
X			9:11 a.m.	Joseph Renegar, Human Resources Generalist
X			9:11 a.m.	Carmella Ortega, Interim Director of Sponsored Projects
X			9:11 a.m.	Erica Misuraca, Chief Executive Officer, ESB Design + Build
X			9:11 a.m.	Nicole Peller, Chief Human Resources Officer
X			9:11 a.m.	Chloe Begay, Human Resources Generalist
X			9:11 a.m.	Briana Hudgins, Interim Residence Life Coordinator

X			9:11 a.m.	Jay Juan, Chief of Operations
X			9:11 a.m.	O. Liz Zepeda, Library Director
X			9:11 a.m.	Becky Simpson, Project Manager, ESB Design + Build
X			9:11 a.m.	Brandi Espuma, Dual Enrollment Coordinator
X			9:11 a.m.	Carmella Pablo, Principal Accountant, Sponsored Projects Office
X			9:11 a.m.	LeAnn Lopez, Payroll Technician
X			9:11 a.m.	Frances Benavidez, Project Director, NSF TEAC, O'odham Ńi'okĩ Ki:
X			9:11 a.m.	Kristin Eberhardt, Project Director, Title III Grants
X			9:11 a.m.	Sylvia Hendricks, Director of Student Life
X			9:11 a.m.	Rosemarie Ramon, Academic Program Coordinator, Education Division
X			9:11 a.m.	Julie McIntyre, Curriculum Specialist, Education Division
X			9:11 a.m.	Anselmo Ramon, Chair of Workforce and Community Development
X			9:11 a.m.	Sarah Morey, Director of HR and Design, ESB Design + Build
X			9:11 a.m.	Annastasia Gonzalez, Office Coordinator, Operations
X			9:11 a.m.	Jai Juan, Recruiter
X			9:11 a.m.	Alberta Juan, Counselor
X			9:11 a.m.	Iris Nez, Bookstore Supervisor

**Executive Summary: TOCC BOT acted on the following at the February 20, 2025 regular meeting:**

- Approved the January 16, 2025 TOCC Board of Trustees Regular Meeting minutes as presented.
- Accepted the December 2024 & January 2025 Financial Report as presented.
- Accepted the January 2025 Human Resources report as presented.
- Approved the revised 401(K) policy as presented and be reflected in the Personnel Policies and Procedures Handbook as stated and employees notified immediately.
- Approved the following:
  1. Continue the Tuition Waiver for AY2025-2026
  2. Raise the tuition rate from \$34.25 per credit to \$36.00 per credit
  3. Continue waiving the costs of books, course material, graduation, official transcripts and/or housing for AY2025-2026.
  4. Communicate these waivers are subject to change at any time by subsequent Board action.

2. Invocation

The invocation was given by Trustee Mary Bliss.

3. Review and Approval of Agenda

The meeting agenda was reviewed with no modifications presented.

A motion was made to approve the meeting agenda as reviewed.

**MOTION:** Motion by Mary Bliss, Seconded by Treena Parvello to approve the meeting agenda as reviewed.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT.

**MOTION APPROVED**

#### 4. Announcements and Upcoming Events

TOCC All Staff Meeting  
 Friday, February 21, 2024  
 8:30 am – 10:00 am  
 Gewkdag Son Ki:, 1-3  
 S-cuk Du'ag Mascamakud  
 Breakfast to be provided

S-ki:kig Mascama Ki: Open House Pending  
 4041 N Central Ave, Building B  
 Phoenix, Arizona

San Isidro Community Meeting  
 Sunday, February 23, 2025  
 9:00 am  
 I-We:mta Ki: Patio  
 S-cuk Du'ag Mascamakud

PCC Chancellor Nasse Visit  
 Tuesday, March 04, 2025  
 Tour S-cuk Du'ag & Wisag Kos Mascamakud

Presidential Introduction & Listening Tour  
 Hikiwan District Council – Saturday, April 12, 2025, 1:00 pm  
 Gu Achi District Council, Saturday, April 26, 2025 8:00 am  
 Baboquivari District Council – Saturday, June 14, 2025, 9:00 am  
 Sells District Council - TBD

Aurora Group / Native Nations Institute-University of Arizona Visit  
 Thursday, February 20, 2025  
 1:30 pm  
 I-We:mta Ki: Patio  
 S-cuk Du'ag Mascamakud

#### 5. Minutes from the January 16, 2025 regular meeting of the TOCC Board of Trustees

Minutes from the January 16, 2025 BOT regular meeting were included in the February 2025 board packet. The minutes were reviewed by Secretary Parvello and no edits were noted.

A motion was made to approve the January 16, 2025 TOCC Board of Trustees regular meeting minutes as presented.

**MOTION:** Motion by Mary Bliss, Seconded by Treena Parvello to approve the January 16, 2025 TOCC Board of Trustees regular meeting minutes as presented.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

6. Call to the Audience – None

**NEW BUSINESS**

1. December 2024 & January 2025 Financials – Joann Miguel, Dean of Finance

Due to the change in the monthly meeting date, the Financial Report includes activity for both December 2024 and January 2025. The monthly report shared with the board going forward will now be the prior month instead of having a one-month delay.

With the issuance and subsequent rescinding of the White House’s OMB executive order pausing all federal grant payments in late January, a concerted effort has been made by the Special Projects Office staff to process all federal grant drawdowns.

A motion was made to accept the December 2024 & January 2025 Financial Report as presented.

**MOTION:** Motion by Mary Bliss, Seconded by Treena Parvello to accept the December 2024 & January 2025 Financial Report as presented.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

2. Human Resources Report – Joseph Renegar, Human Resources Generalist

HR Generalist Renegar reviewed the January 2025 Resource List

The following new hires were in attendance and introduced to the board:

- Briana Hudgins, Interim Residence Life Coordinator
- Nicole Peller, Chief Human Resources Officer

The Employment Vacancy Activity Log was reviewed. Thanks were acknowledged to Joseph Renegar for the Interim Human Resources Director position held.

A motion was made to accept the Human Resources Report for January 2025 as presented.

**MOTION:** Motion by Mary Bliss, Seconded by Treena Parvello to accept the Human Resources Report for January 2025 as presented.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

3. TOCC Personnel Policies and Procedures Handbook Revision – Nicole Peller, CHRO

Changes in Tohono O’odham Nation’s 401(K) Retirement Plan were adopted by TOLC Resolution No. 24-094 “Approving Second Amendment to the Nation’s 401(K) Retirement Plan”.

The change adopted the federal pension law known as SECURE Act 2.0, which allows temporary, occasional and seasonal employees to contribute to the Nation's 401(K) Retirement Plan. Any employee can make employee contributions to the Plan upon hire based on eligibility criteria.

There will be no negative impact to employees nor will there be a fiscal impact to the college.

A motion was made to approve the revised policy as presented and be reflected in the Personnel Policies and Procedures Handbook as stated and employees notified immediately.

**MOTION:** Motion by Treena Parvello, Seconded by Mary Bliss to approve the revised policy as presented and be reflected in the Personnel Policies and Procedures Handbook as stated and employees notified immediately.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

#### 4. Tuition Rate and Tuition & Fee Waivers for AY2025-26 – Dr. Stephen Schoonmaker, President

The BOT was asked to consider and determine the following:

1. Whether TOCC will waive tuition for students from a Federally recognized Tribal Nation for the 2025-2026 Academic Year (AY 2025-2026)?
2. Whether TOCC will raise tuition rates for AY 2025-2026?
3. Whether TOCC will waive book costs, course material costs, graduation and official transcript fees and/or housing costs for all students?

TOCC's student enrollment has tripled in size since 2020. TOCC will refer to a Tuition Waiver for students from a federally recognized Tribal Nation while reminding all that the college charges tuition to all students. Access for Tribal students reinforces TOCC's mission to serve the Tohono O'odham Nation and supports the Tribal College Movement for Indigenous People.

Information to returning and potential students that establish the associated 'costs' would be beneficial for retaining and recruiting students.

A motion was made to approve the following as presented:

1. Continue the Tuition Waiver for AY2025-2026
2. Raise the tuition rate from \$34.25 per credit to \$36.00 per credit
3. Continue waiving the costs of books, course material, graduation, official transcripts and/or housing for AY2025-2026.
4. Communicate these waivers are subject to change at any time by subsequent Board action.

**MOTION:** Motion by Treena Parvello, Seconded by Mary Bliss to approve the following:

1. Continue the Tuition Waiver for AY2025-2026
2. Raise the tuition rate from \$34.25 per credit to \$36.00 per credit
3. Continue waiving the costs of books, course material, graduation, official transcripts and/or housing for AY2025-2026.
4. Communicate these waivers are subject to change at any time by subsequent Board action.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

5. TOCC IRB Membership – Dr. Stephen Schoonmaker, President

President Schoonmaker respectfully requests to table this item. Concurrence has not been received for the final seat to be considered. By consensus the BOT tabled the TOCC IRB Membership item.

6. Multi-Purpose Building Update – ESB Design + Build / Multi-Purpose Building Committee

Erica Misuraca, Chief Executive Officer was in attendance on behalf of ESB Design + Build. The design phase is being finalized. Contacting departments of the Nation to get them involved will be part of the next phase of the project. ESB continues to work with and be available for the Multipurpose Building Committee.

**REPORTS – BY DIVISION and DIVISION COMPONENTS**

The TOCC Division and Division Component Reports were reviewed and highlights summarized.

1. President, Human Resources, Operations, O'odham Ñi'okĩ Ki:, Title III  
Apprentice Program Report Not Submitted
2. Education Division, O'ohana Ki:
3. Student Services Division, Recruiter, Director of Phoenix Center, Dual Enrollment Coordinator  
SSD Report distributed at the board meeting
4. Division for Sustainability, Workforce and Community Development, Information Technology,  
LGOS, Office of Institutional Effectiveness
5. Student Life, Residence Life, Athletics & Wellness, Security

**GENERAL MATTERS**

7. Executive Session

The BOT excused the meeting guests and convened for an Executive Session at 10:24 a.m.

**ADJOURNMENT** – 11:16 a.m.

A motion was made to adjourn the February 20, 2025 TOCC BOT regular meeting.

**MOTION:** Motion by Mary Bliss, Seconded by Treena Parvello to adjourn the February 20, 2025 TOCC BOT regular meeting.  
**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT  
**MOTION APPROVED**





# February 2025

## Monthly Report

Fiscal Year-End June 30, 2025

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*Prepared By: Nicole Ramer, YPTC  
on March 11, 2025*

*Note: Data is sourced from Jenzabar and the board approved budget.*

## EXECUTIVE SUMMARY

While the political climate remains uncertain, Tohono O'odham Community College (TOCC) continues in a stable financial position. Regular drawdown submissions are still strongly encouraged for all federal grants.

Unrestricted expenses continue under budget year-to-date through February with expenses 11% under budget. All departments are below the budget target percentage. In total, the largest category of unrestricted expenses is employee compensation and related benefits, which are 9% below budget as of this month, mostly from open positions included in the budget. The remaining unrestricted budget expense categories are 14% under budget as of February.

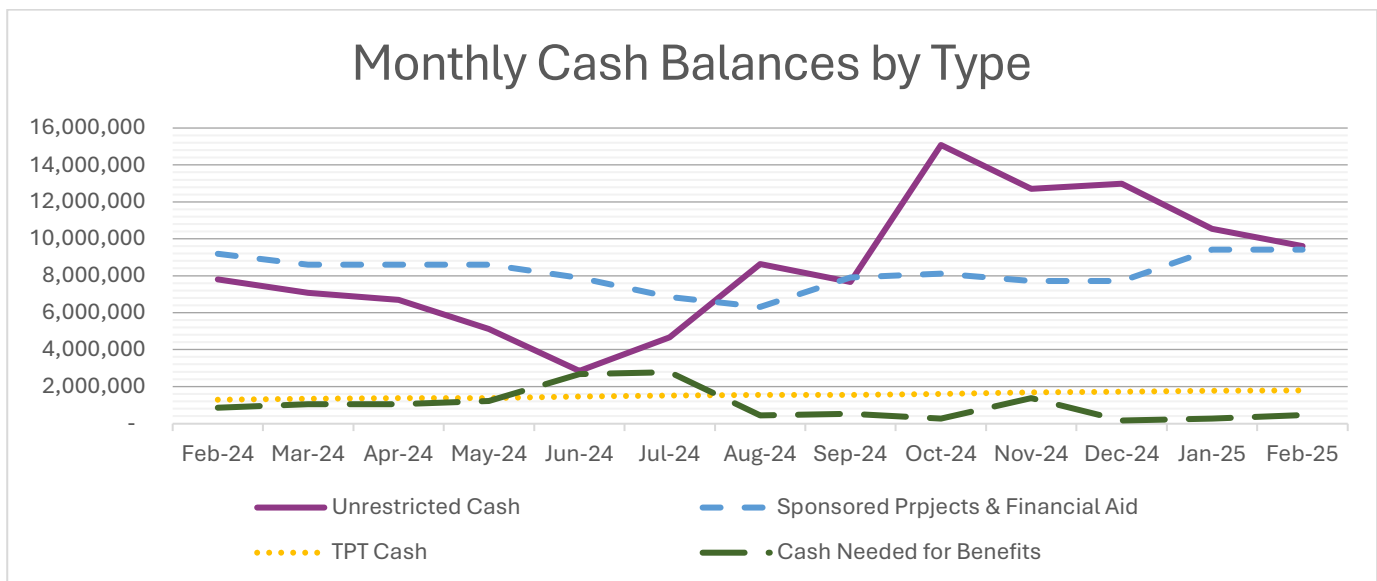
Tuition has been recorded for the Spring term. This includes tuition for native students that will be reversed once enrollment data is received and calculated. This affects Student accounts receivable on the Statement of Financial Position and the Tuition and fees revenue on the Statement of Activities. Student's books and fees will also be allocated to grants expense upon calculation.

## FINANCIAL HIGHLIGHTS

**Cashflow:** The chart below breaks down the total cash balance for the last 13 months by the following categories:

1. Cash Needed for Benefits – represents the outstanding balance payable to TON which represents 4 months of benefits. For June, July and November 2024 this line also includes the funds due to SCAC.
2. TPT Cash – restricted cash for AZ TPT State Construction Needs Funding (20-1400).
3. Sponsored Projects & Financial Aid – restricted cash for net activities which remains steady through February.
4. Unrestricted Cash – the total cash balance less the amounts detailed above.

With unrestricted expenses averaging \$937k per month year-to-date, there is enough unrestricted cash on hand to cover 10 months of expenses. This will continue to decrease over the remainder of the school year as 96% of the expected unrestricted revenue for this fiscal year has been received.



## FINANCIAL HIGHLIGHTS *continued*

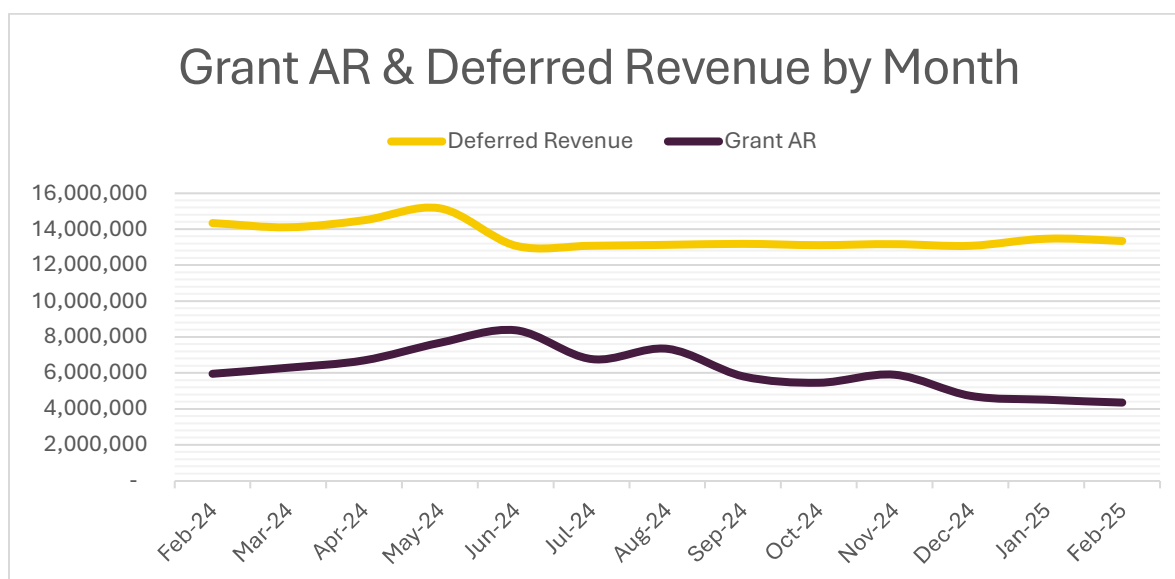
### Sponsored Projects & Financial Aid:

The graph below shows the trend of both deferred revenue and grant accounts receivable over the last 13 months. The deferred revenue will decrease as restricted funds have been spent. Grant AR will decrease as drawdowns are processed and increase as additional funds are spent on restricted projects.

While deferred revenue has remained steady, grant AR has decreased over the last few months after drawdowns have been processed. In February, funding totaling \$1.037M was received for the following grants:

- ANA Increase Technical Capacity (1117) \$300k
- Planting the Seeds of Culture & Food: Agricultural experiential education with Micro-credentials (1421) \$102k
- NIST/NTIA Connecting Communities (1140) \$255k
- TEA Center: Reclaiming the O'odham Language (1151) \$340k
- HHS ANA O'odham Language & Materials Project (1310) \$21k
- NAAF Horseshoeing Program (1414) \$19k

In addition to the grant funds, \$84k was received for AICF and other direct scholarships for students.



## RECOMMENDATIONS / UPDATES

- A draft of the FY24 Audit is expected in the week of March 10th. A few adjusting entries are expected and are awaiting final approvals and the draft audited statements. These entries will mainly affect deferred revenue and restricted net assets.
- A review of the drawdown reporting process is recommended, and a meeting will be scheduled with Sponsored Projects staff after the audit is completed to gather requirements to create a template for improved reporting and calculation of indirect costs, including methodology for consultant expenses.
- The College should consider opening a money market account for excess operating cash or seek investment advice for other options. It would benefit TOCC to keep the excess in an interest-bearing account. Restricted funds should be reviewed for any grants that might require a separate account. Conversations have begun with Bank of America to establish interest-bearing accounts.

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**INTEROFFICE MEMORANDUM**

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**TO: Board of Trustees, Tohono O'odham Community College**  
**FROM: Finance Department**  
**DATE 3/20/2025**  
**AGENDA ITEM: Monthly Financial Reports For February 28, 2025**

**EXECUTIVE SUMMARY**

Enclosed are the financial reports for February 2025, and detailed budget reports by department. The format was prepared and "Intended For Internal Management Use Only".

