



Tohono O'odham Kekel Ha-Maşcamakuđ

Board of Trustees Regular Meeting

March 14, 2024

TOCC Boardroom, Gewkdag Ma:cidag Ki:

S-cuk Du'ag Maşcamakuđ

In Person & Virtual Meeting



Tohono O'odham Kekel Ha-Maşcamakuđ

Board of Trustees Regular Meeting

February 08, 2024, 9:00 a.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki:, S-cuk Du'ag Maşcamakuđ

In Person and Virtual Meeting – Phone, Internet via Zoom

AGENDA

General Matters

Page No.

1. Call to Order / Roll Call
2. Invocation
3. Review and Approval of Agenda
4. Announcements and Upcoming Events
5. Minutes from February 08, 2024 BOT Regular Meeting 02
6. Call to the Audience
7. Coronavirus Update

New Business

1. January 2024 Financials – Dean of Finance 08
2. TOCC FY23 Audit Update
3. 10:00 a.m. – Big Fire Law Firm – Leonika Charging 43
4. 10:15 a.m. - SCAC Accreditation Update – President & Provost
5. Annual Election of TOCC Board of Trustees Officers
6. Human Resources Report – HR Generalist 45
 - February 2024
7. Multi-purpose Building at S-cuk Du'ag Maşcamakuđ - President
8. 2023 TOCC Annual Report – Special Assistant to the President
 - Presentations to District Councils

Reports – by Division and Division Components

1. President, Human Resources, Operations, O'odham Ńi'oki Ki:, Apprenticeship Program 50
2. Education Division, O'ohana Ki:, NSF STEM, T-Ba'itk (Faculty Senate) 55
3. Student Services Division 58
4. Sustainability, Information Technology, Office of Institutional Effectiveness, Workforce and Community Development 61
5. Student Life, Residence Life, Athletics & Wellness, Security 65

General Matters

8. Executive Session

Adjournment

Tohono O'odham Kekel Ha-Maşcamakuđ

Board of Trustees Regular Meeting

Thursday, February 08, 2024

9:00 a.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki, S-cuk Du'ag Maşcamakuđ

In Person / Virtual Meeting

GENERAL MATTERS

1. Call to Order / Roll Call

The Board of Trustees Regular Meeting was Called to Order at 9:08 a.m. by Chairperson Ofelia Zepeda. Three (03) members were present and a Quorum was established.

Present	Excused Absence	Unexcused Absence	Attendance Time	Board of Trustees
X			9:08 a.m.	Dr. Ofelia Zepeda, Chairperson
X			10:12 a.m.	Treena Parvello, Secretary
X			9:08 a.m.	Jonas Robles, Elder Member
X			9:08 a.m.	Mary Bliss, Member
				Administration Members
X			9:08 a.m.	Dr. Paul Robertson, President
X			9:08 a.m.	Mario Montes-Helu, Dean for Sustainability
X			9:08 a.m.	Yolanda Pacheco, Dean of Student Services
X			9:08 a.m.	Joann Miguel, Dean of Finance
X			9:08 a.m.	Laura Sujo-Montes, Academic Dean
				Recorder
X			9:08 a.m.	Evan Thomas, Special Assistant to the President
				Guests
X			9:08 a.m.	Joseph Renegar, Human Resources Generalist
X			9:08 a.m.	Luke Vavages, Residence Life Coordinator
X			9:08 a.m.	DeAnndra Porter, Traditional Food Systems Outreach
X			9:08 a.m.	Reyna Noriega, Computer Literacy Trainer
X			9:08 a.m.	Adrianne Rios, Language Specialist, O'odham Ńi'okĩ Ki
X			9:08 a.m.	Lynn (Eunice) Liston, Administrative Assistant, O'odham Ńi'okĩ Ki:
X			9:08 a.m.	Carmella A. Pablo, Principal Accountant, Sponsored Projects Office
X			9:08 a.m.	Rebecca Valentine, Data Entry Clerk
X			9:08 a.m.	Ashlynn Siquieros, Financial Aid Officer
X			9:08 a.m.	Frances Benavidez, Program Director, NSF TEAC, O'odham Ńi'okĩ Ki:
X			9:08 a.m.	Jai Juan, Recruiter
X			9:08 a.m.	Jay Juan, Chief of Operations
X			9:08 a.m.	Kristen Eberhardt, Project Director, Title III Grant
X			9:08 a.m.	LeAnn Miles, Office Coordinator, Division for Sustainability
X			9:08 a.m.	Myriah Cypriano, Office Coordinator, Student Services and Student Life
X			9:08 a.m.	Liz (Ofelia) Zepeda, Library Director

X			9:08 a.m.	Shawn Nez, IT Support Technician I
X			9:08 a.m.	Sylvia Hendricks, Director of Student Life
X			9:08 a.m.	June Starr, Computer Literacy Coordinator Instructor, NTIA Grant
X			9:08 a.m.	Ingrid Segundo, Director of Sponsored Projects
X			9:08 a.m.	Jenny Narcho, Program Coordinator, O'odham Ńi'okĩ Ki:
X			9:08 a.m.	Anselmo Ramon, Chair of Workforce & Community Development
X			9:08 a.m.	Pauline Nasewytewa, Workforce & Community Development Advisor
X			9:08 a.m.	Adrian Quijada, Director, Land Grant Office of Sustainability
X			9:08 a.m.	Diana Antone, Financial Aid Manager
X			9:08 a.m.	Carmella Ortega, Grants Coordinator, Sponsored Projects Office
X			9:08 a.m.	Annastasia Gonzalez, Office Coordinator, Operations
X			9:08 a.m.	Ben Jose, Research Assistant, Office of Institutional Effectiveness
X			9:08 a.m.	Nicole Boni, Financial Aid Officer
X			9:08 a.m.	Ernestine Segundo, Office Coordinator, Apprentice Program

Executive Summary: TOCC BOT acted on the following at the February 08, 2024 regular meeting:

- Approved the January 11, 2024 TOCC Board of Trustees regular meeting minutes as presented.
- Accepted the December 2023 Financial Report as presented.
- Accepted the December 2023 Addendum and January 2024 Human Resources Report as presented.
- Approved the TOCC O'odham Ńi'okĩ Ki: logo as presented.

2. Invocation

Trustee Jonas Robles gave the invocation.

3. Review and Approval of Agenda

The meeting agenda was reviewed and no additions or deletions were cited. A motion was made to approve the meeting agenda as presented.

MOTION: Motion by Mary Bliss, Seconded by Jonas Robles to approve the meeting agenda as presented.

VOTE: 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT.

MOTION APPROVED

4. Announcements and Upcoming Events

85th Annual Tohono O'odham Nation Wapkial Ha-taş
February 2-4, 2024

Parade was Saturday, February 03, 2024; Theme was: Celebrating O'odham Ńi'okǻ through stories and songs; congratulations to TOCC's O'odham Ńi'okǻ Ki: on placing 1st in the Tribal Programs Category;
TOCC's Apprentice Program was awarded 3rd Place in the Schools Category.

TOCC All Staff Meeting, February 2024
Friday, February 09, 2024
8:30 am; GSK 1-3

Tohono O'odham Himdag in Brush and Lens: Paintings of Michael Chiago and Photography of Bernard Siquieros;
Now Open through October 31, 2024 at the Amerind Museum in Dragoon, Arizona

Third Annual Tribal Perspectives on Borderlands Issues
Saturday, February 10, 2024
10 am – 1 pm
Gewkdag Šon Ki:, Classroom 3
In Person & Virtual

Planning Meetings for the TOCC 25th Anniversary event are held every Monday at 2:30 pm
Joining instructions are accessible via the TOCC Recurring Events calendar.
The 25th – Year Anniversary Celebration is scheduled March 08, 2024 at the Desert Diamond Casino & Hotel, Tucson, Arizona; Everyone associated with TOCC is welcome to join and assist with planning the event.

Horseshoeing Training – To be rescheduled.

Monday February 19, 2024
Presidents' Day – TOCC Closed

Celebrating the Life of Bernard G. Siquieros
Saturday, February 24, 2024; 9:00 am
Hanem Ke:k Recreation Center
A meeting on February 16, 2024 will take place at the Hanem Ke:k Recreation Center to finalize the event. Per the Siquieros Family – a count of the attendees from the college would be appreciated. Contact the President's Office to RSVP.

TOCC's Mr. Clifford Pablo, Farm Manager/Extension Agent, will be honored at the 2024 Indigenous Resilience Awards Dinner on Tuesday, February 27, 2024, Ballroom at the Desert Diamond Casino & Hotel, Tucson, Arizona. The Indigenous Resilience Center at the University of Arizona will recognize four (04) individuals who have spent their careers dedicated to community, resilience and the environment. Congratulations, Clifford!

5. Minutes from the January 11, 2024 regular meeting of the TOCC Board of Trustees

Minutes from the January 11, 2024 BOT regular meeting were reviewed. Secretary Parvello reviewed the document and no corrections were made.

A motion was made to approve the January 11, 2024 TOCC Board of Trustees regular meeting minutes as presented.

MOTION: Motion by Mary Bliss, Seconded by Jonas Robles to approve the January 11, 2024 TOCC Board of Trustees regular meeting minutes as presented.

VOTE: 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

MOTION APPROVED

6. Call to the Audience – None

7. Coronavirus Update - None

NEW BUSINESS

1. December 2023 Financials – Joann Miguel, Dean of Finance

Dean Miguel presented the December 2023 Financial Report to the TOCC Board of Trustees.

The Director of Sponsored Projects, Ingrid Segundo reviewed information regarding the grant budget statements.

A motion was made to accept the December 2023 Financial Report as presented.

MOTION: Motion by Jonas Robles, Seconded by Mary Bliss to accept the December 2023 Financial Report as presented.

VOTE: 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

MOTION APPROVED

2. 9:30 a.m. Millennium Private Wealth Presentation – Brian Crawford, Manager Director/Owner

Mr. Brian Crawford reviewed the existing investment policy, investment performance and the economic outlook for TOCC.

A follow-up meeting will be scheduled for next week with TOCC President.

3. Human Resources Report – Joseph Renegar, Human Resources Generalist

HR Generalist Renegar reviewed the December 2023 Resource List Addendum, the January 2024 Resource List and the current Employee Vacancy Activity Log.

The following new hires were introduced to the board:

Luke Vavages, Residence Life Coordinator

DeAnndra Porter, Traditional Food Systems Outreach

Reyna Noriega, Computer Literacy Trainer

A motion was made to accept the December 2023 Addendum and the January 2024 Human Resources Report as presented.

MOTION: Motion by Jonas Robles, Seconded by Mary Bliss to accept the December 2023 Addendum and the January 2024 Human Resources Report as presented.

VOTE: 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

MOTION APPROVED

4. Approval of TOCC O'odham Ñi'okĩ Ki: Logo – Ronald Geronimo, Director

Director Geronimo reviewed the proposed TOCC O'odham Ñi'okĩ Ki: logo. The college's Branding Committee, Administrative Team and the Himdag Committee reviewed and supported the approval of the new TOCC O'odham Ñi'okĩ Ki: logo.

A motion was made to approve the TOCC O'odham Ñi'okĩ Ki: logo as presented.

MOTION: Motion by Mary Bliss, Seconded by Jonas Robles to approve the TOCC O'odham Ñi'okĩ Ki: logo as presented.

VOTE: 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

MOTION APPROVED

REPORTS – BY DIVISION and DIVISION COMPONENTS

The TOCC Division and Division Component Reports were reviewed and high points summarized.

1. President, Human Resources, Operations, O'odham Ñi'okĩ Ki:, Apprenticeship Program
2. Education Division, O'ohana Ki:, NSF STEM
3. Student Services Division
4. Sustainability, Information Technology, Office of Institutional Effectiveness, Workforce and Community Development
5. Student Life, Residence Life, Athletics & Wellness, Security

GENERAL MATTERS

8. Executive Session

The BOT excused the meeting guests and convened for an Executive Session at 10:58 a.m.

ADJOURNMENT – 11:23 a.m.

A motion was made to adjourn the February 08, 2024 TOCC BOT regular meeting.

MOTION: Motion by Mary Bliss, Seconded by Jonas Robles to adjourn the February 08, 2024 TOCC BOT regular meeting.

VOTE: 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

MOTION APPROVED

INTEROFFICE MEMORANDUM

TO: BOARD OF TRUSTEES, TOHONO O'ODHAM COMMUNITY COLLEGE
FROM: Finance Department
DATE 3/7/2024
AGENDA ITEM: MONTHLY FINANCIAL REPORTS FOR January 31, 2024

EXECUTIVE SUMMARY

Enclosed are the financial reports for January 2024, and detailed budget reports by department. The format was prepared and "Intended For Internal Management Use Only".

For the month ending January 31, 2024, as follows:

* Bank of America, regular operational checking account	\$ 19,335,664
* Bank of America - TPT Construction Needs	1,220,821
* Bank of America secondary checking	6,550
* Bookstore Cash	126
* Petty Cash	<u>100</u>
Cash and cash equivalents in all accounts	\$ 20,563,262

Investments Follow:

* Community Foundation	\$ 420,191
* Wells Fargo Securities, Building/Operating Reserves	<u>1,898,353</u>
Investment total	\$ 2,318,545

Other Assets

Buildings (net of Depreciation)	10,228,014	
Student A/R	143,499	
Grants Receivable	5,390,265	
Inventory	475,227	
Prepays	<u>207,365</u>	
		\$ 16,444,370

Total Assets	<u>\$ 39,326,177</u>
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Recommendation: The President recommends the Board of Trustees accept the financial report for the month ended January 31, 2024.

Operating Ending Cash Balance for January 31, 2024

Bank of America, regular operational checking account	\$ 19,335,664
Plus: Cash Transactions not yet entered	\$ 120,168
Less: Restricted Sponsored Projects Net Activity	(11,097,203)
Less: Restricted Student Financial Aid Net Activity	1,524,586
Less: Estimated Cash needed for accrued benefits payment to TON	(1,549,580)
Ending Operating Cash Balance	<u>\$ 8,333,635</u>

Tohono O'odham Community College
Statements of Financial Position
As of January 31, 2024, December 31, 2023, and June 30, 2023 (Unaudited)
(Intended for internal management purposes only)

Assets	(Unaudited) January 2024	(Unaudited) December 2023	(Unaudited) June 2023
Bank of America - operating account	\$ 19,335,664	\$ 17,794,412	\$ 12,795,915
Bank of America - TPT Construction Needs	1,220,821	1,186,425	956,574
Bank of America - secondary checking	6,550	6,550	6,550
Bookstore cash	126	126	141
Petty cash	100	100	100
LLC Checking and Cash on Hand All Accounts	-	-	221
* Student accounts receivable, net of allowance for doubtful accounts	143,499	219,830	192,378
Contracts and grants receivable	5,390,265	7,199,376	4,353,217
Bookstore inventory	475,227	456,303	232,317
Prepaid expenses	207,365	152,247	102,757
Wells Fargo Investments - Building and Operating reserves	1,898,353	1,898,353	1,823,149
Community Foundation of Southern Arizona - endowment	420,191	420,191	422,012
* Land, buildings and equipment, net of accumulated depreciation	10,228,014	10,228,014	10,228,012
Total Assets	\$ 39,326,177	\$ 39,561,928	\$ 31,113,343
Liabilities and Net Equity			
Accounts payable	\$ 131,933	\$ 658,875	\$ 371,398
Salary related payable	2,039,068	1,976,191	1,650,204
Deposits/Funds Held for others	29,870	29,870	29,870
Other Payables and Accrued Expenses	(5,640)	94,435	121,065
Deferred grant revenue	13,691,172	12,925,700	11,929,244
Total Liabilities	\$ 15,886,402	\$ 15,685,070	\$ 14,101,781
Equity:			
Unrestricted:			
Designated by the board of trustees	\$ 1,818,011	\$ 1,818,011	\$ 1,818,011
Designated Endowment CFSA	210,340	210,340	210,340
Expended for property and equipment	8,638,796	8,638,796	8,638,796
Designated for operating budget plus grants	11,747,503	12,184,586	5,319,290
Unrestricted Equity	\$ 22,414,650	\$ 22,851,733	\$ 15,986,437
Temporarily restricted	\$ 691,460	\$ 691,460	\$ 691,460
Permanently restricted	333,665	333,665	333,665
Restricted Equity	\$ 1,025,125	\$ 1,025,125	\$ 1,025,125
Total Liabilities and Equity	\$ 39,326,177	\$ 39,561,928	\$ 31,113,343
*Recap #1			
* Recap Explained of Net Students Accounts Receivable	January 2024	December 2023	June 2023
Accounts Receivable	\$ 487,993	\$ 564,324	\$ 536,872
Allowance for Bad Debt	(344,494)	(344,494)	(344,494)
* Student accounts receivable, net of allowance	\$ 143,499	\$ 219,830	\$ 192,378
*Recap #2			
* Recap Explained of Net Fixed Assets	January 2024	December 2023	June 2023
Land Buildings & Equipment	\$ 19,744,382	\$ 19,744,382	\$ 19,744,381
Allowance for Depreciation	(9,516,368)	(9,516,368)	(9,516,368)
* Land building and Equipment, net of Accumulated Depreciation	\$ 10,228,014	\$ 10,228,014	\$ 10,228,012

