



**Tohono O'odham Kekel Ha-Maşcamakuđ**

**Board of Trustees Regular Meeting**

**January 16, 2025**

**TOCC Boardroom, Gewkdag Ma:cidag Ki:**

**S-cuk Du'ag Maşcamakuđ**

**In Person & Virtual Meeting**



## ***Tohono O'odham Kekel Ha-Maşcamakuđ***

Board of Trustees Regular Meeting

Thursday, January 16, 2025, 9:00 a.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki:, S-cuk Du'ag Maşcamakuđ

In Person and Virtual Meeting – Phone, Internet via Zoom

### **AGENDA**

#### **General Matters**

Page No.

- |   |    |
|---|----|
| 1. Call to Order / Roll Call                              |    |
| 2. Invocation   |    |
| 3. Review and Approval of Agenda                          |    |
| 4. Announcements and Upcoming Events                      |    |
| 5. Minutes from the December 12, 2024 BOT Regular Meeting | 02 |
| 6. Call to the Audience                                   |    |

#### **New Business**

- |   |    |
|---|----|
| 1. Financial Report – Dean of Finance                   |    |
| • November 2024   | 08 |
| 2. Human Resources Report – Interim HR Director         |    |
| • December 2024   | 42 |
| 3. TOCC Policy Review & Request for Approval– President |    |
| • Paid Parental Leave Policy                            | 46 |

#### **Reports – by Division and Division Components**

- |  |    |
|--|----|
| 1. President, Human Resources, Operations, O'odham Ńi'oki Ki:, Title III   | 50 |
| 2. Education Division, O'ohana Ki:, NSF STEM   | 58 |
| 3. Student Services Division, Recruiter, S-ki:kig Mascama Ki:, Student Success Coordinator   | 61 |
| 4. Division for Sustainability: Workforce and Community Development (WCD), NTIA Grant, Information Technology, LGOS, Office of Institutional Effectiveness | 64 |
| 5. Student Life, Residence Life, Athletics & Wellness, Security  | 66 |

#### **General Matters**

- |                      |  |
|----------------------|--|
| 7. Executive Session |  |
|----------------------|--|

#### **Adjournment**



Tohono O'odham Kekel Ha-Maşcamakuđ

## TOCC Board of Trustees

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Tohono O'odham Kekel Ha-Maşcamakuđ

### Board of Trustees Regular Meeting

Thursday, December 12, 2024

9:00 a.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki:, S-cuk Du'ag Maşcamakuđ

In Person/ Virtual Meeting

#### GENERAL MATTERS

##### 1. Call to Order/ Roll Call

The Board of Trustees Regular Meeting was Called to Order at 9:06 a.m. by Chairperson Ofelia Zepeda. Four (04} members were present and a Quorum was established.

Present	Excused Absence	Unexcused Absence	Attendance Time	Board of Trustees
X			9:06 a.m.	Dr. Ofelia Zepeda, Chairperson
X			9:06 a.m.	Jonas Robles, Vice Chairperson/ Elder Member
X			9:06 a.m.	Treena Parvello, Secretary
X			9:06 a.m.	Mary Bliss, Member
				<b>Administration Members</b>
X			9:06 a.m.	Dr. Stephen Schoonmaker, President
X			9:06 a.m.	Yolanda Pacheco, Dean of Student Services
X			9:06 a.m.	Mario Montes-Helu, Dean for Sustainability
X			9:06 a.m.	Laura Sujo-Montes, Academic Dean
X			9:06 a.m.	Joann Miguel, Dean of Finance
				<b>Recorder</b>
X			9:06 a.m.	Evan Thomas, Special Assistant to the President
				<b>Guests</b>
X			9:06 a.m.	Chloe Begay, Human Resources Generalist
X			9:06 a.m.	Edwina Moreno, Administrative Assistant - Finance
X			9:06 a.m.	Anselmo Ramon, Chair of Workforce & Community Development
X			9:06 a.m.	Cody Lee Juan, Computer Literacy Trainer
X			9:06 a.m.	Marvin Carmen, Computer Literacy Trainer
X			9:06 a.m.	Walter Serrano, Computer Literacy Instructor Coordinator

X			9:06 a.m.	Carmella Ortega, Grant Coordinator, Sponsored Projects Office
X			9:06 a.m.	Adrienne Rios, Language Specialist, O'odham Ni'ok Ki:
X			9:06 a.m.	Rosemarie Ramon, Academics Coordinator, Education Division
X			9:06 a.m.	Pauline Nasewytewa, Workforce & Community Development Advisor
X			9:06 a.m.	Kristin Eberhardt, Project Director, Title III Grants
X			9:06 a.m.	Cassandra Scott, Phoenix Center Director,
X			9:06 a.m.	Julie McIntyre, Curriculum Specialist, Education Division
X			9:06 a.m.	Theresa Jackson, Phoenix Center Site Technician, S-ki:kig Mascama Ki:
X			9:06 a.m.	Bridget Taylor, GED Instructor
X			9:06 a.m.	Jenny Narcho, Program Coordinator, O'odham Ni'ok Ki:
X			9:06 a.m.	Frances Benavidez, Project Director, NSF TEAC, O'odham Ni'ok Ki:
X			9:06 a.m.	Drew Harris, Athletic & Wellness Manager
X			9:06 a.m.	O. Liz Zepeda, Library Director
X			9:06 a.m.	Jay Juan, Chief of Operations
X			9:06 a.m.	Annastasia Gonzalez, Office Coordinator, Operations
X			9:06 a.m.	Alberta Espinoza, Counselor
X			9:06 a.m.	Sylvia Hendricks, Director of Student Life
X			9:06 a.m.	Gloria Benavidez, Student Support Specialist II, Student Services
X			9:06 a.m.	Ashlynn Siqueros, Financial Aid Officer

**Executive Summary: TOCC BOT acted on the following at the December 12, 2024 regular meeting:**

- Approved the November 14, 2024 TOCC Board of Trustees Regular Meeting minutes as presented.
- Accepted the October 2024 Financial Report as presented.
- Accepted the November 2024 Human Resources report as presented.
- Approved to move the regular Board of Trustees meeting from the 2<sup>nd</sup> to the 3<sup>rd</sup> Thursday of the month, starting in January 2025 as presented.

2. Invocation

The invocation was given by Trustee Jonas Robles.

3. Review and Approval of Agenda

The meeting agenda was reviewed and New Business Item No. 3 will be an update. No Action at this time. Dr. Schoonmaker confirmed that there will be an Executive Session.

A motion was made to approve the meeting agenda with the change to New Business Item No. 3.

**MOTION:** Motion by Mary Bliss, Seconded by Treena Parvello to approve the meeting agenda with the change to New Business Item No. 3.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT.

**MOTION APPROVED**

#### 4. Announcements and Upcoming Events

2025 AIHEC Legislative Summit

February 4-7, 2024

Yotel Washington, D.C.

A cohort from TOCC - to include TOCC BOT members - is being determined

Contact Dr. Schoonmaker if interested in attending

In lieu of the December 2024 TOCC All Staff Meeting:

TOCC Christmas Celebration

Friday, December 13, 2024

8:00 am - 2:00 pm

Desert Diamond Casino & Hotel, Tucson, Arizona

Breakfast & Holiday Lunch Buffet

Employee & 1 Guest

RSVP Required/Working-Supervisor Approval/Not Attending event - must take leave

S-ki:kig Mascama Ki: Open House Pending

4041 N Central Ave, Building B

Phoenix, Arizona

Presidential Introduction & Listening Tour

Gu Vo District Governing Council - Tuesday, January 07, 2025, 6:00 pm

Chukut Kuk District Council - Saturday, January 11, 2025 9:00 am

Gu Achi District Council - Saturday, April 26, 2025, 8:00 am

Baboquivari, Schuk Toak, Hikiwan Distict Council - TBD

Winter Break 2024

Christmas Day, Wednesday December 25, 2024 through New Year's Day, Wednesday January 01, 2025. TOCC will be closed

The TOCC President's Office would like to wish the BOT, TOCC Students, Faculty, Administration and Personnel & their families a Safe and Happy Holiday Season and a Prosperous New Year!

#### 5. Minutes from the November 14, 2024 regular meeting of the TOCC Board of Trustees

Minutes from the November 14, 2024 BOT regular meeting were sent electronically and included in the December 2024 board packet. Secretary Parvello relayed that no modifications were necessary and acknowledged appreciation for the Recorder's efforts in providing the information for the board.

A motion was made to approve the November 14, 2024 TOCC Board of Trustees regular meeting minutes as presented.

**MOTION:** Motion by Treena Parvello, Seconded by Jonas Robles to approve the November 14, 2024 TOCC Board of Trustees regular meeting minutes as presented.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

**MOTION APPROVED**

6. Call to the Audience - None

## **NEW BUSINESS**

1. October 2024 Financials - Joann Miguel, Dean of Finance

The Dean of Finance reviewed the October 2024 Financial Report with the TOCC Board of Trustees. The Financial Report reflects the funding received by the Bureau of Indian Education (BIE) for FY2025.

A motion was made to accept the October 2024 Financial Report as presented.

**MOTION:** Motion by Mary Bliss, Seconded by Jonas Robles to accept the October 2024 Financial Report as presented.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

**MOTION APPROVED**

2. Human Resources Report - Chloe Begay, Human Resources Generalist

HR Generalist Begay reviewed the November 2024 Resource List and the following New Hires were present and introduced to the BOT:

- Cody Lee Juan, Computer Literacy Trainer
- Edwina Moreno, Initially hired as the Administrative Assistant - Finance; Currently the WCD Success Coach
- Walter Serrano, Computer Literacy Instructor Coordinator

The Employment Vacancy Activity Logs were reviewed. The CHRO position has been filled and the new employee will start in January 2025.

A motion was made to accept the Human Resources Report for November 2024 as presented.

**MOTION:** Motion by Jonas Robles, Seconded by Mary Bliss to accept the Human Resources Report for November 2024 as presented.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

**MOTION APPROVED**

3. TOCC IRB (Institutional Review Board) Membership Appointments - Dr. Schoonmaker, President

An update for TOCC's IRB was given by President Schoonmaker. Acceptance from one more community member is forthcoming and the recommendations will be brought to the BOT for consideration.

#### 4. Change of Regular Meeting Dates for Calendar Year 2025 - TOCC Board of Trustees

The BOT have discussed moving the BOT regular monthly meeting from the 2<sup>nd</sup> Thursday of the month to the 3<sup>rd</sup> Thursday of the month. It was suggested by the BOT to consider the change during the December 2024 meeting.

The current schedule on the second Thursday of each month prohibits Board members from attending in-person due to work commitments on this same day. While Board members will continue to have the option of attending regular BOT meetings in-person or through remote ZOOM connectivity, this revision will advocate for in-person attendance by all Board members.

Also, moving the regular Board meeting later in the month will enable the Finance Division to present the prior month's financial statements. Currently, there is insufficient time to prepare the report and submit in order for inclusion in the monthly Board Packet. Moving one week later will enable the College to provide more up-to-date financial statements from the prior month, instead of the current prior prior month's information.

A motion was made to approve moving the regular Board of Trustees meetings from the 2<sup>nd</sup> to the 3<sup>rd</sup> Thursday of the month, starting in January 2025 as presented.

**MOTION:** Motion by Mary Bliss, Seconded by Jonas Robles to approve moving the regular Board of Trustees meeting from the 2<sup>nd</sup> to the 3<sup>rd</sup> Thursday of the month, starting in January 2025 as presented.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

**MOTION APPROVED**

#### **REPORTS - BY DIVISION and DIVISION COMPONENTS**

The TOCC Division and Division Component Reports were reviewed and highlights summarized.

1. President, Human Resources, Operations, O'odham Ni'okl Ki:  
Apprenticeship Program & Title III
2. Education Division, O'ohana Ki:
3. Student Services Division, Recruiter, Dual Enrollment Coordinator
4. Division for Sustainability, NTIA Grant, Information Technology, LGOS, Administration, Office of Institutional Effectiveness
5. Student Life, Residence Life, Athletics & Wellness, Security

#### **GENERAL MATTERS**

8. Executive Session

The BOT excused the meeting guests and convened for an Executive Session at 10:35 a.m.

**ADJOURNMENT-** 11:09 a.m.

A motion was made to adjourn the December 12, 2024 TOCC BOT regular meeting.

**MOTION:** Motion by Mary Bliss, Seconded by Jonas Robles to adjourn the December 12, 2024 TOCC BOT regular meeting.

**VOTE:** 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

**MOTION APPROVED**





# November 2024

## Monthly Report

Fiscal Year-End June 30, 2025

### REPORT CONTENTS

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*Prepared By: Nicole Ramer, YPTC  
on January 6, 2025*

*Note: Data is sourced from Jenzabar and the board approved budget.*

## EXECUTIVE SUMMARY

Tohono O'odham Community College (TOCC) remains in a stable financial position, reflecting its commitment to providing education to a diverse community. As of November 2024, TOCC's total assets are \$45M. The college has effectively reduced its liabilities to \$15M, enhancing its financial stability, especially since most of the liability balance is deferred revenue. Net assets are robust at \$30M, with unrestricted net assets providing operational flexibility.

TOCC's cash flow remains positive, driven by strong operating cash flow. Overall, TOCC demonstrates financial resilience and is well-positioned to continue its educational mission effectively.

Unrestricted expenses continue to be under budget year-to-date with 71% remaining compared to the target of 58% remaining as of November. All departments are below the budget target percentage. In total, the largest category of unrestricted expenses is employee compensation and related benefits, which are 6% below budget as of this month mostly from open positions included in the budget.

## FINANCIAL HIGHLIGHTS

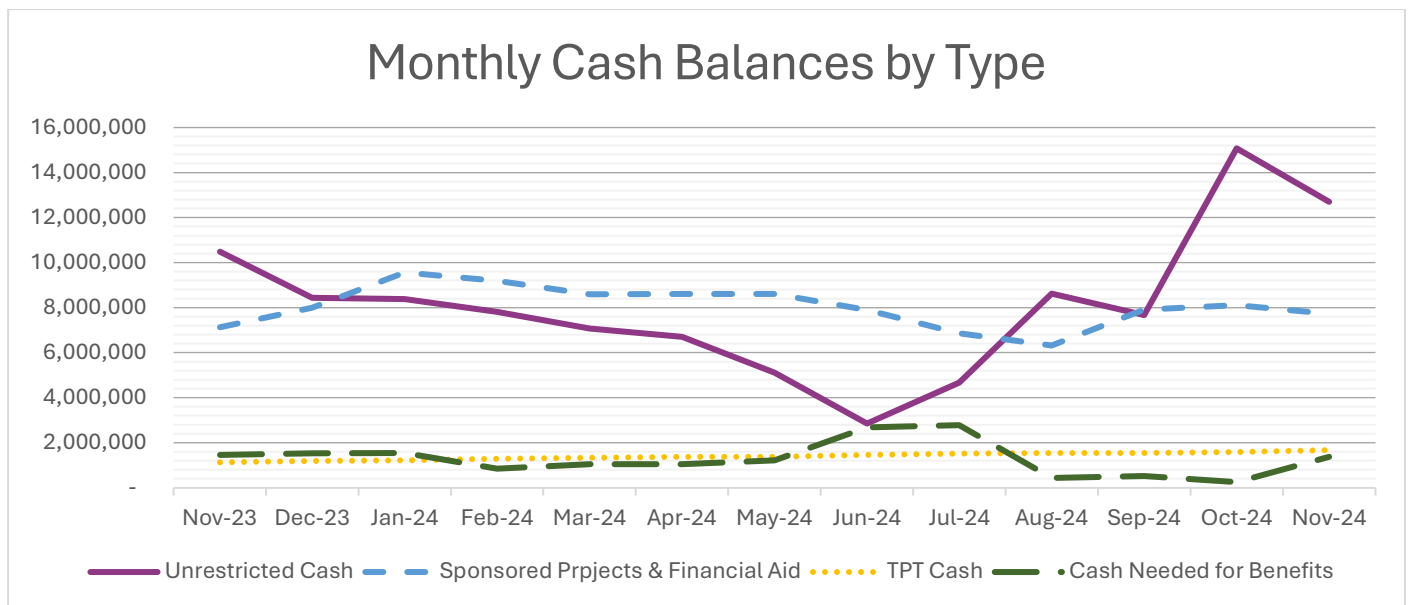
**Cashflow:** The chart below breaks down the total cash balance for the last 13 months by the following categories:

1. Cash Needed for Benefits – represents the outstanding balance payable to TON which represents 3 months of benefits. For June, July and November 2024 this line also includes the funds due to SCAC.
2. TPT Cash – restricted cash for AZ TPT State Construction Needs Funding (20-1400).
3. Sponsored Projects & Financial Aid – restricted cash for net activities.
4. Unrestricted Cash – the total cash balance less the amounts detailed above.

The San Carlos Apache College share of BIE funding of \$1.2M was distributed on December 6.

November cash receipts included \$441k for the final drawdown for Dept of Ed Cares Act Title III TCU Fund (20-8026). This grant is now closed.

With average unrestricted expenses averaging \$788k per month year-to-date, there is enough unrestricted cash on hand to cover 16 months of expenses, down from 18 months in October. This will continue to decrease over the remainder of the school year as 92% of the expected unrestricted revenue for this fiscal year has been received.