For the month ending February 28, 2025, as follows:

* Bank of America, operational account	\$ 19,475,482
* Bank of America - TPT Construction Needs	1,802,533
* Bank of America secondary checking	6,550
* Bookstore Cash	1,288
* Petty Cash	100
Cash and cash equivalents in all accounts	<u>\$ 21,285,952</u>

Investments Follow:

* Community Foundation of Southern Arizona - endowment	\$ 454,714
* Wells Fargo Securities, Building/Operating Reserves	<u>2,011,823</u>
Investment total	<u>\$ 2,466,537</u>

Other Assets

Land, buildings and equipment (net of depreciation)	12,352,016
Student A/R, net	388,932
Contracts and grants receivable	4,359,754
Bookstore inventory	398,813
Prepaid expenses	233,170
Right of use assets, net	<u>289,871</u>
	<u>\$ 18,022,556</u>

Total Assets	<u>\$ 41,775,045</u>
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Recommendation: The President recommends the Board of Trustees accept the financial report for the month ended February 28, 2025.

**Operating Ending Cash Balance for February 28, 2025**

Bank of America, regular operational checking account	\$ 19,475,482
Less: Restricted Sponsored Projects Net Activity	(11,025,976)
Add: Restricted Student Financial Aid Net Activity	1,585,926
Less: Estimated cash needed for accrued benefits payment to TON	(453,570)
Ending Operating Cash Balance as of February 28, 2025	<u>\$ 9,581,862</u>
Ending Operating Cash Balance as of February 28, 2024	\$ 7,777,238

**Tohono O'odham Community College**  
**Statements of Financial Position**  
**As of February 28, 2025, January 31, 2025, and June 30, 2024 (Unaudited)**  
**(Intended for Internal Management Purposes Only)**

<b>Assets</b>	<b>(Unaudited) February 2025</b>	<b>(Unaudited) January 2025</b>	<b>(Unaudited) June 2024</b>
Bank of America - operating account	\$ 19,475,482	\$ 20,211,373	\$ 13,420,738
Bank of America - TPT construction needs	1,802,533	1,760,633	1,462,708
Bank of America - secondary checking	6,550	6,550	6,550
Bookstore cash	1,288	1,162	100
Petty cash	100	100	100
* Student accounts receivable, net	388,932	205,085	212,708
Contracts and grants receivable	4,359,754	4,513,734	8,377,802
Bookstore inventory	398,813	395,959	241,408
Prepaid expenses	233,170	208,297	154,814
Wells Fargo Investments - building and operating reserves	2,011,823	2,011,823	1,931,824
Community Foundation of Southern Arizona - endowment	454,714	454,714	444,571
Right of use assets, net	289,871	289,871	289,871
* Land, buildings and equipment, net	12,352,016	12,352,016	12,072,932
<b>Total Assets</b>	<b>\$ 41,775,045</b>	<b>\$ 42,411,318</b>	<b>\$ 38,616,125</b>
<b>Liabilities and Net Assets</b>			
Accounts payable	\$ 27,397	\$ 53,826	\$ 292,289
Salary related payable	966,353	831,797	1,362,689
Deposits/funds held for others	29,870	29,870	29,870
Other payables and accrued expenses	196,933	505,732	2,241,785
Right of use liabilities	301,338	301,338	301,338
Deferred grant revenue	13,353,578	13,477,905	13,082,535
<b>Total Liabilities</b>	<b>\$ 14,875,469</b>	<b>\$ 15,200,468</b>	<b>\$ 17,310,505</b>
Net Assets:			
Unrestricted:			
Designated by the board of trustees	\$ 1,818,011	\$ 1,818,011	\$ 1,818,011
Designated endowment CFSA	210,340	210,340	210,340
Expended for property and equipment	8,638,796	8,638,796	8,638,796
Designated for operating budget plus grants	14,004,748	14,316,022	10,343,490
Unrestricted Net Assets	24,671,895	24,983,169	21,010,637
Temporarily restricted:	2,227,681	2,227,681	294,983
Restricted Net Assets	2,227,681	2,227,681	294,983
<b>Total Net Assets</b>	<b>\$ 26,899,576</b>	<b>\$ 27,210,850</b>	<b>\$ 21,305,620</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 41,775,045</b>	<b>\$ 42,411,318</b>	<b>\$ 38,616,125</b>
<b>*Recap #1</b>			
* Recap Explained of Net Students Accounts Receivable	February 2025	January 2025	June 2024
Accounts receivable	\$ 890,287	\$ 706,440	\$ 714,063
Allowance for bad debt	(501,354)	(501,354)	(501,354)
* Student accounts receivable, net	\$ 388,932	\$ 205,085	\$ 212,708
<b>*Recap #2</b>			
* Recap Explained of Net Fixed Assets	February 2025	January 2025	June 2024
Land, buildings & equipment	\$ 22,934,046	\$ 22,934,046	\$ 22,411,222
Accumulated depreciation	(10,582,031)	(10,582,031)	(10,338,291)
* Land building and Equipment, net	\$ 12,352,016	\$ 12,352,016	\$ 12,072,932

**TOHONO O'ODHAM COMMUNITY COLLEGE**

**Unrestricted Budget Activity**

**For the Eight Months Ended February 28, 2025**

**Tohono O'odham Community College**  
**Statement of Activities - Budget and Actual**  
**For the Eight Months Ended February 28, 2025**  
**(Intended for Internal Management Purposes Only)**

<b>UNRESTRICTED OPERATING BUDGET</b>	<b>Year-to-Date Actual</b>	<b>2025 Annual Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>Unrestricted revenues:</b>				
Tuition and fees	\$ 448,221	\$ 105,000	\$ 343,221	327%
Student housing	-	82,000	(82,000)	-100%
Legislative contribution - Tohono O'odham Nation	5,096,045	5,096,045	-	0%
Tribal Community College Act	6,823,391	7,000,000	(176,609)	-3%
Indirect costs recovered on restricted federal grants	191,620	700,000	(508,380)	-73%
Unrestricted gifts and donations	23,528	25,000	(1,472)	-6%
Bookstore sales	116,683	177,800	(61,117)	-34%
Miscellaneous income	11,213	25,000	(13,787)	-55%
Total Unrestricted Revenues	<u>\$ 12,710,700</u>	<u>\$ 13,210,845</u>	<u>\$ (500,145)</u>	<u>-4%</u>
<b>Unrestricted expenses:</b>				
Educational program services:				
Instruction	\$ 1,690,509	\$ 3,095,284	\$ 1,404,775	45%
Student services	829,940	1,474,891	644,951	44%
Auxiliary enterprises	270,764	522,651	251,887	48%
Supporting services:				
Academic support	388,282	730,938	342,656	47%
Institutional support without depreciation/bad debts	1,709,233	2,991,321	1,282,088	43%
Facility operations and maintenance	678,199	1,536,243	858,044	56%
Sustainability and solar	122,745	322,691	199,946	62%
Student life	401,593	667,772	266,179	40%
San Carlos BIE funds and tuition and fees	1,205,983	1,406,380	200,397	14%
Culinary arts program	2,345	92,247	89,902	97%
Tohono Kosin	83,186	355,794	272,608	77%
Many Houses - Phoenix	96,683	200,665	103,982	52%
Grant match (1117/1526)	22,100	33,300	11,200	34%
Total Unrestricted Expenses	<u>\$ 7,501,561</u>	<u>\$ 13,430,177</u>	<u>\$ 5,928,616</u>	<u>44%</u>
 Unrestricted operating change in net assets	 <u>\$ 5,209,139</u>	 <u>\$ (219,332)</u>	 <u>\$ 5,428,471</u>	
Retricted change in net assets	384,816			
Total change in net assets	<u>\$ 5,593,956</u>			

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Eight Months Ended February 28, 2025**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

33%

	<u>Year-to-Date Actual</u>	<u>2025 Annual Budget</u>	<u>Remaining Budget</u>	<u>Remaining %</u>
<b>INSTRUCTION</b>				
<b>Instruction - 1100</b>				
Compensation	\$ 1,260,210	\$ 2,111,269	\$ 851,059	40%
Employee related expenses	245,117	558,608	313,491	56%
Art program supplies	16,331	40,000	23,669	59%
Commuter allowance	1,073	3,600	2,527	70%
Consultant fees	25,050	45,000	19,950	44%
Education supplies	671	15,000	14,329	96%
Employee tuition waivers	-	3,000	3,000	100%
Furniture & fixtures	-	20,000	20,000	100%
Meeting expense	8,284	18,000	9,716	54%
Mileage	289	6,000	5,711	95%
Office supplies	511	1,000	489	49%
Registrations	-	7,000	7,000	100%
Subscriptions/periodicals	708	2,000	1,292	65%
Travel & training	10,212	20,000	9,788	49%
	<u>\$ 1,568,456</u>	<u>\$ 2,850,477</u>	<u>\$ 1,282,021</u>	<u>45%</u>
<b>Work Force Comm Development - 1500</b>				
Compensation	\$ 88,531	\$ 129,328	\$ 40,797	32%
Employee related expenses	24,132	33,479	9,347	28%
Advertising & promotion	-	1,500	1,500	100%
Commuter allowance	1,212	1,800	588	33%
Consultant fees	-	5,500	5,500	100%
Education supplies	-	8,000	8,000	100%
Employee Tuition Waivers	-	500	500	100%
Guest speakers/honorariums	500	6,000	5,500	92%
Meeting expense	154	5,000	4,846	97%
Office supplies	-	1,000	1,000	100%
Office Equipment	-	5,000	5,000	100%
Other office supplies	596	1,000	404	40%
Registrations	-	3,000	3,000	100%
Travel & training	2,770	6,000	3,230	54%
	<u>\$ 117,894</u>	<u>\$ 207,107</u>	<u>\$ 89,213</u>	<u>43%</u>
<b>ABE-GED - 1800</b>				
Education supplies	\$ -	\$ 8,000	\$ 8,000	100%
Meeting expense	3,898	11,800	7,902	67%
Memberships	-	600	600	100%
Other office supplies	261	11,300	11,039	98%
Registrations	-	2,000	2,000	100%
Mileage	-	-	-	-
Travel & training	-	4,000	4,000	100%
	<u>\$ 4,159</u>	<u>\$ 37,700</u>	<u>\$ 33,541</u>	<u>89%</u>
<b>TOTAL INSTRUCTION</b>	<u>\$ 1,690,509</u>	<u>\$ 3,095,284</u>	<u>\$ 1,404,775</u>	<u>45%</u>



**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Eight Months Ended February 28, 2025**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

33%

	<u>Year-to-Date Actual</u>	<u>2025 Annual Budget</u>	<u>Remaining Budget</u>	<u>Remaining %</u>
<b>STUDENT SERVICES</b>				
<b>Student Services - 5100</b>				
Compensation	\$ 460,008	\$ 660,280	\$ 200,272	30%
Employee related expenses	113,203	254,439	141,236	56%
Comm/student events	6,255	13,000	6,745	52%
Commuter allowance	2,562	3,600	1,038	29%
Consultant fees	7,200	10,000	2,800	28%
Education supplies	2,688	3,000	312	10%
Employee tuition waivers	-	1,000	1,000	100%
Furniture & fixtures	3,230	5,000	1,770	35%
Graduation	-	15,000	15,000	100%
Meeting expense	713	3,000	2,287	76%
Memberships	-	2,000	2,000	100%
Mileage	524	2,000	1,476	74%
Program Supplies	-	500	500	100%
Printing	300	4,000	3,700	93%
Other Office Supplies	-	5,000	5,000	100%
Promotional	-	5,000	5,000	100%
Recruiting	8,009	22,000	13,991	64%
Registrations	200	13,000	12,800	98%
Travel & training	4,032	66,000	61,968	94%
	<u>\$ 608,925</u>	<u>\$ 1,087,819</u>	<u>\$ 478,894</u>	<u>44%</u>
<b>Financial Aid Office - 5200</b>				
Compensation	\$ 102,619	\$ 150,658	\$ 48,039	32%
Employee related expenses	27,727	50,123	22,396	45%
Memberships	-	3,000	3,000	100%
Office supplies	-	1,000	1,000	100%
Program supplies	-	500	500	100%
Registrations	-	3,000	3,000	100%
Travel & training	362	10,000	9,638	96%
	<u>\$ 130,708</u>	<u>\$ 218,281</u>	<u>\$ 87,573</u>	<u>40%</u>
<b>Residence Life - 5400</b>				
Compensation	\$ 61,380	\$ 90,944	\$ 29,564	33%
Employee related expenses	17,044	33,647	16,603	49%
Advertising	-	1,500	1,500	100%
Comm/student events	1,694	5,000	3,306	66%
Custodial expenses	4,180	10,000	5,820	58%
Furniture & fixtures	-	-	-	
Meeting expense	675	2,000	1,325	66%
Memberships	-	500	500	100%
Mileage	-	1,200	1,200	100%
Office supplies	494	2,000	1,506	75%
Registration expenses	-	1,500	1,500	100%
Stipends	4,840	9,500	4,660	49%
Subscriptions/periodicals	-	4,000	4,000	100%
Travel & training	-	6,000	6,000	100%
	<u>\$ 90,307</u>	<u>\$ 167,791</u>	<u>\$ 77,484</u>	<u>46%</u>
<b>Student Senate - 1410</b>				
Office supplies	\$ -	\$ 400	\$ 400	100%
Meeting expense	-	600	600	100%
	<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>100%</u>
<b>TOTAL STUDENT SERVICES</b>	<u>\$ 829,940</u>	<u>\$ 1,474,891</u>	<u>\$ 644,951</u>	<u>44%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Eight Months Ended February 28, 2025**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

33%

	<u>Year-to-Date Actual</u>	<u>2025 Annual Budget</u>	<u>Remaining Budget</u>	<u>Remaining %</u>
<b>AUXILIARY ENTERPRISES</b>				
<b>Athletics - 5300</b>				
Compensation	\$ 75,295	\$ 67,028	\$ (8,267)	-12%
Employee related expenses	22,287	35,482	13,195	37%
Advertising & promotion	2,850	7,500	4,650	62%
Archery expense	2,937	6,000	3,063	51%
Consultant fees	4,816	20,500	15,684	77%
Contracts/subcontracts	18,505	33,500	14,995	45%
Meals	6,491	7,000	509	7%
Memberships	12,129	10,000	(2,129)	-21%
Office supplies	418	2,500	2,082	83%
On travel medical	-	1,000	1,000	100%
Other Professional Fees	-	42,538	42,538	100%
Printing	3,062	8,000	4,938	62%
Program supplies	7,265	20,000	12,735	64%
Recruiting expense	-	2,500	2,500	100%
Travel	2,513	20,500	17,987	88%
Tuition waivers	-	2,000	2,000	100%
Uniform/retail purchases	10,864	10,000	(864)	-9%
Vehicle rental	-	4,000	4,000	100%
	<u>\$ 169,432</u>	<u>\$ 300,048</u>	<u>\$ 130,616</u>	<u>44%</u>
<b>Bookstore - 9100</b>				
Compensation	\$ 69,594	\$ 85,415	\$ 15,821	19%
Employee related expenses	20,991	19,188	(1,803)	-9%
Cost of goods sold-retail	-	80,000	80,000	100%
Office supplies	1,979	8,000	6,021	75%
Promotional	8,768	30,000	21,232	71%
Tuition waivers	-	-	-	N/A
	<u>\$ 101,332</u>	<u>\$ 222,603</u>	<u>\$ 121,271</u>	<u>54%</u>
<b>TOTAL AUXILIARY ENTERPRISES</b>	<u>\$ 270,764</u>	<u>\$ 522,651</u>	<u>\$ 251,887</u>	<u>48%</u>
<b>ACADEMIC SUPPORT</b>				
<b>Academic Support - 1200</b>				
Compensation	\$ 153,458	\$ 226,743	\$ 73,285	32%
Employee related expenses	40,172	50,426	10,254	20%
Community student events	-	15,000	15,000	100%
Consultant fees	3,000	3,000	-	0%
Contracts/subcontracts	-	15,000	15,000	100%
Education supplies	-	1,000	1,000	100%
Employee tuition waivers	-	1,500	1,500	100%
Meeting expense	1,958	5,000	3,042	61%
Memberships	415	3,500	3,085	88%
Mileage	356	-	(356)	
Office supplies	-	2,000	2,000	100%
Program supplies	-	2,000	2,000	100%
Promotional	-	1,000	1,000	100%
Registrations	698	5,000	4,302	86%
Stipends	-	-	-	
Travel & training	2,150	8,000	5,850	73%
	<u>\$ 202,207</u>	<u>\$ 339,169</u>	<u>\$ 136,962</u>	<u>40%</u>

**Tohono O'odham Community College**  
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**For the Eight Months Ended February 28, 2025**  
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Operational expenses is:**

	33%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>Library - 4130</b>					
Compensation		\$ 115,451	\$ 207,650	\$ 92,199	44%
Employee related expenses		33,938	105,749	71,811	68%
Commuter allowance		1,212	1,800	588	33%
Consultant fees		7,675	17,500	9,825	56%
Contracts/subcontracts		7,828	10,000	2,172	22%
Employee tuition waivers		-	260	260	100%
Library collection		3,111	5,000	1,889	38%
Meeting expenses		-	400	400	100%
Memberships		25	160	135	84%
Office equipment		4,207	10,000	5,793	58%
Other office supplies		1,334	5,000	3,666	73%
Program supplies		-	600	600	100%
Registrations		-	150	150	100%
Subscriptions/periodicals		10,491	25,000	14,509	58%
Travel & training		803	2,500	1,697	68%
		<u>\$ 186,075</u>	<u>\$ 391,769</u>	<u>\$ 205,694</u>	<u>53%</u>
<b>TOTAL ACADEMIC SUPPORT</b>		<u>\$ 388,282</u>	<u>\$ 730,938</u>	<u>\$ 342,656</u>	<u>47%</u>
<b>INSTITUTIONAL SUPPORT</b>					
<b>President's Office - 6100</b>					
Compensation		\$ 165,256	\$ 231,948	\$ 66,692	29%
Employee related expenses		28,781	71,605	42,824	60%
Car allowance		4,846	3,423	(1,423)	-42%
Meeting expense		-	-	-	
Office supplies		370	500	130	26%
Registrations		425	1,000	575	58%
Student related travel		-	4,500	4,500	100%
Travel & training		6,197	10,000	3,803	38%
		<u>\$ 205,875</u>	<u>\$ 322,976</u>	<u>\$ 117,101</u>	<u>36%</u>
<b>Himdag - 6150</b>					
Comm/student/events		\$ 4,986	\$ 10,000	\$ 5,014	50%
Construction materials		-	-	-	
Program supplies		-	2,000	2,000	100%
Meeting expense		1,260	5,000	3,740	75%
		<u>\$ 6,246</u>	<u>\$ 17,000</u>	<u>\$ 10,754</u>	<u>63%</u>
<b>Board of Trustees - 6190</b>					
Communications		\$ 544	\$ 900	\$ 356	40%
Meeting expenses		5,464	10,000	4,536	45%
Mileage		1,960	4,000	2,040	51%
Travel & training		2,888	8,000	5,112	64%
Trustee fees		9,554	25,000	15,446	62%
		<u>\$ 20,410</u>	<u>\$ 47,900</u>	<u>\$ 27,490</u>	<u>57%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Eight Months Ended February 28, 2025**  
**(Intended for Internal Management Purposes Only)**