TOHONO O'ODHAM COMMUNITY COLLEGE

Unrestricted Budget Activity

For the Seven Months Ended January 31, 2024

Tohono O'odham Community College
Statement of Activities - Budget and Actual
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

UNRESTRICTED OPERATING BUDGET	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
Unrestricted revenues:				
Tuition and fees	\$ 67,654	\$ 98,000	\$ (30,346)	-31%
Student Housing	-	82,000	(82,000)	-100%
Legislative Contribution - Tohono O'odham Nation	5,096,045	5,096,045	0	0%
Tribal Community College Act	6,432,928	4,959,735	1,473,193	30%
Indirect costs recovered on restricted federal grants	561,078	832,000	(270,922)	-33%
Unrestricted gifts and donations	34,703	13,000	21,703	167%
Bookstore sales	70,544	162,800	(92,256)	-57%
Miscellaneous income	21,368	33,000	(11,632)	-35%
Total Unrestricted Revenues	\$ 12,284,320	\$ 11,276,580	\$ 1,007,740	9%
Unrestricted expenses:				
Educational program services:				
Instruction	\$ 1,148,580	\$ 2,552,915	\$ 1,404,335	55%
Student services	649,610	1,455,950	806,340	55%
Auxiliary enterprises	163,094	502,441	339,347	68%
Supporting services:				
Academic support	276,255	683,557	407,302	60%
Institutional support without Depreciation/Bad Debts	1,441,978	2,618,878	1,176,900	45%
Facility operations and maintenance	656,269	1,407,578	751,309	53%
Sustainability and Solar	152,173	329,691	177,518	54%
Student Life	302,594	588,895	286,301	49%
San Carlos BIE Funds and Tuition and Fees	1,126,515	943,713	(182,802)	-19%
Culinary Arts Program	23,574	93,667	70,093	75%
Grant Match (1117/1526)	2,904	119,873	116,969	98%
Tohono Kosin	3,057	242,796	239,739	99%
Total Unrestricted Expenses	\$ 5,946,603	\$ 11,539,954	\$ 5,593,351	48%
 Unrestricted excess (deficiency) w/o Bad Debts/Depreciation	 \$ 6,337,717	 \$ (263,374)	 \$ 6,601,091	

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is:**

	42%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
INSTRUCTION					
Instruction - 1100					
Compensation		\$ 874,071	\$ 1,686,437	\$ 812,366	48%
Employee related expenses		159,954	438,137	278,183	63%
Art program Supplies		8,742	20,000	11,258	56%
Commuter Allowance		-	3,600	3,600	100%
Consultant Fees		300	9,700	9,400	97%
Education Supplies		120	20,000	19,880	99%
Employee tuition waivers		-	2,000	2,000	100%
Furniture & Fixtures		-	10,000	10,000	100%
Meeting expense		3,954	16,170	12,216	76%
Mileage		1,493	4,000	2,507	63%
Office Supplies		-	8,000	8,000	100%
Registrations		-	6,800	6,800	100%
Subscriptions/Periodicals		244	4,000	3,756	94%
Travel and training		-	90,000	90,000	100%
		<u>\$ 1,048,878</u>	<u>\$ 2,318,844</u>	<u>\$ 1,269,966</u>	<u>55%</u>
Work Force Comm Development - 1500					
Compensation		\$ 71,260	\$ 113,557	\$ 42,297	37%
Employee related expenses		17,580	71,749	54,169	75%
Advertising & Promotion		673	1,000	327	33%
Commuter Allowance		1,019	1,800	781	43%
Consultant Fees		-	5,500	5,500	100%
Education Supplies		3,786	2,500	(1,286)	-51%
Guest Speakers/Honorariums		1,200	12,000	10,800	90%
Meeting Expense		2,466	2,000	(466)	-23%
Office supplies		-	1,000	1,000	100%
Other Office Supplies		-	600	600	100%
Registrations		450	3,000	2,550	85%
Travel & Training		-	6,000	6,000	100%
		<u>\$ 98,432</u>	<u>\$ 220,706</u>	<u>\$ 122,274</u>	<u>55%</u>
ABE-GED - 1800					
Education Supplies		30	3,100	3,070	99%
Meeting Expense		397	540	143	27%
Memberships		-	750	750	100%
Other Office Supplies		322	375	53	14%
Registrations		-	4,000	4,000	100%
Mileage		108			0%
Travel/training		\$ 412	\$ 4,600	\$ 4,188	91%
		<u>\$ 1,269</u>	<u>\$ 13,365</u>	<u>\$ 12,096</u>	<u>91%</u>
TOTAL INSTRUCTION		<u>\$ 1,148,580</u>	<u>\$ 2,552,915</u>	<u>\$ 1,404,335</u>	<u>55%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is:**

42%

**Year-to-Date
Actual**

**2024 Annual
Budget**

**Remaining
Budget**

**Remaining
%**

STUDENT SERVICES

Student services - 5100

Compensation	\$ 397,448	\$ 709,264	\$ 311,816	44%
Employee related expenses	94,018	257,579	163,561	63%
Comm/student events	1,291	13,000	11,709	90%
Commuter Allowance	3,056	5,400	2,344	43%
Consultant Fees	5,400	10,000	4,600	46%
Education supplies	-	3,000	3,000	100%
Employee tuition waivers	-	1,000	1,000	100%
Furniture and Fixtures	283	5,000	4,717	94%
Graduation	-	10,000	10,000	100%
Meeting expense	740	3,000	2,260	75%
Memberships	604	1,205	601	50%
Mileage	352	2,000	1,648	82%
Office supplies	158	-	(158)	0%
Printing	209	3,500	3,291	94%
Program Supplies	773	5,000	4,227	85%
Promotional	3,095	5,000	1,905	38%
Recruiting	9,115	22,000	12,885	59%
Registrations	-	2,500	2,500	100%
Travel and training	1,728	45,000	43,272	96%
	<u>\$ 518,269</u>	<u>\$ 1,103,448</u>	<u>\$ 585,179</u>	<u>53%</u>

Financial aid office - 5200

Compensation	\$ 67,108	\$ 147,305	\$ 80,197	54%
Employee related expenses	23,261	78,007	54,746	70%
Memberships	877	3,000	2,123	71%
Office supplies	62	1,000	938	94%
Program Supplies	-	500	500	100%
Registrations	-	3,000	3,000	100%
Travel and training	1,808	10,000	8,192	82%
	<u>\$ 93,116</u>	<u>\$ 242,812</u>	<u>\$ 149,696</u>	<u>62%</u>

Residence Life - 5400

Compensation	\$ 27,130	\$ 41,698	\$ 14,568	35%
Employee related expenses	4,199	13,492	9,293	69%
Advertising	-	1,000	1,000	100%
Comm/student events	-	4,000	4,000	100%
Custodial Expenses	3,900	8,000	4,100	51%
Furniture & Fixtures	205	20,000	19,795	99%
Meeting Expense	300	1,000	700	70%
Memberships	-	300	300	100%
Mileage	-	200	200	100%
Office supplies	-	600	600	100%
Registration expenses	-	500	500	100%
Stipends	2,100	11,900	9,800	82%

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is:**

	42%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
Subscriptions/periodicals		390	4,000	3,610	90%
Travel and training expense		-	2,000	2,000	100%
		<u>\$ 38,224</u>	<u>\$ 108,690</u>	<u>\$ 70,466</u>	<u>65%</u>

Student senate - 1410

Office supplies	\$	-	\$ 400	\$ 400	100%
Meeting expense		-	600	600	100%
		<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>100%</u>

TOTAL STUDENT SERVICES

	\$	649,610	\$ 1,455,950	\$ 806,340	55%
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AUXILIARY ENTERPRISES

Athletics - 5300

Compensation	\$	41,178	\$ 107,294	\$ 66,116	62%
Employee related expenses		(4,610)	42,844	47,454	111%
Advertising & Promotion		874	7,500	6,626	88%
Archery Expense		-	6,000	6,000	100%
Consultant Fees		6,401	17,000	10,599	62%
Contracts/Subcontracts		3,000	27,000	24,000	89%
Meals		4,089	7,000	2,911	42%
Memberships		8,235	10,000	1,765	18%
Office Supplies		-	2,500	2,500	100%
On Travel Medical		-	3,000	3,000	100%
Printing		1,006	10,000	8,995	90%
Program Supplies		19,545	20,000	455	2%
Recruiting Expense		-	2,500	2,500	100%
Travel		4,599	15,000	10,401	69%
Tuition Waivers		-	8,000	8,000	100%
Uniform/Retail Purchases		8,075	10,000	1,925	19%
Vehicle Rental		640	4,000	3,360	84%
		<u>\$ 93,033</u>	<u>\$ 299,638</u>	<u>\$ 206,605</u>	<u>69%</u>

Bookstore - 9100

Compensation	\$	56,477	\$ 85,415	\$ 28,938	34%
Employee related expenses		11,951	19,188	7,237	38%
Cost of Goods Sold-Retail		-	60,000	60,000	100%
Office supplies		726	8,000	7,274	91%
Promotional		907	30,000	29,093	97%
Tuition Waivers		-	200	200	100%
		<u>\$ 70,062</u>	<u>\$ 202,803</u>	<u>\$ 132,741</u>	<u>65%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is:**

	42%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
TOTAL AUXILIARY ENTERPRISES		<u>\$ 163,094</u>	<u>\$ 502,441</u>	<u>\$ 339,347</u>	<u>68%</u>
ACADEMIC SUPPORT					
Academic support - 1200					
Compensation		\$ 108,939	\$ 200,879	\$ 91,940	46%
Employee related expenses		32,626	92,546	59,920	65%
Community Student Events		387	10,000	9,613	96%
Consultant fees		-	3,000	3,000	100%
Contracts/Subcontracts		7,000	10,000	3,000	30%
Education Supplies		-	1,000	1,000	100%
Employee Tuition Waivers		-	1,500	1,500	100%
Meeting Expense		990	5,000	4,010	80%
Memberships		-	3,000	3,000	100%
Office supplies		-	3,000	3,000	100%
Program Supplies		-	4,000	4,000	100%
Promotional		-	4,000	4,000	100%
Registrations		250	5,000	4,750	95%
Travel and training		-	7,000	7,000	100%
		<u>\$ 150,192</u>	<u>\$ 349,925</u>	<u>\$ 199,733</u>	<u>57%</u>
Library - 4130					
Compensation		\$ 87,117	\$ 159,352	\$ 72,235	45%
Employee related expenses		16,219	99,768	83,549	84%
Commuter Allowance		1,019	1,800	781	43%
Consultant Fees		8,888	17,000	8,113	48%
Contracts/subcontracts		1,691	7,142	5,451	76%
Employee Tuition Waivers		-	260	260	100%
Library collection		-	5,000	5,000	100%
Meeting expenses		-	400	400	100%
Memberships		-	160	160	100%
Office Equipment		-	10,000	10,000	100%
Other Office Supplies		423	5,000	4,577	92%
Program Supplies		-	600	600	100%
Registrations		-	150	150	100%
Subscriptions/periodicals		10,707	25,000	14,293	57%
Travel and training		-	2,000	2,000	100%
		<u>\$ 126,063</u>	<u>\$ 333,632</u>	<u>\$ 207,569</u>	<u>62%</u>
TOTAL ACADEMIC SUPPORT		<u>\$ 276,255</u>	<u>\$ 683,557</u>	<u>\$ 407,302</u>	<u>60%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is:**

42%

	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
INSTITUTIONAL SUPPORT				
President's office - 6100				
Compensation	\$ 109,698	\$ 164,837	\$ 55,139	33%
Employee related expenses	29,928	49,802	19,874	40%
Car Allowance	4,075	7,200	3,125	43%
Meeting Expense	58	-	(58)	0%
Office supplies	134	500	366	73%
Registrations	-	1,000	1,000	100%
Student related travel	-	2,000	2,000	100%
Travel and training	-	2,000	2,000	100%
	<u>\$ 143,894</u>	<u>\$ 227,339</u>	<u>\$ 83,445</u>	<u>37%</u>
Himdag - 6150				
Comm/Student/Events	\$ 4,837	\$ 8,000	\$ 3,163	40%
Construction Materials	\$ -	\$ 2,000	\$ 2,000	100%
Program Supplies	\$ 603	\$ -	\$ (603)	0%
Meeting Expense	705	4,000	3,295	82%
	<u>\$ 6,145</u>	<u>\$ 14,000</u>	<u>\$ 7,855</u>	<u>56%</u>
Board of Trustees - 6190				
Communications	483	900	417	46%
Meeting expenses	3,232	10,000	6,768	68%
Mileage	1,871	2,500	629	25%
Travel and training	1,889	5,500	3,611	66%
Trustee fees	\$ 9,557	\$ 14,000	\$ 4,443	32%
	<u>\$ 17,032</u>	<u>\$ 32,900</u>	<u>\$ 15,868</u>	<u>48%</u>
Institutional Effectiveness - 1300				
Compensation	\$ 35,587	\$ 54,978	\$ 19,391	35%
Employee related expenses	9,745	19,194	9,449	49%
Mileage	-	200	200	100%
Office Equipment	-	300	300	100%
Other Office Supplies	-	100	100	100%
Registrations	-	200	200	100%
Travel and training	848	3,000	2,152	72%
Vehicle Rental	-	250	250	100%
	<u>\$ 46,180</u>	<u>\$ 78,222</u>	<u>\$ 32,042</u>	<u>41%</u>
Administration & Finance - 6200				
Compensation	\$ 193,473	\$ 459,972	\$ 266,499	58%
Employee related expenses	49,905	191,000	141,095	74%
Auditing	81,281	72,500	(8,781)	-12%
Bank Charges	769	4,500	3,731	83%

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is:**

	42%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
Commuter Allowance		2,037	5,400	3,363	62%
Contracts/subcontracts		189,213	150,000	(39,213)	-26%
Employee Tuition Waivers		-	325	325	100%
Meeting expenses		-	400	400	100%
Mileage		-	100	100	100%
Office supplies		2,674	5,500	2,826	51%
Registrations		-	250	250	100%
Travel and training		-	1,000	1,000	100%
		<u>\$ 519,353</u>	<u>\$ 890,947</u>	<u>\$ 371,594</u>	<u>42%</u>

General support services - 6300

Benefits Unemployment	\$	5,691	\$	6,000	\$	309	5%
Insurance		195,440		190,000		(5,440)	-3%
Legal Fees		7,766		50,000		42,234	84%
Meeting expenses		2,302		7,000		4,698	67%
Memberships		31,824		45,000		13,176	29%
Postage & Delivery		9,093		19,000		9,907	52%
Promotional		603		2,000		1,397	70%
Subscriptions & Periodicals		11,832		5,000		(6,832)	-137%
	\$	<u>264,551</u>	\$	<u>324,000</u>	\$	<u>59,449</u>	<u>18%</u>