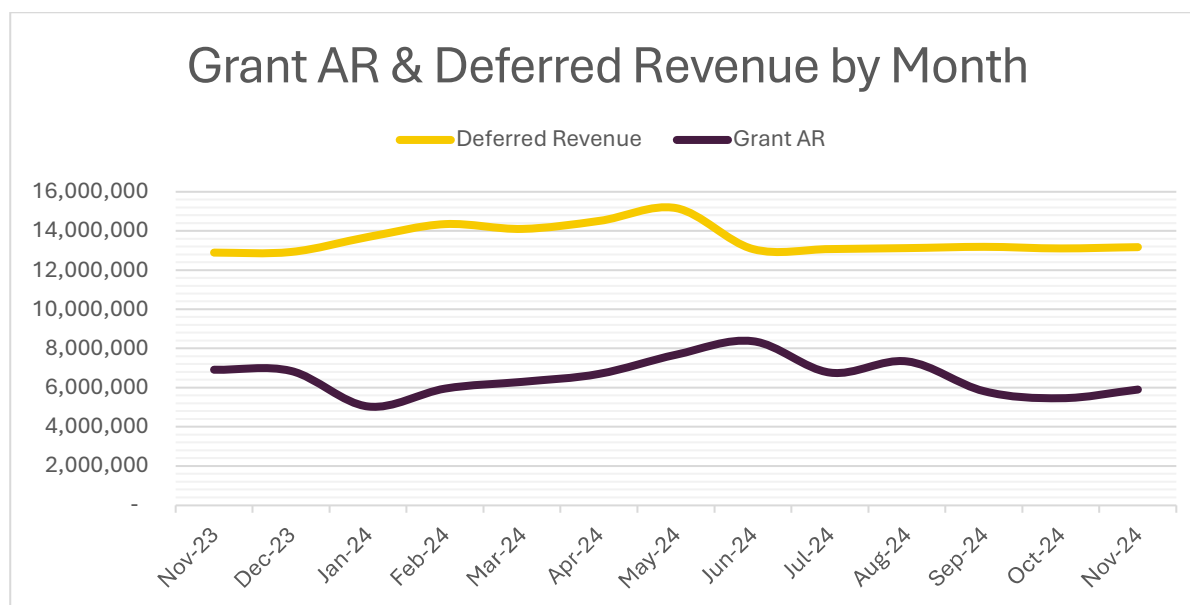


## FINANCIAL HIGHLIGHTS *continued*

### Sponsored Projects & Financial Aid:

The graph below shows the trend of both deferred revenue and grant accounts receivable over the last 13 months. The deferred revenue will decrease as restricted funds have been spent. Grant AR will decrease as drawdowns are processed and increase as additional funds are spent on restricted projects.

For November, deferred revenue AR remained steady while grant AR increased slightly, mostly from a \$500k payment to ESB Design + Build for work in progress on the multi-purpose building under the Title III Part A Our Circle of Strength - (20-1632) grant.



## RECOMMENDATIONS / UPDATES

- The FY24 Audit continues to progress with follow up conversations ongoing with the auditors. Open items are for the Single Audit. The financial audit work is completed. A few adjusting entries are expected and are awaiting final approvals and the draft audited statements. These entries will mainly affect deferred revenue and restricted net assets.
- A review of the drawdown reporting process is recommended, and a meeting will be scheduled with Sponsored Projects staff after the audit is completed to gather requirements to create a template for improved reporting and calculation of indirect costs.
- The College should consider opening a money market account for excess operating cash or seek investment advice for other options. It would benefit TOCC to keep the excess in an interest-bearing account. Restricted funds should be reviewed for any grants that might require a separate account. Conversations have begun with Bank of America to establish interest-bearing accounts.

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**INTEROFFICE MEMORANDUM**

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**TO: BOARD OF TRUSTEES, TOHONO O'ODHAM COMMUNITY COLLEGE**  
**FROM: FINANCE DEPARTMENT**  
**DATE 1/9/2025**  
**AGENDA ITEM: MONTHLY FINANCIAL REPORTS FOR November 30, 2024**

**EXECUTIVE SUMMARY**

Enclosed are the financial reports for November 2024, and detailed budget reports by department. The format was prepared and "Intended For Internal Management Use Only".

For the month ending November 30, 2024, as follows:

* Bank of America, operational account	\$ 21,789,225
* Bank of America - TPT Construction Needs	1,683,806
* Bank of America secondary checking	6,550
* Bookstore Cash	(181)
* Petty Cash	100
Cash and cash equivalents in all accounts	<u>\$ 23,479,501</u>

Investments Follow:

* Community Foundation of Southern Arizona - endowment	\$ 455,436
* Wells Fargo Securities, Building/Operating Reserves	<u>2,023,413</u>
Investment total	<u>\$ 2,478,849</u>

Other Assets

Land, buildings and equipment (net of Depreciation)	12,352,016
Student A/R, net	142,275
Contracts and grants receivable	5,902,924
Bookstore inventory	351,505
Prepaid expenses	188,126
Right of use assets, net	<u>289,871</u>
	<u>\$ 19,226,717</u>

Total Assets	<u><u>\$ 45,185,067</u></u>
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Recommendation: The President recommends the Board of Trustees accept the financial report for the month ended November 30, 2024.

**Operating Ending Cash Balance for November 30, 2024**

Bank of America, regular operational checking account	\$ 21,789,225
Less: Restricted Sponsored Projects Net Activity	(8,647,707)
Less: Restricted Student Financial Aid Net Activity	928,902
Less: BIE funds due to SCAC (paid 12/6/24)	(1,205,983)
Less: Estimated cash needed for accrued benefits payment to TON	(167,525)
Ending Operating Cash Balance as of November 30, 2024	<u><u>\$ 12,696,912</u></u>

Ending Operating Cash Balance as of November 30, 2023	\$ 10,460,842
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**Tohono O'odham Community College**  
**Statements of Financial Position**  
**As of November 30, 2024, October 31, 2024, and June 30, 2024 (Unaudited)**  
**(Intended for Internal Management Purposes Only)**

<b>Assets</b>	<b>(Unaudited) November 2024</b>	<b>(Unaudited) October 2024</b>	<b>(Unaudited) June 2024</b>
Bank of America - operating account	\$ 21,789,225	\$ 23,448,298	\$ 13,420,738
Bank of America - TPT construction needs	1,683,806	1,588,895	1,462,708
Bank of America - secondary checking	6,550	6,550	6,550
Bookstore cash	(181)	(60)	100
Petty cash	100	100	100
* Student accounts receivable, net	142,275	1,249	212,708
Contracts and grants receivable	5,902,924	5,458,871	8,377,802
Bookstore inventory	351,505	351,138	241,408
Prepaid expenses	188,126	183,604	154,814
Wells Fargo Investments - building and operating reserves	2,023,413	1,989,173	1,931,824
Community Foundation of Southern Arizona - endowment	455,436	455,436	444,571
Right of use assets, net	289,871	289,871	289,871
* Land, buildings and equipment, net	12,352,016	12,352,016	12,072,932
<b>Total Assets</b>	<b>\$ 45,185,067</b>	<b>\$ 46,125,140</b>	<b>\$ 38,616,125</b>
<b>Liabilities and Net Assets</b>			
Accounts payable	\$ 631,940	\$ 939,168	\$ 289,404
Salary related payable	988,817	833,037	1,362,689
Deposits/funds held for others	29,870	29,870	29,870
Other payables and accrued expenses	111,789	193,060	2,241,785
Right of use liabilities	301,338	301,338	301,338
Deferred grant revenue	13,173,628	13,115,933	13,082,535
<b>Total Liabilities</b>	<b>\$ 15,237,381</b>	<b>\$ 15,412,406</b>	<b>\$ 17,307,620</b>
Net Assets:			
Unrestricted:			
Designated by the board of trustees	\$ 1,818,011	\$ 1,818,011	\$ 1,818,011
Designated endowment CFSA	210,340	210,340	210,340
Expended for property and equipment	8,638,796	8,638,796	8,638,796
Designated for operating budget plus grants	17,052,858	17,817,906	10,346,375
Unrestricted Net Assets	27,720,005	28,485,053	21,013,522
Temporarily restricted:	2,227,681	2,227,681	294,983
Restricted Net Assets	2,227,681	2,227,681	294,983
<b>Total Net Assets</b>	<b>\$ 29,947,686</b>	<b>\$ 30,712,734</b>	<b>\$ 21,308,505</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 45,185,067</b>	<b>\$ 46,125,140</b>	<b>\$ 38,616,125</b>
<b>*Recap #1</b>			
* Recap Explained of Net Students Accounts Receivable	November 2024	October 2024	June 2024
Accounts receivable	\$ 643,630	\$ 502,603	\$ 714,063
Allowance for bad debt	(501,354)	(501,354)	(501,354)
* Student accounts receivable, net	\$ 142,275	\$ 1,249	\$ 212,708
<b>*Recap #2</b>			
* Recap Explained of Net Fixed Assets	November 2024	October 2024	June 2024
Land, buildings & equipment	\$ 22,934,046	\$ 22,934,046	\$ 22,411,222
Accumulated depreciation	(10,582,031)	(10,582,031)	(10,338,291)
* Land building and Equipment, net	\$ 12,352,016	\$ 12,352,016	\$ 12,072,932

**TOHONO O'ODHAM COMMUNITY COLLEGE**

**Unrestricted Budget Activity**

**For the Five Months Ended November 30, 2024**

**Tohono O'odham Community College**  
**Statement of Activities - Budget and Actual**  
**For the Five Months Ended November 30, 2024**  
**(Intended for Internal Management Purposes Only)**

<b>UNRESTRICTED OPERATING BUDGET</b>	<b>Year-to-Date Actual</b>	<b>2024 Annual Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>Unrestricted revenues:</b>				
Tuition and fees	\$ 68,312	\$ 105,000	\$ (36,688)	-35%
Student housing	-	82,000	(82,000)	-100%
Legislative contribution - Tohono O'odham Nation	5,096,045	5,096,045	-	0%
Tribal Community College Act	6,823,391	7,000,000	(176,609)	-3%
Indirect costs recovered on restricted federal grants	96,041	700,000	(603,959)	-86%
Unrestricted gifts and donations	21,220	25,000	(3,780)	-15%
Bookstore sales	84,151	177,800	(93,649)	-53%
Miscellaneous income	65	25,000	(24,935)	-100%
Total Unrestricted Revenues	<u>\$ 12,189,224</u>	<u>\$ 13,210,845</u>	<u>\$ (1,021,621)</u>	<u>-8%</u>
<b>Unrestricted expenses:</b>				
Educational program services:				
Instruction	\$ 1,052,426	\$ 3,095,284	\$ 2,042,858	66%
Student services	519,338	1,474,891	955,553	65%
Auxiliary enterprises	167,276	522,651	355,375	68%
Supporting services:				
Academic support	231,838	730,938	499,100	68%
Institutional support without depreciation/bad debts	1,085,677	2,991,321	1,905,644	64%
Facility operations and maintenance	436,903	1,536,243	1,099,340	72%
Sustainability and solar	74,453	322,691	248,238	77%
Student life	246,879	667,772	420,893	63%
San Carlos BIE funds and tuition and fees	-	1,406,380	1,406,380	100%
Culinary arts program	998	92,247	91,249	99%
Tohono Kosin	53,203	355,794	302,591	85%
Many Houses - Phoenix	53,804	200,665	146,861	73%
Grant match (1117/1526)	18,600	33,300	14,700	44%
Total Unrestricted Expenses	<u>\$ 3,941,395</u>	<u>\$ 13,430,177</u>	<u>\$ 9,488,782</u>	<u>71%</u>
 Operating change in net assets	 <u>\$ 8,247,829</u>	 <u>\$ (219,332)</u>	 <u>\$ 8,467,161</u>	
Retricted change in net assets	(9,012,878)			
Total change in net assets	<u>\$ (765,048)</u>			

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Five Months Ended November 30, 2024**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for**  
**Operational expenses is:**

	58%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>INSTRUCTION</b>					
<b>Instruction - 1100</b>					
Compensation		\$ 791,289	\$ 2,111,269	\$ 1,319,980	63%
Employee related expenses		141,361	558,608	417,247	75%
Art program supplies		11,864	40,000	28,136	70%
Commuter allowance		623	3,600	2,977	83%
Consultant fees		15,450	45,000	29,550	66%
Education supplies		671	15,000	14,329	96%
Employee tuition waivers		-	3,000	3,000	100%
Furniture & fixtures		-	20,000	20,000	100%
Meeting expense		4,989	18,000	13,011	72%
Mileage		289	6,000	5,711	95%
Office supplies		511	1,000	489	49%
Registrations		-	7,000	7,000	100%
Subscriptions/periodicals		-	2,000	2,000	100%
Travel & training		10,212	20,000	9,788	49%
		<u>\$ 977,259</u>	<u>\$ 2,850,477</u>	<u>\$ 1,873,218</u>	<u>66%</u>
<b>Work Force Comm Development - 1500</b>					
Compensation		\$ 54,323	\$ 129,328	\$ 75,005	58%
Employee related expenses		12,813	33,479	20,666	62%
Advertising & promotion		-	1,500	1,500	100%
Commuter allowance		762	1,800	1,038	58%
Consultant fees		-	5,500	5,500	100%
Education supplies		-	8,000	8,000	100%
Employee Tuition Waivers		-	500	500	100%
Guest speakers/honorariums		500	6,000	5,500	92%
Meeting expense		154	5,000	4,846	97%
Office supplies		-	1,000	1,000	100%
Office Equipment		-	5,000	5,000	100%
Other office supplies		596	1,000	404	40%
Registrations		-	3,000	3,000	100%
Travel & training		2,770	6,000	3,230	54%
		<u>\$ 71,918</u>	<u>\$ 207,107</u>	<u>\$ 135,189</u>	<u>65%</u>
<b>ABE-GED - 1800</b>					
Education supplies		\$ -	\$ 8,000	\$ 8,000	100%
Meeting expense		2,988	11,800	8,812	75%
Memberships		-	600	600	100%
Other office supplies		261	11,300	11,039	98%
Registrations		-	2,000	2,000	100%
Travel & training		-	4,000	4,000	100%
		<u>\$ 3,249</u>	<u>\$ 37,700</u>	<u>\$ 34,451</u>	<u>91%</u>
<b>TOTAL INSTRUCTION</b>		<u>\$ 1,052,426</u>	<u>\$ 3,095,284</u>	<u>\$ 2,042,858</u>	<u>66%</u>



**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Five Months Ended November 30, 2024**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

58%

	<b>Year-to-Date Actual</b>	<b>2025 Annual Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>STUDENT SERVICES</b>				
<b>Student Services - 5100</b>				
Compensation	\$ 288,531	\$ 660,280	\$ 371,749	56%
Employee related expenses	67,346	254,439	187,093	74%
Comm/student events	5,444	13,000	7,556	58%
Commuter allowance	1,662	3,600	1,938	54%
Consultant fees	3,600	10,000	6,400	64%
Education supplies	2,688	3,000	312	10%
Employee tuition waivers	-	1,000	1,000	100%
Furniture & fixtures	-	5,000	5,000	100%
Graduation	-	15,000	15,000	100%
Meeting expense	38	3,000	2,962	99%
Memberships	700	2,000	1,300	65%
Mileage	494	2,000	1,506	75%
Program Supplies	-	500	500	100%
Printing	-	4,000	4,000	100%
Other Office Supplies	-	5,000	5,000	100%
Promotional	-	5,000	5,000	100%
Recruiting	8,009	22,000	13,991	64%
Registrations	-	13,000	13,000	100%
Travel & training	3,206	66,000	62,794	95%
	<u>\$ 381,718</u>	<u>\$ 1,087,819</u>	<u>\$ 706,101</u>	<u>65%</u>
<b>Financial Aid Office - 5200</b>				
Compensation	\$ 62,764	\$ 150,658	\$ 87,895	58%
Employee related expenses	19,512	50,123	30,611	61%
Memberships	-	3,000	3,000	100%
Office supplies	-	1,000	1,000	100%
Program supplies	-	500	500	100%
Registrations	-	3,000	3,000	100%
Travel & training	362	10,000	9,638	96%
	<u>\$ 82,638</u>	<u>\$ 218,281</u>	<u>\$ 135,643</u>	<u>62%</u>
<b>Residence Life - 5400</b>				
Compensation	\$ 35,093	\$ 90,944	\$ 55,851	61%
Employee related expenses	9,752	33,647	23,895	71%
Advertising	-	1,500	1,500	100%
Comm/student events	1,638	5,000	3,362	67%
Custodial expenses	4,180	10,000	5,820	58%
Meeting expense	675	2,000	1,325	66%
Memberships	-	500	500	100%
Mileage	-	1,200	1,200	100%
Office supplies	494	2,000	1,506	75%
Registration expenses	-	1,500	1,500	100%