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**Operational expenses is:**

	33%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>Institutional Effectiveness - 1300</b>					
Compensation		\$ 46,861	\$ 62,220	\$ 15,359	25%
Employee related expenses		12,119	21,045	8,926	42%
Mileage		-	500	500	100%
Office equipment		-	7,500	7,500	100%
Other office supplies		-	300	300	100%
Registrations		-	600	600	100%
Travel & training		-	4,000	4,000	100%
Vehicle rental		-	500	500	100%
		<u>\$ 58,980</u>	<u>\$ 96,665</u>	<u>\$ 37,685</u>	<u>39%</u>
<b>Administration &amp; Finance - 6200</b>					
Compensation		\$ 228,409	\$ 429,603	\$ 201,194	47%
Employee related expenses		67,518	142,605	75,087	53%
Auditing		60,550	80,000	19,450	24%
Bank charges		344	4,500	4,156	92%
Commuter allowance		1,419	3,600	2,181	61%
Contracts/subcontracts		217,059	324,000	106,941	33%
Employee tuition waivers		-	100	100	100%
Licenses & Fees		-	-	-	
Meeting expenses		-	400	400	100%
Memberships		16	-	(16)	
Mileage		-	100	100	100%
Office supplies		3,058	5,500	2,442	44%
Registrations		-	250	250	100%
Travel & training		-	1,000	1,000	100%
		<u>\$ 578,373</u>	<u>\$ 991,658</u>	<u>\$ 413,285</u>	<u>42%</u>
<b>General Support Services - 6300</b>					
Benefits unemployment		\$ 1,452	\$ 6,000	\$ 4,548	76%
Contracts/Subcontracts		-	-	-	
Insurance		233,945	215,000	(18,945)	-9%
Legal fees		24,011	35,000	10,989	31%
Meeting expenses		2,940	8,000	5,060	63%
Memberships		32,833	48,000	15,167	32%
Postage & delivery		10,169	25,000	14,831	59%
Promotional		1,564	3,500	1,936	55%
Subscriptions & periodicals		-	5,000	5,000	100%
		<u>\$ 306,913</u>	<u>\$ 345,500</u>	<u>\$ 38,587</u>	<u>11%</u>
<b>IT - 6350</b>					
Compensation		\$ 43,363	\$ 62,308	\$ 18,945	30%
Employee related expenses		12,067	18,180	6,113	34%
Communications		88,420	133,000	44,580	34%
Computer related items		-	225,000	225,000	100%
Consultant fees & expenses		101,095	89,000	(12,095)	-14%
Contracts/subcontracts		58,000	164,000	106,000	65%
Employee tuition waivers		-	200	200	100%
Licenses & fees		121,000	194,000	73,000	38%
Machine equip repairs & service		3,179	15,000	11,821	79%
Meeting Expense		-	200	200	100%
Memberships		-	1,100	1,100	100%
Office equipment		-	5,000	5,000	100%
Office supplies		-	500	500	100%
Other equipment & tools		-	3,000	3,000	100%
Registrations		-	6,000	6,000	100%
Travel & training		-	6,000	6,000	100%
		<u>\$ 427,124</u>	<u>\$ 922,488</u>	<u>\$ 495,364</u>	<u>54%</u>

**Tohono O'odham Community College**  
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**For the Eight Months Ended February 28, 2025**  
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Operational expenses is:**

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<b>Human Resources - 6700</b>					
Compensation		\$ 80,609	\$ 166,756	\$ 86,147	52%
Employee related expenses		18,744	58,608	39,864	68%
Advertising		3,518	6,570	3,052	46%
Commuter allowance		173	1,800	1,627	90%
Employee tuition waivers		-	200	200	100%
Memberships		200	1,050	850	81%
Office supplies		-	360	360	100%
Other professional fees		2,069	4,990	2,921	59%
Recruiting		-	1,800	1,800	100%
Registrations		-	2,000	2,000	100%
Travel & training		-	3,000	3,000	100%
		<u>\$ 105,312</u>	<u>\$ 247,134</u>	<u>\$ 141,822</u>	<u>57%</u>
<b>TOTAL INSTITUTIONAL SUPPORT</b>		<u>\$ 1,709,233</u>	<u>\$ 2,991,321</u>	<u>\$ 1,282,088</u>	<u>43%</u>
<b>OPERATIONS AND MAINTENANCE - 7100</b>					
Compensation		\$ 349,047	\$ 600,954	\$ 251,907	42%
Employee related expenses		105,423	202,139	96,716	48%
Auto expenses		1,105	20,000	18,895	94%
Building rent		26,456	180,000	153,544	85%
Building rent right of use interest		-	-	-	
Commuter allowance		1,212	1,800	588	33%
Contracts/subcontracts		36,718	128,000	91,282	71%
Construction Materials		-	-	-	
Custodial expense		14,620	38,500	23,880	62%
Employee tuition waivers		-	350	350	100%
Furniture & Fixtures		-	-	-	
Office supplies		-	1,500	1,500	100%
Program supplies		-	-	-	
Travel & training		-	2,000	2,000	100%
Utilities		62,385	241,000	178,615	74%
Vehicle & building repair & maintenance		17,846	10,000	(7,846)	-78%
Vehicle rental		63,387	110,000	46,614	42%
<b>TOTAL OPERATIONS AND MAINTENANCE</b>		<u>\$ 678,199</u>	<u>\$ 1,536,243</u>	<u>\$ 858,044</u>	<u>56%</u>
<b>SUSTAINABILITY - 5160</b>					
Compensation		\$ 97,305	\$ 130,969	\$ 33,664	26%
Employee related expenses		23,836	51,576	27,740	54%
Commuter allowance		1,212	1,800	588	33%
Computer Equipment		-	-	-	
Contracts/subcontracts		-	-	-	
Employee tuition waivers		-	500	500	100%
Guest speakers/honorariums		-	-	-	
Meeting expense		-	1,000	1,000	100%
Mileage		-	600	600	100%
Office equipment		-	500	500	100%
Office supplies		-	1,000	1,000	100%
Printing		-	-	-	
Program supplies		-	-	-	
Registrations		-	1,000	1,000	100%
Travel & training		-	2,000	2,000	100%
<b>TOTAL SUSTAINABILITY</b>		<u>\$ 122,353</u>	<u>\$ 190,945</u>	<u>\$ 68,592</u>	<u>36%</u>

**Tohono O'odham Community College**  
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<b>Solar Program (5161)</b>					
Compensation		\$ -	\$ 68,145	\$ 68,145	100%
Employee related expenses		-	35,601	35,601	100%
Consultants		-	6,000	6,000	100%
Education supplies		-	10,000	10,000	100%
Employee tuition waivers		-	300	300	100%
Guest speakers		-	1,000	1,000	100%
Machine equipment repairs		-	1,000	1,000	100%
Meeting expense		295	1,000	705	71%
Memberships		-	1,200	1,200	100%
Mileage		-	1,500	1,500	100%
Office equipment		-	500	500	100%
Other office supplies		97	1,000	903	90%
Registrations		-	1,500	1,500	100%
Travel & training		-	3,000	3,000	100%
<b>TOTAL SOLAR</b>		<b>\$ 392</b>	<b>\$ 131,746</b>	<b>\$ 131,354</b>	<b>100%</b>
<b>TOTAL SUSTAINABILITY AND SOLAR</b>		<b>\$ 122,745</b>	<b>\$ 322,691</b>	<b>\$ 199,946</b>	<b>62%</b>
<b>STUDENT LIFE - 5150</b>					
Compensation		\$ 317,636	\$ 461,373	\$ 143,737	31%
Employee related expenses		75,931	102,199	26,268	26%
Community & student events		-	4,000	4,000	100%
Commuter allowance		1,212	1,800	588	33%
Contracts/subcontracts		306	1,500	1,194	80%
Employee tuition waivers		-	500	500	100%
Meeting expense		151	400	249	62%
Office supplies		41	1,000	959	96%
Program supplies		303	6,000	5,697	95%
Registrations		-	3,000	3,000	100%
Student meals		6,013	80,000	73,987	92%
Travel & training		-	6,000	6,000	100%
<b>TOTAL STUDENT LIFE</b>		<b>\$ 401,593</b>	<b>\$ 667,772</b>	<b>\$ 266,179</b>	<b>40%</b>
<b>SAN CARLOS - 6900</b>					
Cost of goods sold		\$ -	\$ 53,500	\$ 53,500	100%
ISC BIE annual funds		1,205,983	1,300,000	94,017	7%
Tuition & fees		-	52,880	52,880	100%
<b>TOTAL SAN CARLOS</b>		<b>\$ 1,205,983</b>	<b>\$ 1,406,380</b>	<b>\$ 200,397</b>	<b>14%</b>
<b>CULINARY ARTS PROGRAM - 1498</b>					
Compensation		\$ -	\$ 60,000	\$ 60,000	100%
Employee related expenses		-	15,247	15,247	100%
Education supplies		-	10,500	10,500	100%
Employee tuition waivers		-	300	300	100%
Guest speakers/honorariums		-	500	500	100%
Licenses & fees		-	2,000	2,000	100%
Memberships		235	-	(235)	
Mileage		-	1,500	1,500	100%
Office Equipment		450	-	(450)	
Office supplies		1,660	500	(1,160)	-232%
Printing		-	200	200	100%
Registrations		-	500	500	100%
Travel & training		-	1,000	1,000	100%
<b>TOTAL CULINARY ARTS PROGRAM</b>		<b>\$ 2,345</b>	<b>\$ 92,247</b>	<b>\$ 89,902</b>	<b>97%</b>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Eight Months Ended February 28, 2025**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	<b>33%</b>	<b>Year-to-Date Actual</b>	<b>2025 Annual Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>TOHONO KOSIN</b>					
Compensation		\$ 65,866	\$ 212,094	\$ 146,228	69%
Employee related expenses		16,097	-	(16,097)	
Cleaning supplies		224	5,000	4,776	96%
Communications		-	-	-	
Contracts/subcontracts		-	10,000	10,000	100%
Education supplies		-	-	-	
Employee tuition waivers		-	600	600	100%
Equipment		-	10,000	10,000	100%
Food Purchases		999	50,000	49,001	98%
Licenses & fees		-	3,000	3,000	100%
Mach/equip repairs		-	10,000	10,000	100%
Mileage		-	500	500	100%
Office equipment		-	1,000	1,000	100%
Other office supplies		-	2,000	2,000	100%
Program supplies		-	50,000	50,000	100%
Registrations		-	600	600	100%
Travel		-	1,000	1,000	100%
<b>TOTAL TOHONO KOSIN</b>		<b>\$ 83,186</b>	<b>\$ 355,794</b>	<b>\$ 272,608</b>	<b>77%</b>
<b>MANY HOUSES - PHOENIX</b>					
Compensation		\$ 74,611	\$ 125,533	\$ 50,922	41%
Employee related expenses		19,279	47,832	28,553	60%
Advertising & promotion		-	3,000	3,000	100%
Commuter allowance		1,073	1,800	727	40%
Education supplies		-	1,500	1,500	100%
Events		-	5,000	5,000	100%
Memberships		-	1,000	1,000	100%
Mileage		725	3,000	2,275	76%
Meeting Expense		-	1,500	1,500	100%
Other office supplies		385	3,000	2,615	87%
Printing		-	2,500	2,500	100%
Registrations		610	2,000	1,390	70%
Student Meals		-	3,000	3,000	100%
<b>MANY HOUSES - PHOENIX</b>		<b>\$ 96,683</b>	<b>\$ 200,665</b>	<b>\$ 103,982</b>	<b>52%</b>
Grant match total		<b>\$ 22,100</b>	<b>\$ 33,300</b>	<b>\$ 11,200</b>	<b>34%</b>
<b>TOTAL UNRESTRICTED</b>		<b>\$ 7,501,561</b>	<b>\$ 13,430,177</b>	<b>\$ 5,928,616</b>	<b>44%</b>

**TOHONO O'ODHAM COMMUNITY COLLEGE**  
**Restricted Expenses and Budget by Project**  
**For the Eight Months Ended February 28, 2025**



**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>ACTIVE SPONSORED PROJECTS</b>				
<b>Apprenticeship Program</b>				
<b>BIA 93-638 - Occupational Training TCCU (1301)</b>				
<b>(July 01, 2019 - June 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 636,740	\$ 200,000	\$ (436,740)	-218%
Restricted expenses:				
Compensation	87,175	200,000	112,825	56%
Employee related expenses	218	-	(218)	N/A
Consultants	13,260	-	(13,260)	N/A
Total restricted expenses	100,653	200,000	99,347	50%
Excess (deficiency)	\$ 536,087	\$ -	\$ (536,087)	
<b>BIA 93-638 - Occupational Training TCCU (1302)</b>				
<b>(July 01, 2019 - June 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 162,234	\$ 300,000	\$ 137,766	46%
Restricted expenses:				
Compensation	31,634	-	(31,634)	N/A
Employee related expenses	15,838	175,000	159,162	91%
Mileage	-	5,000	5,000	100%
Supplies/other program cost	-	25,000	25,000	100%
Consultants/contracts	68,195	95,000	26,805	28%
Total restricted expenses	115,667	300,000	184,333	61%
Excess (deficiency)	\$ 46,567	\$ -	\$ (46,567)	
<b>Workforce Development (1401)</b>				
<b>(July 1, 2017 - June 30, 2021)</b>				
Restricted revenues:				
Grant from other sources	1,382,966	897,810	(485,156)	-54%
State government grants	313,979	-	(313,979)	N/A
Total restricted revenues:	1,696,946	897,810	(799,136)	-89%
Restricted expenses:				
Compensation	695,838	-	(695,838)	N/A
Employee related expenses	167,183	-	(167,183)	N/A
Commuter allowance	5,031	-	(5,031)	N/A
Printing	711	-	(711)	N/A
Vehicle rental	95,212	-	(95,212)	N/A
Program Supplies	65,962	-	(65,962)	N/A
Office supplies	454	-	(454)	N/A
Communications	3,308	-	(3,308)	N/A
Meeting expense	25,122	-	(25,122)	N/A
Stipends	832,183	-	(832,183)	N/A
Training	53,044	-	(53,044)	N/A
Subscriptions/periodicals	6,346	-	(6,346)	N/A
Office equipment	13,285	-	(13,285)	N/A
Computer equipment	8,433	-	(8,433)	N/A
Contracts/subcontracts	939,767	897,810	(41,957)	-5%
Construction materials	6,985	-	(6,985)	N/A
Total restricted expenses	2,918,863	897,810	(2,021,053)	-225%
Excess (deficiency)	\$ (1,221,917)	\$ -	\$ 1,221,917	
<b>Total Apprenticeship Program</b>				
Total Revenue	\$ 2,495,920			
Total Expenses	3,135,183			
Total Excess (deficiency)	\$ (639,263)			