IT - 6350

Compensation	\$	74,620	\$	172,255	\$	97,635	57%
Employee related expenses		12,938		37,230		24,292	65%
Communications		58,679		175,855		117,176	67%
Computer Related Items		31,026		30,000		(1,026)	-3%
Consultant Fees & Expenses		30,000		78,000		48,000	62%
Contracts/subcontracts		109,981		205,000		95,019	46%
Employee Tuition Waivers		-		200		200	100%
Licenses and fees		5,860		70,000		64,140	92%
Machine Equip Repairs and Service		3,199		10,000		6,801	68%
Memberships		-		730		730	100%
Office Equipment		-		5,000		5,000	100%
Office supplies		-		300		300	100%
Other Equipment & Tools		5,450		10,000		4,550	46%
Registrations		-		3,000		3,000	100%
Travel and training		3,439		4,000		561	14%
	\$	<u>335,192</u>	\$	<u>801,570</u>	\$	<u>466,378</u>	<u>58%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is:**

	42%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
Human resources - 6700					
Compensation		\$ 90,579	\$ 162,028	\$ 71,449	44%
Employee related expenses		14,275	59,804	45,529	76%
Advertising		800	6,570	5,770	88%
Commuter Allowance		1,083	1,800	717	40%
Employee Tuition Waivers		-	200	200	100%
Memberships		444	1,050	606	58%
Office supplies		524	360	(164)	-45%
Other professional fees		1,925	4,990	3,065	61%
Recruiting		-	1,800	1,800	100%
Registrations		-	4,580	4,580	100%
Travel and training		-	6,718	6,718	100%
		<u>\$ 109,630</u>	<u>\$ 249,900</u>	<u>\$ 140,270</u>	<u>56%</u>
TOTAL INSTITUTIONAL SUPPORT		<u>\$ 1,441,978</u>	<u>\$ 2,618,878</u>	<u>\$ 1,176,900</u>	<u>45%</u>
OPERATIONS AND MAINTENANCE - 7100					
Compensation		\$ 311,309	\$ 521,096	\$ 209,787	40%
Employee related expenses		98,423	223,791	125,368	56%
Auto expenses		6,193	20,000	13,807	69%
Building Rent		71,580	144,311	72,731	50%
Commuter Allowance		1,019	1,800	781	43%
Contracts/subcontracts		65,789	100,000	34,211	34%
Custodial expense		28	17,500	17,472	100%
Employee tuition waivers		-	350	350	100%
Office supplies		-	1,500	1,500	100%
Travel and training		-	2,000	2,000	100%
Utilities		58,617	240,230	181,613	76%
Vehicle & Building R&M		180	25,000	24,820	99%
Vehicle rental		43,130	110,000	66,870	61%
		<u>\$ 656,269</u>	<u>\$ 1,407,578</u>	<u>\$ 751,309</u>	<u>53%</u>
TOTAL OPERATIONS AND MAINTENANCE		<u>\$ 656,269</u>	<u>\$ 1,407,578</u>	<u>\$ 751,309</u>	<u>53%</u>
SUSTAINABILITY - 5160					
Compensation		\$ 80,648	\$ 130,969	\$ 50,321	38%
Employee related expenses		21,729	51,576	29,847	58%
Commuter Allowance		1,019	1,800	781	43%
Contracts/Subcontracts		-	1,000	1,000	100%
Employee Tuition Waivers		-	500	500	100%
Guest Speakers/Honorariums		100	-	(100)	0%
Meeting Expense		412	1,500	1,088	73%
Mileage		-	600	600	100%
Office Equipment		-	500	500	100%
Office supplies		857	1,500	643	43%
Printing		154	-	(154)	0%
Program Supplies		216	-	(216)	0%
Registrations		-	1,000	1,000	100%
Travel and training		-	4,000	4,000	100%
		<u>\$ 105,135</u>	<u>\$ 194,945</u>	<u>\$ 89,810</u>	<u>46%</u>
TOTAL SUSTAINABILITY		<u>\$ 105,135</u>	<u>\$ 194,945</u>	<u>\$ 89,810</u>	<u>46%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is:**

	42%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
Solar Program (5161)					
Compensation		\$ 36,218	\$ 68,145	\$ 31,927	47%
Employee related expenses		5,103	35,601	30,498	86%
Consultants		-	4,000	4,000	100%
Education Supplies		2,685	15,000	12,315	82%
Employee Tuition Waivers		-	300	300	100%
Guest Speakers		-	1,000	1,000	100%
Machine Equipment Repairs		-	1,000	1,000	100%
Meeting Expense		-	1,000	1,000	100%
Memberships		-	1,200	1,200	100%
Mileage		-	1,500	1,500	100%
Office Equipment		2,138	500	(1,638)	-328%
Other Office Supplies		-	1,000	1,000	100%
Registrations		895	1,500	605	40%
Travel and training		-	3,000	3,000	100%
TOTAL SOLAR		\$ 47,039	\$ 134,746	\$ 87,707	65%
TOTAL SUSTAINABILITY AND SOLAR		\$ 152,173	\$ 329,691	\$ 177,518	54%
STUDENT LIFE - 5150					
Compensation		\$ 236,821	\$ 386,184	\$ 149,363	39%
Employee related expenses		55,901	119,411	63,510	53%
Community & Student Events		1,217	5,000	3,783	76%
Commuter Allowance		949	1,800	851	47%
Contracts/Subcontracts		2,715	1,500	(1,215)	-81%
Employee Tuition Waivers		-	1,000	1,000	100%
Meeting Expense		-	500	500	100%
Office supplies		-	1,500	1,500	100%
Program Supplies		160	8,000	7,840	98%
Registrations		222	1,000	778	78%
Student Meals		4,608	60,000	55,392	92%
Travel and training		-	3,000	3,000	100%
TOTAL STUDENT LIFE		\$ 302,594	\$ 588,895	\$ 286,301	49%
SAN CARLOS - 6900					
Cost of Goods Sold		\$ -	\$ 32,230	\$ 32,230	100%
ISC BIE Annual Funds		1,126,515	858,603	(267,912)	-31%
Tuition & Fees		-	52,880	52,880	100%
TOTAL SAN CARLOS		\$ 1,126,515	\$ 943,713	\$ (182,802)	-19%

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is:**

42%

	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
CULINARY ARTS PROGRAM - 1498				
Compensation	\$ 19,676	\$ 55,620	\$ 35,944	65%
Employee related expenses	2,342	15,247	12,905	85%
Education Supplies	1,486	10,500	9,014	86%
Employee Tuition Waivers	-	300	300	100%
Guest Speakers/Honorariums	-	500	500	100%
Licenses and Fees	-	3,000	3,000	100%
Mileage	69	-	(69)	0%
Office Supplies	-	1,000	1,000	100%
Printing	-	2,000	2,000	100%
Registrations	-	1,500	1,500	100%
Travel and training	-	4,000	4,000	100%
TOTAL CULINARY ARTS PROGRAM	\$ 23,574	\$ 93,667	\$ 70,093	75%
TOHONO KOSIN				
Compensation	\$ 2,674	\$ 63,500	\$ 60,826	96%
Employee Related Benefits	383	35,696	35,313	99%
Cleaning Supplies	-	5,000	5,000	100%
Communications	-	1,200	1,200	100%
Contracts/Subcontracts	-	5,000	5,000	100%
Education Supplies	-	50,000	50,000	100%
Employee Tuition Waivers	-	600	600	100%
Equipment	-	10,000	10,000	100%
Licenses & Fees	-	3,000	3,000	100%
Mach/Equip Rep (service)	-	10,000	10,000	100%
Mileage	-	500	500	100%
Office Equipment	-	1,000	1,000	100%
Other Office Supplies	-	1,000	1,000	100%
Program Supplies	-	55,000	55,000	100%
Registrations	-	300	300	100%
Travel	-	1,000	1,000	100%
TOTAL TOHONO KOSIN	\$ 3,057	\$ 242,796	\$ 239,739	99%
 Grant Match (1117/1526)	 \$ 2,904	 \$ 119,873	 \$ 116,969	 98%
TOTAL UNRESTRICTED	\$ 5,946,603	\$ 11,539,954	\$ 5,593,351	48%