**Tohono O'odham Community College**  
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**For the Five Months Ended November 30, 2024**  
**(Intended for Internal Management Purposes Only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	58%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
Stipends		3,150	9,500	6,350	67%
Subscriptions/periodicals		-	4,000	4,000	100%
Travel & training		-	6,000	6,000	100%
		<u>\$ 54,982</u>	<u>\$ 167,791</u>	<u>\$ 112,809</u>	<u>67%</u>
<b>Student Senate - 1410</b>					
Office supplies		\$ -	\$ 400	\$ 400	100%
Meeting expense		-	600	600	100%
		<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>100%</u>
<b>TOTAL STUDENT SERVICES</b>		<u>\$ 519,338</u>	<u>\$ 1,474,891</u>	<u>\$ 955,553</u>	<u>65%</u>
<b>AUXILIARY ENTERPRISES</b>					
<b>Athletics - 5300</b>					
Compensation	\$	46,311	\$ 67,028	\$ 20,717	31%
Employee related expenses		11,546	35,482	23,936	67%
Advertising & promotion		675	7,500	6,825	91%
Archery expense		1,099	6,000	4,901	82%
Consultant fees		1,796	20,500	18,704	91%
Contracts/subcontracts		14,503	33,500	18,997	57%
Meals		4,782	7,000	2,218	32%
Memberships		13,179	10,000	(3,179)	-32%
Office supplies		418	2,500	2,082	83%
On travel medical		-	1,000	1,000	100%
Other Professional Fees		-	42,538	42,538	100%
Printing		-	8,000	8,000	100%
Program supplies		5,383	20,000	14,617	73%
Recruiting expense		-	2,500	2,500	100%
Travel		2,513	20,500	17,987	88%
Tuition waivers		-	2,000	2,000	100%
Uniform/retail purchases		8,008	10,000	1,992	20%
Vehicle rental		-	4,000	4,000	100%
		<u>\$ 110,215</u>	<u>\$ 300,048</u>	<u>\$ 189,833</u>	<u>63%</u>
<b>Bookstore - 9100</b>					
Compensation	\$	42,582	\$ 85,415	\$ 42,833	50%
Employee related expenses		12,549	19,188	6,639	35%
Cost of goods sold-retail		-	80,000	80,000	100%
Office supplies		1,932	8,000	6,068	76%
Promotional		-	30,000	30,000	100%
		<u>\$ 57,062</u>	<u>\$ 222,603</u>	<u>\$ 165,541</u>	<u>74%</u>
<b>TOTAL AUXILIARY ENTERPRISES</b>		<u>\$ 167,276</u>	<u>\$ 522,651</u>	<u>\$ 355,375</u>	<u>68%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Five Months Ended November 30, 2024**  
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	<b>Year-to-Date Actual</b>	<b>2025 Annual Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>ACADEMIC SUPPORT</b>				
<b>Academic Support - 1200</b>				
Compensation	\$ 95,081	\$ 226,743	\$ 131,662	58%
Employee related expenses	24,662	50,426	25,764	51%
Community student events	-	15,000	15,000	100%
Consultant fees	-	3,000	3,000	100%
Contracts/subcontracts	-	15,000	15,000	100%
Education supplies	-	1,000	1,000	100%
Employee tuition waivers	-	1,500	1,500	100%
Meeting expense	123	5,000	4,877	98%
Memberships	415	3,500	3,085	88%
Mileage	356	-	(356)	
Office supplies	-	2,000	2,000	100%
Program supplies	-	2,000	2,000	100%
Promotional	-	1,000	1,000	100%
Registrations	-	5,000	5,000	100%
Travel & training	1,126	8,000	6,874	86%
	<u>\$ 121,763</u>	<u>\$ 339,169</u>	<u>\$ 217,406</u>	<u>64%</u>
<b>Library - 4130</b>				
Compensation	\$ 72,130	\$ 207,650	\$ 135,520	65%
Employee related expenses	17,414	105,749	88,335	84%
Commuter allowance	762	1,800	1,038	58%
Consultant fees	6,500	17,500	11,000	63%
Contracts/subcontracts	506	10,000	9,494	95%
Employee tuition waivers	-	260	260	100%
Library collection	3,111	5,000	1,889	38%
Meeting expenses	-	400	400	100%
Memberships	25	160	135	84%
Office equipment	-	10,000	10,000	100%
Other office supplies	1,334	5,000	3,666	73%
Program supplies	-	600	600	100%
Registrations	-	150	150	100%
Subscriptions/periodicals	7,490	25,000	17,510	70%
Travel & training	803	2,500	1,697	68%
	<u>\$ 110,074</u>	<u>\$ 391,769</u>	<u>\$ 281,695</u>	<u>72%</u>
<b>TOTAL ACADEMIC SUPPORT</b>	<u>\$ 231,838</u>	<u>\$ 730,938</u>	<u>\$ 499,100</u>	<u>68%</u>

**Tohono O'odham Community College**  
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	<b>Year-to-Date Actual</b>	<b>2025 Annual Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>INSTITUTIONAL SUPPORT</b>				
<b>President's Office - 6100</b>				
Compensation	\$ 100,587	\$ 231,948	\$ 131,361	57%
Employee related expenses	15,409	71,605	56,196	78%
Car allowance	3,046	3,423	377	11%
Office supplies	264	500	236	47%
Registrations	425	1,000	575	58%
Student related travel	-	4,500	4,500	100%
Travel & training	5,600	10,000	4,400	44%
	<u>\$ 125,332</u>	<u>\$ 322,976</u>	<u>\$ 197,644</u>	<u>61%</u>
<b>Himdag - 6150</b>				
Comm/student/events	\$ 3,663	\$ 10,000	\$ 6,337	63%
Program supplies	-	2,000	2,000	100%
Meeting expense	875	5,000	4,125	83%
	<u>\$ 4,538</u>	<u>\$ 17,000</u>	<u>\$ 12,462</u>	<u>73%</u>
<b>Board of Trustees - 6190</b>				
Communications	\$ 453	\$ 900	\$ 447	50%
Meeting expenses	4,484	10,000	5,516	55%
Mileage	1,430	4,000	2,570	64%
Travel & training	2,493	8,000	5,507	69%
Trustee fees	6,954	25,000	18,046	72%
	<u>\$ 15,814</u>	<u>\$ 47,900</u>	<u>\$ 32,086</u>	<u>67%</u>
<b>Institutional Effectiveness - 1300</b>				
Compensation	\$ 26,109	\$ 62,220	\$ 36,111	58%
Employee related expenses	6,859	21,045	14,186	67%
Mileage	-	500	500	100%
Office equipment	-	7,500	7,500	100%
Other office supplies	-	300	300	100%
Registrations	-	600	600	100%
Travel & training	-	4,000	4,000	100%
Vehicle rental	-	500	500	100%
	<u>\$ 32,968</u>	<u>\$ 96,665</u>	<u>\$ 63,697</u>	<u>66%</u>

**Tohono O'odham Community College**  
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**For the Five Months Ended November 30, 2024**  
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**Operational expenses is:**

	58%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>Administration &amp; Finance - 6200</b>					
Compensation		\$ 143,073	\$ 429,603	\$ 286,530	67%
Employee related expenses		46,612	142,605	95,993	67%
Auditing		45,000	80,000	35,000	44%
Bank charges		131	4,500	4,369	97%
Commuter allowance		969	3,600	2,631	73%
Contracts/subcontracts		139,321	324,000	184,679	57%
Employee tuition waivers		-	100	100	100%
Meeting expenses		-	400	400	100%
Memberships		16	-	(16)	
Mileage		-	100	100	100%
Office supplies		2,781	5,500	2,719	49%
Registrations		-	250	250	100%
Travel & training		-	1,000	1,000	100%
		<u>\$ 377,903</u>	<u>\$ 991,658</u>	<u>\$ 613,755</u>	<u>62%</u>
<b>General Support Services - 6300</b>					
Benefits unemployment		\$ 1,149	\$ 6,000	\$ 4,851	81%
Insurance		198,841	215,000	16,159	8%
Legal fees		17,848	35,000	17,152	49%
Meeting expenses		119	8,000	7,881	99%
Memberships		-	48,000	48,000	100%
Postage & delivery		9,698	25,000	15,302	61%
Promotional		750	3,500	2,751	79%
Subscriptions & periodicals		-	5,000	5,000	100%
		<u>\$ 228,405</u>	<u>\$ 345,500</u>	<u>\$ 117,095</u>	<u>34%</u>
<b>IT - 6350</b>					
Compensation		\$ 26,146	\$ 62,308	\$ 36,162	58%
Employee related expenses		7,269	18,180	10,911	60%
Communications		61,599	133,000	71,401	54%
Computer related items		-	225,000	225,000	100%
Consultant fees & expenses		50,394	89,000	38,606	43%
Contracts/subcontracts		51,500	164,000	112,500	69%
Employee tuition waivers		-	200	200	100%
Licenses & fees		41,174	194,000	152,826	79%
Machine equip repairs & service		993	15,000	14,007	93%
Meeting Expense		-	200	200	100%
Memberships		-	1,100	1,100	100%
Office equipment		-	5,000	5,000	100%
Office supplies		-	500	500	100%
Other equipment & tools		-	3,000	3,000	100%
Registrations		-	6,000	6,000	100%
Travel & training		-	6,000	6,000	100%
		<u>\$ 239,075</u>	<u>\$ 922,488</u>	<u>\$ 683,413</u>	<u>74%</u>

**Tohono O'odham Community College**  
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**For the Five Months Ended November 30, 2024**  
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Operational expenses is:**

	58%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>Human Resources - 6700</b>					
Compensation		\$ 47,038	\$ 166,756	\$ 119,718	72%
Employee related expenses		11,312	58,608	47,296	81%
Advertising		2,313	6,570	4,257	65%
Commuter allowance		-	1,800	1,800	100%
Employee tuition waivers		-	200	200	100%
Memberships		200	1,050	850	81%
Office supplies		-	360	360	100%
Other professional fees		778	4,990	4,212	84%
Recruiting		-	1,800	1,800	100%
Registrations		-	2,000	2,000	100%
Travel & training		-	3,000	3,000	100%
		<u>\$ 61,641</u>	<u>\$ 247,134</u>	<u>\$ 185,493</u>	<u>75%</u>
<b>TOTAL INSTITUTIONAL SUPPORT</b>		<u>\$ 1,085,677</u>	<u>\$ 2,991,321</u>	<u>\$ 1,905,644</u>	<u>64%</u>
<b>OPERATIONS AND MAINTENANCE - 7100</b>					
Compensation		\$ 229,491	\$ 600,954	\$ 371,463	62%
Employee related expenses		64,278	202,139	137,861	68%
Auto expenses		818	20,000	19,182	96%
Building rent		15,648	180,000	164,352	91%
Commuter allowance		762	1,800	1,038	58%
Contracts/subcontracts		31,120	128,000	96,880	76%
Custodial expense		4,511	38,500	33,989	88%
Employee tuition waivers		-	350	350	100%
Office supplies		-	1,500	1,500	100%
Travel & training		-	2,000	2,000	100%
Utilities		62,385	241,000	178,615	74%
Vehicle & building repair & maintenance		2,623	10,000	7,377	74%
Vehicle rental		25,268	110,000	84,732	77%
<b>TOTAL OPERATIONS AND MAINTENANCE</b>		<u>\$ 436,903</u>	<u>\$ 1,536,243</u>	<u>\$ 1,099,340</u>	<u>72%</u>

**Tohono O'odham Community College**  
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**For the Five Months Ended November 30, 2024**  
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Operational expenses is: 58%**

	<b>Year-to-Date Actual</b>	<b>2025 Annual Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>SUSTAINABILITY - 5160</b>				
Compensation	\$ 59,281	\$ 130,969	\$ 71,688	55%
Employee related expenses	14,019	51,576	37,557	73%
Commuter allowance	762	1,800	1,038	58%
Employee tuition waivers	-	500	500	100%
Meeting expense	-	1,000	1,000	100%
Mileage	-	600	600	100%
Office equipment	-	500	500	100%
Office supplies	-	1,000	1,000	100%
Registrations	-	1,000	1,000	100%
Travel & training	-	2,000	2,000	100%
<b>TOTAL SUSTAINABILITY</b>	<b>\$ 74,061</b>	<b>\$ 190,945</b>	<b>\$ 116,884</b>	<b>61%</b>
<b>Solar Program (5161)</b>				
Compensation	\$ -	\$ 68,145	\$ 68,145	100%
Employee related expenses	-	35,601	35,601	100%
Consultants	-	6,000	6,000	100%
Education supplies	-	10,000	10,000	100%
Employee tuition waivers	-	300	300	100%
Guest speakers	-	1,000	1,000	100%
Machine equipment repairs	-	1,000	1,000	100%
Meeting expense	295	1,000	705	71%
Memberships	-	1,200	1,200	100%
Mileage	-	1,500	1,500	100%
Office equipment	-	500	500	100%
Other office supplies	97	1,000	903	90%
Registrations	-	1,500	1,500	100%
Travel & training	-	3,000	3,000	100%
<b>TOTAL SOLAR</b>	<b>\$ 392</b>	<b>\$ 131,746</b>	<b>\$ 131,354</b>	<b>100%</b>
<b>TOTAL SUSTAINABILITY AND SOLAR</b>	<b>\$ 74,453</b>	<b>\$ 322,691</b>	<b>\$ 248,238</b>	<b>77%</b>

**Tohono O'odham Community College**  
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**For the Five Months Ended November 30, 2024**  
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	58%	Year-to-Date Actual	2025 Annual Budget	Remaining Budget	Remaining %
<b>STUDENT LIFE - 5150</b>					
Compensation		\$ 194,951	\$ 461,373	\$ 266,422	58%
Employee related expenses		45,647	102,199	56,552	55%
Community & student events		-	4,000	4,000	100%
Commuter allowance		762	1,800	1,038	58%
Contracts/subcontracts		-	1,500	1,500	100%
Employee tuition waivers		-	500	500	100%
Meeting expense		151	400	249	62%
Office supplies		41	1,000	959	96%
Program supplies		10	6,000	5,990	100%
Registrations		-	3,000	3,000	100%
Student meals		5,318	80,000	74,682	93%
Travel & training		-	6,000	6,000	100%
<b>TOTAL STUDENT LIFE</b>		<b>\$ 246,879</b>	<b>\$ 667,772</b>	<b>\$ 420,893</b>	<b>63%</b>
<b>SAN CARLOS - 6900</b>					
Cost of goods sold		\$ -	\$ 53,500	\$ 53,500	100%
ISC BIE annual funds		-	1,300,000	1,300,000	100%
Tuition & fees		-	52,880	52,880	100%
<b>TOTAL SAN CARLOS</b>		<b>\$ -</b>	<b>\$ 1,406,380</b>	<b>\$ 1,406,380</b>	<b>100%</b>
<b>CULINARY ARTS PROGRAM - 1498</b>					
Compensation		\$ -	\$ 60,000	\$ 60,000	100%
Employee related expenses		-	15,247	15,247	100%
Education supplies		-	10,500	10,500	100%
Employee tuition waivers		-	300	300	100%
Guest speakers/honorariums		-	500	500	100%
Licenses & fees		-	2,000	2,000	100%
Memberships		235	-	(235)	
Mileage		-	1,500	1,500	100%
Office supplies		763	500	(263)	-53%
Printing		-	200	200	100%
Registrations		-	500	500	100%
Travel & training		-	1,000	1,000	100%
<b>TOTAL CULINARY ARTS PROGRAM</b>		<b>\$ 998</b>	<b>\$ 92,247</b>	<b>\$ 91,249</b>	<b>99%</b>



**Tohono O'odham Community College**  
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<b>TOHONO KOSIN</b>					
Compensation		\$ 40,430	\$ 212,094	\$ 171,664	81%
Employee related expenses		11,550	-	(11,550)	
Cleaning supplies		224	5,000	4,776	96%
Contracts/subcontracts		-	10,000	10,000	100%
Employee tuition waivers		-	600	600	100%
Equipment		-	10,000	10,000	100%
Food Purchases		999	50,000	49,001	98%
Licenses & fees		-	3,000	3,000	100%
Mach/equip repairs		-	10,000	10,000	100%
Mileage		-	500	500	100%
Office equipment		-	1,000	1,000	100%
Other office supplies		-	2,000	2,000	100%
Program supplies		-	50,000	50,000	100%
Registrations		-	600	600	100%
Travel		-	1,000	1,000	100%
<b>TOTAL TOHONO KOSIN</b>		<b>\$ 53,203</b>	<b>\$ 355,794</b>	<b>\$ 302,591</b>	<b>85%</b>
<b>MANY HOUSES - PHOENIX</b>					
Compensation		\$ 42,640	\$ 125,533	\$ 82,893	66%
Employee related expenses		9,175	47,832	38,657	81%
Advertising & promotion		-	3,000	3,000	100%
Commuter allowance		623	1,800	1,177	65%
Education supplies		-	1,500	1,500	100%
Events		-	5,000	5,000	100%
Memberships		-	1,000	1,000	100%
Mileage		370	3,000	2,630	88%
Meeting Expense		-	1,500	1,500	100%
Other office supplies		385	3,000	2,615	87%
Printing		-	2,500	2,500	100%
Registrations		610	2,000	1,390	70%
Student Meals		-	3,000	3,000	100%
<b>MANY HOUSES - PHOENIX</b>		<b>\$ 53,804</b>	<b>\$ 200,665</b>	<b>\$ 146,861</b>	<b>73%</b>
Grant match total		<b>\$ 18,600</b>	<b>\$ 33,300</b>	<b>\$ 14,700</b>	<b>44%</b>
<b>TOTAL UNRESTRICTED</b>		<b>\$ 3,941,395</b>	<b>\$ 13,430,177</b>	<b>\$ 9,488,782</b>	<b>71%</b>

**TOHONO O'ODHAM COMMUNITY COLLEGE**

**Restricted Expenses and Budget by Project**

**For the Five Months Ended November 30, 2024**

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>ACTIVE SPONSORED PROJECTS</b>				
<b>Apprenticeship Program</b>				
<b>BIA 93-638 - Occupational Training TCCU -(1301)</b>				
<b>(July 01, 2019 - June 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 636,740	\$ 200,000	\$ (436,740)	-218%
Restricted expenses:				
Compensation	83,789	200,000	116,211	58%
Employee related expenses	(40)	-	40	N/A
Consultants	6,540	-	(6,540)	N/A
Total restricted expenses	90,288	200,000	109,712	55%
Excess (deficiency)	\$ 546,452	\$ -	\$ (552,951)	
<b>BIA 93-638 - Occupational Training TCCU -(1302)</b>				
<b>(July 01, 2019 - June 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 162,234	\$ 300,000	\$ 137,766	46%
Restricted expenses:				
Compensation	27,627	-	(27,627)	N/A
Employee related expenses	14,546	175,000	160,454	92%
Mileage	-	5,000	5,000	100%
Supplies/other program cost	-	25,000	25,000	100%
Consultants/contracts	67,715	95,000	27,285	29%
Total restricted expenses	109,889	300,000	190,111	63%
Excess (deficiency)	\$ 52,345	\$ -	\$ (52,345)	
<b>Workforce Development - (1401)</b>				
<b>(July 1, 2017 - June 30, 2021)</b>				
Restricted revenues:				
Grant from other sources	1,328,586	897,810	(430,776)	-48%
State government grants	313,979	-	(313,979)	N/A
Total restricted revenues:	1,642,565	897,810	(744,755)	-83%
Restricted expenses:				
Compensation	608,772	-	(608,772)	N/A
Employee related expenses	143,310	-	(143,310)	N/A
Commuter allowance	4,581	-	(4,581)	N/A
Printing	711	-	(711)	N/A
Vehicle rental	79,644	-	(79,644)	N/A
Program Supplies	52,789	-	(52,789)	N/A
Office supplies	454	-	(454)	N/A
Communications	3,308	-	(3,308)	N/A
Meeting expense	23,195	-	(23,195)	N/A
Stipends	738,117	-	(738,117)	N/A
Training	43,515	-	(43,515)	N/A
Subscriptions/periodicals	6,346	-	(6,346)	N/A
Office equipment	13,285	-	(13,285)	N/A
Computer equipment	8,433	-	(8,433)	N/A
Contracts/subcontracts	939,767	897,810	(41,957)	-5%
Construction materials	6,985	-	(6,985)	N/A
Total restricted expenses	2,673,212	897,810	(1,775,402)	-198%
Excess (deficiency)	\$ (1,030,647)	\$ -	\$ 1,030,647	
<b>Total Apprenticeship Program</b>				
Total Revenue	\$ 2,441,539			
Total Expenses	2,873,389			
Total Excess (deficiency)	\$ (431,850)			