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF AT &amp; T Digitized Career Success Program (1128)</b>				
<b>(7/1/22 - until expended)</b>				
Restricted revenues:				
Grant from other sources	\$ 150,000	\$ 150,000	\$ -	0%
Restricted expenses:				
Stipends	-	1,600	1,600	100%
Travel (field trips)/professional dev/membership	29,891	29,891	(1)	0%
Meeting expense	30,087	40,087	10,000	25%
Program supplies	12,890	15,590	2,700	17%
Promotion/advertising	3,545	8,224	4,679	57%
Registrations	1,650	1,650	-	0%
Computer equipment	4,669	34,669	30,000	87%
Awards & gifts	18,289	18,289	(0)	0%
Total restricted expenses	101,021	150,000	48,979	33%
Excess (deficiency)	\$ 48,979	\$ -	\$ (48,979)	
<b>TO Language Ctr Appropriation of Funds fr TON (1131)</b>				
<b>(10/1/23 -9/30/28)</b>				
Restricted revenues:				
Grant from other sources	\$ 497,427	\$ 896,880	\$ 399,453	45%
Restricted expenses:				
Compensation	288,237	456,341	168,104	37%
Employee related expenses	74,135	142,487	68,352	48%
Computer equipment	55,944	110,000	54,056	49%
Mileage	-	4,000	4,000	100%
Registrations	4,840	5,000	160	3%
Travel	7,701	9,000	1,299	14%
Commuter Allowance	1,592	2,800	1,208	43%
Postage	-	5,000	5,000	100%
Printing	-	10,000	10,000	100%
Promotion/advertising	10,178	26,000	15,822	61%
Equipment	6,555	8,100	1,546	19%
Consultant fees	5,903	50,000	44,097	88%
Office supplies	-	8,000	8,000	100%
Meeting expense	1,602	17,900	16,298	91%
Honorariums	150	14,408	14,258	99%
Program supplies	10,671	27,843	17,172	62%
Total restricted expenses	467,507	896,880	429,373	48%
Excess (deficiency)	\$ 29,920	\$ -	\$ (29,920)	
<b>NIST/NTIA Connecting Communities (1140)</b>				
<b>(8/1/22 -7/31/25)</b>				
Restricted revenues:				
Federal government grants	\$ 652,951	\$ 1,912,357	\$ 1,259,407	66%
Restricted expenses:				
Compensation	265,448	441,580	176,132	40%
Employee related expenses	62,534	158,970	96,436	61%
Commuter Allowance	138	-	(138)	N/A
Travel	10,282	2,400	(7,882)	-328%
Mileage	-	157,080	157,080	100%
Supplies	153,717	459,700	305,983	67%
Consultants	144,800	-	(144,800)	N/A
Contracts	-	363,300	363,300	100%
Indirect	116,749	329,327	212,578	65%
Total restricted expenses	753,668	1,912,357	1,158,689	61%
Excess (deficiency)	\$ (100,717)	\$ -	\$ 100,717	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>TEA Center: Reclaiming the O'odham Language (1151)</b>				
<b>04/01/2023-03/31/2028</b>				
Restricted revenues:				
Federal government grants	\$ 642,378	\$ 1,000,000	\$ 357,622	36%
Restricted expenses:				
Compensation	284,779	146,360	(138,419)	-95%
Employee Related Expenses	73,921	46,250	(27,671)	-60%
Travel	3,035	12,045	9,010	75%
Commuter Allowance	1,350	-	(1,350)	N/A
Stipends	15,310	316,718	301,408	95%
Printing	6,454	36,000	29,546	82%
Equipment	2,966	1,500	(1,466)	-98%
Consulting fees	117,431	153,657	36,225	24%
Meeting expense	35,498	33,830	(1,668)	-5%
Honorariums	19,620	20,000	380	2%
Contracts/subcontracts	709	3,600	2,892	80%
Participant Support	6,763	-	(6,763)	N/A
Program supplies	41,985	113,200	71,215	63%
Indirect costs	108,017	116,840	8,822	8%
Total restricted expenses	717,839	1,000,000	282,161	28%
Excess (deficiency)	\$ (75,462)	\$ -	\$ 75,462	
<b>AICF Community Aid for Student Success (1222)</b>				
<b>1/1/2021 - Until expended</b>				
Restricted revenues:				
Grant from other sources	\$ 48,000	\$ 48,000	\$ -	0%
Restricted expenses:				
Compensation	-	3,717	3,717	100%
Employee related expenses	-	283	283	100%
Office supplies	7,610	2,000	(5,610)	-281%
Stipends	7,250	26,000	18,750	72%
Education/program supplies	2,181	8,500	6,319	74%
Office equipment/computers	22,227	7,500	(14,727)	-196%
Total restricted expenses	39,268	48,000	8,732	18%
Excess (deficiency)	\$ 8,732	\$ -	\$ (8,732)	
<b>AICF 2023 Summer Success Conference (1223)</b>				
<b>04/01/2023 -Until Expended</b>				
Restricted revenues:				
Grant from other sources	\$ 10,000	\$ 10,000	\$ -	0%
Restricted expenses:				
Transportation	1,713	1,713	-	0%
Stipends	-	4,000	4,000	100%
Promotion/advertising	2,587	2,894	307	11%
Meeting expenses	1,429	1,393	(35)	-3%
Total restricted expenses	5,728	10,000	4,272	43%
Excess (deficiency)	\$ 4,272	\$ -	\$ (4,272)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF Cultivating Native Student Success SEM (1225)</b>				
<b>7/1/2023 - 8/31/2028</b>				
Restricted revenues:				
Grant from other sources	\$ 500,000	\$ 500,000	\$ -	0%
Restricted expenses:				
Compensation	14,932	37,000	22,068	60%
Employee related expenses	1,032	11,655	10,623	91%
Education supplies	4,442	900	(3,542)	-394%
Furniture and fixtures	44,171	6,000	(38,171)	-636%
Guest Speakers/Honorariums	40,367	700	(39,667)	-5667%
Licenses & fees	31,946	7,000	(24,946)	-356%
Meeting expenses	-	86,445	86,445	100%
Memberships	-	300	300	100%
Mileage	-	3,000	3,000	100%
Other equipment and tools	-	4,000	4,000	100%
Promotion/advertising	-	118,000	118,000	100%
Registration	-	45,500	45,500	100%
Stipends	-	7,000	7,000	100%
Student Meals	9,605	20,500	10,895	53%
Travel	-	152,000	152,000	100%
Total restricted expenses	146,494	500,000	353,506	71%
Excess (deficiency)	\$ 353,506	\$ -	\$ (353,506)	
<b>AICF Community Based Native Arts (1226)</b>				
<b>6/1/2024 2/28/2026</b>				
Restricted revenues:				
Grant from other sources	\$ 37,500	\$ 75,000	\$ 37,500	50%
Restricted expenses:				
Travel	-	3,000	3,000	100%
Transportation	-	1,400	1,400	100%
Consultants	-	56,682	56,682	100%
Stipends	-	8,040	8,040	100%
Participant support	-	3,000	3,000	100%
Program supplies	-	2,878	2,878	100%
Total restricted expenses	-	75,000	75,000	100%
Excess (deficiency)	\$ 37,500	\$ -	\$ (37,500)	
<b>AICF Advancing Indigenous Early Childhood Education (1227)</b>				
<b>6/1/2024 - 5/31/2027</b>				
Restricted revenues:				
Grant from other sources	\$ 70,000	\$ 70,000	\$ -	0%
Restricted expenses:				
Compensation	-	24,800	24,800	100%
Employee related expenses	-	-	-	N/A
Travel	4,462	10,100	5,638	56%
Mileage	-	2,100	2,100	100%
Meeting expenses	-	750	750	100%
Consultants & professional fees	-	12,400	12,400	100%
Guest Speakers/Honorariums	500	2,000	1,500	75%
Participant support	13,353	14,846	1,493	10%
Other expense	-	3,004	3,004	100%
Total restricted expenses	18,315	70,000	51,685	74%
Excess (deficiency)	\$ 51,685	\$ -	\$ (51,685)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF Empowering Relatives Emergency Funds (1228)</b>				
<b>2/9/2024 - 10/31/2024</b>				
Restricted revenues:				
Grant from other sources	\$ 18,000	\$ 18,000	\$ -	0%
Restricted expenses:				
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 18,000	\$ 18,000	\$ -	
<b>AICF/TCU Preview Grant FY25 (1229)</b>				
<b>8/28/2024-05/01/2025</b>				
Restricted revenues:				
Grant from other sources	\$ 2,000	\$ 2,000	\$ -	0%
Restricted expenses:				
Promotion/Advertising	-	1,898	1,898	100%
Meeting Expense	-	102	102	100%
Total restricted expenses	-	2,000	2,000	100%
Excess (deficiency)	\$ 2,000	\$ -	\$ (2,000)	
<b>AICF/Dollar General Adult Education Program (1230)</b>				
<b>Ends- 06/30/2025</b>				
Restricted revenues:				
Grant from other sources	\$ 30,000	\$ 30,000	\$ -	0%
Restricted expenses:				
Travel & training	-	2,500	2,500	100%
Program supplies	1,353	6,000	4,648	77%
Meeting expense	-	2,500	2,500	100%
Memberships	-	500	500	100%
Office supplies	-	4,000	4,000	100%
Education supplies	-	6,000	6,000	100%
Promotions	-	1,000	1,000	100%
Awards & gifts	-	7,500	7,500	100%
Total restricted expenses	1,353	30,000	28,648	95%
Excess (deficiency)	\$ 28,648	\$ -	\$ (28,648)	
<b>AICF Faculty Professional Development (1231)</b>				
<b>01/01/2025 - 12/31/2025</b>				
Restricted revenues:				
Grant from other sources	23,782	-	(23,782)	N/A
Restricted expenses:				
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 23,782	\$ -	\$ (23,782)	
<b>HHS ANA O'odham Language &amp; Materials Project (1310)</b>				
<b>9/1/21 - 9/1/24</b>				
Restricted revenues:				
Federal government grants	\$ 20,971	\$ 82,609	\$ 61,638	75%
Restricted expenses:				
Office supplies	4,398	6,666	2,268	34%
Consultants	5,000	10,000	5,000	50%
Mileage	-	7,100	7,100	100%
Program supplies	2,531	28,420	25,889	91%
Professional fees	-	10,400	10,400	100%
Indirect costs	3,221	14,279	11,058	77%
Other equipment & tools	5,821	5,744	(77)	-1%
Total restricted expenses	20,971	82,609	61,638	75%
Excess (deficiency)	\$ (0)	\$ -	\$ 0	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AZ TPT State Construction Needs Funding (1400)</b>				
<b>(July 1, 2017 - June 30, 2037)</b>				
Restricted revenues:				
State government grants	\$ 2,568,191	\$ 3,120,000	\$ 551,809	18%
Restricted expenses:				
Contracts/subcontracts	337,515	3,120,000	2,782,485	89%
Equipment rental	1,130	-	(1,130)	N/A
Construction supplies	597,072	-	(597,072)	N/A
Bank charges	106	-	(106)	N/A
Total restricted expenses	935,824	3,120,000	2,184,176	70%
Excess (deficiency)	\$ 1,632,367	\$ -	\$ (1,632,367)	
<b>AZ State TOCC Remedial Education (1413)</b>				
<b>2023-2024 Academic Year</b>				
Restricted revenues:				
State government grants	\$ 2,000,000	\$ 2,000,000	\$ -	0%
Restricted expenses:				
Compensation	-	-	-	N/A
Employee related expenses	-	-	-	N/A
Events	-	-	-	N/A
Travel	-	-	-	N/A
Office/education supplies	-	-	-	N/A
Meeting expenses	-	-	-	N/A
Honorariums/guest speakers	-	-	-	N/A
Awards & gifts	-	-	-	N/A
Stipends	-	-	-	N/A
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 2,000,000	\$ 2,000,000	\$ -	
<b>NAAF Horseshoeing Program (1414)</b>				
<b>11/1/23-12/31/24</b>				
Restricted revenues:				
Grant from other sources	\$ 192,073	\$ 192,073	\$ -	0%
Restricted expenses:				
Equipment	-	39,503	39,503	100%
Travel	10,995	16,784	5,789	34%
Auto expense	2,821	4,300	1,479	34%
Printing	36	1,000	964	96%
Insurance-liability	-	5,000	5,000	100%
Membership	-	1,140	1,140	100%
Consultant fees	96,049	65,394	(30,655)	-47%
Educational supplies	-	900	900	100%
Other supplies	-	5,374	5,374	100%
Meeting expense	452	2,000	1,548	77%
Subscription/periodicals	-	1,000	1,000	100%
Program supplies	57,348	32,503	(24,846)	-76%
Indirect contract expense	-	17,176	17,176	100%
Total restricted expenses	167,702	192,073	24,371	13%
Excess (deficiency)	\$ 24,371	\$ -	\$ (24,371)	
<b>Seed Fund (1415)</b>				
<b>(FY2024 - FY2025)</b>				
Restricted revenues:				
Grant from other sources	\$ 75,000	\$ -	\$ (75,000)	N/A
Restricted expenses:				
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 75,000	\$ -	\$ (75,000)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>NAAF Traditional Agriculture (1416)</b>				
<b>(11/1/2024-10/31/2025)</b>				
Restricted revenues:				
Grant from other sources	\$ 134,721	\$ 149,690	\$ 14,969	10%
Restricted expenses:				
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 134,721	\$ 149,690	\$ 14,969	
<b>Planting the Seeds of Culture &amp; Food: Agricultural experiential education with Micro-credentials (1421)</b>				
<b>(9/1/2022 - 8/31/2026)</b>				
Restricted revenues:				
Federal government grants	\$ 214,040	\$ 157,142	\$ (56,898)	-36%
Restricted expenses:				
Compensation	147,245	69,038	(78,207)	-113%
Employee related expenses	39,727	20,449	(19,278)	-94%
Commuter allowance	138	20,449	20,311	99%
Indirect Contract Expense	45,505	33,408	(12,097)	-36%
Consultants	-	3,200	3,200	100%
Materials	-	11,049	11,049	100%
Stipends	-	20,000	20,000	100%
Total restricted expenses	232,615	177,593	(55,022)	-31%
Excess (deficiency)	\$ (18,575)	\$ (20,451)	\$ (1,876)	
<b>BIE TCU Facilities &amp; Improvements (1430) PL 116-260 (1430)</b>				
<b>(4/15/2020 -6/30/2024)</b>				
Restricted revenues:				
Federal government grants	\$ 1,314,285	\$ 857,142	\$ (457,143)	-53%
Restricted expenses:				
Construction Supplies	63,979	-	(63,979)	N/A
Program supplies	116,150	-	(116,150)	N/A
Other Office Supplies	5,114	-	(5,114)	N/A
Equipment	85,363	-	(85,363)	N/A
Consultants	800	-	(800)	N/A
Other structural improvements	527,986	857,142	329,156	38%
Total restricted expenses	799,392	857,142	57,750	7%
Excess (deficiency)	\$ 514,893	\$ -	\$ (514,893)	
<b>NIFA Endowment (1502)</b>				
<b>(Sept 1, 2021- Aug 31, 2024)</b>				
Restricted revenues:				
Federal government grants	\$ 513,239	\$ 243,073	\$ (270,166)	-111%
Restricted expenses:				
Compensation	1,590	-	(1,590)	N/A
Travel/professional development	2,779	-	(2,779)	N/A
Printing	10,694	-	(10,694)	N/A
Moving expenses	5,000	-	(5,000)	N/A
Communications	2,825	-	(2,825)	N/A
Vehicle rental	40,199	-	(40,199)	N/A
Promotion/advertising	39,854	36,000	(3,854)	-11%
Consultants/professionals	242,485	86,677	(155,808)	-180%
Building materials	1,689	-	(1,689)	N/A
Registrations	9,840	-	(9,840)	N/A
Meeting expense	24,163	7,500	(16,663)	-222%
Staff development	2,000	-	(2,000)	N/A
Guest Speaker/Honorariums	1,361	-	(1,361)	N/A
Program supplies	69,854	96,000	26,146	27%
Other structural improvements	810	-	(810)	N/A
Office supplies	-	7,500	7,500	100%
Furniture and fixtures	5,087	-	(5,087)	N/A
Computer equipment	-	9,396	9,396	100%
Total restricted expenses	460,229	243,073	(217,156)	-89%
Excess (deficiency)	\$ 53,010	\$ -	\$ (53,010)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>NIFA Endowment (1504)</b>				
<b>(Sept 1, 2024- no expiration)</b>				
Restricted revenues:				
Federal government grants	\$ 275,171	\$ -	\$ (275,171)	N/A
Restricted expenses:				
Mach/Equip Rep (service)	2,142	-	(2,142)	N/A
Program supplies	621	-	(621)	N/A
Total restricted expenses	2,763	-	(2,763)	N/A
Excess (deficiency)	\$ 272,409	\$ -	\$ (272,409)	
<b>USDA Furniture Arts &amp; Science (1509)</b>				
<b>(Aug 1, 2021- July 30,2026)</b>				
Restricted revenues:				
Federal government grants	\$ 166,200	\$ 166,200	\$ -	0%
Restricted expenses:				
Furniture	170,131	166,200	(3,931)	-2%
Total restricted expenses	170,131	166,200	(3,931)	-2%
Excess (deficiency)	\$ (3,931)	\$ -	\$ 3,931	
<b>USDA Disaster Relief Health &amp; Wellness (1526)</b>				
<b>(May 12, 2021- May 12, 2026)</b>				
Restricted revenues:				
Federal government grants	\$ 99,975	\$ 99,975	\$ -	0%
Other tools/structural improvements	121,284	99,975	(21,309)	-21%
Total restricted expenses	121,284	99,975	(21,309)	-21%
Excess (deficiency)	\$ (21,309)	\$ -	\$ 21,309	
<b>Extension Capacity "Soverign O'idag" (Gardens) for A Sovereign Nation (1542)</b>				
<b>(Sept 1, 2022- Aug. 31, 2026)</b>				
Restricted revenues:				
Federal government grants	\$ 299,481	\$ 519,000	\$ 219,519	42%
Restricted expenses:				
Compensation	385,475	152,287	(233,188)	-153%
Employee related expenses	77,512	47,210	(30,302)	-64%
Travel	19,563	11,250	(8,313)	-74%
Stipends	-	8,800	8,800	100%
Meals	-	6,000	6,000	100%
Materials and supplies	38,083	17,253	(20,830)	-121%
Consultants	-	3,200	3,200	100%
Total restricted expenses	520,633	246,000	(274,633)	-112%
Excess (deficiency)	\$ (221,152)	\$ 273,000	\$ 494,152	
<b>2020 USDA TCI Wellness Ctr (1628)</b>				
<b>(9/1/20- 8/31/25)</b>				
Restricted revenues:				
Federal government grants	\$ 181,367	\$ 181,367	\$ -	0%
Restricted expenses:				
Equipment and construction costs	-	181,367	181,367	100%
Total restricted expenses	-	181,367	181,367	100%
Excess (deficiency)	\$ 181,367	\$ -	\$ (181,367)	