TOHONO O'ODHAM COMMUNITY COLLEGE

Restricted Expenses and Budget by Project

For the Seven Months Ended January 31, 2024

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
SPONSORED PROJECTS				
NSF -TCUP Pathways to Indigenous STEM - 1114				
(9/1/18 - 8/31/23) NCE for 12 mos new end date 08/31/2024				
Restricted revenues:				
Federal government grants	\$ 1,631,664	\$ 2,514,278	\$ 882,614	35%
Restricted expenses:				
Compensation	1,009,195	1,243,273	234,078	19%
Employee Related Benefits	196,279	254,730	58,451	23%
Travel/Professional Development/Registrations	12,061	43,200	31,139	72%
Memberships	1,750	1,800	50	3%
Consultants	202,090	200,000	(2,090)	-1%
Materials & Supplies	25,322	47,800	22,478	47%
Publication Costs/Documentation/Disseminatio	-	3,500	3,500	100%
Stipends	48,700	-	(48,700)	0%
Honorariums	725	-	(725)	0%
Other Direct Costs	-	120,375	120,375	100%
Participant Costs	16,199	51,140	34,941	68%
Indirect Costs	335,765	520,528	184,763	35%
Registrations	8,885	15,000	6,115	41%
Total Restricted Expenses	1,856,971	2,501,346	644,375	26%
Excess (deficiency)	\$ (225,307)	\$ 12,932	\$ 238,239	
ANA Increase Technical Capacity - (1117) Federal Share				
(9/30/18 - 1/31/2024)				
Restricted revenues:				
Federal government grants	\$ 250,126	\$ 1,200,000	\$ 949,874	79%
Restricted expenses:				
Compensation	489,715	496,047	6,332	1%
Employee Related Benefits	90,601	138,894	48,293	35%
Travel/professional Development	13,490	25,188	11,698	46%
Commuter Allowance	4,403	-	(4,403)	0%
Advertising & Promotion	850	-	(850)	0%
Tuition/Books	5,501	18,189	12,688	70%
Communication Data Service	-	14,400	14,400	100%
Office Supplies/Program Support	122,945	188,847	65,902	35%
Meeting Expenses	8,156	-	(8,156)	0%
Indirect Costs Charged to TOCC Match	-	235,335	235,335	100%
Other Equipment & Tools	-	-	-	0%
Computers/GIS Devices/Printer	55,501	64,200	8,699	14%
Total Restricted Expenses	791,161	1,181,100	389,939	33%
Excess (deficiency)	\$ (541,035)	\$ 18,900	\$ 559,935	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
AICF AT&T TCU BRAIDING Success Project (1118)				
(Until all funds are expended)				
Restricted revenues:				
Grant from other sources	\$ 167,200	\$ 168,630	\$ 1,430	1%
Restricted expenses:				
Compensation	26,320	35,520	9,200	26%
Employee Related Benefits	2,013	2,718	705	26%
Travel	17,032	10,406	(6,626)	-64%
Transportation	877	1,406	529	38%
Meeting Expenses	20,628	20,448	(180)	-1%
Contracts/Subcontracts	5,250	250	(5,000)	-2000%
Tuition & Fees	13,079	1,920	(11,159)	-581%
Stipends	1,600	6,600	5,000	76%
Participant Support	736	-	(736)	0%
Honorariums/Speakers	6,131	3,666	(2,465)	-67%
Programming & Supplies	36,251	7,684	(28,567)	-372%
Awards/Gifts	9,580	5,952	(3,628)	-61%
Total Restricted Expenses	139,496	96,570	(42,926)	-44%
Excess (deficiency)	\$ 27,704	\$ 72,060	\$ 44,356	
TO Nation TOCC Language Center (1124)				
(3/1/20 - 2/28/23)				
Grant from other sources	\$ 600,000	\$ 900,000	\$ 300,000	33%
Restricted expenses:				
Compensation	802,805	598,680	(204,125)	-34%
Employee Related Benefits	215,118	179,172	(35,946)	-20%
Commuter Allowance	11,675	-	(11,675)	0%
Consultants	14,940	45,000	30,060	67%
Meeting Expense	5,028		(5,028)	0%
Participant Support	898		(898)	0%
Promotion/Advertising	130		(130)	0%
Program Meals/Supplies/Honorariums	7,277	25,400	18,123	71%
Computer Equipment	3,964	-	(3,964)	0%
Total Restricted Expenses	1,061,835	848,252	(213,583)	-25%
Excess (deficiency)	\$ (461,835)	\$ 51,748	\$ 513,583	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
Dollar General Native Americans Stepping Forward (GED) (1127)				
(8/1/22 - 6/30/23)				
Restricted revenues:				
Grant from other sources	\$ 219,000	\$ 50,000	\$ (169,000)	-338%
Restricted expenses:				
Compensation	78,394	8,500	(69,894)	-822%
Employee related expenses	5,997	500	(5,497)	-1099%
Travel (Field Trips)/Professional Dev/Members	2,790	6,100	3,310	54%
Communications (Hot Spots)	40	2,480	2,440	98%
Memberships	85	-	(85)	0%
Mileage	-	6,000	6,000	100%
Education Materials/Supplies /Testing	48,263	19,620	(28,643)	-146%
Computer Equipment	25,558	6,800	(18,758)	-276%
Awards & gifts	7,675	-	(7,675)	0%
Total Restricted Expenses	168,802	50,000	(118,802)	-238%
Excess (deficiency)	\$ 50,198	\$ -	\$ (50,198)	
AICF AT & T Digitized Career Success Program (1128)				
(7/1/22 - 7/31/23)				
Restricted revenues:				
Grant from other sources	\$ 150,000	\$ 150,000	\$ -	0%
Restricted expenses:				
Compensation	-	75,000	75,000	100%
Employee related expenses	-	-	-	0%
Travel (Field Trips)/Professional Dev/Members	1,205	-	(1,205)	0%
Communications (Hot Spots)	-	-	-	0%
Meeting Expense	16,288	-	(16,288)	0%
Mileage	-	-	-	0%
Education Materials/Supplies /Testing	11,503	-	(11,503)	0%
Computer Equipment	-	-	-	0%
Awards & gifts	14,075	75,000	60,925	81%
Total Restricted Expenses	43,072	150,000	106,928	71%
Excess (deficiency)	\$ 106,928	\$ -	\$ (106,928)	
AICF Faculty Professional Development (1129)				
(11/7/22 -7/31/2023)				
Restricted revenues:				
Grant from other sources	\$ 7,000	\$ 7,000	\$ -	0%
Restricted expenses:				
Professional Development	5,870	7,000	1,130	16%
Total Restricted Expenses	5,870	7,000	1,130	16%
Excess (deficiency)	\$ 1,130	\$ -	\$ (1,130)	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
NIST/NTIA Connecting Communiities 1140				
(11/1/22 -10/31/24)				
Restricted revenues:				
Grant from other sources	\$ 226,986	\$ 1,912,357	\$ 1,685,371	88%
Restricted expenses:				
Compensation	97,395	441,580	344,185	78%
Employee related expenses	11,872	158,970	147,098	93%
Travel	5,742	2,400	(3,342)	-139%
Mileage	-	157,080	157,080	100%
Supplies	137,050	459,700	322,650	70%
Contracts	-	363,300	363,300	100%
Indirect	48,257	329,327	281,070	85%
Total Restricted Expenses	300,317	1,912,357	1,612,040	84%
Excess (deficiency)	\$ (73,331)	\$ -	\$ 73,331	
NEH/ATALMA RevitalizeTO Oral History (1150)				
3/1/2022 - 2/28/2023 extended to 7/31/2023				
Restricted revenues:				
Grant from other sources	\$ 22,668	\$ 49,790	\$ 27,122	54%
Restricted expenses:				
Compensation	4,734	23,328	18,594	80%
Employee Related Expenses	354	2,135	1,781	83%
Consultants	19,800	19,800	-	0%
Indirect Costs	2,489	4,527	2,038	45%
Total Restricted Expenses	27,377	49,790	22,413	45%
Excess (deficiency)	\$ (4,709)	\$ -	\$ 4,709	
TEA Center: Reclaiming the O'odham Language				
04/01/2023-03/31/2024				
Restricted revenues:				
Grant from other sources	\$ -	\$ 1,000,000	\$ 1,000,000	100%
Restricted expenses:				
Compensation	81,822	146,360	64,538	44%
Employee Related Expenses	12,196	46,250	34,054	74%
Travel	692	12,045	11,353	94%
Stipends	1,700	316,718	315,018	99%
Printing	365	36,000	35,635	99%
Equipment	-	1,500	1,500	100%
Consulting Fees	33,457	153,657	120,200	78%
Meeting Expense	11,682	33,830	22,148	65%
Honorariums	7,355	20,000	12,645	63%
Contracts/Subcontracts	-	3,600	3,600	100%
Program Supplies	17,511	113,200	95,689	85%
Indirect Costs	-	116,840	116,840	100%
Total Restricted Expenses	166,780	1,000,000	833,220	83%
Excess (deficiency)	\$ (166,780)	\$ 0	\$ 166,780	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
AICF Community Based Native Arts Learning Sharing (1216)				
6/15/2022 - 4/30/2023				
Restricted revenues:				
Grant from other sources	\$ 35,000	\$ 9,000	\$ (26,000)	-289%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Travel/Gas/Mileage	6,726	1,296	(5,430)	-419%
Meetings	3,153	3,429	276	8%
Other Professional Fees	9,150	-	(9,150)	0%
Stipends	8,750	4,275	(4,475)	-105%
Program Supplies	4,893	-	(4,893)	0%
Total Restricted Expenses	32,673	9,000	(23,673)	-263%
Excess (deficiency)	\$ 2,328	\$ -	\$ (2,328)	
AICF Pres Fund Lang/Cultural/HW6/22-5/24 (1218)				
6/1/2022 - 5/31/2024				
Restricted revenues:				
Grant from other sources	\$ 100,000	\$ 100,000	\$ -	0%
Restricted expenses:				
Other Professional Fees	-	-	-	0%
Education Supplies	-	-	-	0%
Office Supplies	-	-	-	0%
Meeting Expenses	5,925	100,000	94,075	94%
Guest Speakers/Honorariums	450	-	(450)	0%
Program Supplies	8,026	-	(8,026)	0%
Total Restricted Expenses	14,400	100,000	85,600	86%
Excess (deficiency)	\$ 85,600	\$ -	\$ (85,600)	
AICF Community Aid for Student Success (1222)-(CASS)				
1/1/2021 - 10/31/2021				
Restricted revenues:				
Grant from other sources	\$ 48,000	\$ 48,000	\$ -	0%
Restricted expenses:				
Compensation	-	3,717	3,717	100%
Employee related expenses	-	283	283	100%
Office Supplies	7,610	2,000	(5,610)	-281%
Stipends	7,250	26,000	18,750	72%
Education/Program Supplies	2,181	8,500	6,319	74%
Office Equipment/Computers	22,227	7,500	(14,727)	-196%
Total Restricted Expenses	39,268	48,000	8,732	18%
Excess (deficiency)	\$ 8,732	\$ -	\$ (8,732)	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
AICF 2023 Summer Success Conference				
04/01/2023 - 06/30/2023				
Restricted revenues:				
Grant from other sources	\$ 10,000	\$ 10,000	\$ -	0%
Restricted expenses:				
Transportation	1,713	1,713	(0)	0%
Stipends	-	4,000	4,000	100%
Promotion/Advertisitng	2,587	2,894	307	11%
Meeting Expenses	1,429	1,393	(35)	-3%
Total Restricted Expenses	5,728	10,000	4,272	43%
Excess (deficiency)	\$ 4,272	\$ -	\$ (4,272)	
I-WE:MTA (Working Together)				
07/05/2023 - 05/31/2024				
Restricted revenues:				
Grant from other sources	\$ 20,000	\$ 20,000	\$ -	0%
Restricted expenses:				
Travel/Mileage	5,386	9,528	4,142	43%
Registration	-	1,100	1,100	100%
Promotion/Advertising	-	1,172	1,172	100%
Consultant Fees	-	7,200	7,200	100%
Meeting Expenses	-	1,000	1,000	100%
Total Restricted Expenses	5,386	20,000	14,614	73%
Excess (deficiency)	\$ 14,614	\$ -	\$ (14,614)	
BIA 93-638 - Occupational Training TCCU -(1301)				
Program Revenue and Costs				
(July 01, 2019 - June 30, 2025)				
Restricted revenues:				
Federal government grants	\$ 636,740	\$ 200,000	\$ (436,740)	-218%
Restricted expenses:				
Compensation	83,789	200,000	116,211	58%
Employee related expenses	(40)	-	40	0%
Total Restricted Expenses	83,748	200,000	116,252	58%
Excess (deficiency)	\$ 552,992	\$ -	\$ (552,951)	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
BIA 93-638 - Occupational Training TCCU -(1302)				
Program Revenue and Costs				
(July 01, 2019 - June 30, 2025)				
Restricted revenues:				
Federal government grants	\$ 162,234	\$ 300,000	\$ 137,766	46%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	7,863	175,000	167,137	96%
Mileage	-	5,000	5,000	100%
Supplies/Other Program Cost	-	25,000	25,000	100%
Consultants/Contracts	27,865	95,000	67,135	71%
Total Restricted Expenses	35,728	300,000	264,272	88%
Excess (deficiency)	\$ 126,506	\$ 125,000	\$ (126,506)	
Better Way Foundation (1303)				
Program Revenue and Costs				
(January 01, 2022- December 31, 2022)				
Restricted revenues:				
Grant from Other Sources	\$ 80,400	\$ 80,400	\$ -	0%
Restricted expenses:				
Travel	3,875	13,000	9,125	70%
Mileage	-	2,000	2,000	100%
Postage and Delivery	-	1,000	1,000	100%
Printing	-	13,000	13,000	100%
Promotion Advertising	-	2,592	2,592	100%
Professional Fees	11,114	16,100	4,986	31%
Office Supplies	455	3,000	2,545	85%
Meeting Expense	2,910	6,135	3,225	53%
Program Supplies/materials	-	6,480	6,480	100%
Indirect Costs	-	17,093	17,093	100%
Total Restricted Expenses	18,354	80,400	62,046	77%
Excess (deficiency)	\$ 62,046	\$ -	\$ (62,046)	
HHS ANA O'odham Language & Materials Project (1310)				
9/1/21 - 9/1/24				
Restricted revenues:				
Federal government grants	\$ -	\$ 82,609	\$ 82,609	100%
Restricted expenses:				
Office Supplies	4,398	6,666	2,268	34%
Mileage	-	2,088	2,088	100%
Program Supplies	2,531	10,452	7,921	76%
Professional Fees	-	10,400	10,400	100%
Indirect Costs	-	9,545	9,545	100%
Other Equipment & Tools	5,821	5,744	(77)	-1%
Total Restricted Expenses	12,750	44,895	32,145	72%
Excess (deficiency)	\$ (12,750)	\$ 37,714	\$ 50,464	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
AZ TPT State Construction Needs Funding - (1400)				
(July 1, 2017 - June 30, 2037)				
Restricted revenues:				
State government grants	\$ 1,986,479	\$ 3,120,000	\$ 1,133,521	36%
Restricted expenses:				
Contracts/subcontracts	337,515	3,120,000	2,782,485	89%
Equipment Rental	1,130	-	(1,130)	0%
Construction Supplies	476,504	-	(476,504)	0%
Bank Charges	106	-	(106)	0%
Total Restricted Expenses	<u>815,255</u>	<u>3,120,000</u>	<u>2,304,745</u>	<u>74%</u>
Excess (deficiency)	<u>\$ 1,171,224</u>	<u>\$ -</u>	<u>\$ (1,171,224)</u>	
Workforce Development - (1401)				
(July 1, 2017 - June 30, 2021)				
Restricted revenues:				
Grant from Other Sources	\$ 1,186,848	\$ 897,810	\$ (289,038)	-32%
State government grants	\$ 278,344		\$ (278,344)	0%
Restricted expenses:				
Compensation	341,987	-	(341,987)	0%
Employee related expenses	75,249	-	(75,249)	0%
Commuter Allowance	3,033	-	(3,033)	0%
Printing	216	-	(216)	0%
Vehicle Rental	56,068	-	(56,068)	0%
Office Supplies	17,835	-	(17,835)	0%
Office Supplies	270	-	(270)	0%
Communications	3,308	-	(3,308)	0%
Meeting Expense	11,483	-	(11,483)	0%
Stipends	433,294	-	(433,294)	0%
Training	42,521	-	(42,521)	0%
Subscriptions/Periodicals	6,346	-	(6,346)	0%
Office Equipment	13,285	-	(13,285)	0%
Computer Equipment	8,433	-	(8,433)	0%
Contracts/subcontracts	939,767	897,810	(41,957)	-5%
Construction Materials	3,545	-	(3,545)	0%
Total Restricted Expenses	<u>1,956,640</u>	<u>897,810</u>	<u>(1,058,830)</u>	<u>-118%</u>
Excess (deficiency)	<u>\$ (491,448)</u>	<u>\$ -</u>	<u>\$ 769,792</u>	
Univ of AZ NASA Space Grant - (1402)				
(12/14/16 -12/13/22)				
Restricted revenues:				
State government grants	\$ 35,500	\$ 29,500	\$ (6,000)	-20%
Restricted expenses:				
Stipends	3,000	-	(3,000)	0%
Program Supplies	<u>24,116</u>	<u>29,500</u>	<u>5,384</u>	<u>18%</u>
Total Restricted Expenses	<u>27,116</u>	<u>29,500</u>	<u>2,384</u>	<u>8%</u>
Excess (deficiency)	<u>\$ 8,384</u>	<u>\$ -</u>	<u>\$ (8,384)</u>	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
U of A Haury Program A Student's Journey - (1406)				
(7/1/21 - 6/30/23)				
Restricted revenues:				
State government grants	\$ 335,838	\$ 315,206	\$ (20,632)	-7%
Restricted expenses:				
Compensation	189,800	129,000	(60,800)	-47%
Employee related expenses	28,656	40,764	12,108	30%
Events	-	10,104	10,104	100%
Travel	10,666	3,338	(7,328)	-220%
Office/Education Supplies	2,139	6,000	3,861	64%
Meeting Expenses	17,288	30,000	12,712	42%
Honorariums/Guest Speakers	8,500	6,000	(2,500)	-42%
Awards & Gifts	47,967	6,000	(41,967)	-699%
Stipends	32,150	90,000	57,850	64%
Total Restricted Expenses	337,166	321,206	(15,960)	-5%
Excess (deficiency)	\$ (1,328)	\$ (6,000)	\$ (4,672)	
AZ State TOCC Remedial Education				
2023-2024 Academic Year				
Restricted revenues:				
State government grants	\$ 1,500,000	\$ 2,000,000	\$ 500,000	25%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Events	-	-	-	0%
Travel	-	-	-	0%
Office/Education Supplies	-	-	-	0%
Meeting Expenses	-	-	-	0%
Honorariums/Guest Speakers	-	-	-	0%
Awards & Gifts	-	-	-	0%
Stipends	-	-	-	0%
Total Restricted Expenses	-	-	-	0%
Excess (deficiency)	\$ 1,500,000	\$ 2,000,000	\$ 500,000	
NIFA Equity Planting the Seeds of Culture & Food 1421)				
(9/1/2022 - 8/31/2026)				
Restricted revenues:				
Grant from Other Sources	\$ -	\$ 157,142	\$ 157,142	100%
Restricted expenses:				
Compensation	50,919	69,038	18,119	26%
Employee related expenses	6,042	20,449	14,407	70%
Commuter Allowance	138	20,449	20,311	99%
Indirect	-	33,408	33,408	100%
Consultants	-	3,200	3,200	100%
Materials	-	11,049	11,049	100%
Stipends	-	20,000	20,000	100%
Total Restricted Expenses	57,099	177,593	120,494	68%
Excess (deficiency)	\$ (57,099)	\$ (20,451)	\$ 36,648	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
BIE TCU Facilities & Improvements (1430) PL 116-260 (1430)				
(4/15/2020 -6/30/2024)				
Restricted revenues:				
Federal government grants	\$ 1,314,285	\$ 857,142	\$ (457,143)	-53%
Restricted expenses:				
Construction Supplies	52,612	-	(52,612)	0%
Program Supplies	90,928	-	(90,928)	0%
Equipment	81,468	-	(81,468)	0%
Consultants	800	-	(800)	0%
Other Structural Improvements	331,451	857,142	525,691	61%
Total Restricted Expenses	557,258	857,142	299,884	35%
Excess (deficiency)	\$ 757,027	\$ -	\$ (757,027)	
NIFA Endowment - (20-1502)				
(Sept 1, 2020- Aug 31, 2023)				
Restricted revenues:				
Federal government grants	\$ 513,239	\$ 243,073	\$ (270,166)	-111%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Travel/professional Development	997	-	(997)	0%
Printing	3,442	-	(3,442)	0%
Commuter Allowance	-	-	-	0%
Moving Expenses	5,000	-	(5,000)	0%
Communications	2,268	-	(2,268)	0%
Vehicle Rental	34,044	-	(34,044)	0%
Promotion/Advertising	27,877	36,000	8,123	23%
Consultants/Professionals	188,055	86,677	(101,378)	-117%
Building Materials	1,689	-	(1,689)	0%
Registrations	830	-	(830)	0%
Meeting Expense	6,129	7,500	1,371	18%
Stipends	-	-	-	0%
Staff Development	2,000	-	(2,000)	0%
Guest Speaker/Honorariums	-	-	-	0%
Program Supplies	56,044	96,000	39,956	42%
Other Structural Improvements	810	-	(810)	0%
Office Supplies	-	7,500	7,500	100%
Furniture and Fixtures	5,087	-	(5,087)	0%
Computer Equipment	-	9,396	9,396	100%
Total Restricted Expenses	334,270	243,073	(91,197)	-38%
Excess (deficiency)	\$ 178,969	\$ -	\$ (178,969)	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
NIFA Education Sustainable Tomorrow - (20-1508)				
(Sept 1, 2018- Aug 31, 2022)				
Restricted revenues:				
Federal government grants	\$ 336,327	\$ 442,259	\$ 105,932	24%
Restricted expenses:				
Compensation	279,856	315,345	35,489	11%
Employee related expenses	58,285	40,165	(18,120)	-45%
Commuter Allowance	2,631	1,606	(1,025)	-64%
Consultants	3,500	1,606	(1,894)	-118%
Program Supplies	91	-	(91)	0%
Participant Support	-	-	-	0%
Indirect Cost	54,350	85,143	30,794	36%
Total Restricted Expenses	398,712	443,865	45,153	10%
Excess (deficiency)	\$ (62,385)	\$ (1,606)	\$ 60,779	
USDA Furniture Arts & Science (20-1509)				
(Aug 1, 2021- July 30, 2026)				
Restricted revenues:				
Federal government grants	\$ -	\$ 166,200	\$ 166,200	100%
Restricted expenses:				
Furniture	170,131	166,200	(3,931)	-2%
Total Restricted Expenses	170,131	166,200	(3,931)	-2%
Excess (deficiency)	\$ (170,131)	\$ -	\$ 170,131	
USDA Disaster Relief Health & Wellness (1526)				
(May 12, 2021- May 12, 2026)				
Restricted revenues:				
Federal government grants	\$ -	\$ 99,975	\$ 99,975	100%
Other Tools/Structural Improvements	121,284	99,975	(21,309)	-21%
Total Restricted Expenses	121,284	99,975	(21,309)	-21%
Excess (deficiency)	\$ (121,284)	\$ -	\$ 121,284	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
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(Intended for internal management purposes only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
USDA NIFA Extension Capacity (20-1531)				
(Sept 1, 2018- Aug 31, 2022)				
Restricted revenues:				
Federal government grants	\$ 171,280	\$ 177,238	\$ 5,958	3%
Compensation	166,922	99,528	(67,394)	-68%
Employee Related Benefits	49,642		(49,642)	0%
Travel/ Per Diem/ Lodging/Registrations	1,053	2,198	1,145	52%
Youth Programs	-	8,000	8,000	100%
Other Participant/trainee Support Costs	-	13,312	13,312	100%
Workshops	-	4,000	4,000	100%
Education and Program supplies	49,730	11,500	(38,230)	-332%
Stipends	1,604	2,700	1,096	41%
Equipment	-	36,000	36,000	100%
Total Restricted Expenses	268,951	177,238	(91,713)	-52%
Excess (deficiency)	\$ (97,671)	\$ -	\$ 97,671	
NIFA Extension Capacity Bldg Together III - (20-1541)				
(Sept 1, 2018- Aug. 31, 2023)				
Restricted revenues:				
Federal government grants	\$ 323,449	\$ 660,000	\$ 336,551	51%
Grant from other sources	1,500	1,500	-	0%
Restricted expenses:				
Compensation	504,282	283,000	(221,282)	-78%
Employee related expenses	103,009	65,980	(37,029)	-56%
Travel	10,205	12,960	2,755	21%
Registration	5,812	760	(5,052)	-665%
Equipment Rental	510	-	(510)	0%
Consultants	200	1,800	1,600	89%
Honorariums	-	2,000	2,000	100%
Meeting Expense	2,999	-	(2,999)	0%
Program Materials & Supplies	36,873	6,120	(30,753)	-503%
Total Restricted Expenses	663,891	372,620	(291,271)	-78%
Excess (deficiency)	\$ (338,942)	\$ 288,880	\$ 627,822	
NIFA Extension Sovereign O'oidag for SovereNation (1542)				
(Sept 1, 2022- Aug. 31, 2026)				
Restricted revenues:				
Federal government grants	\$ -	\$ 246,000	\$ 246,000	100%
Restricted expenses:				
Compensation	31,924	152,287	120,363	79%
Employee related expenses	3,487	47,210	43,723	93%
Travel	12,648	11,250	(1,398)	-12%
Stipends	-	8,800	8,800	100%
Meals		6,000	6,000	100%
Materials and Supplies	22,970	17,253	(5,717)	-33%
Consultants	-	3,200	3,200	100%
Total Restricted Expenses	71,029	246,000	174,971	71%
Excess (deficiency)	\$ (71,029)	\$ -	\$ 71,029	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
2019 USDA TCI E Campus Community Facilities (20-1621)				
(10/2/19-9/2/24)				
Restricted revenues:				
Federal government grants	\$ 102,436	\$ 137,702	\$ 35,266	26%
Restricted expenses:				
Excavation	-	36,000	36,000	100%
Excavation TOCC	-	6,250	6,250	100%
Utility Infrastructure	55,296	64,700	9,404	15%
Concrete	54,387	31,000	(23,387)	-75%
Framing	-	6,002	6,002	100%
Framing TOCC	-	997	997	100%
Total Restricted Expenses	109,683	144,949	35,266	24%
Excess (deficiency)	\$ (7,247)	\$ (7,247)	\$ -	
2018 USDA TCI E Campus Solar Project (20-1622)				
(10/2/19- 9/2/2024)				
Restricted revenues:				
Federal government grants	\$ -	\$ 129,000	\$ 129,000	100%
TOCC Match	-	-	-	0%
Restricted expenses:				
Other costs to complete /consultants	101,655	-	(101,655)	0%
Consultants	-	-	-	0%
Equipment and Construction Costs	27,435	129,000	101,565	79%
Total Restricted Expenses	129,090	129,000	(90)	0%
Excess (deficiency)	\$ (129,090)	\$ -	\$ 129,090	
2018 USDA TCI E Campus Solar Project Match (10-1622)				
Restricted expenses:				
Equipment and Construction Costs	6,450	6,450	-	0%
Total Restricted Expenses	6,450	6,450	-	0%
Excess (deficiency)	\$ (6,450)	\$ (6,450)	\$ -	
2020 USDA TCI Wellness Ctr (20-1628)				
(9/11/20- 8/31/25)				
Restricted revenues:				
Federal government grants	\$ -	\$ 181,367	\$ 181,367	100%
Restricted expenses:				
Equipment and Construction Costs	-	181,367	181,367	100%
Total Restricted Expenses	-	181,367	181,367	100%
Excess (deficiency)	\$ -	\$ -	\$ -	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
Title III Part A Our Circle of Strength - (20-1632)				
(Oct. 1, 2020 - Sept. 30, 2025)				
Restricted revenues:				
Federal government grants	\$ 2,121,052	\$ 6,559,520	\$ 4,438,468	68%
Restricted expenses:				
Compensation	1,071,253	1,520,000	448,747	30%
Employee related expenses	252,120	420,000	167,880	40%
Travel Expense	-	86,000	86,000	100%
Commuter Allowance	5,929	-	(5,929)	0%
Vehicle rental	4,825	-	(4,825)	0%
Consultant fees and expenses	36,050	200,000	163,950	82%
Education supplies and Outreach	89	36,000	35,911	100%
Office supplies	6,052	-	(6,052)	0%
Registrations	75	-	(75)	0%
Contracts/Subcontracts	24,121	-	(24,121)	0%
Other Structural Improvements	811,199	3,619,520	2,808,321	78%
Office equipment	24,671	100,000	75,329	75%
Other	169	578,000	577,831	100%
Total Restricted Expenses	2,236,553	6,559,520	4,322,967	66%
Excess (deficiency)	\$ (115,501)	\$ -	\$ 115,501	
Title III Part F Honoring Yesterday to Build Tom. - (20-1642)				
(Oct. 1, 2020 - Sept. 30, 2025)				
Restricted revenues:				
Federal government grants	\$ 1,921,665	\$ 4,655,008	\$ 2,733,343	59%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Contracts/subcontracts	-	-	-	0%
Computer equipment	-	-	-	0%
Other Structural Improvements	2,259,988	4,655,008	2,395,020	51%
Education supplies	-	-	-	0%
Total Restricted Expenses	2,259,988	4,655,008	2,395,020	51%
Excess (deficiency)	\$ (338,323)	\$ -	\$ 338,323	
American Rescue Plan Fund (ARP) BIE PL 117-2 (1680)				
(July 1, 2019 - June 30, 2024)				
Restricted revenues:				
Federal government grants	\$ 5,581,278	\$ 5,581,278	\$ -	0%
Restricted expenses:				
Student Assistance	-	5,581,278	5,581,278	100%
Employee related expenses	-	-	-	0%
Contracts/subcontracts	-	-	-	0%
Computer equipment	-	-	-	0%
Other Structural Improvements	-	-	-	0%
Education supplies	-	-	-	0%
Total Restricted Expenses	-	5,581,278	5,581,278	100%
Excess (deficiency)	\$ 5,581,278	\$ -	\$ (5,581,278)	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
TO Gaming Back to Campus Daily Meals and Archery Range (1716)				
May 27, 2022 - Until funds expended)				
Restricted revenues:				
Grant from other sources	\$ 9,247	\$ 9,247	\$ -	0%
Restricted expenses:				
Meals	-	7,400	7,400	100%
Archery Costs	-	1,847	1,847	100%
Total Restricted Expenses	-	9,247	9,247	100%
Excess (deficiency)	\$ 9,247	\$ -	\$ (9,247)	
Community of Practice - (20-1720)				
(July 1, 2022 - June 30, 2023)				
Restricted revenues:				
Grant from other sources	\$ 87,098	\$ 108,000	\$ 20,902	19%
Restricted expenses:				
Compensation	21,205	45,501	24,296	53%
Employee related expenses	8,704	12,285	3,581	29%
Travel	-	-	-	0%
Scholarships	-	1,129	1,129	100%
Registrations	-	-	-	0%
Vehicle Rental	3,306	-	(3,306)	0%
Office Supplies	-	500	500	100%
Meeting Expense	-	5,100	5,100	100%
Staff Development	-	5,015	5,015	100%
Advertising/Printing	-	489	489	100%
Contracts/Subcontracts	(6,400)	27,245	33,645	123%
Consultants	950	900	(50)	-6%
Program Supplies & Materials	-	800	800	100%
Indirect Cost	2,477	9,036	6,559	73%
Total Restricted Expenses	30,242	108,000	77,758	72%
Excess (deficiency)	\$ 56,855	\$ -	\$ (56,855)	
Project Success Ascendium (1727)				
Emergency Aid/Paid Internship				
(Jan 1, 2020 - Dec 31, 2025)				
Restricted revenues:				
Grant from other sources	\$ 106,689	\$ 169,000	\$ 62,311	37%
Restricted expenses:				
Administrative Costs Emergency Aid	3,910	9,000	5,090	57%
Administrative Costs Paid Internship	3,480	30,000	26,520	88%
Student Funds Emergency Aid	13,957	30,000	16,043	53%
Stipends	1,650	-	(1,650)	0%
Office Supplies	424	-	(424)	0%
Student Funds Paid Internship	20,844	100,000	79,156	79%
Meeting Expense	2,571	-	(2,571)	0%
Total Restricted Expenses	46,836	169,000	122,164	72%
Excess (deficiency)	\$ 59,853	\$ -	\$ (59,853)	