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>NSF -TCUP Pathways to Indigenous STEM - 1114</b>				
<b>(9/1/18 - 6/30/2025 extended)</b>				
Restricted revenues:				
Federal government grants	1,631,664	2,514,278	882,614	35%
Restricted expenses:				
Compensation	1,140,188	1,243,273	103,085	8%
Employee related benefits	212,444	254,730	42,286	17%
Travel/professional development/registrations	12,861	43,200	30,339	70%
Memberships	1,750	1,800	50	3%
Consultants	333,690	200,000	(133,690)	-67%
Materials & supplies	47,480	47,800	320	1%
Publication costs/documentation/dissemination	-	3,500	3,500	100%
Stipends	52,700	-	(52,700)	N/A
Honorariums	875	-	(875)	N/A
Other direct costs	-	120,375	120,375	100%
Participant costs	21,799	51,140	29,341	57%
Indirect costs	335,765	520,528	184,763	35%
Registrations	8,885	15,000	6,115	41%
Total restricted expenses	2,168,437	2,501,346	332,909	13%
Excess (deficiency)	\$ (536,773)	\$ 12,932	\$ 549,705	
<b>AICF AT &amp; T Digitized Career Success Program (1128)</b>				
<b>(7/1/22 - until expended)</b>				
Restricted revenues:				
Grant from other sources	\$ 150,000	\$ 150,000	\$ -	0%
Restricted expenses:				
Compensation	-	75,000	75,000	100%
Travel (field trips)/professional dev/membership	29,891	-	(29,891)	N/A
Meeting expense	30,087	-	(30,087)	N/A
Education materials/supplies /testing	12,890	-	(12,890)	N/A
Promotion/Advertising	3,545	-	(3,545)	N/A
Registrations	1,650	-	(1,650)	N/A
Computer equipment	4,669	-	(4,669)	N/A
Awards & gifts	18,289	75,000	56,711	76%
Total restricted expenses	101,021	150,000	48,979	33%
Excess (deficiency)	\$ 48,979	\$ -	\$ (48,979)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>TO Language Ctr Appropriation of Funds fr TON (1131)</b>				
<b>(10/1/23 -9/30/28)</b>				
Restricted revenues:				
Grant from other sources	\$ 497,427	\$ 896,880	\$ 399,452	45%
Restricted expenses:				
Compensation	229,205	456,341	227,136	50%
Employee related expenses	58,964	142,487	83,523	59%
Computer equipment	-	110,000	110,000	100%
Mileage	-	4,000	4,000	100%
Registrations	4,840	5,000	160	3%
Travel	7,494	9,000	1,506	17%
Commuter Allowance	1,281	2,800	1,519	54%
Postage	-	5,000	5,000	100%
Printing	-	10,000	10,000	100%
Promotion/advertising	10,178	26,000	15,822	61%
Equipment	-	8,100	8,100	100%
Consultant fees	5,903	50,000	44,097	88%
Office supplies	-	8,000	8,000	100%
Meeting expense	1,602	17,900	16,298	91%
Honorariums	150	14,408	14,258	99%
Program supplies	9,669	27,843	18,174	65%
Total restricted expenses	329,286	896,880	567,594	63%
Excess (deficiency)	\$ 168,142	\$ (0)	\$ (168,142)	
<b>NIST/NTIA Connecting Communities 1140</b>				
<b>(8/1/22 -7/31/25)</b>				
Restricted revenues:				
Federal government grants	\$ 397,857	\$ 1,912,357	\$ 1,514,500	79%
Restricted expenses:				
Compensation	210,195	441,580	231,385	52%
Employee related expenses	52,465	158,970	106,505	67%
Travel	9,101	2,400	(6,701)	-279%
Mileage	-	157,080	157,080	100%
Supplies	146,592	459,700	313,108	68%
Consultants	118,800	-	(118,800)	N/A
Contracts	-	363,300	363,300	100%
Indirect	96,024	329,327	233,303	71%
Total restricted expenses	633,177	1,912,357	1,279,180	67%
Excess (deficiency)	\$ (235,320)	\$ -	\$ 235,320	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>TEA Center: Reclaiming the O'odham Language (1151)</b>				
<b>04/01/2023-03/31/2028</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 1,000,000	\$ 1,000,000	100%
Restricted expenses:				
Compensation	240,687	146,360	(94,327)	-64%
Employee Related Expenses	61,442	46,250	(15,192)	-33%
Travel	3,035	12,045	9,010	75%
Commuter Allowance	900	-	(900)	N/A
Stipends	11,140	316,718	305,578	96%
Printing	4,299	36,000	31,701	88%
Equipment	2,966	1,500	(1,466)	-98%
Consulting fees	110,744	153,657	42,912	28%
Meeting expense	28,312	33,830	5,518	16%
Honorariums	18,219	20,000	1,781	9%
Contracts/subcontracts	709	3,600	2,892	80%
Participant Support	6,763	-	(6,763)	N/A
Program supplies	30,632	113,200	82,568	73%
Indirect costs	58,087	116,840	58,753	50%
Total restricted expenses	577,936	1,000,000	422,064	42%
Excess (deficiency)	\$ (577,936)	\$ -	\$ 577,936	
<b>AICF Community Aid for Student Success (1222)-(CASS)</b>				
<b>1/1/2021 - Until expended</b>				
Restricted revenues:				
Grant from other sources	\$ 48,000	\$ 48,000	\$ -	0%
Restricted expenses:				
Compensation	-	3,717	3,717	100%
Employee related expenses	-	283	283	100%
Office supplies	7,610	2,000	(5,610)	-281%
Stipends	7,250	26,000	18,750	72%
Education/program supplies	2,181	8,500	6,319	74%
Office equipment/computers	22,227	7,500	(14,727)	-196%
Total restricted expenses	39,268	48,000	8,732	18%
Excess (deficiency)	\$ 8,732	\$ -	\$ (8,732)	
<b>AICF 2023 Summer Success Conference (1223)</b>				
<b>04/01/2023 -Until Expended</b>				
Restricted revenues:				
Grant from other sources	\$ 10,000	\$ 10,000	\$ -	0%
Restricted expenses:				
Transportation	1,713	1,713	-	0%
Stipends	-	4,000	4,000	100%
Promotion/advertising	2,587	2,894	307	11%
Meeting expenses	1,429	1,393	(35)	-3%
Total restricted expenses	5,728	10,000	4,272	43%
Excess (deficiency)	\$ 4,272	\$ -	\$ (4,272)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF Cultivating Native Student Success SEM (1225)</b>				
<b>7/1/2023 - 8/31/2028</b>				
Restricted revenues:				
Grant from other sources	\$ 500,000	\$ 500,000	\$ -	0%
Restricted expenses:				
Compensation	-	158,000	158,000	100%
Employee related expenses	-	42,138	42,138	100%
Travel	39,434	70,000	30,566	44%
Mileage	-	9,000	9,000	100%
Registration	4,463	10,000	5,537	55%
Promotion/advertising	12,022	30,000	17,978	60%
Licenses & fees	-	20,000	20,000	100%
Stipends	3,050	10,000	6,950	70%
Meeting expenses	29,794	70,000	40,206	57%
Memberships	-	10,000	10,000	100%
Postage and delivery	-	5,000	5,000	100%
Transportation	-	10,000	10,000	100%
Consultant fees	-	30,000	30,000	100%
Education supplies	-	5,000	5,000	100%
Staff development	-	5,000	5,000	100%
Custodial expenses and cleaning supplies	-	2,862	2,862	100%
Other equipment and tools	-	3,000	3,000	100%
Furniture and fixtures	-	10,000	10,000	100%
Total restricted expenses	88,763	500,000	411,237	82%
Excess (deficiency)	\$ 411,237	\$ -	\$ (411,237)	
<b>AICF Community Based Native Arts (1226)</b>				
<b>6/1/2024 2/28/2026</b>				
Restricted revenues:				
Grant from other sources	\$ 37,500	\$ 75,000	\$ 37,500	50%
Restricted expenses:				
Travel	-	3,000	3,000	100%
Transportation	-	1,400	1,400	100%
Consultants	-	56,682	56,682	100%
Stipends	-	8,040	8,040	100%
Participant support	-	3,000	3,000	100%
Program supplies	-	2,878	2,878	100%
Total restricted expenses	-	75,000	75,000	100%
Excess (deficiency)	\$ 37,500	\$ -	\$ (37,500)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF Advancing Indigenous Early Childhood Education (1227)</b>				
<b>6/1/2024 - 5/31/2027</b>				
Restricted revenues:				
Grant from other sources	\$ 70,000	\$ 70,000	\$ -	0%
Restricted expenses:				
Compensation	-	24,800	24,800	100%
Employee related expenses	-	-	-	N/A
Travel	4,462	10,100	5,638	56%
Mileage	-	2,100	2,100	100%
Meeting expenses	-	750	750	100%
Consultants & professional fees	-	14,400	14,400	100%
Participant support	13,353	14,846	1,493	10%
Other expense	-	3,004	3,004	100%
Total restricted expenses	17,815	70,000	52,185	75%
Excess (deficiency)	\$ 52,185	\$ -	\$ (52,185)	
<b>AICF Empowering Relatives Emergency Funds (1228)</b>				
<b>2/9/2024 - 10/31/2024</b>				
Restricted revenues:				
Grant from other sources	\$ 18,000	\$ 18,000	\$ -	0%
Restricted expenses:				
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 18,000	\$ 18,000	\$ -	
<b>AICF/TCU Preview Grant FY25 (1229)</b>				
<b>8/28/2024-05/01/2025</b>				
Restricted revenues:				
Grant from other sources	\$ 2,000	\$ 2,000	\$ -	0%
Restricted expenses:				
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 2,000	\$ 2,000	\$ -	
<b>AICF/Dollar General Adult Education Program (1230)</b>				
Restricted revenues:				
Grant from other sources	\$ 30,000	\$ 30,000	\$ -	0%
Restricted expenses:				
Travel & training	-	2,500	2,500	100%
Program supplies	1,353	6,000	4,648	77%
Meeting expense	-	2,500	2,500	100%
Memberships	-	500	500	100%
Office supplies	-	4,000	4,000	100%
Education supplies	-	6,000	6,000	100%
Promotions	-	1,000	1,000	100%
Awards & gifts	-	7,500	7,500	100%
Total restricted expenses	1,353	30,000	28,648	95%
Excess (deficiency)	\$ 28,648	\$ -	\$ (28,648)	