**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Title III Part A Our Circle of Strength (1632)</b>				
<b>(Oct. 1, 2020 - Sept. 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 4,201,255	\$ 6,559,520	\$ 2,358,265	36%
Restricted expenses:				
Compensation	1,431,287	1,520,000	88,713	6%
Employee related expenses	328,730	420,000	91,270	22%
Travel expense	-	86,000	86,000	100%
Commuter allowance	7,926	-	(7,926)	N/A
Vehicle rental	4,825	-	(4,825)	N/A
Consultant fees and expenses	36,050	200,000	163,950	82%
Education supplies and outreach	(128)	36,000	36,128	100%
Office supplies	6,052	-	(6,052)	N/A
Registrations	75	-	(75)	N/A
Contracts/subcontracts	28,555	-	(28,555)	N/A
Other structural Improvements	2,352,441	3,619,520	1,267,079	35%
Office equipment	61,216	100,000	38,784	39%
Other	169	578,000	577,831	100%
Total restricted expenses	4,257,199	6,559,520	2,302,321	35%
Excess (deficiency)	\$ (55,944)	\$ -	\$ 55,944	
<b>Title III Part F Honoring Yesterday to Build Tom. (1642)</b>				
<b>(Oct. 1, 2020 - Sept. 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 2,435,755	\$ 4,655,008	\$ 2,219,253	48%
Restricted expenses:				
Compensation	-	-	-	N/A
Employee related expenses	-	-	-	N/A
Contracts/subcontracts	-	-	-	N/A
Computer equipment	-	-	-	N/A
Other structural Improvements	2,401,217	4,655,008	2,253,791	48%
Education supplies	-	-	-	N/A
Total restricted expenses	2,401,217	4,655,008	2,253,791	48%
Excess (deficiency)	\$ 34,538	\$ -	\$ (34,538)	
<b>USDA RD Solar Electric System (1652)</b>				
<b>(9/26/2022 - 9/25/2027)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 344,895	\$ 344,895	100%
Restricted expenses:				
Consultants	-	344,895	344,895	100%
Total restricted expenses	-	344,895	344,895	100%
Excess (deficiency)	\$ -	\$ -	\$ -	
<b>USDA RD Furniture/Solar Electric System (1653)</b>				
<b>(9/1/2022 - 8/31/2027)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 351,000	\$ 351,000	100%
Restricted expenses:				
Consultants	-	84,031	84,031	100%
Office equipment	-	8,000	8,000	100%
Other Structural Improvements	-	31,422	31,422	100%
Furniture and Fixtures	188,862	179,174	(9,688)	-5%
Computer Equipment	-	49,373	49,373	100%
Total restricted expenses	188,862	352,000	163,138	46%
Excess (deficiency)	\$ (188,862)	\$ (1,000)	\$ 187,862	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>USDA/NIFA (PARTNERSHIP w/ASU): Biobased Hydrogel Crystals for Mitigating Shrinkage in 3D-printed Concrete</b> (July 2024 - June 2025)				
Restricted revenues:				
Federal government grants	\$ -	\$ 50,000	\$ 50,000	100%
Restricted expenses:				
Compensation	-	10,000	10,000	100%
Employee related expenses	-	3,150	3,150	100%
Stipends	-	31,000	31,000	100%
Mileage	-	1,850	1,850	100%
Consultant fees and expenses	-	2,000	2,000	100%
Indirect Contract Expense	-	2,000	2,000	100%
Total restricted expenses	-	50,000	50,000	100%
Excess (deficiency)	\$ -	\$ -	\$ -	
<b>USDA RD Planning for Sustainability (1655)</b> (10/2/19- 9/2/2024)				
Restricted revenues:				
Federal government grants	\$ -	\$ 278,216	\$ 278,216	100%
TOCC Match	-	-	-	N/A
Restricted expenses:				
Consultants	-	278,216	278,216	100%
Total restricted expenses	-	278,216	278,216	100%
Excess (deficiency)	\$ -	\$ -	\$ -	
<b>USDA RD Planning for Sustainability (1655) Match</b>				
Restricted expenses:				
Consultants	3,500	26,784	23,284	87%
Total matching expenses	3,500	26,784	23,284	87%
Excess (deficiency)	\$ (3,500)	\$ (26,784)	\$ (23,284)	
<b>Total USDA RD Planning for Sustainability</b>	<b>(3,500)</b>	<b>(26,784)</b>	<b>(23,284)</b>	
<b>American Rescue Plan Fund (ARP) BIE PL 117-2 (1680)</b> (July 1, 2019 - Until funds expended)				
Restricted revenues:				
Federal government grants	\$ 5,581,278	\$ 5,581,278	\$ -	0%
Restricted expenses:				
Student assistance	-	5,581,278	5,581,278	100%
CARES ACT Emeg. Relief SCAC	1,259,555	-	(1,259,555)	N/A
Total restricted expenses	1,259,555	5,581,278	4,321,723	77%
Excess (deficiency)	\$ 4,321,723	\$ -	\$ (4,321,723)	
<b>TO Gaming Back to Campus Daily Meals and Archery Range (1716)</b> May 27,2022 - Until funds expended)				
Restricted revenues:				
Grant from other sources	\$ 9,247	\$ 9,247	\$ -	0%
Restricted expenses:				
Events	-	1,500	1,500	100%
Student Meals	-	3,352	3,352	100%
Program Supplies	1,401	2,745	1,344	49%
Advertising & promotion	1,650	1,650	-	0%
Total restricted expenses	3,051	9,247	6,196	67%
Excess (deficiency)	\$ 6,196	\$ -	\$ (6,196)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Project Success Ascendium (1727)</b>				
Emergency Aid/Paid Internship (Jan 1, 2020 - Dec 31, 2025)				
Restricted revenues:				
Grant from other sources	\$ 106,689	\$ 169,000	\$ 62,311	37%
Restricted expenses:				
Administrative costs emergency aid	3,910	9,000	5,090	57%
Administrative costs paid internship	3,480	30,000	26,520	88%
Student funds emergency aid	15,957	30,000	14,043	47%
Stipends	1,650	-	(1,650)	N/A
Office supplies	424	-	(424)	N/A
Student funds paid internship	20,844	100,000	79,156	79%
Meeting expense	2,571	-	(2,571)	N/A
Total restricted expenses	48,836	169,000	120,164	71%
Excess (deficiency)	\$ 57,853	\$ -	\$ (57,853)	
<b>Ed Stabilization Fund Covid 19 Assistance (8021)</b>				
(July 1, 2019 - Until funds expended)				
Restricted revenues:				
Federal government grants	\$ 4,910,968	\$ 4,910,968	\$ (0)	0%
Restricted expenses:				
Compensation	19,023	-	(19,023)	N/A
CARES ACT Higher Ed Emergency Relief	365,000	-	(365,000)	N/A
CARES ACT Emerg. Relief SCAC	758,495	4,910,968	4,152,473	85%
Employee related expenses	130,301	-	(130,301)	N/A
Consultants	42,202	-	(42,202)	N/A
Staff development	46,000	-	(46,000)	N/A
Book waivers	450,666	-	(450,666)	N/A
Computer equipment	9,999	-	(9,999)	N/A
Payment to SCAC	91,537	-	(91,537)	N/A
Cleaning supplies	4,672	-	(4,672)	N/A
Education supplies	22,954	-	(22,954)	N/A
Total restricted expenses	1,940,847	4,910,968	2,970,121	60%
Excess (deficiency)	\$ 2,970,121	\$ -	\$ (2,970,121)	
<b>TOTAL ACTIVE SPONSORED PROJECTS</b>				
Restricted revenues:				
Federal government grants	\$ 22,308,288	\$ 28,449,750	\$ 6,141,462	22%
State government grants	4,882,170	5,120,000	237,830	5%
Grant from other sources	3,287,406	3,217,700	(69,706)	-2%
Total Restricted Revenues	\$ 30,477,863	\$ 36,787,450	\$ 6,309,586	17%
Restricted expenses:	\$ 18,917,486	\$ 34,368,211	\$ 15,450,724	45%
Excess (deficiency)	\$ 11,560,377	\$ 2,419,239	\$ (9,141,138)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget Remaining %
<b>STUDENT FINANCIAL AID</b>			
<b>Scholarships AICF (8010)</b>			
Restricted revenues:			
Scholarship Award	\$ 2,260,697		
Restricted expenses:			
Travel/meeting/office expense	300		
Program supplies	744		
Scholarships	2,001,320		
Total restricted expenses	2,002,364		
Excess (deficiency)	\$ 258,333		
<b>FSEOG (8020)</b>			
Restricted revenue:			
Federal government grants	\$ -		
Restricted expenses:			
Tuition & fee waivers	38,753		
Total restricted expenses	38,753		
Excess (deficiency)	\$ (38,753)		
<b>PELL (8030)</b>			
Restricted revenue:			
Federal government grants	\$ 5,383,150		
Restricted expenses:			
Office supplies	-		
Refunds	1,623		
Grants to students	7,187,033		
Total restricted expenses	7,188,656		
Excess (deficiency)	\$ (1,805,506)		
<b>TOTAL STUDENT FINANCIAL AID</b>			
Restricted revenue:			
Federal government grants	5,383,150		
Scholarship Award	2,260,697		
	\$ 7,643,847		
Restricted expenses	9,229,773		
Excess (deficiency)	\$ (1,585,926)		

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project Summary by Source**  
**For the Grant Budget Period**  
**(Intended for Internal Management Purposes Only)**

Source		Actual			Grant Budget			Remaining Budget			Encumbrances*	
		Expenses	Excess (deficiency) or Deferred Revenue (Grant AR)	Revenue	Expenses	Excess (deficiency)	Revenue	Expenses	Excess (deficiency)	Open POs	Remaining Budget Excess (deficiency) After Open POs	
	Active Sponsored Projects											
Federal	NIST/NTIA Connecting Communities (1140)	\$ 652,951	\$ 753,668	\$ (100,717)	\$ 1,912,357	\$ 1,912,357	\$ -	\$ 1,259,407	\$ 1,158,689	\$ (100,717)	\$ 183,640	\$ (284,357)
Federal	TEA Center: Reclaiming the O'odham Language (1151)	642,378	717,839	(75,462)	1,000,000	1,000,000	-	357,622	282,161	(75,462)	70,450	(145,912)
Federal	BIA 93-638 - Occupational Training TCCU (1301)	636,740	100,653	536,087	200,000	200,000	-	(436,740)	99,347	536,087	12,600	523,487
Federal	BIA 93-638 - Occupational Training TCCU (1302)	162,234	115,667	46,567	300,000	300,000	-	137,766	184,333	46,567	8,560	38,007
Federal	HHS ANA O'odham Language & Materials Project (1310)	20,971	20,971	(0)	82,609	82,609	-	61,638	61,638	(0)	-	(0)
	Planting the Seeds of Culture & Food: Agricultural experiential education with Micro-credentials (1421)	214,040	232,615	(18,575)	157,142	177,593	(20,451)	(56,898)	(55,022)	1,876	-	1,876
Federal	BIE TCU Facilities & Improvements (1430) PL 116-260 (1430)	1,314,285	799,392	514,893	857,142	857,142	-	(457,143)	57,750	514,893	46,103	468,790
Federal	NIFA Endowment (20-1502)	513,239	460,229	53,010	243,073	243,073	-	(270,166)	(217,156)	53,010	28,520	24,490
Federal	NIFA Endowment (20-1504)	275,171	2,763	272,409	-	-	-	(275,171)	(2,763)	272,409	61,232	211,177
Federal	USDA Furniture Arts & Science (1509)	166,200	170,131	(3,931)	166,200	166,200	-	-	(3,931)	(3,931)	-	(3,931)
Federal	USDA Disaster Relief Health & Wellness (1526)	99,975	121,284	(21,309)	99,975	99,975	-	-	(21,309)	(21,309)	-	(21,309)
	Extension Capacity "Soverign O'idag" (Gardens) for A Sovereign Nation (1542)	299,481	520,633	(221,152)	519,000	246,000	273,000	219,519	(274,633)	(494,152)	13,313	(507,465)
Federal	USDA TCI Wellness Ctr (1628)	181,367	-	181,367	181,367	181,367	-	-	181,367	181,367	-	181,367
Federal	Title III Part A Our Circle of Strength (1632)	4,201,255	4,257,199	(55,944)	6,559,520	6,559,520	-	2,358,265	2,302,321	(55,944)	-	(55,944)
Federal	Title III Part F Honoring Yesterday to Build Tom. (1642)	2,435,755	2,401,217	34,538	4,655,008	4,655,008	-	2,219,253	2,253,791	34,538	-	34,538
Federal	USDA RD Solar Electric System (1652)	-	-	-	344,895	344,895	-	344,895	344,895	-	-	-
Federal	USDA RD Furniture/Solar Electric System (1653)	-	188,862	(188,862)	351,000	352,000	(1,000)	351,000	163,138	(187,862)	79,179	(267,041)
	USDA/NIFA Biobased Hydrogel Crystals for Mitigating Shrinkage in 3D-printed Concrete (1654)	-	-	-	50,000	50,000	-	50,000	50,000	-	-	-
Federal	USDA RD Planning for Sustainability	-	-	-	278,216	278,216	-	278,216	278,216	-	-	-
Federal	American Rescue Plan Fund (ARP) BIE PL 117-2 (1680)	5,581,278	1,259,555	4,321,723	5,581,278	5,581,278	-	-	4,321,723	4,321,723	-	4,321,723
Federal	Ed Stabilization Fund Covid 19 Assistance (8021)	4,910,968	1,940,847	2,970,121	4,910,968	4,910,968	-	(0)	2,970,121	2,970,121	-	2,970,121
	Total Federal Sponsored Projects	\$ 22,308,288	\$ 14,063,525	\$ 8,244,763	\$ 28,449,750	\$ 28,198,201	\$ 251,549	\$ 6,141,462	\$ 14,134,676	\$ 7,993,214	\$ 503,597	\$ 7,489,616
State	AZ TPT State Construction Needs Funding (1400)	\$ 2,568,191	\$ 935,824	\$ 1,632,367	\$ 3,120,000	\$ 3,120,000	\$ -	\$ 551,809	\$ 2,184,176	\$ 1,632,367	\$ 32,414	\$ 1,599,954
State	Workforce Development (1401)	1,696,946	2,918,863	(1,221,917)	897,810	897,810	-	(799,136)	(2,021,053)	(1,221,917)	28,824	(1,250,741)
State	AZ State TOCC Remedial Education (1413)	2,000,000	-	2,000,000	2,000,000	-	2,000,000	-	-	-	-	-
	Total State Sponsored Projects	\$ 6,265,137	\$ 3,854,687	\$ 2,410,450	\$ 6,017,810	\$ 4,017,810	\$ 2,000,000	\$ (247,327)	\$ 163,124	\$ 410,450	\$ 61,238	\$ 349,212
*Note that encumbrance data shown reflects all open POs. As only fully expended POs may be closed in Jenzabar, amounts may be overstated from partial expenditures.												
AICF	AICF AT & T Digitized Career Success Program (1128)	\$ 150,000	\$ 101,021	\$ 48,979	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ 48,979	\$ 48,979	\$ -	\$ 48,979
AICF	AICF Community Aid for Student Success (1222)	48,000	39,268	8,732	48,000	48,000	-	-	8,732	8,732	-	8,732
AICF	AICF 2023 Summer Success Conference (1223)	10,000	5,728	4,272	10,000	10,000	-	-	4,272	4,272	-	4,272
AICF	AICF Cultivating Native Student Success SEM (1225)	500,000	146,494	353,506	500,000	500,000	-	-	353,506	353,506	69,182	284,324
AICF	AICF Community Based Native Arts (1226)	37,500	-	37,500	75,000	75,000	-	37,500	75,000	37,500	-	37,500
AICF	AICF Advancing Indigenous Early Childhood Education (1227)	70,000	18,315	51,685	70,000	70,000	-	-	51,685	51,685	15,236	36,449
AICF	AICF Empowering Relatives Emergency Funds (1228)	18,000	-	18,000	18,000	-	18,000	-	-	-	-	-
AICF	AICF/TCU Preview Grant FY25 (1229)	2,000	-	2,000	2,000	2,000	-	-	2,000	2,000	1,971	29
AICF	AICF/Dollar General Adult Education Program (1230)	30,000	1,353	28,648	30,000	30,000	-	-	28,648	28,648	3,407	25,240
AICF	AICF Faculty Professional Development (1231)	23,782	-	23,782	-	-	-	(23,782)	-	23,782	-	23,782
	Total AICF Sponsored Projects	\$ 889,282	\$ 312,179	\$ 577,103	\$ 903,000	\$ 885,000	\$ 18,000	\$ 13,718	\$ 572,821	\$ 559,103	\$ 89,795	\$ 469,308

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project Summary by Source**  
**For the Grant Budget Period**  
**(Intended for Internal Management Purposes Only)**

Source		Actual			Grant Budget			Remaining Budget			Encumbrances*	
		Excess (deficiency) or Deferred Revenue			Excess (deficiency)			Excess (deficiency)			Remaining Budget Excess (deficiency)	
		Expenses	(Grant AR)		Revenue	Expenses		Revenue	Expenses		Open POs	After Open POs
Other	TO Language Ctr Appropriation of Funds fr TON (1131)	\$ 497,427	\$ 467,507	\$ 29,920	\$ 896,880	\$ 896,880	\$ -	\$ 399,453	\$ 429,373	\$ 29,920	\$ 68,235	\$ (38,315)
Other	NAAF Horseshoeing Program (1414)	192,073	167,702	24,371	192,073	192,073	-	-	24,371	24,371	13,389	10,982
Other	Seed Fund (1415)	75,000	-	75,000	-	-	-	(75,000)	-	75,000	-	75,000
Other	NAAF Traditional Agriculture (1416)	134,721	-	134,721	149,690	-	149,690	14,969	-	(14,969)	-	(14,969)
Other	TO Gaming Back to Campus Daily Meals and Archery Range (1716)	9,247	3,051	6,196	9,247	9,247	-	-	6,196	6,196	2,745	3,451
Other	Project Success Ascendium Emergency Aid/Paid Internship (1727)	106,689	48,836	57,853	169,000	169,000	-	62,311	120,164	57,853	-	57,853
Total Other Sponsored Projects		\$ 1,015,157	\$ 687,096	\$ 328,061	\$ 1,416,890	\$ 1,267,200	\$ 149,690	\$ 401,733	\$ 580,104	\$ 178,371	\$ 84,369	\$ 94,002
Total Sponsored Projects		\$ 30,477,863	\$ 18,917,486	\$ 11,560,377	\$ 36,787,450	\$ 34,368,211	\$ 2,419,239	\$ 6,309,586	\$ 15,450,724	\$ 9,141,138	\$ 738,999	\$ 8,402,139
Student Financial Aid												
AICF	Scholarships- 21-8010 AICF	\$ 2,260,697	\$ 2,002,364	\$ 258,333	\$ -	\$ -	\$ -	\$ (2,260,697)	\$ (2,002,364)	\$ (258,333)	\$ -	\$ (258,333)
Federal	FSEOG (8020)	-	38,753	(38,753)	-	-	-	-	(38,753)	38,753	-	38,753
Federal	PELL (8030)	5,383,150	7,188,656	(1,805,506)	-	-	-	(5,383,150)	(7,188,656)	1,805,506	-	1,805,506
Total Student Financial Aid		\$ 7,643,847	\$ 9,229,773	\$ (1,585,926)	\$ -	\$ -	\$ -	\$ (7,643,847)	\$ (9,229,773)	\$ 1,585,926	\$ -	\$ 1,585,926
		-	-	-	-	-	-	-	-	-	-	-
Total Active Restricted Budgets		\$ 38,121,710	\$ 28,147,260	\$ 9,974,451	\$ 36,787,450	\$ 34,368,211	\$ 2,419,239	\$ (1,334,261)	\$ 6,220,951	\$ 10,727,064	\$ 738,999	\$ 9,988,065

\*Note that encumbrance data shown reflects all open POs. As only fully expended POs may be closed in Jenzabar, amounts may be overstated from partial expenditures.