Tohono O'odham Community College
 Restricted Expenses and Budget by Project
 For the Seven Months Ended January 31, 2024
 (Intended for internal management purposes only)

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
Ed Stabilization Fund Covid 19 Assistance (20-8021)				
(July 1, 2019 - June 30, 2024)				
Restricted revenues:				
Federal government grants	\$ 5,299,721	\$ 4,910,968	\$ (388,753)	-8%
Restricted expenses:				
Compensation	-	-	-	0%
CARES ACT Higher Ed Emergency Relie	365,000	-	(365,000)	0%
Student Assistance	-	4,910,968	4,910,968	100%
Employee related expenses	128,846	-	(128,846)	0%
Consultants	57,402	-	(57,402)	0%
Staff Development	46,000	-	(46,000)	0%
Book waivers	351,770	-	(351,770)	0%
Computer equipment	9,999	-	(9,999)	0%
Payment to SCAC	91,537	-	(91,537)	0%
Cleaning Supplies	1,223	-	(1,223)	0%
Education supplies	22,954	-	(22,954)	0%
Total Restricted Expenses	1,074,730	4,910,968	4,201,238	86%
Excess (deficiency)	\$ 4,224,991	\$ -	\$ (4,589,991)	
TOTAL RESTRICTED EXPENSES				
Restricted revenues:				
Federal government grants	\$ 20,365,496	\$ 29,343,617	\$ 8,978,121	31%
State government grants	4,136,162	5,464,706	\$ 1,328,544	24%
Grant from other sources	3,077,635	5,847,876	\$ 2,770,241	47%
Total Restricted Revenues	\$ 27,579,293	\$ 40,656,199	\$ 13,076,906	32%
Restricted expenses:	\$ 16,482,090	\$ 38,215,719	21,733,629	57%
Excess (deficiency)	\$ 11,097,203	\$ 2,440,480	\$ (8,656,723)	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
STUDENT FINANCIAL AID				
Scholarships- 21-8010 AICF (July1, 2021 - June 30, 2022)				
Restricted revenues:				
Scholarship Award	\$ 1,406,717	\$ 242,904	\$ (1,163,813)	-479%
Restricted expenses:				
Travel/Meeting/Office Expense	300	5,185	4,885	94%
Travel/Meeting/Office Expense	744	-	(744)	0%
Scholarships	1,195,681	395,552	(800,129)	-202%
Total Restricted Expenses	1,196,725	400,737	(795,988)	-199%
Excess (deficiency)	\$ 209,992	\$ (157,833)	\$ (367,825)	
Dept of Ed Cares Act Title III TCU Fund 7/13/20-6/30/23 (20-8026)				
Restricted revenue:				
Federal government grants	\$ 4,017,314	\$ 7,001,292	\$ 2,983,978	43%
Restricted expenses:				
Compensation	380,906	-	(380,906)	0%
Employee related expenses	25,513	-	(25,513)	0%
SCAC Grants to or expenditures for students	48,000	274,665	226,665	83%
Postage & Delivery	17,051	-	(17,051)	0%
Communications	5,099	-	(5,099)	0%
Program Supplies	8,883	-	(8,883)	0%
Building Rent	24,914	-	(24,914)	0%
Building Repair and Maint	4,441	-	(4,441)	0%
Consultant Fees	405,423	-	(405,423)	0%
Licenses & Fees	34,088	-	(34,088)	0%
Cleaning Supplies	157,256	-	(157,256)	0%
Meeting Expense	5,718	-	(5,718)	0%
CARES ACT Higher Ed Emergency Relief	2,777,088	-	(2,777,088)	0%
Residence Fees Lost	39,600	39,600	-	0%
Residence Fees Refunded TOCC	(22,072)	17,528	39,600	226%
Memberships	2,500	-	(2,500)	0%
Travel	401	-	(401)	0%
Indirect Costs	813,065	-	(813,065)	0%
Other Structural Improvements	224,058	-	(224,058)	0%
Computer Equipment	735,967	-	(735,967)	0%
Awards and Gifts	45,500	-	(45,500)	0%
Grants to or expenditures for TOCC students	-	6,669,499	6,669,499	100%
Total Restricted Expenses	5,733,399	7,001,292	1,267,893	18%
Excess (deficiency)	\$ (1,716,085)	\$ -	\$ 1,716,085	

Tohono O'odham Community College
 Restricted Expenses and Budget by Project
 For the Seven Months Ended January 31, 2024
 (Intended for internal management purposes only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
FSEOG 7/1/22 - 6/30/23 (21-8020)				
Restricted revenue:				
Federal government grants	\$ -		\$ -	0%
Restricted expenses:				
Tuition & Fee Waivers	24,503	-	(24,503)	0%
Total Restricted Expenses	24,503	-	(24,503)	0%
Excess (deficiency)	\$ (24,503)	\$ -	\$ 24,503	
PELL -21- 8030 (July 1, 2021 - June 30, 2022)				
Restricted revenue:				
Federal government grants	\$ 3,993,866	\$ 1,100,000	\$ (2,893,866)	-263%
Restricted expenses:				
Office Supplies	-	-	-	0%
Refunds	1,623	-	(1,623)	0%
Grants to students	3,986,233	1,100,000	(2,886,233)	-262%
Total Restricted Expenses	3,987,856	1,100,000	(2,887,856)	-263%
Excess (deficiency)	\$ 6,010	\$ -	\$ (6,010)	
TOTAL STUDENT FINANCIAL AID				
Restricted revenue:				
Federal government grants	8,011,181	8,101,292	\$ 90,112	1%
Scholarship Award	1,406,717	242,904	\$ (1,163,813)	-479%
	\$ 9,417,898	\$ 8,344,196	\$ (1,073,702)	-13%
Restricted expenses	10,942,484	8,502,029	(2,440,455)	-29%
Excess (deficiency)	\$ (1,524,586)	\$ (157,833)	\$ 1,366,753	