**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AZ TPT State Construction Needs Funding - (1400)</b>				
<b>(July 1, 2017 - June 30, 2037)</b>				
Restricted revenues:				
State government grants	\$ 2,449,465	\$ 3,120,000	\$ 670,536	21%
Restricted expenses:				
Contracts/subcontracts	337,515	3,120,000	2,782,485	89%
Equipment rental	1,130	-	(1,130)	N/A
Construction supplies	476,504	-	(476,504)	N/A
Bank charges	106	-	(106)	N/A
Total restricted expenses	815,255	3,120,000	2,304,745	74%
Excess (deficiency)	\$ 1,634,209	\$ -	\$ (1,634,209)	
<b>AZ State TOCC Remedial Education (1413)</b>				
<b>2023-2024 Academic Year</b>				
Restricted revenues:				
State government grants	\$ 2,000,000	\$ 2,000,000	\$ -	0%
Restricted expenses:				
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 2,000,000	\$ 2,000,000	\$ -	
<b>NAAF Horseshoeing Program (1414)</b>				
<b>11/1/23-12/31/24</b>				
Restricted revenues:				
Grant from other sources	\$ 172,866	\$ 192,073	\$ 19,207	10%
Restricted expenses:				
Equipment	-	39,503	39,503	100%
Travel	10,995	16,784	5,789	34%
Auto expense	2,821	4,300	1,479	34%
Printing	36	1,000	964	96%
Insurance-liability	-	5,000	5,000	100%
Membership	-	1,140	1,140	100%
Consultant fees	67,529	65,394	(2,135)	-3%
Educational supplies	-	900	900	100%
Other supplies	-	5,374	5,374	100%
Meeting expense	452	2,000	1,548	77%
Subscription/periodicals	-	1,000	1,000	100%
Program supplies	57,348	32,503	(24,846)	-76%
Indirect contract expense	-	17,176	17,176	100%
Total restricted expenses	139,182	192,073	52,891	28%
Excess (deficiency)	\$ 33,684	\$ -	\$ (33,684)	
<b>Seed Fund (20-1415)</b>				
<b>(FY2024 - FY2025)</b>				
Restricted revenues:				
Grant from other sources	\$ 75,000		\$ (75,000)	N/A
Restricted expenses:				
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 75,000	\$ -	\$ (75,000)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenue / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Planting the Seeds of Culture &amp; Food: Agricultural experiential education with Micro-credentials (1421)</b>				
<b>(9/1/2022 - 8/31/2026)</b>				
Restricted revenues:				
Federal government grants	\$ 111,952	\$ 157,142	\$ 45,190	29%
Restricted expenses:				
Compensation	126,195	69,038	(57,157)	-83%
Employee related expenses	33,861	20,449	(13,412)	-66%
Commuter allowance	138	20,449	20,311	99%
Indirect Contract Expense	23,801	33,408	9,607	29%
Consultants	-	3,200	3,200	100%
Materials	-	11,049	11,049	100%
Stipends	-	20,000	20,000	100%
Total restricted expenses	183,995	177,593	(6,402)	-4%
Excess (deficiency)	\$ (72,043)	\$ (20,451)	\$ 51,592	
<b>BIE TCU Facilities &amp; Improvements (1430) PL 116-260 (1430)</b>				
<b>(4/15/2020 -6/30/2024)</b>				
Restricted revenues:				
Federal government grants	\$ 1,314,285	\$ 857,142	\$ (457,143)	-53%
Restricted expenses:				
Construction Supplies	62,438	-	(62,438)	N/A
Program supplies	114,777	-	(114,777)	N/A
Other Office Supplies	5,114	-	(5,114)	N/A
Equipment	85,363	-	(85,363)	N/A
Consultants	800	-	(800)	N/A
Other structural improvements	407,505	857,142	449,637	52%
Total restricted expenses	675,997	857,142	181,145	21%
Excess (deficiency)	\$ 638,288	\$ -	\$ (638,288)	
<b>NIFA Endowment - (20-1502)</b>				
<b>(Sept 1, 2021- Aug 31, 2024)</b>				
Restricted revenues:				
Federal government grants	\$ 513,239	\$ 243,073	\$ (270,166)	-111%
Restricted expenses:				
Compensation	1,590	-	(1,590)	N/A
Travel/professional development	2,779	-	(2,779)	N/A
Printing	10,694	-	(10,694)	N/A
Moving expenses	5,000	-	(5,000)	N/A
Communications	2,774	-	(2,774)	N/A
Vehicle rental	38,197	-	(38,197)	N/A
Promotion/advertising	39,854	36,000	(3,854)	-11%
Consultants/professionals	230,565	86,677	(143,888)	-166%
Building materials	1,689	-	(1,689)	N/A
Registrations	9,840	-	(9,840)	N/A
Meeting expense	24,163	7,500	(16,663)	-222%
Staff development	2,000	-	(2,000)	N/A
Guest Speaker/Honorariums	1,361	-	(1,361)	N/A
Program supplies	69,854	96,000	26,146	27%
Other structural improvements	810	-	(810)	N/A
Office supplies	-	7,500	7,500	100%
Furniture and fixtures	5,087	-	(5,087)	N/A
Computer equipment	-	9,396	9,396	100%
Total restricted expenses	446,256	243,073	(203,183)	-84%
Excess (deficiency)	\$ 66,983	\$ -	\$ (66,983)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>NIFA Endowment - (20-1504)</b>				
<b>(Sept 1, 2024- no expiration)</b>				
Restricted revenues:				
Federal government grants	\$ 275,171	\$ -	\$ (275,171)	N/A
Restricted expenses:				
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 275,171	\$ -	\$ (275,171)	
<b>USDA Furniture Arts &amp; Science (20-1509)</b>				
<b>(Aug 1, 2021- July 30,2026)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 166,200	\$ 166,200	100%
Restricted expenses:				
Furniture	170,131	166,200	(3,931)	-2%
Total restricted expenses	170,131	166,200	(3,931)	-2%
Excess (deficiency)	\$ (170,131)	\$ -	\$ 170,131	
<b>USDA Disaster Relief Health &amp; Wellness (1526)</b>				
<b>(May 12, 2021- May 12, 2026)</b>				
Restricted revenues:				
Federal government grants	\$ 99,975	\$ 99,975	\$ -	0%
Other tools/structural improvements	121,284	99,975	(21,309)	-21%
Total restricted expenses	121,284	99,975	(21,309)	-21%
Excess (deficiency)	\$ (21,309)	\$ -	\$ 21,309	
<b>Extension Capacity "Sovereign O'idag" (Gardens) for A Sovereign Nation (1542)</b>				
<b>(Sept 1, 2022- Aug. 31, 2026)</b>				
Restricted revenues:				
Federal government grants	\$ 145,612	\$ 519,000	\$ 373,388	72%
Restricted expenses:				
Compensation	323,009	152,287	(170,722)	-112%
Employee related expenses	67,747	47,210	(20,537)	-44%
Travel	19,563	11,250	(8,313)	-74%
Stipends	-	8,800	8,800	100%
Meals	-	6,000	6,000	100%
Materials and supplies	35,053	17,253	(17,800)	-103%
Consultants	-	3,200	3,200	100%
Total restricted expenses	445,373	246,000	(199,373)	-81%
Excess (deficiency)	\$ (299,761)	\$ 273,000	\$ 572,761	
<b>2020 USDA TCI Wellness Ctr (20-1628)</b>				
<b>(9/11/20- 8/31/25)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 181,367	\$ 181,367	100%
Restricted expenses:				
Equipment and construction costs	-	181,367	181,367	100%
Total restricted expenses	-	181,367	181,367	100%
Excess (deficiency)	\$ -	\$ -	\$ -	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Title III Part A Our Circle of Strength - (20-1632)</b>				
<b>(Oct. 1, 2020 - Sept. 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 3,123,026	\$ 6,559,520	\$ 3,436,494	52%
Restricted expenses:				
Compensation	1,356,896	1,520,000	163,104	11%
Employee related expenses	307,793	420,000	112,207	27%
Travel expense	-	86,000	86,000	100%
Commuter allowance	7,476	-	(7,476)	N/A
Vehicle rental	4,825	-	(4,825)	N/A
Consultant fees and expenses	36,050	200,000	163,950	82%
Education supplies and outreach	(128)	36,000	36,128	100%
Office supplies	6,052	-	(6,052)	N/A
Registrations	75	-	(75)	N/A
Contracts/subcontracts	28,555	-	(28,555)	N/A
Other structural Improvements	2,352,441	3,619,520	1,267,079	35%
Office equipment	61,216	100,000	38,784	39%
Other	169	578,000	577,831	100%
Total restricted expenses	4,161,422	6,559,520	2,398,098	37%
Excess (deficiency)	\$ (1,038,396)	\$ -	\$ 1,038,396	
<b>Title III Part F Honoring Yesterday to Build Tom. - (20-1642)</b>				
<b>(Oct. 1, 2020 - Sept. 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 2,435,755	\$ 4,655,008	\$ 2,219,253	48%
Restricted expenses:				
Other structural Improvements	2,401,217	4,655,008	2,253,791	48%
Total restricted expenses	2,401,217	4,655,008	2,253,791	48%
Excess (deficiency)	\$ 34,538	\$ -	\$ (34,538)	
<b>USDA RD Solar Electric System (1652)</b>				
<b>(9/26/2022 - 9/25/2027)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 344,895	\$ 344,895	100%
Restricted expenses:				
Consultants	-	344,895	344,895	100%
Total restricted expenses	-	344,895	344,895	100%
Excess (deficiency)	\$ -	\$ -	\$ -	
<b>USDA RD Furniture/Solar Electric System (1653)</b>				
<b>(9/1/2022 - 8/31/2027)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 351,000	\$ 351,000	100%
Restricted expenses:				
Consultants	-	84,031	84,031	100%
Office equipment	-	8,000	8,000	100%
Other Structural Improvements	-	31,422	31,422	100%
Furniture and Fixtures	57,431	179,174	121,743	68%
Computer Equipment	-	49,373	49,373	100%
Total restricted expenses	57,431	352,000	294,569	84%
Excess (deficiency)	\$ (57,431)	\$ (1,000)	\$ 56,431	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>USDA/NIFA Biobased Hydrogel Crystals for Mitigating Shrinkage in 3D-printed Concrete (20-1654)</b>				
<b>(July 2024 - June 2025)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 50,000	\$ 50,000	100%
Restricted expenses:				
Compensation	-	10,000	10,000	100%
Employee related expenses	-	3,150	3,150	100%
Stipends	-	31,000	31,000	100%
Mileage	-	1,850	1,850	100%
Consultant fees and expenses	-	2,000	2,000	100%
Indirect Contract Expense	-	2,000	2,000	100%
Total restricted expenses	-	50,000	50,000	100%
Excess (deficiency)	\$ -	\$ -	\$ -	
<b>American Rescue Plan Fund (ARP) BIE PL 117-2 (1680)</b>				
<b>(July 1, 2019 - Until funds expended)</b>				
Restricted revenues:				
Federal government grants	\$ 5,581,278	\$ 5,581,278	\$ -	0%
Restricted expenses:				
Student assistance	-	5,581,278	5,581,278	100%
CARES ACT Emeg. Relief SCAC	1,259,555	-	(1,259,555)	N/A
Total restricted expenses	1,259,555	5,581,278	4,321,723	77%
Excess (deficiency)	\$ 4,321,723	\$ -	\$ (4,321,723)	
<b>TO Gaming Back to Campus Daily Meals and Archery Range (1716)</b>				
<b>May 27, 2022 - Until funds expended)</b>				
Restricted revenues:				
Grant from other sources	\$ 9,247	\$ 9,247	\$ -	0%
Restricted expenses:				
Meals	-	7,400	7,400	100%
Archery costs	1,650	1,847	197	11%
Program Supplies	1,401	-	(1,401)	N/A
Total restricted expenses	3,051	9,247	6,196	67%
Excess (deficiency)	\$ 6,196	\$ -	\$ (6,196)	
<b>Project Success Ascendium (1727)</b>				
<b>Emergency Aid/Paid Internship</b>				
<b>(Jan 1, 2020 - Dec 31, 2025)</b>				
Restricted revenues:				
Grant from other sources	\$ 106,689	\$ 169,000	\$ 62,311	37%
Restricted expenses:				
Administrative costs emergency aid	3,910	9,000	5,090	57%
Administrative costs paid internship	3,480	30,000	26,520	88%
Student funds emergency aid	15,957	30,000	14,043	47%
Stipends	1,650	-	(1,650)	N/A
Office supplies	424	-	(424)	N/A
Student funds paid internship	20,844	100,000	79,156	79%
Meeting expense	2,571	-	(2,571)	N/A
Total restricted expenses	48,836	169,000	120,164	71%
Excess (deficiency)	\$ 57,853	\$ -	\$ (57,853)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Ed Stabilization Fund Covid 19 Assistance (20-8021)</b>				
(July 1, 2019 - Until funds expended)				
Restricted revenues:				
Federal government grants	\$ 4,910,968	\$ 4,910,968	\$ (0)	0%
Restricted expenses:				
Compensation	2,793	-	(2,793)	N/A
CARES ACT Higher Ed Emergency Relief	365,000	-	(365,000)	N/A
CARES ACT Emerg. Relief SCAC	758,495	4,910,968	4,152,473	85%
Employee related expenses	129,060	-	(129,060)	N/A
Consultants	42,202	-	(42,202)	N/A
Staff development	46,000	-	(46,000)	N/A
Book waivers	450,666	-	(450,666)	N/A
Computer equipment	9,999	-	(9,999)	N/A
Payment to SCAC	91,537	-	(91,537)	N/A
Cleaning supplies	4,672	-	(4,672)	N/A
Education supplies	22,954	-	(22,954)	N/A
Total restricted expenses	1,923,376	4,910,968	3,355,385	68%
Excess (deficiency)	\$ 2,987,592	\$ -	\$ (3,355,386)	
<b>TOTAL ACTIVE SPONSORED PROJECTS</b>				
Restricted revenues:				
Federal government grants	\$ 21,339,757	\$ 30,603,203	\$ 9,263,446	30%
State government grants	4,763,444	5,120,000	356,556	7%
Grant from other sources	3,055,315	3,068,010	12,695	0%
Total Restricted Revenues	\$ 29,158,516	\$ 38,791,213	\$ 9,632,697	25%
Restricted expenses:	\$ 19,688,533	\$ 36,506,732	\$ 16,818,199	46%
Excess (deficiency)	\$ 9,469,983	\$ 2,284,481	\$ (7,185,502)	
<b>STUDENT FINANCIAL AID</b>				
<b>Scholarships- 21-8010 AICF (July1, 2021 - June 30, 2022)</b>				
Restricted revenues:				
Scholarship Award	\$ 1,961,220	\$ 242,904	\$ (1,718,316)	-707%
Restricted expenses:				
Travel/meeting/office expense	300	5,185	4,885	94%
Program supplies	744	-	(744)	N/A
Scholarships	1,959,507	395,552	(1,563,955)	-395%
Total restricted expenses	1,960,551	400,737	(1,559,814)	-389%
Excess (deficiency)	\$ 669	\$ (157,833)	\$ (158,502)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Grant Budget Period as Noted**  
**(Intended for Internal Management Purposes Only)**

	GraMt ReveMues / ExpeMses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Dept of Ed Cares Act Title III TCU Fund 7/13/20-6/30/23 (20-8026) - INACTIVE</b>				
Restricted revenue:				
Federal government grants	\$ 6,530,079	\$ 7,001,292	\$ 471,213	7%
Restricted expenses:				
Compensation	380,906	-	(380,906)	N/A
Employee related expenses	26,393	-	(26,393)	N/A
SCAC grants to or expenditures for students	104,400	274,665	170,265	62%
Postage & delivery	17,051	-	(17,051)	N/A
Communications	5,099	-	(5,099)	N/A
Program supplies	8,883	-	(8,883)	N/A
Book waivers	167,855	-	(167,855)	N/A
Building rent	24,914	-	(24,914)	N/A
Building repair and maint	4,441	-	(4,441)	N/A
Consultant fees	405,423	-	(405,423)	N/A
Licenses & fees	34,088	-	(34,088)	N/A
Cleaning supplies	336,662	-	(336,662)	N/A
Meeting expense	5,718	-	(5,718)	N/A
CARES ACT Higher Ed Emergency Relief	2,775,888	-	(2,775,888)	N/A
Residence fees lost	39,600	39,600	-	0%
Residence fees refunded TOCC	(22,072)	17,528	39,600	226%
Memberships	2,500	-	(2,500)	N/A
Travel	401	-	(401)	N/A
Indirect costs	1,184,915	-	(1,184,915)	N/A
Other structural Improvements	224,058	-	(224,058)	N/A
Equipment	9,989	-	(9,989)	N/A
Computer equipment	735,967	-	(735,967)	N/A
Awards and gifts	57,000	-	(57,000)	N/A
Grants to or expenditures for TOCC students	-	6,669,499	6,669,499	100%
Total restricted expenses	6,530,079	7,001,292	471,213	7%
Excess (deficiency)	\$ 0	\$ -	\$ (0)	
<b>FSEOG 7/1/22 - 6/30/23 (21-8020)</b>				
Restricted revenue:				
Federal government grants	\$ -	\$ -	\$ -	N/A
Restricted expenses:				
Tuition & fee waivers	38,753	-	(38,753)	N/A
Total restricted expenses	38,753	-	(38,753)	N/A
Excess (deficiency)	\$ (38,753)	\$ -	\$ 38,753	
<b>PELL -21- 8030 (July 1, 2021 - June 30, 2022)</b>				
Restricted revenue:				
Federal government grants	\$ 5,383,150	\$ 1,100,000	\$ (4,283,150)	-389%
Restricted expenses:				
Office supplies	-	-	-	N/A
Refunds	1,623	-	(1,623)	N/A
Grants to students	6,272,345	1,100,000	(5,172,345)	-470%
Total restricted expenses	6,273,968	1,100,000	(5,173,968)	-470%
Excess (deficiency)	\$ (890,818)	\$ -	\$ 890,818	
<b>TOTAL STUDENT FINANCIAL AID</b>				
Restricted revenue:				
Federal government grants	11,913,229	8,101,292	\$ (3,811,937)	-47%
Scholarship Award	1,961,220	242,904	(1,718,316)	-707%
	\$ 13,874,449	\$ 8,344,196	\$ (5,530,253)	-66%
Restricted expenses	14,803,351	8,502,029	(6,301,322)	-74%
Excess (deficiency)	\$ (928,902)	\$ (157,833)	\$ 771,069	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project Summary by Source**  
**For the Grant Budget Period**  
**(Intended for Internal Management Purposes Only)**

Source Grant		Actual			Grant Budget			Remaining Budget			Encumbrances*		
		Revenue	Expenses	Excess (deficiency) or Deferred Revenue (Grant AR)	Revenue	Expenses	Excess (deficiency)	Revenue	Expenses	Excess (deficiency)	Open POs	Remaining Budget Excess (deficiency) After Open POs	
Active Sponsored Projects													
Federal	NSF -TCUP Pathways to Indigenous STEM - 1114	1,631,664	2,168,437	(536,773)	2,514,278	2,501,346	12,932	882,614	332,909	(549,705)	274,747	(824,452)	
Federal	NIST/NTIA Connecting Communities 1140	397,857	633,177	(235,320)	1,912,357	1,912,357	-	1,514,500	1,279,180	(235,320)	133,706	(369,025)	
Federal	NEH/ATALMA RevitalizeTO Oral History (1150)	-	-	-	-	-	-	-	-	-	-	-	
Federal	TEA Center: Reclaiming the O'odham Language	-	577,936	(577,936)	1,000,000	1,000,000	-	1,000,000	422,064	(577,936)	102,068	(680,004)	
Federal	BIA 93-638 - Occupational Training TCCU -(1301)	636,740	90,288	546,452	200,000	200,000	-	(436,740)	109,712	546,452	18,240	528,212	
Federal	BIA 93-638 - Occupational Training TCCU -(1302)	162,234	109,889	52,345	300,000	300,000	-	137,766	190,111	52,345	8,560	43,785	
Federal	Planting the Seeds of Culture & Food: Agricultural experiential education with Micro-credentials (1421)	111,952	183,995	(72,043)	157,142	177,593	(20,451)	45,190	(6,402)	(51,592)	-	(51,592)	
Federal	BIE TCU Facilities & Improvements (1430) PL 116-260 (1430)	1,314,285	675,997	638,288	857,142	857,142	-	(457,143)	181,145	638,288	145,006	493,282	
Federal	NIFA Endowment - (20-1502)	513,239	446,256	66,983	243,073	243,073	-	(270,166)	(203,183)	66,983	36,000	30,983	
Federal	NIFA Endowment - (20-1504)	275,171	-	275,171	-	-	-	(275,171)	-	275,171	-	275,171	
Federal	USDA Furniture Arts & Science (20-1509)	-	170,131	(170,131)	166,200	166,200	-	166,200	(3,931)	(170,131)	-	(170,131)	
Federal	USDA Disaster Relief Health & Wellness (1526)	99,975	121,284	(21,309)	99,975	99,975	-	-	(21,309)	(21,309)	-	(21,309)	
Federal	Extension Capacity "Soverign O'idag" (Gardens) for A Sovereign Nation (1542)	145,612	445,373	(299,761)	519,000	246,000	273,000	373,388	(199,373)	(572,761)	6,776	(579,537)	
Federal	USDA TCI Wellness Ctr (20-1628)	-	-	-	181,367	181,367	-	181,367	181,367	-	-	-	
Federal	Title III Part A Our Circle of Strength - (20-1632)	3,123,026	4,161,422	(1,038,396)	6,559,520	6,559,520	-	3,436,494	2,398,098	(1,038,396)	-	(1,038,396)	
Federal	Title III Part F Honoring Yesterday to Build Tom. - (20-1642)	2,435,755	2,401,217	34,538	4,655,008	4,655,008	-	2,219,253	2,253,791	34,538	-	34,538	
Federal	USDA RD Solar Electric System (1652)	-	-	-	344,895	344,895	-	344,895	344,895	-	-	-	
Federal	USDA RD Furniture/Solar Electric System (1653)	-	57,431	(57,431)	351,000	352,000	(1,000)	351,000	294,569	(56,431)	46,792	(103,223)	
Federal	USDA/NIFA Biobased Hydrogel Crystals for Mitigating Shrinkage in 3D-printed Concrete (20-1654)	-	-	-	50,000	50,000	-	50,000	50,000	-	-	-	
Federal	American Rescue Plan Fund (ARP) BIE PL 117-2 (1680)	5,581,278	1,259,555	4,321,723	5,581,278	5,581,278	-	-	4,321,723	4,321,723	-	4,321,723	
Federal	Ed Stabilization Fund Covid 19 Assistance (20-8021)	4,910,968	1,923,376	2,987,592	4,910,968	4,910,968	-	(0)	2,987,592	2,987,592	-	2,987,592	
Total Federal Sponsored Projects		21,339,757	15,425,764	5,913,994	30,603,203	30,338,722	264,481	9,263,446	14,912,958	5,649,513	771,894	4,877,619	
State	AZ TPT State Construction Needs Funding - (1400)	2,449,465	815,255	1,634,209	3,120,000	3,120,000	-	670,536	2,304,745	1,634,209	151,971	1,482,239	
State	Workforce Development - (1401)	1,642,565	2,673,212	(1,030,647)	897,810	897,810	-	(744,755)	(1,775,402)	(1,030,647)	30,319	(1,060,966)	
State	AZ State TOCC Remedial Education (1413)	2,000,000	-	2,000,000	2,000,000	-	2,000,000	-	-	-	-	-	
Total State Sponsored Projects		6,092,030	3,488,467	2,603,562	6,017,810	4,017,810	2,000,000	(74,220)	529,343	603,562	182,289	421,273	
*Note that encumbrance data shown reflects all open POs. As only fully expended POs may be closed in Jenzabar, amounts may be overstated from partial expenditures.													
AICF	AICF AT & T Digitized Career Success Program (1128)	150,000	101,021	48,979	150,000	150,000	-	-	48,979	48,979	-	48,979	
AICF	AICF Faculty Professional Development (1129)	-	-	-	-	-	-	-	-	-	-	-	
AICF	AICF Community Aid for Student Success (1222)-(CASS)	48,000	39,268	8,732	48,000	48,000	-	-	8,732	8,732	-	8,732	
AICF	AICF 2023 Summer Success Conference (1223)	10,000	5,728	4,272	10,000	10,000	-	-	4,272	4,272	-	4,272	
AICF	AICF Cultivating Native Student Success SEM (1225)	500,000	88,763	411,237	500,000	500,000	-	-	411,237	411,237	75,756	335,481	
AICF	AICF Community Based Native Arts (1226)	37,500	-	37,500	75,000	75,000	-	37,500	75,000	37,500	-	37,500	
AICF	AICF Advancing Indigenous Early Childhood Education (1227)	70,000	17,815	52,185	70,000	70,000	-	-	52,185	52,185	15,236	36,949	
AICF	AICF Empowering Relatives Emergency Funds (1228)	18,000	-	18,000	18,000	-	18,000	-	-	-	-	-	
AICF	AICF/TCU Preview Grant FY25 (1229)	2,000	-	2,000	2,000	-	2,000	-	-	-	-	-	
AICF	AICF/Dollar General Adult Education Program (1230)	30,000	1,353	28,648	30,000	30,000	-	-	28,648	28,648	214	28,434	
Total AICF Sponsored Projects		865,500	253,948	611,552	903,000	883,000	20,000	37,500	629,052	591,552	91,205	500,347	