Inactive Sponsored Projects												
Federal	NSF -TCUP Pathways to Indigenous STEM - 1114	\$ 2,442,548	\$ 2,440,893	\$ 1,655	\$ 2,514,278	\$ 2,501,346	\$ 12,932	\$ 71,730	\$ 60,453	\$ (11,277)	\$ 12,921	\$ (24,198)
Federal	ANA Increase Technical Capacity - (1117) Federal Share	550,538	872,797	(322,259)	1,200,000	1,181,100	18,900	649,462	308,303	(341,159)	-	(341,159)
AICF	AICF AT&T TCU BRAIDING Success Project (1118)	167,200	139,496	27,704	168,630	96,570	72,060	1,430	(42,926)	(44,356)	-	(44,356)
	AICF Native Students Stepping Forward - Dollar General High School Equivalency Completion Program (1127)	600,000	973,941	(373,941)	900,000	848,252	51,748	300,000	(125,689)	(425,689)	-	(425,689)
Other	Dollar General Native Americans Stepping Forward (GED) (1127)	195,000	193,092	1,908	50,000	50,000	-	(145,000)	(143,092)	1,908	-	1,908
AICF	AICF Community Based Native Arts Learning Sharing (1216)	35,000	32,673	2,328	9,000	9,000	-	(26,000)	(23,673)	2,328	-	2,328
AICF	AICF/TCU Preview Grant (1217)	4,000	2,542	1,458	2,000	3,539	(1,539)	(2,000)	997	2,997	-	2,997
AICF	AICF Pres Fund Lang/Cultural/HW6/22-5/24 (1218)	100,000	90,230	9,770	100,000	100,000	-	-	9,770	9,770	22,294	(12,524)
AICF	AICF Food Security Emergency Aid for Student Success (1221)	11,400	290	11,110	5,700	5,700	-	(5,700)	5,410	11,110	4,000	7,110
Other	AICF Indigenous Early Childhood Educ (1224)	31,000	26,612	4,388	24,000	24,000	-	(7,000)	(2,612)	4,388	4,633	(244)
Other	IECD Practitioner Symposium (1303)	80,400	18,354	62,046	80,400	80,400	-	-	62,046	62,046	-	62,046
Other	Univ of AZ NASA Space Grant (1402)	35,500	27,116	8,384	29,500	29,500	-	(6,000)	2,384	8,384	-	8,384
	Haury Program Tribal Resilience Initiative Award for A Student's Journey (1406)	335,838	304,323	31,515	315,206	321,206	(6,000)	(20,632)	16,883	37,515	-	37,515
	NIFA Education for Sustainable Tomorrow: Food Sovereignty (1508)	432,746	412,476	20,271	442,259	443,865	(1,606)	9,513	31,390	21,877	-	21,877
Federal	USDA NIFA Extension Capacity (1531)	171,280	249,502	(78,222)	177,238	177,238	-	5,958	(72,264)	(78,222)	-	(78,222)
Federal	NIFA Extension Capacity Bldg Together III (1541)	593,300	593,412	(112)	661,500	372,620	288,880	68,200	(220,792)	(288,992)	-	(288,992)
Federal	USDA TCI E Campus Community Facilities (1621)	137,703	109,683	28,020	137,702	144,949	(7,247)	(1)	35,266	35,267	-	35,267
Federal	USDA TCI E Campus Solar Project (1622)	129,000	129,090	(90)	129,000	129,000	-	-	(90)	(90)	-	(90)
Federal	USDA TCI E Campus Solar Project Match (1622)	-	6,450	(6,450)	-	6,450	(6,450)	-	-	-	-	-
Other	Community of Practice (1720)	88,143	52,027	36,116	108,000	108,000	-	19,857	55,973	36,116	-	36,116
Total Inactive Grants		\$ 6,140,596	\$ 6,674,997	\$ (534,401)	\$ 7,054,413	\$ 6,632,735	\$ 421,678	\$ 913,817	\$ (42,262)	\$ (956,079)	\$ 43,847	\$ (999,926)

Waiting on internal budget

**Tohono O'odham Community College**  
**Statements of Cash Flows**  
**For the Eight Months Ended February 28, 2025**  
**(Intended for Internal Management Purposes Only)**

	<b>For the Month Ended 02/28/2025</b>	<b>YTD FY25</b>
<b>Change in Net Assets</b>	\$ (311,274)	\$ 5,593,956
Cash Flow Adjustments		
Depreciation	\$ -	\$ 243,740
Change in Assets and Liabilities		
Student accounts receivable	(183,847)	(176,224)
Contracts and grants receivable	153,980	4,018,048
Prepaid expenses	(24,873)	(78,356)
Bookstore inventory	(2,854)	(157,405)
Accounts payable	(26,429)	(264,892)
Salary related payable	134,556	(396,335)
Other payables and accrued expenses	(308,799)	(2,044,852)
Deferred grant revenue	(124,327)	271,044
<b>Net Cash from / (used for) Operating Activities</b>	<b>\$ (693,866)</b>	<b>\$ 7,008,722</b>
Sales or purchases of investments	\$ -	\$ (90,143)
Purchases of Property and Equipment	-	(522,824)
<b>Net Cash from / (used for) Investing Activities</b>	<b>\$ -</b>	<b>\$ (612,966)</b>
<b>Net Change in Cash</b>	<b>\$ (693,866)</b>	<b>\$ 6,395,756</b>
Cash at Beginning of Period	<u>21,979,818</u>	<u>14,890,196</u>
<b>Cash at End of Period</b>	<b><u>\$ 21,285,952</u></b>	<b><u>\$ 21,285,952</u></b>

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** STEPHEN SCHOONMAKER, PRESIDENT  
**FROM:** NICOLE PELLER, CHIEF HUMAN RESOURCES OFFICER & JOSEPH RENEGAR, HR GENERALIST & CHLOE BEGAY, HR GENERALIST  
**SUBJECT:** AGENDA ITEM—FEBRUARY 2025 RESOURCE LIST  
**DATE:** 3/12/2025  
**CC:** FILE

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Background

The following employees are recommended for the Board's consideration new hires.

Recommendation

The President recommends the approval of the employees on the attached list for new hires for the Tohono O'odham Community College.



## RESOURCE LIST

**February 2025**

New Hire:

Name	Position	Date
Tom Merino	Facilities Maintenance Technician	2/24/2025
	<p>Mr. Merino was Volunteer with TOCC Kosin Outreach Series for 1 month. He was Volunteer with the Voting Polls for 4 months. He was Custodian with Papago Assembly of God Church for 6 years.</p> <p>Mr. Merino is currently working on obtaining an Associate of Arts in Life Science from Tohono O'odham Community College.</p>	

**Tohono O'odham Community College**  
**Employment Vacancy Activity Log**  
**February 2025**  
**Administrative/Faculty/Exempt**

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American Other			Application w/ documents Complete		Most Recent Activity Log Update	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
Accounting Instructor	Education	11			11	7	4	3/10/2025	4	3	1/31/25, 2/7/25			Pending more interview(s)
Biology Instructor	Education	21			10	8	6	3/10/2025	5	8		2	2	Tentative start date 8/4/25
Natural Resources Instructor	Education	4			4	3	1	3/10/2025	1					Pending interviews
Virtual & In-Person Pre-College GED Instructor	Workforce Development	23	4		19	15	8	3/10/2025	5			2		Tentative start date 6/2/25
Tohono Kosin Restaurant Manager	Workforce Development	0						3/10/2025						Continue to advertise

**Tohono O'odham Community College**  
**Employment Vacancy Activity Log**  
**February 2025**  
**Hourly**

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American Other			Application w/documents Complete		Most Recent Activity Log Update	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
						Yes	No		Yes	No		Yes	No	
Administrative Assistant - Finance	Finance	4	4			3	1	3/10/2025	1	3				Pending interviews
Facilities Maintenance Technician I	Operations	7		5	2	7		3/10/2025	5	2		3	4	Position filled effective 2/24/25
Lead Facilities Maintenance Technician (2)	Operations	0						3/10/2025						1 position filled effective 12/11/24, 1 position continue to advertise

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** DR. STEPHEN SCHOONMAKER, PRESIDENT  
 ADMIN TEAM – REVIEWED MARCH 10, 2025  
**FROM:** YOLANDA PACHECO, DEAN OF STUDENT SERVICES  
**SUBJECT:** **2025-2025 ACADEMIC CALENDAR**  
**DATE:** MARCH 13, 2025  
**CC:** EVAN THOMAS, SPECIAL ASSISTANT TO THE PRESIDENT

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Background:

Annually, the Registrar prepares an Academic Calendar for the following academic year. This year, the Registrar prepared an Academic Calendar for the 2025-2026 academic year. This was reviewed by the Administrative Leadership Team on Monday, March 10, 2025.

During this review, consideration was given to add the Limosañ holiday to keep our holiday schedule aligned with the holiday schedule observed by the Tohono O'odham Nation. This is a separate board item for the Board of Trustee's consideration.

Additionally, the Leadership Team recommended aligning the College's Spring Break with the Spring Break week observed by the Baboquivari Unified School District (BUSD) to help students with school-aged children having the same week of no classes.

Finally, the Leadership Team recommended a later graduation application deadline each semester so students will be more confident on being in their final semester once the semester has begun, but still early enough for staff to process the applications, and for Spring, to order commencement regalia.

Please see the attached calendar that reflects these changes for your consideration.

Justification:

The Academic Calendar is a major driver of the College's operations and timelines throughout the year. The Calendar ensures that we have sufficient hours to properly earn course credits, deadlines throughout each semester for the students to make changes to their course schedule, course withdrawals, etc.

Action Requested:

We request the Board of Trustees review the calendar, act on the addition of the Limosañ holiday, and approve the 2025-2026 Academic Calendar.

Recommendation:

Board of Trustees approve the 2025-2026 Academic Calendar.

August 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### Fall Semester 2025

2025 Fall Admissions Deadline	Aug 8, 2025
First Day of Instruction	Aug 18, 2025
Registration (To add) Deadline	Aug 22, 2025
Labor Day - <b>College Closed</b>	<b>Sept 1, 2025</b>
Drop/Full Refund Deadline	Sept 2, 2025
O'odham Tas - <b>College Closed</b>	<b>Sept 26, 2025</b>
Fall Break - <b>No Classes</b>	<b>Sept 29 - Oct 3, 2025</b>
St. Francis Day - <b>College Closed</b>	<b>Oct 03, 2025</b>
45th Day Census	Oct 1, 2025
2026 Spring Registration Begins	Oct 20, 2025
Fall 2025 Withdrawal Deadline	Oct 29, 2025
Limoşañ - <b>College Closed</b>	<b>Nov 3, 2025</b>
Veteran's Day - <b>College Closed</b>	<b>Nov 11, 2025</b>
Thanksgiving Holiday - <b>College Closed</b>	<b>Nov 27, 2025</b>
Native American Heritage Day - <b>College Closed</b>	<b>Nov 28, 2025</b>
Last Day of Instruction	Dec 5, 2025
Final Grades Due	Dec 12, 2025
Winter Break - <b>College Closed</b>	<b>Dec 25, 2025 - Jan 1, 2026</b>

### Spring Semester 2026

2026 Spring Admissions Deadline	Jan 2, 2026
First Day of Instruction	Jan 12, 2026
Registration (To add) Deadline	Jan 16, 2026
Martin Luther King Jr. - <b>College Closed</b>	<b>Jan 19, 2026</b>
Drop/Full Refund Deadline	Jan 26, 2026
2026 Spring & Summer Graduation Application Due	Feb 6, 2026
President's Day - <b>College Closed</b>	<b>Feb 16, 2026</b>
45th Day Census	Feb 25, 2026
Spring Break - <b>No Classes</b>	<b>Mar 9 - 13, 2026</b>
2026 Summer & 2026 Fall Registration begins	Mar 16, 2026
Spring 2026 Withdrawal Deadline	Mar 25, 2026
Last Day of Instruction	May 1, 2026
Final Grades Due	May 8, 2026
Spring 2026 Commencement	May 15, 2026

### Summer Semester 2025

<b>Summer 8 Week Session</b>	
2026 Summer Session Admissions Deadline	May 15, 2026
Memorial Day - <b>College Closed</b>	<b>May 25, 2026</b>
First Day of Instruction	May 26, 2026
Registration (To add) Deadline	May 29, 2026
Drop/Full Refund Deadline	Jun 3, 2026
Juneteenth Day - <b>College Closed</b>	<b>Jun 19, 2026</b>
Summer 2026 Withdrawal Deadline	Jul 2, 2026
Independence Day - <b>College Closed</b>	<b>Jul 3, 2026</b>
Last Day of Instruction	Jul 21, 2026
Final Grades Due	Jul 24, 2026

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** LEADERSHIP TEAM  
**FROM:** LAURA SUJO-MONTES, ACADEMIC DEAN  
**SUBJECT:** **FACULTY CONTRACTS**  
**DATE:** 03/11/2025  
**CC:** EVAN THOMAS, SPECIAL ASSISTANT TO THE PRESIDENT

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**Background:**

Faculty are offered a one-year contract during the spring semester. It is time to offer the new contracts.

**Justification:** We have increased our offerings of programs and are planning to continue articulating programs with state universities. We are in the process to hire three new faculty whose positions were approved in previous fiscal years (Biology, Accounting, and a replacement for already existing Natural Resources). Currently, we have 16 full time faculty in the following areas:

- Fine Arts: 2 faculty
- Business: 2 faculty + 1
- Early Childhood Education: 1 faculty
- Elementary Education: 1 faculty
- Mathematics: 2 faculty
- Science: 3 faculty + 2
- Social and Behavioral Sciences (Psychology, Social Work): 2 faculty
- Computer Systems: 1 faculty
- Writing: 2 faculty
- Tohono O'odham Studies: 1 Director

For a total of 17 existing full time faculty plus three faculty who we expect will join TOCC (one of them has already signed the letter of offer).

**Action Requested:** Request BOT to approve the hiring of faculty for AY 2025-2026.

**Recommendation:** Approval of faculty hires.

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**FROM:** DR. STEPHEN SCHOONMAKER, PRESIDENT  
**SUBJECT:** **INVESTMENT POLICY STATEMENT – FIRST READING**  
**DATE:** MARCH 20, 2025  
**CC:** EVAN THOMAS, SPECIAL ASSISTANT TO THE PRESIDENT

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Background:

Based on recommendations from our Controller, and the current cash balance the College maintains, meetings have been held with several potential entities to help us with investing our funds in a short-term portfolio of safe investments. While they may be certificates of deposit, interest bearing bank accounts, or federally backed securities, they are considered conservative investments that do not risk the value of the principal and returning a nominal return.

Concurrently, the College's two investment accounts have been focused upon to update account names and signatory authorizations with changes at the administrative and board levels. These investments can be considered part of a long-term portfolio with the potential for a more moderate/aggressive investment strategy.

Justification:

For the College to proceed with both of these portfolio strategies, the College is in need of an Investment Policy Statement (IPS). An IPS has been drafted and attached for the Board's review and action.

Action Requested:

Considering the significance of this drafted Policy Statement, the request to the Board is to consider the attached IPS for a "first reading". As a first reading, the Board can ask staff questions about the document, especially on the asset allocations being recommended. If the Board accepts the document for the first reading, the document will be placed on the following month's Board of Trustees' agenda for a "second reading" and potential approval. The time between meetings can be utilized by both members of the Board and College personnel to have further consideration to, and modifications of, the document prior to the second reading.

Recommendation:

The Board of Trustees approve the Investment Policy Statement move to Second Reading at the April Board of Trustees meeting.

## TOHONO O'ODHAM COMMUNITY COLLEGE INVESTMENT POLICY STATEMENT

### **I. Statement of Purpose and Mission**

The purpose of this Investment Policy Statement (“IPS”) is to establish a clear understanding between the Investment Committee (“Investment Committee”) and the investment advisor (“Advisor”) as to the investment objectives of the investment portfolio (“Portfolio”) so they are congruent with the entity’s mission. The IPS intends to encourage effective communication between the Finance Committee and the Advisor. The statement is not a binding contract rather it is a summary of understanding that provides guidance to both the Finance Committee and the Advisor. This IPS has been created specifically for **NON-PROFIT**, and should be reviewed periodically to ensure that its goals, objectives, and underlying mission have not changed in such a fashion to alter the investment approach as set forth in this IPS.

The underlying mission of Tohono O’odham Community College, as an accredited and land grant institution of higher education, is to enhance our unique Tohono O’odham Himdag by strengthening individuals, families, and communities through holistic, quality higher education services. These services will include research opportunities and programs that address academic, life, and developmental skills. All efforts of the Investment Committee, Advisor, and Portfolio are to help the College fulfill this mission.

### **II. Assignment of Responsibilities**

#### **A. Investment Committee**

The Investment Committee shall hire an investment advisor to invest the portfolio assets. Together, the Investment Committee and the Advisor have responsibility for oversight of the Portfolio according to the investment objectives of the Portfolio as defined by the Investment Committee and expressed in this IPS. On a timely basis, the Investment Committee will notify the Advisor about any changes in their financial situation, investment objectives or risk tolerance.

#### **B. Advisor**

The Advisor will be responsible for reviewing and potentially modifying the Portfolio’s asset allocation in collaboration with the decisions of the Investment Committee.

In order to carry out investment duties, the Advisor will recommend to the Investment Committee designated components of the Portfolio for the Advisor to manage upon the Investment Committee’s approval. These components are to be consistent with the terms of this IPS. The Advisor will be responsible for the monitoring of such investment components, and the reporting to the Investment Committee of the components’ performance. The Advisor may also recommend to the Investment Committee, and the Investment Committee shall select, mutual funds, exchange-traded funds or other commingled investment vehicles for inclusion in the Portfolio. The Advisor represents that with respect to the performance of duties under this IPS, the Advisor is a “fiduciary” and will perform the duties set forth hereunder with the care, skill, prudence and diligence under the then prevailing circumstances that a prudent person, acting in a like capacity and with similar experience and familiarity with such matters, would use in the conduct of a similar engagement.

The Advisor will have discretion to make investment decisions for the assets placed within the Portfolio. The Advisor will recommend investment components to the Investment



Committee and shall invest the assets in accordance with this IPS. The Investment Committee may accord to the Advisor for each investment component – within general and specific limits and restrictions — full investment discretion to diversify assets and to buy and sell securities within its allocation. The Investment Committee, with the recommendation and advice of the Advisor, reserves the right to eliminate any investment component at any time.

The Advisor will adhere to the policy set forth in this IPS, and it will ensure that each investment manager, fund, or other collective vehicle it recommends for the Portfolio is appropriate within the policy. With respect to the inclusion of mutual funds, exchange-traded funds (ETFs) or commingled vehicles, the Finance Committee understands that the Advisor does not have any control over the management or portfolio composition of such funds. While the Advisor will use best efforts to utilize funds with investment objectives and policies that are consistent with IPS policy, the Finance Committee understands that individual fund portfolio holdings may not at all times be precisely consistent with IPS policy.

### **III. Legal Entity**

Tohono O’odham Community College is a tax-exempt, tribal college receiving a substantial part of its funding from the Tohono O’odham Nation, federal government, private individuals, private institutions, and foundations. It is a 501(c)(3) entity that exists to provide earned certificates and degrees in higher education programs of study leading to transfer or to the completion of a baccalaureate degree, workforce development training, land grant office of sustainability services in the areas of agriculture and food, adult basic education and GED preparation, and dual enrollment opportunities to secondary students primarily serving the members of the Tohono O’odham Nation and for the ultimate goal of nation building and enhancement for the Tohono O’odham People.

### **IV. Investment Objectives**

The underlying objectives of the Portfolio are two-fold:

- A. to invest assets for the long term so as to build principal and income, and to obtain a total return consistent with moderate risk, and
- B. to invest reserves for the short term to maximize revenues while preserving liquidity and minimal risk.

The overall permissible ranges for eligible asset classes are detailed in the Asset Allocation Policy established (and modified from time-to-time) by the Investment Committee based on the advice and recommendations of the Advisor.

The Portfolio has an investment time horizon of greater than 10 years for long-term assets, and six-months for the short term reserves.

### **V. Liquidity Needs**

The Investment Committee will notify the Advisor if the College has an income withdrawal requirement for either the short-term or long-term Portfolio. If the College has a withdrawal requirement that exceeds the liquidity of the short-term Portfolio, the Investment Committee will notify the Advisor in a timely manner to allow sufficient time to build up necessary liquid cash reserves from the long-term Portfolio.