Tohono O'odham Community College
Restricted Expenses and Budget by Project Summary by Source
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Source	Grant	Actual			Grant Budget			Remaining Budget			Encumbrances*	
		Revenue	Expenses	Excess (deficiency)	Revenue	Expenses	Excess (deficiency)	Revenue	Expenses	Excess (deficiency)	Open POs	Remaining Budget Excess (deficiency) After Open POs
	Sponsored Projects											
Federal	NSF -TCUP Pathways to Indigenous STEM - 1114	1,631,664	1,856,971	(225,307)	2,514,278	2,501,346	12,932	882,614	644,375	238,239	16,250	221,989
Federal	ANA Increase Technical Capacity - (1117) Federal Share	250,126	791,161	(541,035)	1,200,000	1,181,100	18,900	949,874	389,939	559,935	82,187	477,748
Federal	NIST/NTIA Connecting Communities 1140	226,986	300,317	(73,331)	1,912,357	1,912,357	-	1,685,371	1,612,040	73,331	179,680	(106,349)
Federal	NEH/ATALMA RevitalizeTO Oral History (1150)	22,668	27,377	(4,709)	49,790	49,790	-	27,122	22,413	4,709	-	4,709
Federal	TEA Center: Reclaiming the O'odham Language	-	166,780	(166,780)	1,000,000	1,000,000	0	1,000,000	833,220	166,780	60,844	105,936
Federal	BIA 93-638 - Occupational Training TCCU -(1301)	636,740	83,748	552,992	200,000	200,000	-	(436,740)	116,252	(552,992)	-	(552,992)
Federal	BIA 93-638 - Occupational Training TCCU -(1302)	162,234	35,728	126,506	300,000	300,000	-	137,766	264,272	(126,506)	60,365	(186,871)
Federal	HHS ANA O'odham Language & Materials Project (1310)	-	12,750	(12,750)	82,609	44,895	37,714	82,609	32,145	50,464	-	50,464
Federal	NIFA Equity Planting the Seeds of Culture & Food 1421)	-	57,099	(57,099)	157,142	177,593	(20,451)	157,142	120,494	36,648	-	36,648
Federal	BIE TCU Facilities & Improvements (1430) PL 116-260 (1430)	1,314,285	557,258	757,027	857,142	857,142	-	(457,143)	299,884	(757,027)	50,664	(807,690)
Federal	NIFA Endowment - (20-1502)	513,239	334,270	178,969	243,073	243,073	-	(270,166)	(91,197)	(178,969)	61,335	(240,304)
Federal	NIFA Education Sustainable Tomorrow - (20-1508)	336,327	398,712	(62,385)	442,259	443,865	(1,606)	105,932	45,153	60,779	-	60,779
Federal	USDA Furniture Arts & Science (20-1509)	-	170,131	(170,131)	166,200	166,200	-	166,200	(3,931)	170,131	-	170,131
Federal	USDA Disaster Relief Health & Wellness (1526)	-	121,284	(121,284)	99,975	99,975	-	99,975	(21,309)	121,284	-	121,284
Federal	USDA NIFA Extension Capacity (20-1531)	171,280	268,951	(97,671)	177,238	177,238	-	5,958	(91,713)	97,671	-	97,671
Federal	NIFA Extension Capacity Bldg Together III - (20-1541)	324,949	663,891	(338,942)	661,500	372,620	288,880	336,551	(291,271)	627,822	6,763	621,059
Federal	NIFA Extension Sovereign O'oidag for SovereNation (1542)	-	71,029	(71,029)	246,000	246,000	-	246,000	174,971	71,029	16,124	54,905
Federal	USDA TCI E Campus Community Facilities (20-1621)	102,436	109,683	(7,247)	137,702	144,949	(7,247)	35,266	35,266	-	-	-
Federal	USDA TCI E Campus Solar Project (20-1622)	-	129,090	(129,090)	129,000	129,000	-	129,000	(90)	129,090	-	129,090
Federal	USDA TCI E Campus Solar Project Match (10-1622)	-	6,450	(6,450)	-	6,450	(6,450)	-	-	-	-	-
Federal	USDA TCI Wellness Ctr (20-1628)	-	-	-	181,367	181,367	-	181,367	181,367	-	-	-
Federal	Title III Part A Our Circle of Strength - (20-1632)	2,121,052	2,236,553	(115,501)	6,559,520	6,559,520	-	4,438,468	4,322,967	115,501	42,722	72,779
Federal	Title III Part F Honoring Yesterday to Build Tom. - (20-1642)	1,921,665	2,259,988	(338,323)	4,655,008	4,655,008	-	2,733,343	2,395,020	338,323	-	338,323
Federal	American Rescue Plan Fund (ARP) BIE PL 117-2 (1680)	5,581,278	-	5,581,278	5,581,278	5,581,278	-	-	5,581,278	(5,581,278)	-	(5,581,278)
Federal	Ed Stabilization Fund Covid 19 Assistance (20-8021)	5,299,721	1,074,730	4,224,991	4,910,968	4,910,968	-	(388,753)	3,836,238	(4,224,991)	28,618	(4,253,609)
	Total Federal Sponsored Projects	20,616,650	11,733,951	8,882,699	32,464,406	32,141,734	322,672	11,847,756	20,407,783	(8,560,027)	605,552	(9,165,579)
State	AZ TPT State Construction Needs Funding - (1400)	1,986,479	815,255	1,171,224	3,120,000	3,120,000	-	1,133,521	2,304,745	(1,171,224)	504	(1,171,728)
State	Workforce Development - (1401)	1,465,192	1,956,640	(491,448)	897,810	897,810	-	(567,382)	(1,058,830)	491,448	29,729	461,719
State	AZ State TOCC Remedial Education	1,500,000	-	1,500,000	2,000,000	-	2,000,000	500,000	-	500,000	-	500,000
	Total State Sponsored Projects	4,951,672	2,771,895	2,179,776	6,017,810	4,017,810	2,000,000	1,066,138	1,245,915	(179,776)	30,233	(210,009)
AICF	AICF AT&T TCU BRAIDING Success Project (1118)	167,200	139,496	27,704	168,630	96,570	72,060	1,430	(42,926)	44,356	-	44,356
AICF	AICF AT & T Digitized Career Success Program (1128)	150,000	43,072	106,928	150,000	150,000	-	-	106,928	(106,928)	39,505	(146,433)
AICF	AICF Faculty Professional Development (1129)	7,000	5,870	1,130	7,000	7,000	-	-	1,130	(1,130)	-	(1,130)
AICF	AICF Community Based Native Arts Learning Sharing (1216)	35,000	32,673	2,328	9,000	9,000	-	(26,000)	(23,673)	(2,328)	-	(2,328)
AICF	AICF Pres Fund Lang/Cultural/HW6/22-5/24 (1218)	100,000	14,400	85,600	100,000	100,000	-	-	85,600	(85,600)	14,768	(100,368)
AICF	AICF Community Aid for Student Success (1222)-(CASS)	48,000	39,268	8,732	48,000	48,000	-	-	8,732	(8,732)	-	(8,732)
AICF	AICF 2023 Summer Success Conference	10,000	5,728	4,272	10,000	10,000	-	-	4,272	(4,272)	-	(4,272)
	Total AICF Sponsored Projects	517,200	280,507	236,693	492,630	420,570	72,060	(24,570)	140,063	(164,633)	54,273	(218,906)

Tohono O'odham Community College
Restricted Expenses and Budget by Project Summary by Source
For the Seven Months Ended January 31, 2024
(Intended for internal management purposes only)

Source	Grant	Actual			Grant Budget			Remaining Budget			Encumbrances*	
		Revenue	Expenses	Excess (deficiency)	Revenue	Expenses	Excess (deficiency)	Revenue	Expenses	Excess (deficiency)	Open POs	After Open POs
Other	TO Nation TOCC Language Center (1124)	600,000	1,061,835	(461,835)	900,000	848,252	51,748	300,000	(213,583)	513,583	1,745	511,838
Other	Dollar General Native Americans Stepping Forward (GED) (1127)	219,000	168,802	50,198	50,000	50,000	-	(169,000)	(118,802)	(50,198)	5,996	(56,194)
Other	I-WE:MTA (Working Together)	20,000	5,386	14,614	20,000	20,000	-	-	14,614	(14,614)	5,787	(20,401)
Other	Better Way Foundation (1303)	80,400	18,354	62,046	80,400	80,400	-	-	62,046	(62,046)	-	(62,046)
Other	Univ of AZ NASA Space Grant - (1402)	35,500	27,116	8,384	29,500	29,500	-	(6,000)	2,384	(8,384)	-	(8,384)
Other	U of A Haury Program A Student's Journey - (1406)	335,838	337,166	(1,328)	315,206	321,206	(6,000)	(20,632)	(15,960)	(4,672)	3,871	(8,542)
Other	TO Gaming Back to Campus Daily Meals and Archery Range (1716)	9,247	-	9,247	9,247	9,247	-	-	9,247	(9,247)	-	(9,247)
Other	Community of Practice - (20-1720)	87,098	30,242	56,855	108,000	108,000	-	20,902	77,758	(56,855)	19,000	(75,855)
Other	Project Success Ascendium Emergency Aid/Paid Internship (1727)	106,689	46,836	59,853	169,000	169,000	-	62,311	122,164	(59,853)	-	(59,853)
Total Other Sponsored Projects		1,493,772	1,695,737	(201,965)	1,681,353	1,635,605	45,748	187,581	(60,132)	247,713	36,398	211,315
Total Sponsored Projects		27,579,293	16,482,090	11,097,203	40,656,199	38,215,719	2,440,480	13,076,906	21,733,629	(8,656,723)	726,456	(9,383,179)
Student Financial Aid												
AICF	Scholarships- 21-8010 AICF (July1, 2021 - June 30, 2022)	1,406,717	1,196,725	209,992	242,904	400,737	(157,833)	(1,163,813)	(795,988)	(367,825)	-	(367,825)
Federal	Dept of Ed Cares Act Title III TCU Fund 7/13/20-6/30/23 (20-8026)	4,017,314	5,733,399	(1,716,085)	7,001,292	7,001,292	-	2,983,978	1,267,893	1,716,085	-	1,716,085
Federal	FSEOG 7/1/22 - 6/30/23 (21-8020)	-	24,503	(24,503)	-	-	-	-	(24,503)	24,503	-	24,503
Federal	PELL -21-8030 (July 1, 2021 - June 30, 2022)	3,993,866	3,987,856	6,010	1,100,000	1,100,000	-	(2,893,866)	(2,887,856)	(6,010)	-	(6,010)
Total Student Financial Aid		9,417,898	10,942,484	(1,524,586)	8,344,196	8,502,029	(157,833)	(1,073,702)	(2,440,455)	1,366,753	-	1,366,753
Total Restricted Budgets		36,997,191	27,424,573	9,572,617	49,000,395	46,717,748	2,282,647	12,003,204	19,293,174	(7,289,970)	726,456	(8,016,425)

*Note that encumbrance data shown reflects all open POs. As only fully expended POs may be closed in Jenzabar, amounts may be overstated from partial expenditures.

Tohono O'odahm Community College
Statements of Cash Flows
For the Seven Months Ended January 31, 2024

	<u>01/31/2024</u>	<u>YTD FY24</u>
Change in Net Assets	(437,083)	6,425,343
Cash Flow Adjustments		
Depreciation	-	-
Net Realized/Unrealized Gain on Investments	-	-
Change in Assets and Liabilities		
Student accounts receivable	76,331	51,967
Contracts and grants receivable	1,809,111	(1,037,048)
Prepaid expenses	(55,119)	(104,608)
Bookstore inventory	(18,925)	(242,910)
Accounts payable	(526,942)	(239,465)
Salary related payable	62,877	388,863
Deposits/Funds Held for others	-	-
Other Payables and Accrued Expenses	(100,075)	(126,705)
Deferred grant revenue	765,473	1,761,928
Net Cash from / (used for) Operating Activities	<u>1,575,648</u>	<u>6,877,366</u>
 Sales or Purchases of Investments	 -	 (73,384)
Purchases of Property and Equipment	-	-
Net Cash from / (used for) Investing Activities	<u>-</u>	<u>(73,384)</u>
 Net Change in Cash	 1,575,648	 6,803,982
Cash at Beginning of Period	<u>18,987,613</u>	<u>13,759,280</u>
 Cash at End of Period	 <u>\$ 20,563,262</u>	 <u>\$ 20,563,262</u>

**LEONIKA R. CHARGING**

1905 Harney Street, Suite 300

Omaha, Nebraska 68102

T. 531.466.8725

F. 531.466.8792

E. lcharging@bigfirelaw.com

February 27, 2024

SENT VIA EMAIL & USPS FIRST CLASS MAIL

Tohono O'odham Community College

Attn: Dr. Paul Robertson

PO Box 3129

Sells, AZ 85634

Email: probertson@tocc.edu

Re: Attorney Departure from Big Fire Law & Policy Group, LLP

Dear Dr. Robertson and Members of the Board:

During the course of your representation by Big Fire Law & Policy Group, LLP ("Big Fire"), Attorney Leonika Charging-Davison provided the primary legal services and representation to Tohono O'odham Community College.

Ms. Charging-Davison provided services in matters included but not limited to: general counsel legal services, legal advice, litigation services, and other projects or tasks as may be assigned. Ms. Charging-Davison will be departing Big Fire.

It is your right to have the attorney of your choice handle your important legal matters and to have access to your client file. As such, you may choose one of the following options: (1) to have Ms. Charging-Davison continue to handle your representation in the matters identified above through her new law firm; *or* (2) your legal representation will transition to a different attorney or attorneys with Big Fire; *or* (3) you may choose to retain new representation with any other law firm of your choosing.

In order to ensure that all of your pending legal matters are addressed in a timely manner, please carefully read the instructions below and indicate your choice. You may respond by checking one of the boxes below, and signing and emailing this letter to Leonika Charging-Davison at lcharging@bigfirelaw.com and Leah Carlson at lcarlson@bigfirelaw.com. Please return as soon as possible to facilitate the transfer of files or personnel.

[continued on next page]

February 27, 2024
Page 2

Instructions:

- ☐ I wish to be represented by Leonika Charging-Davison, who is now handling my legal matters and authorize the transfer of all paper and electronic files, including e-mails to Ms. Charging-Davison at her new law firm.
- ☐ I wish to be represented by Big Fire Law & Policy Group, LLP and desire Big Fire to continue representation and to assign a new attorney to handle my matters.
- ☐ I will retain new counsel and have them contact Big Fire to transfer all paper and electronic files to new counsel.

Tohono O'odham Community College

Signature

Signature

President

Board Chair

Title

Title

By: _____

Printed Name

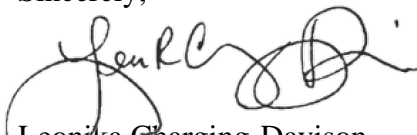
By: _____

Printed Name

Dated: _____

Dated: _____

Sincerely,


Leonika Charging-Davison
Partner

LRC:em

TOHONO O'ODHAM COMMUNITY COLLEGE

TO: BOARD OF TRUSTEES
THRU: PAUL ROBERTSON, PRESIDENT
FROM: AIMEE FARMER, CHIEF HUMAN RESOURCES OFFICER
SUBJECT: AGENDA ITEM—FEBRUARY 2024 RESOURCE LIST
DATE: 2/29/2024
CC: FILE

Background

The following employees are recommended for the Board's consideration new hires, transfer, and separation.

Recommendation

The President recommends the approval of the employees on the attached list for new hires, transfer, and separation for the Tohono O'odham Community College.

RESOURCE LIST

February 2024

New Hire:

Name	Position	Date
Chloe Begay	HR Generalist	2/12/2024
	<p>Ms. Begay was a Cashier II at the Tohono O'odham Nation's Treasury Office from September 2022. She was a Caregiver for Individuals with Disabilities with Arizona Mentor in Tucson for one year. She was a Night Auditor for the Saguaro Hotel in Scottsdale, AZ prior to moving to Tucson, AZ.</p> <p>Ms. Begay has completed 42 credit hours towards an Associates of Liberal Arts at the Pima Community College. She expects to continue her education in Fall 2024.</p>	
Julie McIntyre	Curriculum Specialist	2/25/2024
	<p>Ms. McIntyre was Teacher with Tucson Unified School District for 14 years. She was Principal with Tucson Unified School District for 8 years. She was Adjunct Faculty for Educational Leadership Masters Program with Grand Canyon University for 2 years. She was Principal with Baboquivari Unified School District for 3 years. She was Associate Principal and Teacher with Saudi Aramco Expatriate Schools for 3 years. She was Interim Elementary Principal and Early Childhood Assistant Principal with Concordia International School Shanghai for 2 years.</p> <p>Ms. Porter earned her Bachelor of Arts in Elementary Education from University of Arizona. She earned her Master of Arts in Language, Reading, and Culture from University of Arizona. She earned her Principal Certification from Northern Arizona University. She earned her Superintendent Certification from Northern Arizona University.</p>	
Mount Vernon Robinson	Tohono Kosin Restaurant Manager	2/12/2024
	<p>Mr. Robinson was Line Cook with Desert Diamond Casinos for 7 years. He was Lead Cook with Archie Hendricks Sr. Skilled Nursing Facility for 4 years. He was Assistant Dietary Manager with Archie Hendricks Sr. Skilled Nursing Facility for 3 years. He was Dietary Manager with Archie Hendricks Sr. Skilled Facility for 6 years.</p>	
Tiffany Garcia	Assistant Cook	2/7/2024
	<p>Ms. Garcia was Kitchen Steward with Desert Diamond Casino for 2 years. She was Cashier with Shell Gas Station for 2 years. She was Prep Cook with Desert Diamond Casino for 2 years.</p>	
Willis Begay	Assistant Cook	2/5/2024
	<p>Mr. Begay was FC Warehouse Associate with Amazon for 1 year. He was/has been Recreation Worker with City of Tucson for 2 years.</p> <p>Mr. Begay expects to graduate from the Culinary Program at Pima Community College in May 2024.</p>	

Transfers:

Name	Position	Date
LeAnn Lopez	Payroll Technician	1/11/2024
Myriah Cypriano	Office Coordinator – Student Services & Student Life	1/29/2024
Shawn Nez	Senior System Administrator	2/27/2024