**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project Summary by Source**  
**For the Grant Budget Period**  
**(Intended for Internal Management Purposes Only)**

Source	Grant	Actual			Grant Budget			Remaining Budget			Encumbrances*	
		Revenue	Expenses	Excess (deficiency) or Deferred Revenue (Grant AR)	Revenue	Expenses	Excess (deficiency)	Revenue	Expenses	Excess (deficiency)	Open POs	Remaining Budget Excess (deficiency) After Open POs
Other	TO Language Ctr Appropriation of Funds fr TON (1131)	497,427	329,286	168,142	896,880	896,880	(0)	399,452	567,594	168,142	121,184	46,957
Other	NAAF Horseshoeing Program (1414)	172,866	139,182	33,684	192,073	192,073	-	19,207	52,891	33,684	13,389	20,295
Other	Seed Fund (20-1415)	75,000	-	75,000	-	-	-	(75,000)	-	75,000	-	75,000
Other	TO Gaming Back to Campus Daily Meals and Archery Range (1716)	9,247	3,051	6,196	9,247	9,247	-	-	6,196	6,196	2,745	3,451
Other	Project Success Ascendium Emergency Aid/Paid Internship (1727)	106,689	48,836	57,853	169,000	169,000	-	62,311	120,164	57,853	-	57,853
	Total Other Sponsored Projects	861,229	520,354	340,875	1,267,200	1,267,200	(0)	405,971	746,846	340,875	137,318	203,557
<b>Total Sponsored Projects</b>		29,158,516	19,688,533	9,469,983	38,791,213	36,506,732	2,284,481	9,632,697	16,818,199	7,185,502	1,182,707	6,002,795
<b>Student Financial Aid</b>												
AICF	Scholarships- 21-8010 AICF (July1, 2021 - June 30, 2022)	1,961,220	1,960,551	669	242,904	400,737	(157,833)	(1,718,316)	(1,559,814)	(158,502)	-	(158,502)
Federal	Dept of Ed Cares Act Title III TCU Fund 7/13/20-6/30/23 (20-8026)	6,530,079	6,530,079	0	7,001,292	7,001,292	-	471,213	471,213	(0)	-	(0)
Federal	FSEOG 7/1/22 - 6/30/23 (21-8020)	-	38,753	(38,753)	-	-	-	-	(38,753)	38,753	-	38,753
Federal	PELL -21- 8030 (July 1, 2021 - June 30, 2022)	5,383,150	6,273,968	(890,818)	1,100,000	1,100,000	-	(4,283,150)	(5,173,968)	890,818	-	890,818
	<b>Total Student Financial Aid</b>	13,874,449	14,803,351	(928,902)	8,344,196	8,502,029	(157,833)	(5,530,253)	(6,301,322)	771,069	-	771,069
	<b>Total Active Restricted Budgets</b>	43,032,965	34,491,884	8,541,081	47,135,409	45,008,761	2,126,648	4,102,444	10,516,876	7,956,571	1,182,707	6,773,864

\*Note that encumbrance data shown reflects all open POs. As only fully expended POs may be closed in Jenzabar, amounts may be overstated from partial expenditures.

<b>Inactive Sponsored Projects</b>												
Federal	ANA Increase Technical Capacity - (1117) Federal Share	250,126	872,797	(622,671)	1,200,000	1,181,100	18,900	949,874	308,303	(641,571)	-	(641,571)
AICF	AICF AT&T TCU BRAIDING Success Project (1118)	167,200	139,496	27,704	168,630	96,570	72,060	1,430	(42,926)	(44,356)	-	(44,356)
	AICF Native Students Stepping Forward - Dollar General High											
Other	School Equialency Completion Program (1127)	600,000	973,941	(373,941)	900,000	848,252	51,748	300,000	(125,689)	(425,689)	-	(425,689)
Other	Dollar General Native Americans Stepping Forward (GED) (1127)	195,000	202,890	(7,890)	50,000	50,000	-	(145,000)	(152,890)	(7,890)	-	(7,890)
AICF	AICF Community Based Native Arts Learning Sharing (1216)	35,000	32,673	2,328	9,000	9,000	-	(26,000)	(23,673)	2,328	-	2,328
AICF	AICF/TCU Preview Grant (1217)	4,000	2,542	1,458	2,000	3,539	(1,539)	(2,000)	997	2,997	-	2,997
AICF	AICF Pres Fund Lang/Cultural/HW6/22-5/24 (1218)	100,000	47,444	52,556	100,000	100,000	-	-	52,556	52,556	750	51,806
AICF	AICF Food Security Emergency Aid for Student Success (1221)	11,400	290	11,110	5,700	5,700	-	(5,700)	5,410	11,110	4,000	7,110
Other	AICF Indigenous Early Childhood Educ (1224)	31,000	26,612	4,388	24,000	24,000	-	(7,000)	(2,612)	4,388	4,265	124
Other	IECD Practitioner Symposium (1303)	80,400	18,354	62,046	80,400	80,400	-	-	62,046	62,046	-	62,046
Federal	HHS ANA O'odham Language & Materials Project (1310)	-	17,750	(17,750)	82,609	44,895	37,714	82,609	27,145	(55,464)	-	(55,464)
Other	Univ of AZ NASA Space Grant - (1402)	35,500	27,116	8,384	29,500	29,500	-	(6,000)	2,384	8,384	-	8,384
	Haury Program Tribal Resilience Initiative Award for A Student's											
Other	Journey- (1406)	335,838	304,323	31,515	315,206	321,206	(6,000)	(20,632)	16,883	37,515	-	37,515
	NIFA Education for Sustainable Tomorrow: Food Sovereignty - (20-											
Federal	1508)	432,746	412,476	20,271	442,259	443,865	(1,606)	9,513	31,390	21,877	-	21,877
Federal	USDA NIFA Extension Capacity (20-1531)	171,280	249,502	(78,222)	177,238	177,238	-	5,958	(72,264)	(78,222)	-	(78,222)
Federal	NIFA Extension Capacity Bldg Together III - (20-1541)	593,300	593,412	(112)	661,500	372,620	288,880	68,200	(220,792)	(288,992)	-	(288,992)
Federal	USDA TCI E Campus Community Facilities (20-1621)	137,703	109,683	28,020	137,702	144,949	(7,247)	(1)	35,266	35,267	-	35,267
Federal	USDA TCI E Campus Solar Project (20-1622)	129,000	129,090	(90)	129,000	129,000	-	-	(90)	(90)	-	(90)
Federal	USDA TCI E Campus Solar Project Match (10-1622)	-	6,450	(6,450)	-	6,450	(6,450)	-	-	-	-	-
Other	Community of Practice - (20-1720)	87,098	52,027	35,071	108,000	108,000	-	20,902	55,973	35,071	-	35,071
	<b>Total Inactive Grants</b>	3,396,591	4,218,867	(822,276)	4,622,744	4,176,284	446,460	1,226,153	(42,583)	(1,268,736)	9,015	(1,277,751)

Waiting on internal budget

**Tohono O'odham Community College**  
**Statements of Cash Flows**  
**For the Five Months Ended November 30, 2024**  
**(Intended for Internal Management Purposes Only)**

	<b>For the Five Months Ended 11/30/2024</b>	<b>YTD FY25</b>
<b>Change in Net Assets</b>	(765,048)	8,639,181
Cash Flow Adjustments		
Depreciation	-	243,740
Change in Assets and Liabilities		
Student accounts receivable	(141,027)	70,433
Contracts and grants receivable	(444,053)	2,474,878
Prepaid expenses	(4,522)	(33,312)
Bookstore inventory	(367)	(110,097)
Accounts payable	(307,228)	342,536
Salary related payable	155,780	(373,872)
Other payables and accrued expenses	(81,272)	(2,129,996)
Deferred grant revenue	57,696	91,094
<b>Net Cash from / (used for) Operating Activities</b>	(1,530,042)	9,214,584
Sales or purchases of investments	(34,240)	(102,455)
Purchases of Property and Equipment	-	(522,824)
<b>Net Cash from / (used for) Investing Activities</b>	(34,240)	(625,279)
<b>Net Change in Cash</b>	(1,564,282)	8,589,305
Cash at Beginning of Period	25,043,783	14,890,196
<b>Cash at End of Period</b>	<u>\$ 23,479,501</u>	<u>\$ 23,479,501</u>

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** STEPHEN SCHOONMAKER, PRESIDENT  
**FROM:** JOSEPH RENEGAR, INTERIM HUMAN RESOURCES DIRECTOR & CHLOE BEGAY, HR GENERALIST  
**SUBJECT:** AGENDA ITEM—DECEMBER 2024 RESOURCE LIST  
**DATE:** 12/31/2024  
**CC:** FILE

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Background

The following employees are recommended for the Board's consideration new hires, transfer, and separation.

Recommendation

The President recommends the approval of the employees on the attached list for new hires, transfer, and separation for the Tohono O'odham Community College.

**RESOURCE LIST**  
**December 2024**

New Hire:

Name	Position	Date
Joshua Lopez	Lead Facilities Maintenance Technician	12/11/2024
	Mr. Lopez was Carpenter with Hunter Contracting for 2 months. He was Carpenter with La Casa Construction for 4 months. He was Laborer with All 5's for 1 month.	

Transfers:

Name	Position	Date
Edwina Moreno	Administrative Assistant – Finance – Workforce & Community Development Success Coach	12/9/2024

Separations:

Name	Position	Date
Brittany Gonzales	Tohono O'odham Agriculture & Natural Resources Assistant	12/13/2024

**Tohono O'odham Community College**  
**Employment Vacancy Activity Log**  
**December 2024**  
**Administrative/Faculty/Exempt**

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American Other			Application w/ documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
Accounting Instructor	Education	9			9	4	4	12/31/2024	4	3				Pending interview(s)
Biology Instructor	Education	21			10	8	6	12/31/2024	5	8		2	2	Pending job offer/job offer acceptance
Chief Human Resources Officer	President's Office	19	1	3	6	10	6	12/31/2024	6	4	11/15/24			Tentative start date February 3, 2025
NTIA Project Director	Sustainability	1	1			1		12/31/2024	1					Pending HM Quick Response(s)/interview(s)
Residence Life Coordinator	Student Life	8	1	1	6		8	12/31/2024						Pending HM Quick Response(s)/interview(s)
Virtual & In-Person Pre-College GED Instructor	Workforce Development	23	4		19	15	8	12/31/2024	5		10/22/24			Pending 2nd interview(s)
Tohono O'odham Language and Culture Instructor	Education	0						12/31/2024						Continue to advertise
Tohono Kosin Restaurant Manager	Workforce Development	0						12/31/2024						Continue to advertise
Workforce & Community Development Success Coach	Sustainability	29	2	7	5	3	26	12/31/2024	3	10	10/17 & 10/22/24	2	1	Position filled effective 12/9/2024

**Tohono O'odham Community College**  
**Employment Vacancy Activity Log**  
**December 2024**  
**Hourly**

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American Other			Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
						Yes	No		Yes	No		Yes	No	
Facilities Maintenance Technician I	Operations	11	10		1	11		12/31/2024	7		12/2/2024, 12/4/2024			Pending more interview(s)
Lead Facilities Maintenance Technician (2)	Operations	1		1		1		12/31/2024	1		12/6/2024	1		1 position filled effective 12/11/2024, 1 position continue to advertise

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** DR. STEPHEN SCHOONMAKER, PRESIDENT  
ADMIN TEAM – DECEMBER 16, 2024  
**FROM:** DR. STEPHEN SCHOONMAKER, PRESIDENT  
**SUBJECT:** **APPROVAL OF NEW PARENTAL LEAVE POLICY**  
**DATE:** JANUARY 3, 2025  
**CC:** EVAN THOMAS, SPECIAL ASSISTANT TO THE PRESIDENT

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**Background:**

Upon my arrival at TOCC in July, 2024, I have been reviewing the existing Policies and Procedures for the College. In Fall, 2024, it became evident the College required a Parental Leave policy. In the College's records was an unfinished Parental Leave Policy draft from former President, Dr. Paul Robertson. This policy was reviewed and revised, and then shared with the College's Administration Team on November 12, 2024. After a month of time to review and revise the drafted policy, the Administration Team approved the new policy on December 16, 2024 with a recommendation to send to the Board of Trustees for consideration and potential adoption.

**Justification:**

While the College has had a Family Medical Leave Act policy, the need for a Parental Leave Policy was of paramount importance. Currently we have an employee who is pregnant and will be utilizing the leave outlined in this policy should the Board adopt it.

**Action Requested:**

On behalf of the College's Administration Team, I respectfully and humbly request the Board of Trustees review and approve the adoption of the attached Parental Leave Policy.

**Recommendation:**

It is recommended the Board of Trustees adopt the Parental Leave Policy as drafted.

## **Paid Parental Leave Policy**

The purpose of the Paid Parental Leave policy is to give parents additional flexibility and time to bond with their new child, adjust to their new family situation, and balance their professional obligations.

This policy describes the circumstances in which Paid Parental Leave may be taken, notice provisions, medical certification requirements, coordination with other types of leave, reinstatement issues, and other matters related to Paid Parental Leave.

The primary care-giver will be eligible for twelve (12) weeks of Paid Parental Leave.

### **I. Eligibility**

- A.** An employee is eligible for Paid Parental Leave if they have been employed by the College for at least one continuous year (12 months) or more in a benefits-eligible position.
- B.** An employee meets one of the following criteria:
  - 1. Gives birth to a child,
  - 2. Is the parent of a newborn child who also resides with the child,
  - 3. Legally adopts a child.
- C.** Paid Parental Leave must be approved in advance by the Office of Human Resources. Failure to complete the necessary FMLA application prior to the start of Parental Leave will result in denial of the paid leave.

### **II. General Provisions**

- A.** Paid Parental Leave will run concurrently with FMLA leave, if the employee meets the eligibility requirements of the FMLA. The concurrent use of Paid Parental Leave and FMLA leave will decrease, in whole or in part, the amount of FMLA leave available to an eligible employee.
- B.** The definition of 'primary care-giver' will vary across family situations, but normally the primary care-giver will have primary responsibility for the child(ren) for a significant portion of the day during the regular work week for the entire period of the Paid Parental Leave.
- C.** An employee taking a paid parental leave will be required to sign an affidavit indicating that he or she is the primary care-giver.
- D.** The Paid Parental Leave will be taken within six (6) months following the birth or adoption of a child. However, Paid Parental Leave may occur prior to an adoption when deemed necessary to fulfill the legal requirements for an adoption.
- E.** For faculty with a teaching load, coverage for class assignments with the appropriate Dean prior to the start of the Paid Parental Leave is of paramount importance. Faculty may select one of the following options for Paid Parental Leave:
  - 1. Beginning at the time of birth or adoption, up to twelve (12) weeks spanning more than one semester,
  - 2. Choosing to take the entire semester in which the birth or adoption is expected; however, if the birth or adoption does not occur, any leave taken will need to be appropriated to a different category,
  - 3. Fall semester in cases where the birth or adoption occurs late in the prior Spring semester, or over the summer when faculty are not on contract.
 Faculty will be assigned other work during a semester not covered by Parental Leave.



- F. Paid Parental Leave is a benefit of employment and its use will not be considered as a negative factor in employment actions, such as hiring, promotions, and disciplinary actions, or under attendance policies.
- G. Leave cannot be taken on an intermittent schedule, or on a reduced leave schedule.

### **III. Notice**

An eligible employee shall provide written notification to the employee's supervisor and Human Resources of the need for Paid Parental Leave and the timing and duration of the Paid Parental Leave. If the need for Paid Parental Leave is foreseeable, an eligible employee must give his or her supervisor at least thirty (30) calendar days' advance notice of the need for leave, if practicable. If the need for Paid Parental Leave is not foreseeable, an employee or his or her representative must give notice of the need for leave to the employee's supervisor as soon as practicable.

### **IV. Medical Documentation**

An employee will be required to furnish appropriate medical documentation for the birth of a child. If the employee is eligible for FMLA leave, the medical certification requirements will govern. The medical documentation will be completed and signed by the individual's health care provider.

### **V. Adoption Documentation**

An employee will be required to furnish appropriate adoption documentation, such as a letter from an adoption agency, or from the attorney in cases of private adoptions.