## **VI. Unique Considerations, Preferences, and/or Restrictions**

The College may generate Unrelated Business Taxable Income (UBTI): UBTI is generated when the College benefits in commercial activities that are unrelated to the purpose of the entity. If too much UBTI is generated, the College may lose tax exempt status. The Investment Committee and Advisor are required to demonstrate due care and diligence as it relates to any UBTI involvement in the Portfolio. Any investment that may potentially generate UBTI should consider the investment with its potential tax consequences, as well as the impact on the overall Portfolio. These investment components will be highlighted in regular reporting on the Portfolio from the Advisor to the Investment Committee, and from the Investment Committee to the College.

## **VII. Portfolio Management**

### **A. Management Style:**

The Advisor may utilize passive, active or a combination of active and passive strategies in the Portfolio. The Portfolio may be invested in a combination of traditional and alternative investments. Traditional investments may include global equities and global fixed income. Alternative investments may include hedged assets, real assets and illiquid/private assets. Investments may be made through separately managed accounts, mutual funds, limited partnerships or professionally managed pools of such investments to provide for a prudent level of diversification. The Advisor may engage an Investment Manager whose investment discipline requires investment outside the established asset allocation policy. However, taken as a component of the aggregate portfolio, the inclusion of such disciplines intends to result in the overall asset allocation policy being consistent with this IPS.

### **B. Asset Allocation Policy:**

The allocation ranges specified below intend to generate a risk and return pattern consistent with fulfilling the mission. The Portfolio's asset allocation has the flexibility to vary around both the short term and the long term Strategic Asset Allocation strategies within the asset allocation ranges outlined in this Investment Policy Statement. The following are two sets of asset allocation ranges relative to the target strategic asset allocation of both the short-term and the long-term components of the Portfolio. If the Portfolio exceeds any of the outlined ranges, it will be reviewed and rebalanced accordingly in a timely yet prudent manner to ensure ongoing compliance with the terms of this IPS.

The general guidelines for investment of the Portfolio's assets are as follows:

- The Portfolio's assets will be invested in marketable securities.
- A maximum of 10% of assets, managed by the Advisor or invested in a fund, may be invested in one company.
- Margin purchases or short sales of equity securities, at the Advisor level, will not exceed 1% of the Portfolio.
- There will be no direct trading or direct futures contract investment in commodities.

For the short-term Portfolio:

- The main objective is Principal Preservation. The College seeks to preserve the value of the Portfolio's principal amount without experiencing large swings in Portfolio value.
- Income expectations are moderate and varies based on short-term interest rates.
- Risk level for this Portfolio is Conservative. The College is willing to accept nominal returns in exchange for high level principal stability.

<b>Asset Class</b>	<b>Minimum Weight %</b>	<b>Target Weight %</b>	<b>Maximum Weight %</b>
Federally secured Investments	10%	60%	90%
Cash	10%	40%	90%

For the long-term Portfolio:

- The main objective is Balanced Appreciation. The College seeks to focus on capital appreciation with a potential for current income through a higher allocation to equities than fixed income and, where appropriate, other asset classes.
- Income expectations are moderate with a goal to achieve as much as 10% annual return.
- Risk level for this Portfolio is Moderate/Aggressive. The College is willing to accept a moderately high level of portfolio volatility and active Portfolio management with the risk of principal loss in seeking to achieve income generating capital appreciation.

<b>Asset Class</b>	<b>Minimum Weight %</b>	<b>Target Weight %</b>	<b>Maximum Weight %</b>
Federally secured Investments	0%	4.5%	10%
Cash	0%	0.5%	10%
Equity			
- Large Cap – Growth	3%	15%	30%
- Large Cap – Core	3%	10%	20%
- Mid-Cap Growth	3%	10%	20%
- Small-Cap Growth	3%	10%	20%
International			
- Global Equity	2%	10%	20%
- Foreign Large-Cap Growth	2%	10%	20%
Fixed Income			
- Intermediate Bonds	5%	10%	15%
- Short Bonds	5%	10%	15%
Alternatives			
- Hedged Equity	0%	5%	10%
- Alternative	0%	5%	10%

### **VIII. Portfolio Review and Evaluation**

The Advisor will review and evaluate the performance of the Portfolio, and present to the Investment Committee its findings, on a timely and regular basis but at a minimum once a quarter. The Investment Committee and the Advisor will review on a full market cycle basis the Portfolio's performance and risk relative to the policy benchmark.

The Advisor will consult with the Investment Committee regarding removal of an investment component for any reason including, but not limited to, the following:

1. Investment performance, generally measured on a time-weighted total return basis, which is significantly less than anticipated given the appropriate benchmark, peer group, discipline employed and the risk parameters established, or unacceptable justification of poor results.
2. Failure to adhere to the IPS stated objectives and investment strategies.
3. Significant qualitative changes to the organization, management, or infrastructure of the investment component.

Policy Date – 03/20/2025

**IX. Investment Policy Statement Review**

To ensure continued relevance of the guidelines and objectives established in this IPS, the Investment Committee, in conjunction with the Advisor, will review this IPS periodically, and bring recommendations to the College for adoption.

**X. Conflict of Interest**

Any potential conflict of interest should be brought to the Investment Committee's attention and disclosed so a resolution may be enacted.

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** TOCC BOARD OF TRUSTEES  
**THRU:** DR. STEPHEN SCHOONMAKER, PRESIDENT  
ADMIN TEAM – REVIEWED MARCH 10, 2025  
**FROM:** EVAN THOMAS, SPECIAL ASSISTANT TO THE PRESIDENT  
**SUBJECT:** **LIMOŞAÑ HOLIDAY**  
**DATE:** MARCH 10, 2025  
**CC:**

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Background: In November 2024, it came to the attention of the President's Office that the Tohono O'odham Nation (Nation) observed an All Soul's Day / Limoşañ holiday.

The establishment of the holiday for the Nation's employees was addressed during the Norris / Saunders Administration. It was presented to the Tohono O'odham Nation Legislative Council's (TOLC) Cultural Preservation Committee and approved. All Soul's Day / Limoşañ is to honor those who have passed on which is significant to the O'odham. No resolution or executive order exists.

All Soul's Day / Limoşañ was first observed as a holiday by the Nation on November 02, 2022.

Justification: As an entity of the Tohono O'odham Nation, it is customary for Tohono O'odham Community College (TOCC) to coincide with and follow the holiday calendar of the Nation.

Currently, TOCC Employees must utilize their Cultural Leave or Vacation hours to observe the Limoşañ custom with their families and community.

An observed Limoşañ holiday would permit employees to support the many tasks and preparation efforts involved with the Limoşañ tradition.

Action Requested: Respectfully request BOT review and approval of this request.

Recommendation: The Administrative Leadership Team and the President recommend the approval of the Limoşañ holiday to be added to the observed holiday schedule for TOCC.



Tohono O'odham Kekel Ha-Maşcamakuđ

## President's Office

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### President's Report to the Board of Trustees

March 12, 2025

Dr. Ofelia Zepeda, Chair

Tohono O'odham Community College Board of Trustees

Dear Dr. Zepeda and Members of the Board of Trustees,

It is an honor to submit to you my March board report detailing significant events and activities during the month of February, 2025. Much of this time was spent addressing the developing impacts of the changes in the federal government, and the first weeks of Spring Semester, 2025.

Highlights from February, 2025:

Item	Actions	Notations
1. AIHEC Legislative Summit	In Washington DC to advocate for Tribal Nation Sovereignty, and protection of the Legal and Political Status of Tribal Nations, Tribal Members, and TCUs.	Thanks to the team from TOCC! Board member Treena Parvello, Cassandra Scott, and Student Thurman Lynch. We visited all AZ Congressional Delegates Offices and held meetings with Senator Mark Kelly, one of Senator Kelly's aides, aide to Representative Grijalva, and aide to Senator Gallego.
2. Valentines Care Packages for Students in Campus Housing	My wife, Joy, and I prepared care packages for the on campus students.	This carried forward our giving of care packages to the students living on campus from Fall. We received a wonderful thank you card from the residents – so caring of them!
3. AIHEC Student Success Sensemaking	Met with AIHEC staff and consultants on 2/12 as part of our ongoing efforts to assess the campus' needs to close student success gaps.	This coincided with the distribution of the ITA (Institutional Transformation Assessment) survey to the campus community. More work will continue once we receive and analyze the survey results.
4. AIHEC Membership & Accreditation Committee	Met on 2/17 with this committee	As part of my responsibilities as an AIHEC Board of Directors, I serve on this committee. We met in preparation for the AIHEC Spring meeting.

Item	Actions	Notations
5. Native Nation Institute	Met with First Nation visitors from Australia participating in an educational program out of U of A.	Wonderful conversation with these students from Australia and their program leaders. Sylvia did a wonderful job sharing the history of our Tohono O'odham Community College, and I shared some about the Tribal College Movement (Australia currently does not have an equivalent higher education option for First Nation members). Evan did a fantastic job preparing for their visit and giving them a tour of the campus. We received kind thanks from our visitors and the organizers of the event.
6. Meeting with Wisag Kos	A second meeting was held with employees at Wisag Kos to provide updates to matters being addressed after the first meeting.	A good conversation and further dialog about issues at the campus was held. Progress on key issues, including food and bathrooms, was shared and recognized by the employees in attendance.
7. Meeting with San Isidro Community	As part of our land arrangement with S-cuk Du'ag District and our neighbors in the San Isidro Community, we meet regularly with San Isidro.	The meeting was held Sunday, 2/23 at the Patio on S-cuk Du'ag campus with good sharing of information and issues of mutual interest. I was also able to stay to hear an update given by TOKA to the San Isidro Community on the new housing development planned along HWY 86 further west from the S-cuk Du'ag campus.
8. Meeting with HRDC	The Administrative Leadership Team met with HRDC on Monday, 2/24	Concerns had been shared with HRDC about phone calls not being answered on campus, and about employees working remotely even after the end of the global pandemic. We shared phone call data with HRDC indicating how we track all incoming calls as the call goes through our phone tree system. We also provided information that we have no non-teaching employees working 100% remotely. HRDC clarified that callers reaching workers who are remote indicate they don't have resources to answer their questions. We agreed to follow-up on both issues at our regularly scheduled quarterly meeting in April.

Item	Actions	Notations
9. Tour of Kosin	Took tour of the Kosin facility	Tyrone has done an excellent job getting the kitchen area ready for culinary classes as the first step towards reopening the restaurant. More work to clean up items stored in the restaurant and some repairs to the facility are needed. Mario is addressing this with a project manager selected from our apprentices, and then coordination with Jay and Operations to get this work completed.
10. TOCC EIS Report	Met with Economic Surveyor on a draft report on TOCC's local and regional economic impact.	Ben Jose has done a great job providing the necessary information for this report. Mario, Ben, and I continue to communicate to refine the results data so we can have a report to share in the next few months.
11. Love of Reading	Volunteered to read at Indian Oasis Elementary School on 2/26.	Had a wonderful time reading to Kindergarten students at the school. Kudos to members of our Apprenticeship program who were recognized by BUSD for their volunteering efforts!

Respectfully Submitted,



Dr. Stephen Schoonmaker  
President  
Tohono O'odham Community College



***February 2025 Board Report Activities***  
***Human Resources***

<b>Issues/Items</b>	<b>Discussion/ Situation</b>	<b>Summary/ Resolution</b>
Records Management System	HR Records Management System in electronic and manual files	In-Progress
Advertise / Recruit Positions	Continuously advertise vacant positions, conducted interviews, pre-hire employment processing; and on-boarding candidates	In-Progress
New Hire Orientation	Continuing to work on refining the new hire orientation process	In-Progress
Pay Scale	Continuing the process of developing a pay scale for college positions	In-Progress
Apprentices Transfer to Paychex	Continuing the process of completing paperwork packets, entering apprentices into Jenzabar, and transferring them into Paychex.	In-Progress

Report to TOCC Board of Trustees:

**Jay Juan**

**Operations/Facilities**

**February 2025**

<b>Issues/Items</b>	<b>Actions/Assessment</b>
Asphalt Repair	Sunland Asphalt removed and replaced the damaged section of asphalt at the entrance to S-cuk Du'ag Maşcamakuđ
Card Readers Installation	Installed additional card readers in buildings at S-cuk Du'ag Maşcamakuđ. We are currently programing cards for employees and hope to issue them soon.
Facilities Maintenance Technician position – Interviews	Conducted interviews and made a selection.
Projects - Contracts	<ul style="list-style-type: none"> <li>submitted contract paperwork to Finance for the interior painting of the Retreat Quarters. Awaiting start-up check.</li> <li>submitted contract paperwork to Finance for the installation of handrails for the Language Center. Handrails were fabricated and installed March 2<sup>nd</sup>.</li> <li>Awaiting approval on Electric Message Centers (Marquee Signs)</li> </ul>
Bread Oven issues	The bread oven at the Language Center sustained large cracks (heat cracks) when used. ESB removed the oven – construction materials (block and mortar) and redesigned the oven using better heat resistant material.
Calls for Service	Calls for Maintenance – 13 Vehicle Requests – 15
Transportation/Shuttle Figures for February	2/3 - 2/7/2025 17 students, average of 3.4 passengers for 5 days. 2/10 - 2/14/2025 17 students, average of 3.4 passengers for 5 days. 2/18 - 2/21/2025 16 students, average of 4 passengers for 4 days. 2/24 - 2/28/2025 20 students, average of 4 passengers for 5 days.

To: Tohono O'odham Community College Board of Trustees  
 Thru: Dr. Stephen Schoonmaker, President  
 From: Ronald Geronimo, Director  
 Frances Benavidez, Project Director, NSF TEAC  
 Subject: February 2025 Board Report

**O'odham Ñi'okĩ Ki: (ONK) - Key Issues / Items Addressed in February 2025**

Strategic Initiative	Issues/ Items	Actions/Assessments
Language Documentation – Print and Video	Developing new digital and print resources.	<p><u>Collaborative Language Resource Development for O'odham Speaking Nations</u></p> <p>The center continued to meet with Ak Chin, Gila River, and Salt River toward language learning resource development. Planning is underway to solidify collaborative projects that will benefit all O'odham speaking communities.</p> <p><u>Speech Recognition Project</u></p> <p>Meetings with Amy Fitzgerald of UA Linguistics Department, Rolando Coto, faculty at Dartmouth and AILDI are underway related to a speech recognition project. The group is planning a workshop to involve other O'odham speaking Nation's to be a part of this effort.</p>
Capacity Building: Training for Language Sustainability	Building capacity for language speakers to lead language continuity efforts.	<p><u>O'odham Ñi'okĩ Ha-Maşcama (Preparing Speakers to Teach Community-lang. Classes)</u></p> <p>There are only two classes remaining of this 16-week program. Twenty-three participants are on track to complete this program strong. A second-part to this class is underdevelopment to begin in the summer and provide participants extensive teaching practice for continued learning and experience toward becoming O'odham language teachers.</p>
Networking and Outreach – Organizing with the Community	Promoting Language Use and Language Visibility	<p><u>Community- Based Language Classes</u></p> <p>Community Language course offerings are growing. Participants of O'odham Ñi'okĩ Ha-Maşcama are beginning to make connections with their districts, communities, places of work to teach an introductory O'odham language class.</p> <p>And, there are currently six (6) community classes underway or in discussion reaching people in the workplace, community, and in the home (a family-based language learning class is being offered in Tucson to parents of toddlers).</p> <p><u>Community Partnerships</u></p> <p>Providing support to community-partners through facility use, translation services, and collective planning toward language learning opportunities with other language focused programs. Programs include <i>NOIR Lab, San Xavier Education Department, Sells Health Care Center, San Xavier Health Care Center, Mali:na School, Senior Services, TON Edu. Dept., Himdag Ki:, BUSD, NAAF, and TON Health and Human Services.</i></p>
Other	Collegewide Himdag Related Support	<p><u>Active Planning Underway for College-Specific Events through the Himdag Committee</u></p> <ul style="list-style-type: none"> <li>- Gu Vo'o District Trip (a trip for the college community to learn about communities of a district served by the college)</li> <li>- President's Inauguration</li> <li>- First-Year Anniversary for Camillus Lopez – bađ (led by the Tohono O'odham Studies team)</li> </ul>

TO: Tohono O'odham Community College Board of Trustees

THRU: Dr. Stephen Schoonmaker, President

FROM: Jackson Doe, Apprenticeship Director

DATE: March 11, 2025

SUBJECT: Apprenticeship Board Report for March 2025



***Key Issues/Items Addressed***

Issues/Items	Response/s
<b>Number of Apprentices</b>	<ul style="list-style-type: none"> <li>• 25</li> </ul>
<b>Number of Instructors</b>	<ul style="list-style-type: none"> <li>• 4</li> </ul>
<b>Current Activities</b>	<ul style="list-style-type: none"> <li>• CORE Class at TOHS (14 students)</li> <li>• CORE Class for BUSD Employees (5 employees)</li> </ul>
<b>Ongoing Community projects</b>	<ul style="list-style-type: none"> <li>• Plumbing, electrical, and carpentry work at TOHS</li> <li>• Carpentry work in Meneger's Dam</li> </ul>

TO: Tohono O’odham Community College Board of Trustees

THRU: Dr. Stephen Schoonmaker, President

FROM: Kristin Eberhardt, Title III Project Director

DATE: March 10, 2025

SUBJECT: Title III Grants Board Report February 2025



***Key Issues/Items addressed***

<b>Issues/Items</b>	<b>Actions/Assessment</b>
<b>Title III Part A</b>	<ul style="list-style-type: none"> <li>• Collection of data for APR includes tutor logs, reports from education division, GED, and other data (for grant year ending 9/30/24)</li> <li>• Multipurpose Building budget review</li> </ul>
<b>Title III Part F</b>	<ul style="list-style-type: none"> <li>• Multipurpose building plans finalized</li> <li>• Walked the land where the Multipurpose Building will be built</li> </ul>
<b>Radio</b>	<ul style="list-style-type: none"> <li>• Radio shows were edited and sent to KOHN</li> <li>• Review of radio show criteria with radio interns</li> <li>• Radio intern interviews for the radio show</li> </ul>
<b>Finance/Budget</b>	<ul style="list-style-type: none"> <li>• Creating and reviewing GL from 1/1/25-1/31/25 for drawdown</li> <li>• Review budget for Part A and Part F of Title III grants</li> </ul>
<b>Accuplacer/EdReady</b>	<ul style="list-style-type: none"> <li>• EdReady webinar</li> <li>• Meeting with Nikki Lewis and Kevin Wood from SCAC on how they are initiating EdReady to SCAC students</li> <li>• AZACTA questions on how we do testing</li> </ul>
<b>Tutors</b>	<ul style="list-style-type: none"> <li>• Discussion of tutors specific for EdReady implementation</li> <li>• Create Tutor Log report</li> </ul>
<b>Grants Team</b>	<ul style="list-style-type: none"> <li>• Grant management training with Frances Benevidez and her group</li> <li>• Identify all grants and project directors and other personnel (with team) request</li> <li>• Grant management training with Jay Juan and Anastasia Gonzalez</li> <li>• Answered proposal request from the Nation on funds needed for “shovel-ready” projects with Mario Montes-Helu</li> </ul>

**Board of Trustees Report**  
**Laura Sujo-Montes, Dean of Academics**  
***Education Division February 2025***

Issue	Discussion	Summary/resolution
Curricular Issues	Articulation of Programs	Dr. Teresa Newberry and I have been meeting with a group of administrators from UA, specifically with Dr. Dr. Alberta Arviso to discuss articulation of our science programs into Veterinary School. Later in the month, we will have another meeting with the School of Natural Resources and the Environment to articulate a program for Natural Resources.
	AZ Transfer	We finished identifying course changes to meet the new AGEC requirements. We may do a soft implementation in the fall semester. Also, I attended the AZ Transfer Steering Committee
	Advising Study	We receive the visit of Student Ready Strategies personnel who are conducting a study on our advising practices. They conducted focus groups with students, faculty, and advisors. The idea is to help TOCC to have a streamline advising process.
DREAM 2025	Conference	A group of seven TOCC employees went to this important conference in Philadelphia, PA. We came back excited with new ideas and leads to pursue to increase our level of service to our students.