Separations:

Name	Position	Date
Mary Banks	GEO Smart Project Director	2/14/2024
Mount Vernon Robinson	Tohono Kosin Restaurant Manager	2/22/2024

Tohono O'odham Community College
Employment Vacancy Activity Log
February 2024
Administrative/Faculty/Exempt

48

Vacant Position	Division	Number of Applicants	Tohono O’odham Native American Other			Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
						Yes	No		Yes	No		Yes	No	
Curriculum Specialist	Education	7			7	1	6	2/29/2024	2	1	7/21/2023	1		Position filled effective 2/25/2024
Office Coordinator	Sustainability	1			1		1	2/29/2024	1					Pending interview(s)
Pre-College GED Instructor	Workforce Development	0						2/29/2024						Continue to advertise
Plumbing Instructor	Apprentice Program	1			1		1	2/29/2024						Pending missing documents
Student Success Coordinator	Student Services	4	1		3	2	2	2/29/2024	2		2/27/2024			Pending interview(s)
Tohono Kosin Restaurant Manager	Workforce Development	0						2/29/2024						Continue to advertise
Tohono O’odham Studies Director	Education	1			1		1	2/29/2024		1				Continue to advertise

Tohono O'odham Community College
Employment Vacancy Activity Log
February 2024
Hourly

49

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American Other			Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
						Yes	No		Yes	No		Yes	No	
Administrative Assistant- Finance	Administrative Services & Finance	0						2/29/2024						Continue to advertise
Assistant Cook (2)	Student Life	3	3			3		2/29/2024	2		1/17/2024			2 Positions filled effective 2/5/2024, 2/7/2024
HR (Human Resources) Generalist	President's Office	20		1	19	2	18	2/29/2024	20		11/27/2023, 11/16/2023, 11/30/2023, 1/23/2024, 1/25/2024	1	19	Position filled effective 2/12/2024
Lead Facilities Maintenance Technician	Administrative Services & Finance	1	1				1	2/29/2024						Pending missing document(s)
Library Assistant	Education	16	4		12	14	2	2/29/2024	4					Pending interview(s)/HM review(s)
Multimedia Coordinator	O'odham Language Center	6	3		3	5	1	2/29/2024	3					Pending interview(s)
Phoenix Center Site Technician	Student Services	0						2/29/2024						Pending interview(s) / Continue to advertise

Item	Actions	Discussion/Resolution/Comments
1. Annual Report (AR) for FY 2023	Signed off on final AR draft	Evan Thomas getting dates/confirmations for presentations to Districts.
2. Audit	Assisting where possible with audit. Advertisement for an RFP for new auditor was in newspaper. Your Part Time Controller provided a listing of auditing firms in Phoenix. Will follow up.	KLA (current auditor) again indicated issues of being understaffed; response from KLA is starting to pick up. May have to ask for special BOT meeting to consider audit draft.
3. Dual-Enrollment initiative.	Arranged for ASU's AccelerateEd representative to provide a presentation to TOCC and BUSD participants.	AccelerateEd working with diverse communities including in Appalachia, Arizona, Washington state. Some are underserved communities.
4. Cyberinfrastructure	Transition to Jenzabar 1 (a major upgrade) has had some hiccups – IT Team working to solve those.	For the most part, the Jenzabar 1 transition issues have been solved as of March 6, 2024. More work is indicated.
5. Back to campus initiative	TOCC's efforts to bring folks back to campus appear to be working.	A highlight is Apedag Ki: where well over 400 persons used the facilities in February.
6. Presidential transition.	Committee interviewed 2 candidates on March 5 and interviewing 3 more on March 6. They will narrow the field to 2 or 3 and invite community representatives and BOT to participate in the final round.	President continues daily round through the month of May.
7. Building construction	Meetings and discussions invariably lead to the desire for a gymnasium.	ESB+DesignBuild has prepared a draft drawing that will be shared with the BOT on March 14, 2024. No cost figure is available yet.

February 2024 Board Report Activities
Human Resources

Issues/Items	Discussion/ Situation	Summary/ Resolution
Presidential Search	Recruitment process; review applications and qualified candidates under review by search committee	In-Progress
HRIS System Research and Development	HRIS Planning with Aaron Banks to review NEOED and J1 HR Module	In-Progress
Records Management System	HR Records Management System in electronic and manual files	In-Progress
Advertise / Recruit Positions	Continuously advertise vacant positions, conducted interviews, pre-hire employment processing; and on-boarding candidates	In-Progress
New Hire Orientation	Creating new hire orientation process	In-Progress
Classification and Compensation Plan	Development of class and compensation plan	In-Progress

Report to TOCC Board of Trustees:

Jay Juan

Chief of Operations

February 2024

Issues/Items	Actions/Assessment
Fire Riser Inspection due.	Coordinated and scheduled Western State Fire with TON Fire to inspect and test all fire risers. All inspections and tests passed.
Language Center Furniture	Arranged a walkthrough of Language Center for the purpose of measuring and confirming furniture placement.
Paper Copier Installation	The copiers were installed only to discover some buildings will need an upgrade to outlets (voltage/ampage increased). Copiers are pulling too many amps.
GED Renovation at Wişag Koş Maşcamakuđ	Floor will need leveling so floor planks/tiling can be installed.
Mural-Blue Building Roof Repair	O'odham Roofing Company was hired to remove eastside of roof on the Mural building. Roof needed to be removed and replaced due to water leaks. New roofing material is being installed; the roof slope will be increased to keep water flowing to drains.
Gewkdag Şon Ki: wall repair	Vortex Industries were contracted to repair loose wall panel in Gewkdag Şon Ki:. The wall was repaired and secured.
Assist S-ki:kig Maşcama Ki:	S-ki:kig Maşcama Ki: was needing supplies for their site. Operations Office was able to order the needed items online and arrange for pickup.
Solar meeting	Met with the Sustainability Department and Workforce Development program to discuss solar options under the USDA grant. We will be researching the new technology to determine which system works best for the College.
Calls for service	Calls for maintenance service: 35 Vehicle Requests: 20
Transportation/Shuttle Numbers	2/1 – 8 passengers 2/2 - 0 2/5 through 2/9 – 22 passengers Average Of 4.4 2/12 through 2/16 – 23 passengers 2/20 through 2/23 – 15 passengers February monthly total – 16 days at 4 passengers per day

To: Tohono O'odham Community College Board of Trustees
 Thru: Paul Robertson, President
 From: Ronald Geronimo, Director
 Frances Benavidez, Program Director, NSF TEAC
 Subject: February 2024 Board Report

O'odham Ñi'okĩ Ki:
Key Issues / Items Addressed in February 2024

Strategic Initiative	Issues/ Items	Actions/Assessments
Language Documentation – Print and Video	Developing new digital and print resources.	<u>Translation Requests</u> <ul style="list-style-type: none"> - Fulfilled nine (9) translation requests for Nation's programs, TOCC and neighboring communities. <u>Language App.</u> <ul style="list-style-type: none"> - O'odham Ñi'okĩ Ki: is working with an app developer for a language application that will feature language learning materials to support conversational language development amongst users.
Capacity Building: Training Program for Speakers on Transcribing, Translating, and Teaching O'odham	Building capacity for TON Head Start Centers: Pisinemo, Santa Rosa, North Komelic to transition to immersion Head Start Centers and build the language fluency of the parents and families.	<u>Planning and Organizing Visit to New Mexico Immersion Schools</u> <ul style="list-style-type: none"> - Planned and organized a trip to two immersion-based early childhood education programs scheduled for March. A delegation of nearly twenty Head Start staff, parents/families, and ONK staff will visit to see fully developed immersion schools and glean new insights to immersion instruction, creating a culturally relevant learning space, and resources and materials used to supplement in-class learning. <u>Mentor-Apprentice Language Learning Support</u> <ul style="list-style-type: none"> - Providing on-going support to participants of the mentor-apprentice program: one-to-one coaching, language materials and lang. learning strategies.
Networking and Outreach – Organizing with the Community	Promoting Language Use and Language Visibility	<ul style="list-style-type: none"> - <u>Hosted and/or Participated in 6 outreach events:</u> - Hosted immersion lunches at Wişag Koş to promote language learning through interactive activities. Event was well attended by staff, students, and community members. - Organized the college's participation in the Wapkial Ha-Tas Parade highlighting the ONK in alignment with the parade theme- Celebrating O'odham ni'oki through stories and songs. - Shared information about the O'odham Ni'oki Ki: with visitors from the Native Nation's Institute and the Native American Languages and Linguistics Program. - Hosted Storytelling event in Hanem Ke:k as part of the Head Start Center's Family Engagement Night.

		<p><u>Language Awareness</u></p> <ul style="list-style-type: none"> - Working closely with the advisory committee to garner community input for the language awareness campaign. A few district presentations are scheduled each month from March to May. - A feature article on the O’odham Ni’oki Ki:/TOCC’s language reclamation efforts was published in the Tribal College Journal, bringing attention to the status of the O’odham language and efforts in place across the Nation to sustain the language. <p><u>Planning and organizing for upcoming events and programs:</u></p> <ul style="list-style-type: none"> - Language Awareness Conference (Summer 2024) - O’odham Language Teacher Training Program (Starts summer 2024 and will be on-going)
Other	Funding, reporting, and preparation for new facility.	<p><u>NSF TEA Center – Annual Report</u></p> <ul style="list-style-type: none"> - Worked with Dr. Robertson to submit the annual NSF TEA Center report to sustain funding for special language projects. The report was received and approved by NSF. <p><u>Planning for New O’odham Ni’oki Ki: Facility Needs</u></p> <ul style="list-style-type: none"> - ONK staff completed a walk-through of the building. The team is working with Jane, Aaron Bates, Shawn Nez and others on furnishings and technology needs. <p><u>Himdag Committee</u></p> <ul style="list-style-type: none"> - ONK staff continue to organize bi-monthly meetings and work collaboratively across all college programs to host Himdag Committee sponsored events.

Board of Trustees Report
Laura Sujo-Montes, Dean of Academics
Education Division February 2024

Issue	Discussion	Summary/resolution
Curricular Matters	Articulations	<ul style="list-style-type: none"> University of Arizona. Dr. Teresa Newberry, Science Area Chair, and I met with people from UA to articulate our AA in Life Sciences, with emphasis on Community Public Health (CPH), with their BS in Community Public Health. Courses on both institutions were mapped to the satisfaction of both parties. The next step will be to meet about marketing the program. Pima County Health Department. Again, Dr. Teresa Newberry and I, along with adjunct faculty in CPH, met with Mr. ReCharde Johnson, Division Manager, and Ms. Ashley Jackson, Director of Workforce Development, from the Pima County Health Department to solicit feedback on the content of a certificate in CPH that we are planning to implement. They provided very positive feedback and would like to partner with us so their employees enroll in the certificate, once it is in place.
Community Outreach	Tribal Perspectives on Borderland Issues	Dr. Matt Ignacio organized a forum to discuss borderland issues. Some of the presenters were Chairman Verlon Jose, Mr. David Garcia, and Ms. Wynona Larson. The event was well attended both in person and in Zoom.
Miscellaneous Issues	Dual Enrollment, Jenzabar Transition, Schedules, Hiring	Meetings with BUSD have continued for Dual Enrollment. The transition to Jenzabar One delayed some of our operations. The Summer Schedule is being published and the Fall Schedule will be available next week. We hired the much needed Curriculum Specialist person.

Liz Zepeda, O'ohana Ki:, February 2024

Issue/Point	Discussion	Summary/resolution
Programming and Space Design	The library space is being repurposed in order to	<ul style="list-style-type: none"> The former computer lab has been emptied of the end-of-life desktops. Desk removal is pending. The 3-D

	assist with programming and collections.	<p>printers have been moved into the space, but have not been utilized yet. Staff training is pending.</p> <ul style="list-style-type: none"> ● A wall was identified to place the signage from the defunct Central Campus. Installation is pending as well. ● Two carrels have been cleared of aged out equipment for student use.
Staffing and Additional Work	Staffing has been changing in the library.	<ul style="list-style-type: none"> ● Letitia Martin transferred to College Receptionist; a library assistant position is vacant currently. ● A new student worker was hired, Thurman Lynch ● Three new tutors were hired: <ul style="list-style-type: none"> ○ Jennifer Trone, O'odham Language and Math ○ Raven Alvarez, O'odham Language and Math ○ Lorie Hendershot, Writing, History, and Education <p>Our total for tutors is now 4. Teresa Onstott had been our solo tutor. The library director has been onboarding and meeting with tutors. Tutors have had multiple requests already.</p>
Engagement	Library usage has increased.	Students come in to study, Zoom, and lounge/charge their devices. Hours for the library now include two evenings for access: Wednesday and Thursday until 7pm.

Teresa Newberry, PhD. NSF STEM Grant, February 2024.

Issue	Discussion	Summary/resolution
Create Faculty Learning Community (FLC) with on-going mentoring by education consultants and cultural mentor.	This Maci:dag Wo:g (MW) Faculty Learning Community (FLC) is being co-led by the Faculty Development Committee (FDC).	<p>A Faculty Learning Community meeting was held on 2/23. Topics covered included culturally responsive problem-based learning and using the Core Values & the Peoplehood model in writing courses.</p> <p><i>Goal 5: Faculty Support and Development to provide culturally responsive curriculum and Goal 2: Indigenize and transform TOCC STEM curriculum.</i></p>
This project is piloting the use of the Man in the Maze Educational Journey to increase student success and resilience in their academic programs.	Work is on-going in using Man in the Maze Educational Journey for student success at TOCC by working with faculty and creating animations.	<p>Work is on-going for the Man in the Maze animations.</p> <p><i>Goal 2: Indigenize and transform TOCC STEM Curriculum.</i></p> <p><i>Obj. 3.2 MiME Educational Journey with support by Cultural Mentor and Student Self-Assessment.</i></p>

Support for students during their transitions from TOCC to universities.	Working with UA on 2+2's for Physical and Life Science programs in Health, Environment, and Computer Science. Planning has also been underway for 2 years to submit the "Walking Together in STEM" S-STEM grant	The required documents for the " <i>Walking Together in STEM</i> " have been sent to UA including our portions of the narrative. The Community and Public Health transfer pathway is complete. <i>Goal 4: Support for Transitions from High School to TOCC to University</i>
The Tohono Field Studies (TFS) Center will provide opportunities for students to professional skills so that they are prepared for a career in the sciences.	The TOCC Living Laboratory will provide experiential, hands-on learning for students at TOCC, restore habitat to increase biodiversity, and provide opportunities for field studies. Students' professional skills will also be enhanced by placement in internships through partnerships with TON and other agencies.	Work is underway by Transforming Terrain, Teresa DeKoker, and the 3 student research assistants to create terraces to prevent erosion on the Ma:cig Oidag. Planting is also underway. Work on the Ma:cig Oidag will continue through August 2024. We will include staff, students, and faculty seeking input and providing updates as the project progresses. <i>Goal 3: Promote professional preparedness of students.</i>

Student Services Highlights March 2024

Dean of Student Services – Yolanda Pacheco

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
DREAM Conference	Dean Pacheco attended Achieving the Dream (ATD) – DREAM conference in Orlando, Florida, February 19-23, 2024.	The conference had a TCU track with TCU's presenting sessions on a variety of topics such as Transfer, Mentors, Strategic Enrollment Management, Scholarships and Internships. TOCC was recognized for successful completion of Project Success.