### **VI. Compensation**

- A. Birthmothers must first use their accrued sick leave time during the time of temporary medical disability.
- B. Employees will receive their regular rate of pay while on parental leave. Paid Parental Leave will be paid at the employee's straight-time, regular pay for the specified amount of time outlined in this policy.
- C. If an official College holiday occurs during the employee's Paid Parental Leave, the employee will receive holiday pay in lieu of a paid parental day.

### **VII. Benefits**

- A. Benefits will continue to be provided during the paid Parental Leave under this policy at the same rate as in effect before the leave was taken. The College will continue to pay its share of the cost of an employee's group health insurance during a Paid Parental Leave. The employee's share of the premium will be deducted from the employee's pay in accordance with normal practice. Paid leave benefits will continue to accrue.
- B. After the paid Parental Leave is exhausted, the employee is required to apply other available paid leave (vacation, floating, or optional holiday time), which will also run concurrently with FMLA leave.

**VIII. Leave Provisions When Both Parents Are Eligible Employees**

When both parents are employees of the College only one parent is entitled to parental leave at a time. The parents may elect, and be granted if eligibility is met, to divide the weeks of Parental leave between the two of them.

**IX. Return-to-Work Statement**

If Paid Parental Leave is due to the birth of a child, the birth mother must obtain a return-to-work statement from her health care provider and present it to her supervisor or Human Resources upon returning to work. The statement must specify whether the employee is able to work and any physical or other restrictions on the employee's ability to work.

**X. Reinstatement**

- A. The employee will be reinstated to the same position he or she held when the Paid Parental Leave began or to an equivalent position with equivalent pay, benefits, and other terms and conditions of employment, provided the employee can perform the essential functions of the position.
- B. The College's obligation to restore the employee to the same or an equivalent position ceases if and when:
  - 1) the employment relationship would have terminated if the employee had not taken Paid Parental Leave;
  - 2) the employee informs the College of his or her intent not to return to work at the expiration of the Paid Parental Leave; or
  - 3) the employee fails to return to work at the expiration of the Paid Parental Leave.

**XI. Confidentiality**

All medical information relating to Parental Leaves, whether verbal or written, including FMLA medical documentation, shall be kept confidential to the maximum extent possible. All medical documents including, but not limited to, medical statements and FMLA medical certifications are maintained within Human Resource in a confidential, secure file separate from the personnel file.

**XII. Authority**

The College's Board of Trustees reserves the right to amend, modify, or terminate the enhanced parental leave policy at any time and for any reason. Such changes may include, but are not limited to, the right to change or eliminate benefits or change the class(es) of participants covered by the Policy.

Policy Created: 12/16/2024  
Board Approved: XX/XX/XXXX  
Revised: None



Tohono O'odham Kekel Ha-Maşcamakuđ

## President's Office

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### President's Report to the Board of Trustees

January 10, 2024

Dr. Ofelia Zepeda, Chair

Tohono O'odham Community College Board of Trustees

Dear Dr. Zepeda and Members of the Board of Trustees,

It is an honor to submit to you my January board report detailing significant events and activities during the month of December. We have entered the year 2025 focused on preparing ourselves for the start of Spring Semester next week. Last month seems like a distant memory of celebrations and acknowledgement of the important work and great people we have working at Tohono O'odham Community College.

#### Highlights from December, 2024:

Item	Actions	Notations
1. End of Fall Semester	Closeout of the Fall Semester was a major focus of the month.	Classes concluded December 6. Grading and meetings with faculty occurred the week of December 9.
2. CHRO Search	While this was completed in November, our new CHRO has been granted more time to relocate to the area.	The new CHRO will start her position February 3, 2025.
3. Presidential Listening Tour	More District Meetings were scheduled for early 2025	These meetings continue to be an effective way for me to meet key leaders from each of the Districts throughout the Tohono O'odham Nation.
4. NTIA Recognition Ceremony	Attended December 6 Recognition event at S-cuk Du'ag Maşcamakuđ in the Gewdag Şon Ki.	Gave remarks at the ceremony, supporting the recognition of all NTIA participants from all 11 Districts.
5. Meeting with Vice Provost from UA	Attended December 9 meeting with Dr. Greg Heileman, Vice Provost of Undergraduate Education, and other UA staff and graduate students along with a team from TOCC to discuss transfer updates and see demo of transfer pathways model	Effective first step in utilizing technology developed at UA to strengthen – and simplify – transfer for students from TOCC to UA (and potentially other institutions who join the transfer pathways network).

Item	Actions	Notations
6. Meeting with Marisol Morales with Carnegie and the American Council on Education (ACE)	This meeting detailed an opportunity for Tohono O’odham Community College to participate in the Carnegie Elective Classification for Sustainability pilot, a national project to identify and develop sustainability and climate action aligned with TOCC’s core academic mission.	Based on these conversations, and subsequent correspondence, ACE has accepted TOCC into the project, which begins January 23, 2025. As noted in these communications, “this pilot is designed to help TOCC articulate and enhance our impact in sustainability through a rigorous, data-informed framework that centers on five key areas; 1. Climate Action 2. Interdisciplinary Teaching 3. Solutions-based Research 4. Workforce Development, and 5. Community Engagement” TOCC will be one of approximately 20 institutions of higher education across the United States contributing to “defining sustainability standards” that will shape best practices for embedding sustainability in academic programs of study as one of Carnegie’s Elective Classifications.
7. O’odham Ní’okí Annual Report to Tohono O’odham Legislative Council	Attended Tohono O’odham Legislative Council on December 11 to support O’odham Ní’okí presentation of their annual report.	Ron and Frances presented the O’odham Ní’okí Annual Report to the Legislative Council. There were good questions and interest in our efforts in Language Reclamation. Ron did an outstanding job presenting, supported by Frances and Liz.
8. IRB Membership	Updating Board on Status.	With the holidays, no progress on securing the final IRB member.
9. College Christmas Party	Shared in the joyous celebration of the season with a large contingent of TOCC employees and family.	What a wonderful event! Huge thanks and appreciation must go to Evan, Adrienne, and Rosie who planned and implemented this celebration entirely. Appreciative of all who were recognized for years of service – thank you for your efforts and dedication to the fulfillment of our mission!
10. BIE Annual Report	In collaboration with Joann, we submitted our BIE Annual Report	The BIE Annual Report draws data and information from a variety of departments across campus. My hope in future years is that this data retrieval can be made more efficient as several employees worked through the holiday closure to complete and submit the report.

Item	Actions	Notations
11. HLC Complaint	A complaint was filed with our accreditor, HLC, regarding employee grievances at San Carlos Apache College. Dr. Sujo-Montes and I investigated the complaint in San Carlos by meeting with all named parties to the HLC Complaint on December 18.	While employees at San Carlos are hired, paid, supervised, disciplined, etc. by San Carlos Apache College, all aspects of TOCC's accreditation, including assumed practices such as a widely accessible, understood, and followed employee grievance process, are subject to HLC compliance at both TOCC and SCAC institutions. HLC has required TOCC to respond to the elements they identified from the complaint by January 11, 2025.
12. Financial Investment Options	Met with representatives of the Bank of America Investment Partners on December 19.	This introductory meeting will result in the creation of Investment Policies to be presented to the Board of Trustees at the February, 2025 meeting. In the interim, our Finance Department is working with our bank, Bank of America, to transition funds from our Operations Account to an interest bearing Account as a first step.
13. Title IX Training	As an employee of TOCC, I completed our mandatory Title IX training.	Thanks to Alberta for conducting these trainings for all of our employees.
14. PlanetBids	Met on December 19 with PlanetBids representative to stand up our RFP and RFQ processes when seeking potential vendors	This process will be inaugurated with the posting of a Sustainability Plan RFP as soon as our setup with PlanetBids is completed. The Sustainability Plan is part of our 2024 USDA RD Grant project.

Respectfully Submitted,



Dr. Stephen Schoonmaker  
President

Tohono O'odham Community College

***December 2024 Board Report Activities***  
***Human Resources***

<b>Issues/Items</b>	<b>Discussion/ Situation</b>	<b>Summary/ Resolution</b>
Records Management System	HR Records Management System in electronic and manual files	In-Progress
Advertise / Recruit Positions	Continuously advertise vacant positions, conducted interviews, pre-hire employment processing; and on-boarding candidates	In-Progress
New Hire Orientation	Continuing to work on refining the new hire orientation process	In-Progress
Pay Scale	Continuing the process of developing a pay scale for college positions	In-Progress
Spring Adjuncts	Preparing contracts and payroll authorization forms for spring 2025 adjuncts	In-Progress
Personnel Issue	1 Personnel Issue reported	

Report to TOCC Board of Trustees:

**Jay Juan**

**Chief of Operations**

**December 2024**

Issues/Items	Actions/Assessment
Events on campus	<ul style="list-style-type: none"> <li>• TOLC Session</li> <li>• Alco-thon – GSK Dec. 31st</li> </ul>
Having issues with doors at Ha-Maşcamdam Ha-Ki:.	Replaced key cores, upgraded door trim, and made adjustments to hinges. Doors are now locking and unlocking properly.
Card readers – keyless entry system	Reprogrammed several existing readers. Additional readers are ordered and hope to have them installed end of February.
Fence Project - Wişag Koş Maşcamakuđ	Completed bid/proposal process, and contract was signed. The initial (start-up) check was issued to fence company December 24th.
Painting Project - Wişag Koş Maşcamakuđ	Completed bid/proposal process, contract was signed and initial (start-up) check was printed. Paint company will be contacted for check delivery.
Service Calls	Maintenance Requests – 7 Vehicle Requests - 10

To: Tohono O'odham Community College Board of Trustees  
 Thru: Dr. Stephen Schoonmaker, President  
 From: Ronald Geronimo, Director  
 Frances Benavidez, Project Director, NSF TEAC  
 Subject: December 2024 Board Report

### O'odham Ñi'okĩ Ki: (ONK) - Key Issues / Items Addressed in December 2024

Strategic Initiative	Issues/ Items	Actions/Assessments
Language Documentation – Print and Video	Developing new digital and print resources.	<u>Development of New Digital/ Print Language Learning Resources</u> As part of the family engagement language learning series additional language learning games and activities were developed. These resources include culturally relevant imagery, audio recordings via QR codes, and key words and phrases centered around specific topics to promote language teaching and learning in the home. Materials may be disseminated electronically or in print form.
Capacity Building: Training for Language Sustainability	Building capacity for language speakers to lead language continuity efforts.	<u>O'odham Ñi'okĩ Ha-Mascama</u> Continuing to deliver a weekly training to a cohort of speakers interested in teaching the O'odham language in a community setting. The cohort is learning methods, strategies, and gaining weekly practice in delivering language lessons on relevant topics for introductory language learners as determined by the class. <u>Head Start Immersion Partnership</u> Continuing to support the partner Head Start Centers in developing strategies for immersion-based teaching. The teachers are proud of the young learners understanding of common O'odham words and phrases used in the classroom and to hear the students beginning to respond in O'odham.
Networking and Outreach – Organizing with the Community	Promoting Language Use and Language Visibility	<u>Hosted and Participated in Outreach Events</u> - were present in different communities and districts to promote language use and the resources and services available through the language center: <ul style="list-style-type: none"> <li>- Family Engagement Night (Pisin Mo'o)</li> <li>- TON Health and Human Services Leadership Team (Sells)</li> <li>- Family Engagement Night (Santa Rosa)</li> <li>- International School of Tucson – O'odham Language Discussion</li> <li>- Sells District 2-day Youth Language Gathering (Sells)</li> </ul> Each group has unique language learning needs and the language center is supporting different groups with translation/transcription requests, immersion workshops, language recordings/ materials, and more.
Other	Funding	<u>TON Funding</u> – the OÑK completed its Annual Report to the Tohono O'odham Legislative Council on December 11, 2024. As the language sustainability efforts grow and progress across the Nation, the language center will document significant impacts in upcoming reports.
	Himdag Committee	<u>Continuing to Support Collegewide Needs/Events via the Himdag Comm.</u> – The OÑK worked closely with the Himdag Committee to plan and organize the upcoming Spring Welcome Blessing, Facility Cleansing, and other year-long events and activities needs.



TO: Tohono O’odham Community College Board of Trustees

THRU: Dr. Stephen Schoonmaker, President

FROM: Kristin Eberhardt, Title III Project Director

DATE: December 31, 2024

SUBJECT: Title III Grants Board Report December 2024



***Key Issues/Items addressed***

<b>Issues/Items</b>	<b>Actions/Assessment</b>
<b>Title III Part A</b>	<ul style="list-style-type: none"> <li>• Collection of data for APR includes tutor logs, reports from education division, GED, and other data (for grant year ending 9/30/24)</li> <li>• Floater interns monitored</li> <li>• Discussion of GED funding</li> </ul>
<b>Title III Part F</b>	<ul style="list-style-type: none"> <li>• Multipurpose Building plan under review</li> <li>• MP kitchen reviewed, costs of commercial kitchen need to be reviewed.</li> </ul>
<b>Radio</b>	<ul style="list-style-type: none"> <li>• Radio shows were edited and sent to KOHN every week</li> <li>• Radio intern advertised for the radio show</li> <li>• Radio intern applications reviewed</li> <li>• Review of radio show criteria with radio interns</li> </ul>
<b>Finance/Budget</b>	<ul style="list-style-type: none"> <li>• Creating and reviewing GL from 10/1/23-9/30/24 for final drawdown</li> <li>• Final drawdown for Title III Part A completed for grant year 10/1/23 – 9/30/24</li> </ul>
<b>Accuplacer/EdReady</b>	<ul style="list-style-type: none"> <li>• Discussion of Accuplacer/NextGen to be used for testing for CNA and EMT programs</li> <li>• EdReady – Discussion of utilizing EdReady as the initial review for entrance into CNA/EMT cohort</li> <li>• Discussion with EdReady representatives on pathways for CNA and EMT</li> <li>• AZACTA requested information on proctoring fees for testing</li> </ul>
<b>Tutors</b>	<ul style="list-style-type: none"> <li>• Request for all tutor logs for the Title III APR</li> <li>• Review of Tutor Logs</li> </ul>

<b>Grants Team</b>	<ul style="list-style-type: none"><li>• Meet with grants team to discuss how to monitor grants</li><li>• Identify all grants and project directors and other personnel (with team)</li><li>• Grant team decided to show a PowerPoint for project directors</li><li>• Creation of a flowchart for grant training for all those that are involved with grant management</li></ul>
<b>Misc.</b>	<ul style="list-style-type: none"><li>• Anatomy project review and identification of which slides need labeling</li><li>• AED's counted and reviewed for purchase</li></ul>

**Board of Trustees Report**  
**Laura Sujo-Montes, Dean of Academics**  
***Education Division December 2024***

Issue	Discussion	Summary/resolution
End of the Semester	Faculty Meetings and Grades	The end of the semester was completed as planned. All faculty turned in their grades on time. We had two days of meetings at the end of the semester. On one of the days, the Hopi Land Information Services Team visited us to talk about their use of GIS to maintain roads, monitor wildlife, etc. On the second day, Dr. Russel Pryba from NAU's 7Gen Program presented on Consequences of the Erasure of Indigenous Philosophy for Teaching Academic Writing.
AICF Community-Based Native Arts Grant	Shell Etching Workshop	Our Fine Arts faculty, Dwayne Manuel and Susanna Battin, and I met with people from the Himdag Ki:, Pete Jackson, and Jiivik Siiki to continue to plan the trip to Mexico to collect materials for the shell etching workshop that will take place in July 2025.
Biology Instructor	Candidate Selection	We selected a candidate to offer the position of Anatomy and Physiology Faculty. If the offer is accepted, the candidate will move from Canada to Tucson and will start in the fall 2025.

O'ohana Ki:, December 2024

Discussion	Summary/resolution
Digital offerings are slowly becoming more robust. This is great for a number of reasons.	<ul style="list-style-type: none"> <li>• The move to Open Education Resources (OER) or no/low cost texts is supported by digital materials offered through O'ohana Ki: Access is usually via Single Sign-on (SSO) authentication for ease of access.</li> <li>• Kanopy provides streaming video. Instructors have already submitted requests.</li> <li>• E-books are available via a few of the databases such as Infobase, but specific titles have been purchased via JSTOR and OverDrive with the purpose of supporting curriculum.</li> </ul>
Library staff serve as academic support.	<ul style="list-style-type: none"> <li>• Staff is preparing for art courses in terms of art kits and equipment check out such as cameras and the supporting accessories. Library staff is coordinating with art</li> </ul>
Outreach	<ul style="list-style-type: none"> <li>• Library staff have participated in New Student Orientations and tours hosted by Admissions. The collection and services are highlighted.</li> <li>• Library staff tabled a book giveaway as part of the TOCC Holiday Market December 20, 2024. The books were a donation from Pima County Public Library's Many Nations Programs.</li> </ul>

**NSF STEM Grant Report: September to December 2024**

**Submitted by:** Teresa Newberry, Ph.D.

Issue	Discussion	Summary/resolution
<i>No-Cost Extension and Annual Reporting</i>	A no-cost extension was requested to allow time for the completion of the Hyflex Classrooms which was delayed due to vendor supply chain issues.	The no-cost extension was approved through June 30, 2025. The annual report and interim evaluation report was submitted and approved by the NSF Program Officer.
<i>Goal 1: Expand STEM in the Physical Sciences &amp; Increase accessibility of all science courses through online delivery</i>	Hyflex classroom systems will increase the quality of our flex courses with state-of-the-art camera/microphone systems which will allow remote students to actively participate in real-time discussions and activities happening in the physical classroom (i.e., synchronous online participation).	Equipment for the Hyflex Classroom Systems for IWK5 Lab & 2 MGK classrooms was received in December and installation is in progress. The electrical installations in the classrooms were updated per vendor specifications in November.
<i>Goal 3: Promote professional preparedness of students through fieldwork, internships,</i>	The TOCC Living Laboratory (TLL) Ma:cig Oidag provides opportunities for field studies, experiential, hands-on learning for students at TOCC, and restores habitat to increase	The TLL Ma:cig Oidag work included bench installation and on-going irrigation. Faculty and visitors to campus have enjoyed learning more about native plants.