**NSF STEM Grant Report: January & February 2025****Submitted by:** Teresa Newberry, Ph.D.

Issue	Discussion	Summary/resolution
<i>Goal 1: Expand STEM in the Physical Sciences &amp; Increase accessibility of all science courses through online delivery</i>	Hyflex classroom systems will increase the quality of our flex courses with state-of-the-art camera/microphone systems which will allow remote students to actively participate in real-time discussions and activities happening in the physical classroom (i.e., synchronous online participation).	Installation of Hyflex Classrooms was completed in early January. Basic faculty training session was held on February 21 <sup>st</sup> . IT is available for future training and technical support on the new hyflex classrooms.
<i>Goal 3: Promote professional preparedness of students through fieldwork, internships, and research experiences</i>	The TOCC Living Laboratory (TLL) Ma:cig Oidag provides opportunities for field studies, experiential, hands-on learning for students at TOCC, and restores habitat to increase biodiversity. Continuing partnerships will give students opportunities to develop professional skills, including research opportunities.	<p>Planning for The TLL Ma:cig Oidag activities for Spring 2025. Our work includes watering and weeding, installing a sign, educational support for courses, and developing an on-going maintenance plan in collaboration with Facilities and Land Grant personnel (Clifford and Joyce). We have hired a student, Isaiah Pashano to assist with this work.</p> <p>TOCC is a partner with UA in a Sloan grant to support culturally responsive summer research opportunities for students at UA. Meetings have commenced for this project to develop a mentoring plan for faculty.</p>
<i>Goal 4: Support for Transitions from High School to TOCC to University</i>	On-going work with UA College of Veterinary Medicine, Nursing, and Natural Resources for transfer pathways to identify gaps and align our programs.	Our current A.S. Life Science program is an umbrella program with tracks in Natural Resources and Pre-Health. As a result of our on-going meetings, we plan to modify this program to two separate degrees—an A.S. in Natural Resources and and an A.S. in Biology and Biomedical Sciences (ABBS). The ABBS would prepare students for transfer into 4-year Biology, Biomedical, and Veterinary degrees at UA. We are also discussing a 90-credit degree program for direct transfer into UA's Doctorate of Veterinary Medicine.

**Board of Trustees Report**  
**Dean for Sustainability Mario Montes-Helu, Ph.D.**

Key Issues/Items Addressed in **February 2025**

Issues/Items	Discussion/ Situation	Summary/Resolution
Workforce and Community Development (WCD)	Emergency Medical Technician (EMT) and Certified Nurse Assistant (CNA)	Emergency Medical Technician training at S-cuk Du'ag Maşcamakuđ continues. WCD is working on recruiting students for the CNA program and addressing registration with Pima Community College for the participants who need to have all the requirements, such as vaccination and fingerprint cards.
	Tohono Kosin	We are working on some issues as we discovered that we need to address them before the micro-credential can take place there. As the Leading Cook and the Assistant Cook prepare the breakfast and lunch for the Wişa Koş personnel and students, we may need another cook to help with the preparation of the food. We are working on having a project manager to completely oversee the Kosin.
IT Department	IT issues	<p>The IT Department has reported improvement in the following:</p> <p>Checks signature is working, some issues were fixed and the updates were completed. Now, a big batch of checks can be processed without any problem.</p> <p>Transact (to issue payments to students) project is near the end, working with Jenzabar module experts for support.</p> <p>A tentative date for Amplifund-Jenzabar synchronization has been set, and they are collaborating with Jenzabar support to complete the integration.</p> <p>The Academic Standing Report lets us know if students are in good standing, on probation, or need suspension, as per the Catalog, is being set up in Jenzabar.</p>



Land Grant Office of Sustainability	USDA-NIFA grants	<p>-Closing of the NAAF grant for Horseshoeing training.</p> <p>NAAF officer Dr. Joe Graham visited San Xavier Coop and TOCC's Wişag Koş campus to see the areas where the horseshoeing training sessions were performed. We also visited the agriculture field, and Clifford Pablo, Joyce Miguel, and DeAnndra Porter gave the NAAF team a tour. We also met to brainstorm ideas for future NAAF grants. Among them was a potential program on training horseshoeing trainers. The RFA is currently open, and the deadline is May 2025.</p> <p>-Natural Resources Micro-Certificate Program (NRMCP).</p> <p>The NRMCP collaborative team met twice during February. We submitted the draft of the MOU between TOCC and the TON Department of Natural Resources, the Arizona Conservation Corps, and the Arizona-Sonora Desert Museum to the TOCC president for consideration.</p> <p>-Upcoming Articles prepared by LGOS</p> <p>As part of our mission to inform and promote LGOS, Dr. Adrian Quijada is preparing articles that describe our programs and collaborations. In April, the International Journal of Wilderness will publish our accepted article. We will also submit a manuscript to the Tribal College Journal for their special issue on Native American data sovereignty.</p>
Institutional Effectiveness Office	HLC Institutional update and spring IPEDS report	<p>Ben Jose from the IEO is working on providing data for the HLC Institutional Update. The data relate to headcount for Full-time and Part-time students, degrees and certificates awarded, among other things. He is also collecting information for the IPEDS spring report, which is still open from HR, the library, and finances.</p>
Administrative Activities	Attendance and participation	<ul style="list-style-type: none"> <li>• Attended the meeting with San Isidro community.</li> <li>• Participating in the meeting with the HRDC oversight committee.</li> <li>• Meeting with the Tohono O'odham Department of Education Director Wendy Begay and Patrick</li> </ul>

		<p>Andrews to discuss the support for the Apprenticeship program.</p> <ul style="list-style-type: none"><li>• I attended the Achieving the Dream meeting in Philadelphia with other college members. We learned about best practices for student success.</li><li>• Meeting with AIHEC's Artificial Intelligence (AI) working group. We learn about possibilities for student support among other things.</li><li>• Meeting with the University of Arizona Wassaja (Kellog) group, Christina Bell Andrews to discuss collaboration between TOCC health programs.</li></ul>
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**Ñla, Oya G-T-Taccul Am Hab E-Ju:  
Our Dream Fulfilled**

TO: Tohono O'odham Community College Board of Trustees  
 THRU: Stephen Schoonmaker, President  
 FROM: Sylvia Hendricks, Director of Student Life  
 DATE: March 11, 2025  
 SUBJECT: Student Life Staff **March 2025** Board Reports

**Sylvia Hendricks- Director of Student Life**  
*Key Issues/Items addressed in 2025 February*

Issues/Items	Actions/Assessment
Director of Student Life Monthly Highlights	<p>Just a few Highlights for the month for February 2025:</p> <ul style="list-style-type: none"> <li>➤ Even though the month of February 2025, events, classes and scheduled meetings resume and is a busy part of our jobs. The month also began with the Annual Tohono O'odham Nation Rodeo &amp; Fair event. TOCC has always taken part of this event by entering the Parade and having a promotional and information booth throughout the event.</li> <li>➤ The following are meetings and events I attended during the month of February:             <ul style="list-style-type: none"> <li>○ Weekly Admin Meeting on Monday afternoons</li> <li>○ Himdag Committee Meeting- Every other Monday</li> <li>○ O'odham Ñi'okī Ha-Maşcama- 2/4, 18, 25/2025</li> <li>○ Introductory Meeting w/Chief of Human Resources- 2/4/2025</li> <li>○ Meeting w/Chief of Operations- 1/4/2025</li> <li>○ Meeting w/Motorola Solutions- 2/6/2025</li> <li>○ Meeting w/Front Office Staff- 2/11/2025ampus</li> <li>○ Planning Meeting for Camillus-bud 1<sup>st</sup> Year Anniversary- 2/14/2025</li> <li>○ Walk-thru and Demo- 2/19/2025</li> <li>○ Meeting w/Wisag Kos Employees- 2/19/2025</li> <li>○ Attended Board of Trustees Meeting (Virtually)- 2/20/2025</li> <li>○ Presented at Native Nations Institute Campus Visit- 2/20/2025</li> <li>○ TOCC All Staff Meeting (Virtually )- 2/21/2025</li> <li>○ TSAP Update for the Residence Program- 2/21/2025</li> <li>○ Attended the San Isidro Community Meeting- 2/23/2025</li> <li>○ Dorm Discussion w/Dean Pacheco- 2/26/2025</li> </ul> </li> <li>➤ Quick highlights on a few meetings and events attended:             <ul style="list-style-type: none"> <li>○ A second Meeting w/Employees at Wişag Koş on 2/19/2025 was held regarding concerns of Employees at that site. President Schoonmaker</li> </ul> </li> </ul>

	<p>provided an agenda to provide updates to the concerns addressed at the first meeting. Moving forward after the meeting discussion working together with both sites continuous efforts will continue to improve these efforts.</p> <ul style="list-style-type: none"> <li>○ I am working with IT, Operations and Security on getting Security Cameras for both Campus sites. This has been a long time project which has halted due to budgetary options. We are working with Motorola Solutions at this point and have had another company that had already provided a quote a couple of years ago. I will continue to keep you all updated as the project moves forward.</li> <li>○ Attended 2 meetings with the Local Community of San Isidro and HRDC regarding updates, concerns and questions regarding the college and for my area the Residence Program. I felt that both sessions were a success as we were able to answer and grateful in making us aware of issues people had and moving forward working on solutions on these issues.</li> </ul> <p>➤ I also continue to meet and work with the Food Program, Security, Wellness/Athletic Program and the Residence Life staff on projects they are working on, making sure they have all the resources they need to complete projects</p>
Food Program Information	<p>Just a few of highlights in regards to the Food Program:</p> <ul style="list-style-type: none"> <li>• The Food Program continues to provide delicious and healthy meals for students and staff at both campus sites.</li> <li>• The Food Program also continuous to work with Division on providing food for scheduled events upon request. They successful provided Breakfast and Lunch for the College Preview Event held on 2/13/2025 with over 100 high school students attending.</li> <li>• Reminder: the Kitchens will be closed every last Friday of each month for deep cleaning and cleaning stove hoods, etc.</li> </ul>
Community relations and outside college contacts	<p>All areas of Student Life as well as the Athletic/Wellness Program have been collaborating with other programs on and off the nation and within the TOCC departments.</p>

**Briana Hudgins, Interim Residence Life Coordinators (RLC)**  
***Key Issues/Items addressed in 2025 February***

Issues/Items	Actions/Assessment
Current Residents	<ul style="list-style-type: none"> <li>- There are currently 26 students residing in the dorms.</li> <li>- One resident has been removed from campus housing due to two major violations of the ZERO Drug and Alcohol Tolerance Policy.</li> <li>- The Dean of Student Services has reached out to the RLC Coordinator to assist a student in need of Emergency Housing.</li> <li>- 2 students have been found to be under the credit requirement to maintain housing. An academic report for each class was submitted, RLC and Director of Student Life agreed that both students need to attend mandatory tutoring and meet with the Student Success Coordinator for the remainder of the semester to keep campus housing.</li> </ul>
Preparation of Physical Structures	<ul style="list-style-type: none"> <li>- Access cards have been working properly despite the recent TOUA scheduled power outage.</li> <li>- Minor repairs entered into the School Dude program and are quickly addressed and resolved.</li> </ul>

Interim Residence Life Coordinator	<ul style="list-style-type: none"> <li>- Interim Residence Life Coordinator will be organizing events for students on the weekend, such local workshops, cultural enrichment, and entertainment.</li> <li>- On February 7, the Resident Hall Cookout was a success. The residents enjoyed preparing and cooking the food. Residents suggested having regular cookouts together.</li> <li>- On February 23, 11 students and RLC traveled to Tucson for a showing of Bring Them Home, which included a discussion/ panel with local indigenous hunters, environmental advocates, and conservation biologists.</li> <li>- Residence Life Coordinator and Director continue to meet regularly on updates regarding new resident students, student concerns, student probation status and administrative processes.</li> <li>- Updates/revisions to the residence life policy are being added for clarity of resident student expectations.</li> <li>- RLC has been communicating and meeting with Counselor and Student Success Coordinator regarding student wrap around agreements and academic performance.</li> </ul>
Resident Assistants	<ul style="list-style-type: none"> <li>- 2 of the 3 original RA's were removed from duties due to multiple warnings and violations of guest policies. Both students have been placed on disciplinary probation.</li> <li>- 2 residents have turned in Letters of interest and have completed interviews for the RA position. As of 2/28, Thurman Lynch is the Coed RA and Luke Vavages is the Boys' dorm RA.</li> </ul>

**Drew Harris- Athletic/Wellness Manager**  
**Key Issues/Items addressed in 2025 February**

Issues/Items	Actions/Assessment
Working status	<ul style="list-style-type: none"> <li>a) As of today overall registrants to the Apedag Ki is 307.</li> <li>b) In the month of February 11 new registrant have signed up to the Apedag Ki:</li> <li>c) Overall user traffic in the month of February was 347. Within the 347 users there were 107 Community members, 99 Employees, and 141 Students who utilized the Apedag Ki:</li> <li>d) Social Media- Instagram: 728 over Followers as of February 29 new Followers. Facebook: 3,397 Followers and 3,207 Likes.</li> </ul>
Coaching and Recruiting	<ul style="list-style-type: none"> <li>a) Marlinda Francisco has become the Cross-Country Head Coach and Joseph Mease Sr. will be the new Assistant Coach for the 25-26 season.</li> <li>b) Recruitment by Marlinda F. has begun with 9 offers made. 2 recruits have officially signed.</li> <li>c) The Athletic/Wellness manager developed a student-athlete recruitment package consisting of material of classes, the dorms, and the Apedag Ki:.</li> </ul>
Scheduling	The Apedag Ki: has change its hours to match the setting of the sun for the Winter season. This is for consideration of safety for late night workers by themselves. Winter Hours are from 6am-6pm. After Spring Break the Apedag Ki: will go back to Summer hours of 6am-7pm.
Academics	Continuous follow up with runners on classes/credits and class schedule.
Administration	<ul style="list-style-type: none"> <li>a) A Student Worker Luke Vavages has been added to the Wellness Staff</li> <li>b) A proposal for additional administrative staff and student workers was proposed to the Student Life Director &amp; President. These are prior discussions/planning of restructuring the Wellness Staff in preparation for the new Multi-Purpose gym was discussed.</li> </ul>

Wellness	<p>a) Wellness Staff launched the Biggest Winner Challenge event on Jan 20<sup>th</sup>. There were 100 registrants. This 9-week challenge will go through February and end in March.</p> <p>b) The Wellness Staff also launched the Healthy Heart Event on FEB 14<sup>th</sup>. There were 106 participants.</p> <p>c) The wellness staff has developed new fitness short videos to post on their social media for individuals that can't make it to the gym or want to work out at home. 5 videos have been posted. Many of which have earned over 1,000k views.</p>
Budget/Fundraising	<p>a) A budget adjustment request was made to move funds from budgeting that are under used to budget lines that are currently over budgeted. Some of the requested budget lines that are over budgeted are still needed to be utilized for events. Thus the request for transfer.</p> <p>b) A request to create a new budget line for "Student workers". Waiting on response of request.</p>
Outreach/Community Service	The Wellness Program usually hosts a basketball camp every summer. However, to be more in line with programs offered a Fitness camp will replace the basketball camp. Planning will start in March.

### Anne Miguel- Lead Security (Temporary)

#### Key Issues/Items addressed in 2025 February

Issue/Items	Actions/Assessment
Student Issue/Disciplines	<ul style="list-style-type: none"> <li>2 separate incidents involving students with prohibited items on campus. Items were removed and turned over to RLC.</li> <li>1 student was asked to vacate the dorms. Security assisted in transporting student off campus.</li> </ul>
Incidents reports	<ul style="list-style-type: none"> <li>Suspicious item found on a tree branch, TOPD notified and responded. Item was considered unknown until it was later identified as safe, to handle and remove. Security assisted officers from a safe distance during the investigation.</li> <li>1 student was transported to ER for injury received from a fall. Student was playing volleyball and injured her ankle. ER doctor confirmed ankle was sprained</li> </ul>
Security Staff	<ul style="list-style-type: none"> <li>Continue to assist RLC with background checks for new students, interviews of 2 RAs and other daily tasks</li> <li>Attended Residence Life Student orientation meeting 15 students attended (1 of 2 meetings)</li> <li>In February we had 10 days where security personnel were out for an injury, illness, and family member that needed care. Coverage was provided by other available staff</li> <li>Security personnel continue to assist the Pottery and EMT Instructors on Saturday mornings by opening classrooms.</li> <li>This month several meetings and a site visit to both campuses were held for the installation of security cameras. Motorola and Climatic will be working on a package to include price, types of camera equipment, length of time for the installation. The price estimate should become available within the month to the Director of Student Life.</li> <li>Feb 21, 2025 attended a I;wagi Presentation. This presentation provided information on various types of I;wagi, that grow out in the desert. It is considered one of the healthy plants used by O'odham today and in the past.</li> <li>Feb 22, 2025 Attended a Sewing event for students and community members on how to make ribbon shirts, skirts, and pants</li> <li>Feb 28, 2025 attended the Garden Club presentation on small container planting. Very informative and having seeds, containers, soil, fertilizer available is a good way for students to start planting their own vegetables.</li> </ul>