Phoenix Center – Director, Cassandra Scott

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Visits to the Center	February visitor total	114 total visitors (18 staff members)
Activities/Outreach	Jan/Feb events	<ul style="list-style-type: none"> Phoenix Indian Center collaboration summer 2024 move M3 moving planning for summer 2024 25th TOCC Anniversary Planning committee AIHEC Critical Inquiry coach and planning Salt River Schools Early Childhood Ed Center presentation Ongoing HR search for Phx Center Technician LGBTQ discussions with Faculty to promote TOCC club creation ASU Recharge Conference fair 300 attendees 7th-12th Grade American Indian Students A Student's Journey & In person Advising for S-Ki:kig Maşcama Ki: students Taylor Made Prep meeting to discuss collaboration DreamCatcher meeting to discuss collaborations & info sessions

Recruiter – Jai Juan

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Outreach	<ol style="list-style-type: none"> 1. Tohono O’odham Nation Rodeo and Fair Exhibit 2. Gila Bend High School 3. College Preview Day (AICF) 	<ol style="list-style-type: none"> 1. Spent Thursday, Friday, and Saturday tabling at the exhibit hall. Provided attendees with information and admissions help. 2. Attended the annual sophomore and Junior college fair with Brandi Espuma, Dual Enrollment Coordinator. 3. Hosted Tohono O’odham High School and one student from Indian Oasis High School at the main campus. Ofelia Zepeda, Workforce Development, and Christina Coffman provided workshops for students.
Admissions	<ol style="list-style-type: none"> 1. Admissions Office Meeting 2. Admissions and Advising Office Meeting 	<ol style="list-style-type: none"> 1. Discussed our plans for next semester and next year. Reflected on last semester’s admissions and registration deadlines. 2. Discussed our pipeline from admissions to advising.
Ongoing Projects	<ol style="list-style-type: none"> 1. Updating Marketing Material 2. AICF Digi Project <ol style="list-style-type: none"> a. TOCC at BHS b. College Visit Road trip 3. Communications <ol style="list-style-type: none"> a. Branding Information 	<ol style="list-style-type: none"> 1. I shared the poster design with others for review and input. Shared feedback with the graphic designer and will share the updated version once I receive it. 2. <ol style="list-style-type: none"> a. OXDX T-shirt Workshop. BHS students participated in a t-shirt printing demonstration and listened to the journey of a young Navajo entrepreneur. TOCC students provided

		<p>additional support with the t-shirt-making process.</p> <p>b. Visited surrounding Tribal Colleges and neighboring state universities. Learned about programs, services, and facilities available to students.</p> <p>3. Need to schedule a meeting with</p> <p>a. Published branding guide information and files to MyTOCC for staff to access.</p> <p>b. Create more guidelines and material for college-wide use.</p> <p>c. Forms need to be created for requests and submissions.</p>
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Disability Resources – Dr. Anthony Osborn

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Wraparounds	Conducted wraparounds to address student accommodations and progress.	The students' accommodations were reviewed specifically related to performance. Minor adjustments were made to accommodations based on student progress.
ADA Issue	Conducted Research Related to a Student and ADA	Provided perspective related to the case. Ongoing. Awaiting further contact with Social Security Case Manager.
ADA Issue	Communicated with case manager for a student requesting accommodations.	Awaiting final documentation from diagnosing agency before proceeding with wraparound.

Board of Trustees Report
Dean for Sustainability Mario Montes-Helu, Ph.D.

Key Issues/Items Addressed in **February 2024**

Issues/Items	Discussion/ Situation	Summary/Resolution
Workforce and Community Development (WCD)	Tohono Kosin	We are still looking for a Tohono Kosin Manager. The Tohono Kosin Lead Cook has continued preparing food in the kitchen in Wisag Kos for the last weeks. We are providing food for WCD community training meetings as well as for the GED students and apprentices.
	CNA Lab space	Anselmo Ramon and I reviewed the space at the lab at the Macidag Ki: building to develop the CNA program lab. We decided that the space is suitable to have the two beds, medical equipment, and classes for the first CNA cohort.
National Telecommunications Information Administration (NTIA) Grant	Computer training	<ul style="list-style-type: none"> • NTIA approved the no-cost extension for the following year. • We are increasing the number of participants in the training and we have been working with more Districts to participate in the training. • We had a meeting with TOUA and are now ready to deploy the part of providing connectivity using the grant support for the participants in the training. We are working on the development of a process to pay for the internet connectivity of the participants in the training.
IT Department	Jenzabar One testing phase deployment and IT issues	<p>The IT department has been preparing for months for the deployment of the new Jenzabar One system, which started this month. We still have some issues with integrations that are not working properly with the update. We have been working consistently with the administration and staff to address the issues. We have successfully resolved more than half of the issues, but we are still working to address the rest.</p> <p>We will start programming training for Jenzabar One's users so they can have support directly from Jenzabar or TeckStack as well as the college's IT department.</p>

Land Grant Office of Sustainability	Horseshoeing training	The Horseshoeing Training workshop will start on March 11 for two weeks. Participants who complete the training will continue taking classes during the summer to complete a total of 8 weeks of training.
Institutional Effectiveness Office	AIMS-Akis and IPeds reports	The Jenzabar One upgrade affected the Institutional Effectiveness Office. They resolved this and now he has access to the data management tools working in the new software environment. However, Ben Jose continued working on data for reports that are due in the coming weeks, even when he had problems with Jenzabar One and Infomaker.

Board of Trustees Report
 Anselmo Ramon
 Chair of Workforce & Community Development
 February 2024 Report

Challenges-Resolutions and Accomplishments

Program	Status	Recruitment	Summary
Apprenticeship (WCD) Directs any new Apprenticeship inquiries and former students who would like to re-enroll or enroll to Mr. Jackson Doe, Apprenticeship Director	<p>Solar Installer Program</p> <p>Courses to be offered Fall 2024 session. SLR 104 (1) Basic Electricity 3 Credits SLR 225 (1) Load Calculation 3 Credits</p> <p>WCD, Office of Sustainability and Education Dean continue to meet with Tohono O’odham Health Care Professionals to discuss a partnership with TOCC’s health care related occupations. A new health care liaison position has been created to assist with the technical part of setting up and administering a CNA program at TOCC.</p> <p>CNA classroom equipment has been arriving to campus and will be set up in a designated classroom. A completion date is spring 2024.</p>	<p>WCD program continues to advertise the Solar Panel Installer program and encourage students and community members to take advantage of the ‘free books and tuition’ offered by Tohono O’odham Community College.</p> <p>WCD offers the solar courses on Saturday and this has provided them the flexibility to work during the week and take the courses on the weekends.</p> <p>February 7, 2024 met with a solar company to review solar systems that may be applicable to Main and Wisag Kos campuses. WCD & Sustainability are currently reviewing proposal for implementation.</p> <p>DreamCatchers, zoom session was held on February 17, 2024 to recruit O’odham Women to free training on how to start a business.</p>	<p>The Solar program continues to advertise and promote the use of solar energy as a viable source of energy.</p> <p>Student are provided with hands-on training for the solar panel installer program.</p>
Tohono Kosin	Tohono Kosin is in a transition into a restaurant with courses on a short term basis (micro-credential) and continue to prepare courses for direct employment in the food industry.	Tohono Kosin, Lead cook, Tyrone Mandre and Antonola have been working with Wisag Kos departments to provide breakfast and lunches for on-site trainings and meetings. Wisag students benefit from these activities as they are invited to breakfast and lunch as they are available.	TOCC office of Sustainability and WCD will continue to communicate with BHS and TOHS for services associated with the food service industry.

<p>Pre-College GED</p>	<p>One Pre-College in-person GED position is currently open and interviews are being scheduled as candidates apply and who meet the criteria for the position.</p> <p>The Pre-College GED program has Aztec software that assist students in building academic skills in all of the GED content areas, 4 computers are available for student use in the GED classroom.</p> <p>(NTIA) Team continues to work with the districts on the Tohono O'odham Nation to set up trainings and recruit participants.</p>	<p>Math tutoring continues to assist students to master the math concepts required to pass the official GED exam. The Math tutor provides one to one tutoring along with the Aztec software that mirrors the actual GED Math exam.</p> <p>February 27, 2024 WCD met with Ms. Hannah Gonzales, American Indian College Fund, Community of Practice with other TCU's on Adult Education program progress, challenges and highlights.</p> <p>Marvin Carmen & Reyna Noriega have been offering Computer Literacy Training in the Districts on the Tohono O'odham Nation. Sells, Baboquivari, Chukut Kuk, Scuk Du Ag, Hickiwan, San Lucy, Pisinimo, Gu Achi, and soon to be added, Sif Oidak and San Xavier.</p> <p>February 13, 2024 PBS came to visit the NTIA project at Wisg Kos and interview me and some of the participants on-site regarding their experiences with the computer literacy training.</p>	<p>Bridget Pre-College GED Online Instructor provided has scheduled an online zoom orientation for new Pre-College GED applicants on March 1, 2024.</p> <p>Students who need to use our wifi are always welcome to come to Wisag Kos and connect with the instructor in our GED classroom. Eight students were present.</p> <p>Attended Sif Oidak District meeting on February 28, 2024 to share the NTIA program in the Sif Oidak Community. Responded to questions and clarified the NTIA Connecting Minority Communities Grant for the Tohono O'odham Community of Sif Oidak.</p>
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**Ñia, Oya G-T-Taccul Am Hab E-Ju:
Our Dream Fulfilled**

TO: Tohono O'odham Community College Board of Trustees

THRU: Paul Robertson, President

FROM: Sylvia Hendricks, Director of Student Life

DATE: March 4, 2024

SUBJECT: Student Life Staff **March 2024** Board Reports

Sylvia Hendricks- Director of Student Life
Key Issues/Items addressed in 2024 February

Issues/Items	Actions/Assessment
Director of Student Life Monthly Highlights	<p>Just a few Highlights for the month for February 2024:</p> <ul style="list-style-type: none"> ➤ February as we all know is a short month but for the Student Life Division a busy month, from providing delicious and healthy meals, providing students, staff and community a variety of wellness events to help them stay fit, and providing a safe environment for the resident student to keeping the entire campus safe. ➤ The Presidential Search and Screening Committee continues to meet on a weekly basis, Wednesday from 9 am – 12 pm. The HR Department continues to update the Board on the progress. Student Life Director is a regular participant. ➤ The following are extra meetings and events I attended during the month of February: <ul style="list-style-type: none"> ○ Participated in the Wapkial Ha-Tas Parade Float with TOCC staff and students. ○ Met with the Residence Life Staff and joined a wraparound session regarding one of the Residence student. ○ Attended the Dual Enrollment Meetings throughout the month of February. ○ Attended and participated in sharing TOCC history and information with the NNI Visit on 4/22/2024. ➤ Attended the February Board of Trustees Meeting and the All Staff Meeting (virtually) along with all weekly and bi-weekly meetings, such as the weekly Admin and Himdag Meetings, etc. I also continue to meet and work with the

	Food Program, Security, the Wellness Program and the Residence Life staff on projects they are working on, making sure they have all the resources they need to complete projects.
Food Program Information	<p>The highlights for the Food Program is under the Student Life Director's Highlights with the exception of the following:</p> <ul style="list-style-type: none"> • The Food Program is now fully staffed with the 2 new Assistant Cook position filled and begin their positions the week of 2/5/2024. • The Food Program is back to serving Breakfast, Lunch, and Dinner for dorm students on a regularly basis. On the week of 2/12 the Student Assistant Cook joined the staff and is a part time position and is also one of our Residence students. • The Food Program has also added on preparing healthy snacks for students and staff.
Community relations and outside college contacts	All areas of Student Life as well as the Athletic/Wellness Program have been collaborating with other programs on and off the nation and within the TOCC departments, as you will read in this report.

Anne Miguel & Luke Vavages- Residence Life Coordinators

- Key Issues/Items addressed in 2024 February

Issues/Items	Actions/Assessment
Current Residents	<ul style="list-style-type: none"> - 23 students (14 women and 9 men) in the dorms - 1 students went home for religious ceremony, returning after Spring Break - 10 students will remain on campus during Spring Break - 2 students are interns at Ajo Sustainable Agriculture and Earth Grant-BIORET - 5 students are part-time employees on campus
Preparation of physical structures	<ul style="list-style-type: none"> - Minor repairs continue to be serviced, along to responding to necessary emergency situations. - The quarterly extermination of the exterior and interior of dorms has been completed - Facilities assisted with water pipe leaks, assembling various items, assist in moving furniture, provide tools - RLC continue to keep the students aware of the status of repairs, or replacement.
Alarm System	<ul style="list-style-type: none"> - Alarm system needs repair to stop the constant beeping. This is an ongoing project
Residence Life Coordinator position	<ul style="list-style-type: none"> - Residence Life Coordinator and Director continue to meet provide updates on applications, concerns from students, staff and others. - On Feb 24, Residence Life Coordinator Luke Vavages was involved in an accident which resulted in seriously injuries and will be recovering at home. - Anne Miguel, Residence Life Coordinator attended Pest Control Training on Feb. 27, in Sells. The training was sponsored by TON Environmental Health

	<p>Program. Training focused on pests that impact human in and around homes, education facilities, community buildings, and work environments, safe and effective applications of pesticides sprays.</p> <ul style="list-style-type: none"> - RLC worked on several events for Residence Students: <ul style="list-style-type: none"> o Feb 17 Fun Run in Sif Oidak District, o Loft Solar Cinema Solar Theater event schedule for March 22, 2023, o Kitt Peak Community Night, o Personal Pizza Making - Both RLC attend Wraparound meetings, where they are updated on students Academic status. Meetings provide valuable information to better assist students - Meetings with RAs to provide direction on dealing with conflict resolution - Working with the kitchen staff to address any issues, on closures, and special diets for students. With 2 new kitchen staff meals are prepared and ready for the students. Nutritious fruit and vegetables snacks has been added, which students enjoy and have access to them during the day and evenings. - The newest RLC Luke Vavages has a good relationship with students and staff members. He is eager to take on projects, living on campus provides him with opportunities to engage with students.
Resident Assistants	<ul style="list-style-type: none"> - 3 Resident Assistants continue to meet to discuss any issues they having in the dorms. - 1 RA has been assisting other students with assignments. - Cleaning supplies and a shower head was purchased. - Several students participated in the Rodeo parade held in Sells. Students assisted and created costumes for the theme of the parade which were animals, plants and sang songs which are all part of the O'odham Legends. - The monthly schedule for Resident Assistants was modified due to the holidays - 1 Resident Assistant resigned for personal reasons, this position has been filled. The new RA is working very well with RA, students and RLC

Drew Harris- Athletic/Wellness Manager

Key Issues/Items addressed in 2024 January

Issues/Items	Actions/Assessment
Working status	<ul style="list-style-type: none"> a) As of today overall registrants to the Apedag Ki is 210. b) In the month of February 17 new registrants signed up to the Apedag Ki: c) Overall user traffic in the month of February was 430. Numbers have doubled since last month. d) Social Media- Instagram: 598 followers as of February. Which is an increase of 21 new followers. Facebook: 3.2K likes, 3.3K Followers
Coaching and Recruiting	<ul style="list-style-type: none"> a) Currently in the offseason. b) Recruitment for next season has begun.
Scheduling	<ul style="list-style-type: none"> a) The Apedag Ki: classes offered now are Cardio Boxing, Step Class, HIIT training, Jujutsu, Tai Chi, Massage Therapy, Acupuncture, Wellness through Art.

	b) “Biggest Winner Challenge” it is a weight loss challenge to the school and community has launched with 86 participants registered. The challenge has 4 weeks left until its end.
Academics	a) Continuous follow up with runners on classes/credits and class schedule.
Administration	a) Apedag Ki: Staff working on spending time on planning for the remaining 23-24 fiscal year. b) Working on organizing and uploading past Athletics’ Student Athletes files for possible future audit.
Wellness	a) A total of 10 individuals are currently enrolled in the Personal Training Program.
Budget/Fundraising	b) The Apedag Ki: Wellness/Athletic Manager has started working on a plan to spend down the remaining budget before the spending period ends.
Outreach/Community Service	a) The Apedag Ki: and the Saguaro National Park collaborated with each other to offer the community a nature hike at Saguaro National Park. There were 20 attendees. Another Hike is planned for March. b) A collaboration with HOPP to host a Autism Awareness Run/Walk is currently being planned. c) Baboquivari Community Day is currently being planned and Apedag ki: will be a presenter and have a table at the event.

Valentine Lee- Lead Security

Key Issues/Items addressed in 2024 January

Issues/Items	Actions/Assessment
Student Issue/Disciplines	<ul style="list-style-type: none"> Nothing to report for the month of February
Incidents report	<ul style="list-style-type: none"> None
Security Staff	<ul style="list-style-type: none"> Security is doing a good job as reported that there were no incidents for the month, Just a minor issue with students wanting to have security transporting them to the store. Which has been dealt with in collaboratively the Resident Coordinators and Student Life Director. We continue to help each other out when needed.