<i>and research experiences</i>	biodiversity. Continuing partnerships will give students opportunities to develop professional skills.	TOCC is a partner on UA Sloan Pre-Proposal to support culturally responsive summer research opportunities for students at UA. This proposal was successfully funded. We continue to work with the TON Department of Natural Resources to place students in wildlife conversation internships
<i>Goal 4: Support for Transitions from High School to TOCC to University</i>	On-going work with UA College of Veterinary Medicine, Nursing, and Natural Resources for transfer pathways to identify gaps and align our programs.	PHY 122N (Introductory Physics II) was approved by the Curriculum and Himdag Committees. This course was developed to provide students with necessary pre-requisites for the Veterinary Medicine program and transfer to Natural Resources and Biology. We are also having on-going meetings with the UA Department of Veterinary Medicine, School of Natural Resources, and Nursing programs.

## Student Services December 2024

Title: Dean of Student Services	Name: Yolanda Pacheco
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TOPIC	DISCUSSION
Meeting and discussion with The University of Arizona's Strategic Alternative Learning Techniques (SALT) Center	TOCC Dean of Student Services, Counselor, Student Success Coordinator and Disability Accommodations Consultant met with staff of the SALT Center to discuss how we may collaborate to offer improved services to TOCC students with disabilities and those experiencing mental health issues. The discussion included professional development, possible assessment for students and other services. The Dean of Student Services met with the Executive Director of the SALT Center in another meeting to refine the possible service collaboration.
Cultivating Native Student Success Focus Group	Participated in a focus group conducted by the American Indian College Fund and the Cultivating Native Student Success grant.

Title: Recruiter	Name: Jai Juan
Admissions	1. Helped the Admissions team process student documents, responded to admissions emails, and answered calls so they could focus on processing admissions applications, registration transaction forms, and change of student information forms.
Outreach	<p>1. Presented at Salt River Pima–Maricopa Indian Community's 7th annual virtual youth training.</p> <p>2. Accompanied Brandi Espuma to Tohono O'odham High School's basketball game against Ajo High School. We spoke with students about the dual enrollment program, admissions requirements, and the benefits of pursuing higher education.</p> <p>3. I visited Indian Oasis High School (IOHS) to advertise our annual College Preview Day in February. I also spoke with Mr. Fargo about scheduling more visits and offering our college readiness programming to the IOHS students.</p> <p>4. Met with Tohono O'odham High School, Baboquivari High School, and Ha:sañ Preparatory &amp; Leadership School principals and partnered staff to discuss the fall semester sessions, where we can improve, and what they want to see in the spring semester. During the semester recap meeting we identified challenges and solutions to improve the spring semester's visits. We have increased our visits for Ha:sañ Preparatory &amp; Leadership School and moved our meeting time to during school for Baboquivari High School.</p>
New Student Orientation	1. Hosted a virtual and in-person New Student Orientation.

Other	<p>1. Assisted the American Indian Science and Engineering Society (AISES ) Club in hosting a Christmas Lighting event for students and the community.</p> <p>2. The AISES President and Vice President will meet after the spring semester begins to discuss the next club meeting and a welcome-back event.</p>
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Title: Director of Phoenix Center	Name: Cassandra Scott
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TOPIC	DISCUSSION
Phoenix Center visitors:	<p>November 2024- Total visitors: 106 (Staff visits 24)</p> <p>December 17, 2024- Total visitors to date: 33 (Staff visits 6)</p>
Nov/Dec items & events:	<ul style="list-style-type: none"> <li>• Concluded Fall 2024 ART, MAT, &amp; WRT courses</li> <li>• TOCC In-person ASJ info session</li> <li>• Advising in person session</li> <li>• Himdag Committee Meeting attended</li> <li>• Indigenous Education: Safeguarding Our Knowledge for Future Generations</li> <li>• 5th Annual Tribal College &amp; University Fair Day 1 &amp; 2</li> <li>• What to Expect with the 2025-26 FAFSA</li> <li>• GIS Program info</li> <li>• Next Steps to Success: Guiding Students After FAFSA Submission</li> <li>• Mr. &amp; Ms. Indian PXU Pageant 24/25</li> <li>• Paradise Valley High School Fall College &amp; Career Fair</li> <li>• UofA Tribal Education Summit</li> <li>• Fall Fest Tempe UHSD NAEP</li> <li>• Innovation in Postsecondary Advising with Limited Funds</li> <li>• Arizona College Connect: New Features and System Enhancements</li> <li>• Step-by-Step Guide to Creating Your FSA ID</li> <li>• ASU Prep Annual College + Career Fair</li> <li>• Title IX Training 2024</li> </ul>
Lease update:	4041 Lease info pending due to plumbing construction, air balance test, final fire system check.

Title: Student Success Coordinator	Name: Rene Garciaguirre
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TOPIC	DISCUSSION
November activities:	<p>1. Student Success Meetings: Conducted 18 student success meetings focused on academic success and satisfactory academic progress, providing students with strategies and resources to enhance their performance.</p> <p>2. Direct Outreach: Reached out to five students identified through the student of concern form to offer timely support and address immediate academic or personal challenges.</p> <p>3. Workshop Collaboration: Collaborated with Alberta Espinoza, a TOCC counselor, to develop and deliver a workshop on navigating toxic versus healthy relationships. The workshop was well-received by the TOCC community.</p> <p>4. Technical Support in Dorms: Provided technical support to students in the dorms, assisting them with academic challenges while managing residence issues, ensuring continued academic progress.</p>
December activities:	<p>In December, we focused on helping students and improving campus life. We held a virtual new student orientation on December 2nd and an in-person one on December 6th. We also joined a talk with the Salt Center and staff from the University of Arizona to build partnerships. Additionally, we ran a workshop for 10 students on how to finish the fall semester strong and get ready for the spring.</p> <p>We met with students three times to help them with academic progress, appeals, and success checks. We also had a meeting with the Director of Student Life and the Counselor to discuss making the Residence Life Coordinator's role more supportive. This could mean offering 24-hour help and better programs for students living in the dorms to make their campus life smoother.</p>



**Board of Trustees Report**  
**Dean for Sustainability Mario Montes-Helu, Ph.D.**

Key Issues/Items Addressed in **December 2024**

Issues/Items	Discussion/ Situation	Summary/Resolution
Workforce and Community Development (WCD)	Emergency Medical Technician (EMT) and Certified Nurse Assistant (CNA)	WCD has been working on promoting these two programs. We will start the courses at the end of January 2024. Classes will be in person at the S-cuk Du'ag Maşcamakuđ., where a lab has been created and approved by the Arizona Board of Nursing. That way, students can train there and get state certification if they pass the Arizona Board test.
	GED program Budget	The Administration met with the GED team to resolve the issue of having enough funds to support the GED student to complete their courses. We agreed that some grant funds would be used to support the Math tutor who has been able to help GED students pass the Math examination. The GED team has found that math is the most challenging part of the GED program, so a tutor has been used to address this deficiency.
National Telecommunications Information Administration (NTIA) Grant	Computer Training	We will continue the training; more computers were ordered to increase the number of participants as the interest in participating has grown in the community.
IT Department	IT issues	<ul style="list-style-type: none"> <li>On December 4th and 25th, there were upgrades to our Jenzabar system. The system has been working fine, and the main issue is that the MFA asks to change the password every 4 months.</li> <li>We are continuing to work with the implementation of the TransAct System. The system will allow students to pay their fees to the College, and the College will be able to send them their financial aid. Students will need a bank account. However, we are looking for other options for them to get their financial aid using this system.</li> </ul>

Land Grant Office of Sustainability	USDA-NIFA grants	<ul style="list-style-type: none"> <li>• NAAF Grant on Traditional Agriculture Micro-Certificate</li> </ul> <p>We received the first NAAF grant deposit to support our Micro-Certificate program in Traditional Agriculture. We are in the planning process, including the job description for the full-time Traditional Agriculture Instructor, who will oversee the program's curriculum development, coordinate with the Farm Extension managers and LGOS director, and teach the micro-certificate contents. We follow the horseshoeing model by providing Tohono O'odham traditional agriculture equipment for attendees completing the training session.</p> <ul style="list-style-type: none"> <li>• Natural Resources Micro-Certificate Program (NRMCP).</li> </ul> <p>The NRMCP collaborative team met twice during December. We plan to expand the micro-certificate program, creating a new one that includes licensed invasive species control and management training. We are discussing the best grant agency to welcome a proposal on invasive species micro-certificate. Due to the success of our program and consolidation of our group, the members of the collaborative team, the TON Department of Natural Resources, the Arizona Conservation Corps, and the Arizona-Sonora Desert Museum are preparing a draft for an MOU for the consideration of TOCC leadership. The MOU will not only formalize our collaboration efforts but also will be a strategic recognition of the collaborative team to access grant funding in the future. Tentatively, the name of the collaborative team is Tohono Conservation Collaborative (TCC).</p>
Institutional Effectiveness Office	IPeds winter submission report	Ben Jose has been working on processing the information for the IPeds report winter submission.



**Ñla, Oya G-T-Taccul Am Hab E-Ju:  
Our Dream Fulfilled**

TO: Tohono O'odham Community College Board of Trustees  
 THRU: Stephen Schoonmaker, President  
 FROM: Sylvia Hendricks, Director of Student Life  
 DATE: January 2, 2025  
 SUBJECT: Student Life Staff **January 2025** Board Reports

**Sylvia Hendricks- Director of Student Life**  
***Key Issues/Items addressed in 2024 December***

Issues/Items	Actions/Assessment
Director of Student Life Monthly Highlights	<p>Just a few Highlights for the month for December 2024:</p> <ul style="list-style-type: none"> <li>➤ The month of December was a short and festive month. With the end of the 2024 Fall Session in the early part of the month and ended with the Winter Break for all TOCC staff, giving them time to rest and prepare with the 2025 New Year.</li> <li>➤ The following are meetings and events I attended during the month of December:             <ul style="list-style-type: none"> <li>○ Weekly Admin Meeting on Monday morning</li> <li>○ Himdag Committee Meeting- Every other Tuesday</li> <li>○ O'odham Ñi'oki Ha-Maşcama- 12/3, 10 &amp; 17/2024</li> <li>○ Meeting with Drew Harris, Athletic/Wellness Manager- 12/11/2024</li> <li>○ TOCC Board of Trustees Meeting (Virtual)- 12/12/2024</li> <li>○ TOCC Christmas Gathering- 12/13/2024</li> <li>○ Meeting w/Counselor and Student Success Coordinator- 12/18/2024</li> <li>○ Security Emergency Meeting- 12/20/2024</li> <li>○ Meeting w/President Schoonmaker &amp; Athletic/Wellness Manager- 12/23/2024</li> </ul> </li> </ul> <p>Please Note: Attended the Arizona School Board Annual Conference- 12/19-20/2024          TOCC Winter Break- 12/24/2024 (1/2 day) – 1/2/2025</p> <ul style="list-style-type: none"> <li>➤ Quick highlights on a few meetings and events attended:             <ul style="list-style-type: none"> <li>○ Student Life Staff took some well-deserved leave during the month of December before and after the regular Winter Break.</li> <li>○ Attended another successful TOCC Christmas Gathering at the Desert Diamond Casino Conference Center. Great food, games, recognitions, Division and whole TOCC staff photos, then ending with a traditional Give Away.</li> <li>○ Received a Resignation Letter from one of the Residence Life Coordinator and a long term medical leave by one of my Security Staff, which was the Emergency Security Meeting I called to report and let Security Staff know</li> </ul> </li> </ul>

	<p>that I and the Lead Security would work on changes to schedule to ensure we have coverage to ensure our campuses continue to be safe. This was provided to them after the Winter Break.</p> <p>➤ I also continue to meet and work with the Food Program, Security, Wellness/Athletic Program and the Residence Life staff on projects they are working on, making sure they have all the resources they need to complete projects.</p>
Food Program Information	<p>Just a few of highlights in regards to the Food Program:</p> <ul style="list-style-type: none"> <li>• The Food Program closed the kitchen as of December 16, 2024 and will be back serving Breakfast, Lunch and Dinner (Dorm Student only) on Monday January 13, 2024.</li> <li>• Lunch was served on Thursday 12/19/2024 that was prearranged by Student Services for some visitors that visited and tours our S-Cuk Du'ag Campus.</li> <li>• The Food Program worked on preparing for the upcoming 2025 Spring Session.</li> </ul>
Community relations and outside college contacts	All areas of Student Life as well as the Athletic/Wellness Program have been collaborating with other programs on and off the nation and within the TOCC departments.

**Anne Miguel & Luke Vavages- Residence Life Coordinators (RLC)**

***Key Issues/Items addressed in 2024 December***

Issues/Items	Actions/Assessment
Current Residents	<ul style="list-style-type: none"> <li>- 7 new applicants have been processed for the upcoming 2025 Spring Semester.</li> <li>- 21 students from the 2024 Fall Session are confirmed to be returning, others are being worked with to determine if they will return.</li> <li>- In total there are 28 students confirmed for the residence program, 16 females and 12 males.</li> </ul>
Preparation of Physical Structures	<ul style="list-style-type: none"> <li>- Minor repairs are being entered into the School Dude program and are quickly addressed and resolved,</li> <li>- During the winter break the heating will be turned off in the dorms until January 10, 2025.</li> <li>- The water heaters will be drained during the winter break</li> <li>- Other items such as new fridges and stoves are in the works of being acquired</li> </ul>
Residence Life Coordinator	<ul style="list-style-type: none"> <li>- Residence Life Coordinators and Director continue to meet regularly to update applications, concerns from students, and staff.</li> <li>- All students have vacated and RLC's are working on preparing the dorms for students to return.</li> <li>- Several resident students who are in the AISES club had a Christmas event on December 2nd.</li> <li>- RLC Luke Vavages has submitted a resignation letter whose last day will be on the 10th of January.</li> <li>- Updates/revisions to the residence life policy are being made to ensure a better handling of further events as they occur.</li> <li>- Tours of dorms were given to students visiting on December 19, 2024.</li> </ul>
Resident Assistants	All 3 RA's will retain their positions for the 2025 Spring semester.

**Drew Harris- Athletic/Wellness Manager**  
**Key Issues/Items addressed in 2024 December**

Issues/Items	Actions/Assessment
Working status	<ul style="list-style-type: none"> <li>a) As of today the overall registrants to the Apedag Ki is 292.</li> <li>b) In the month of December 2 new registrant have signed up to the Apedag Ki:</li> <li>c) Overall user traffic in the month of December was 60. Within the 60 users there were 34 Community members, 22 Employees, and 4 Students who utilized the Apedag Ki:</li> <li>d) Social Media- Instagram: 693 over Followers as of December 7 new followers. Facebook: 3.2K likes, 3.4K Followers,</li> </ul>
Coaching and Recruiting	<ul style="list-style-type: none"> <li>a) The Athletic/Wellness manager is currently developing a recruitment letter and recruitment package to give to potential recruits. Hope to have in hand by the end of January.</li> </ul>
Scheduling	<ul style="list-style-type: none"> <li>a) The Apedag Ki: has changed its hours to match the setting of the sun for the Winter season. This is for consideration of safety for late night workers by themselves. Winter Hours are from 6am-6pm.</li> <li>b) Wellness Manager is also working on revising the program weekly schedule for the New Year and semester.</li> </ul>
Academics	Continuous follow up with runners on classes/credits and class schedule.
Administration	A proposal for additional administrative staff and student workers was proposed to the Student Life Director & President. These are prior discussions/planning of restructuring the Wellness Staff in preparation for the new Multi-Purpose gym was discussed.
Wellness	<ul style="list-style-type: none"> <li>a) Wellness Staff planned and launched the registration of the Biggest Winner Challenge event taking place Jan 20<sup>th</sup>.</li> <li>b) The Wellness Staff also is currently planning a Healthy Heart Event in February.</li> <li>c) The Wellness Staff was scheduled to attend a Native Youth Fitness Leader Certification in December however that has been rescheduled to a new date TBD.</li> </ul>
Budget/Fundraising	Spending has started for the 2024-2025 fiscal year.
Outreach/Community Service	<ul style="list-style-type: none"> <li>a) The conclusion of the TOCC Volleyball League took place in December. 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place teams all received plaques and medals for their placement.</li> <li>b) The Athletic Wellness Manager has submitted the equipment order for the Phx Archery Club.</li> <li>c) The TOCC Volleyball League is in its last week and will hold its tournament in December.</li> <li>d) In December the XC program will hold a water station in collaboration with the HOPP Marathon on December 14<sup>th</sup>.</li> </ul>

**Valentine Lee- Lead Security**  
**Key Issues/Items addressed in 2024 December**

Issue/Items	Actions/Assessment
Student Issue/Disciplines	No Student Issue/Discipline reported for 2024 December,

Incidents reports	No other reports reported onsite for 2024 December.
Security Staff	<ul style="list-style-type: none"> <li>○ Security were given the Winter Break off with one of the staff keeping the Security Phone in case of emergencies</li> <li>○ Arrangements with Tohono O’odham Police Department to do drive troughs during the break with providing the Security and Director of Student Life phone numbers. Neither the Security staff nor Director received a phone call.</li> <li>○ One Security was assigned and agreed to work Security for the Allochthon Event scheduled through the Facilities Program on New Year’s Eve 12/31/2024. Security reported everything went well not issues reported.</li> <li>○ Coverage has been well managed among other Security Staff.</li> <li>○ Security continues to check on both campuses and are still having some problems with the key cards and with the system. Issues are reported to Facilities as they oversee the Card System.</li> </ul>