



Tohono O'odham Kekel Ha-Maşcamakuđ

Board of Trustees Regular Meeting

August 08, 2024

Desert Diamond Casino & Hotel

Tucson, Arizona

In Person & Virtual Meeting



Tohono O'odham Kekel Ha-Maşcamakuđ

Board of Trustees Regular Meeting

Thursday, August 08 2024, 9:00 a.m.

Desert Diamond Casino & Hotel, Tucson, Arizona

In Person and Virtual Meeting – Phone, Internet via Zoom

AGENDA

General Matters

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1. Call to Order / Roll Call
2. Invocation
3. Review and Approval of Agenda
4. Announcements and Upcoming Events
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6. Call to the Audience

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6. USDA Rural and Community Development-TOCC Grant Proposal Submission Authorization
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Reports – by Division and Division Components

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General Matters

7. Closed Session – Appeal Hearing
8. Executive Session

Adjournment

Tohono O'odham Kekel Ha-Maşcamakuđ

Board of Trustees Regular Meeting

Thursday, July 11, 2024

9:00 a.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki, S-cuk Du'ag Maşcamakuđ

In Person / Virtual Meeting

GENERAL MATTERS

1. Call to Order / Roll Call

The Board of Trustees Regular Meeting was Called to Order at 9:04 a.m. by Chairperson Ofelia Zepeda. Three (03) members were present and a Quorum was established.

Present	Excused Absence	Unexcused Absence	Attendance Time	Board of Trustees
X			9:12 a.m.	Dr. Ofelia Zepeda, Chairperson
X			9:12 a.m.	Jonas Robles, Vice Chairperson / Elder Member
X			9:12 a.m.	Treena Parvello, Secretary
	X		9:12 a.m.	Mary Bliss, Member
				Administration Members
X			9:12 a.m.	Dr. Stephen Schoonmaker, President
X			9:12 a.m.	Yolanda Pacheco, Dean of Student Services
X			9:12 a.m.	Laura Sujo-Montes, Academic Dean
X			9:12 a.m.	Joann Miguel, Dean of Finance
X			9:12 a.m.	Mario Montes-Helu, Dean for Sustainability
				Recorder
X			9:12 a.m.	Evan Thomas, Special Assistant to the President
				Guests
X			9:12 a.m.	Carmella Ortega, Grants Coordinator
X			9:12 a.m.	Sylvia Hendricks, Director of Student Life
X			9:12 a.m.	Joseph Renegar, Interim Human Resources Director
X			9:12 a.m.	Angel Enriquez, Receptionist
X			9:12 a.m.	Ethan Lopez, Library Assistant
X			9:12 a.m.	Wendi Cline, Business Instructor
X			9:12 a.m.	Cassandra Scott, Phoenix Center Director
X			9:12 a.m.	Kristin Eberhardt, Project Director, Title III Grant
X			9:12 a.m.	Chloe Begay, Human Resources Generalist
X			9:12 a.m.	Jay Juan, Chief of Operations
X			9:12 a.m.	Christina Coffman, Academic Advising Manager
X			9:12 a.m.	Michele Rountree, Social Work Instructor
X			9:12 a.m.	Carmella Pablo, Principal Accountant
X			9:12 a.m.	Drew Harris, Athletic and Wellness Manager
X			9:12 a.m.	Jai Juan, Recruiter

Executive Summary: TOCC BOT acted on the following at the July 11, 2024 regular meeting:

- Approved the June 20, 2024 TOCC Board of Trustees Regular meeting minutes as presented.
- Approved the June 26, 2024 TOCC Board of Trustees Special meeting minutes as presented.
- Accepted the May 2024 Financial Report as presented.
- Accepted the June 2024 Human Resources report as presented.

2. Invocation

The invocation was given by Jonas Robles.

3. Review and Approval of Agenda

The meeting agenda was reviewed and no changes were noted.

A motion was made to approve the meeting agenda as presented

MOTION: Motion by Treena Parvello, Seconded by Jonas Robles to approve the meeting agenda as presented.

VOTE: 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT.

MOTION APPROVED

4. Announcements and Upcoming Events

Thanks to all the volunteers that are assisting with this year's TOCC Bahidaj Harvest. We are hoping for an abundant harvest.

TOCC All Staff Meeting, July 2024

Friday, July 26, 2024, 8:30 a.m., Gewkdag Son Ki; 1 & 3

In Person & Virtual Meeting

Administration/Finance/Operations/Apprentice Program/O'odham Niok Ki: are to provide breakfast;

2023 TOCC Annual Report Presentations

Sells Distirct Two dates are presented to the BOT and a determination will be made after today's meeting.

Sif Oidak District Closed until further notice

2023 TOCC Audit & Annual Report

TOLC August 2024 General Session

August 5-9, 2024

Archie C. Hendricks, Sr. Skilled Nursing Facility

Will request Monday, August 05, 2024, 2:00 pm

TOCC Board of Trustees Regular Meeting and Retreat

Thursday & Friday, August 8-9, 2024

9:00 a.m.
Desert Diamond Casino & Hotel
Tucson, Arizona

The Himdag Committee will plan the Fall 2024 Semester Welcome Blessing for students on Monday, August 19, 2024. Virtual & In Person; Discussion on whether a blessing will be held at Wisag Kos Mascamakud will be discussed at the next scheduled meeting; Itinerary will be forthcoming.

5. Minutes from the June 20, 2024 regular meeting of the TOCC Board of Trustees

Minutes from the June 20, 2024 BOT regular meeting were reviewed by Secretary Parvello and no changes were indicated.

A motion was made to approve the June 20, 2024 TOCC Board of Trustees regular meeting minutes as presented.

MOTION: Motion by Treena Parvello, Seconded by Jonas Robles to approve the June 20, 2024 TOCC Board of Trustees regular meeting minutes as presented.
VOTE: 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT
MOTION APPROVED

6. Minutes from the June 26, 2024 special meeting of the TOCC Board of Trustees

Minutes from the June 26, 2024 BOT special meeting were distributed via electronic mail and the board packet.

A motion was made to approve the June 26, 2024 TOCC Board of Trustees special meeting minutes as presented.

MOTION: Motion by Treena Parvello, Seconded by Jonas Robles to approve the June 26, 2024 TOCC Board of Trustees special meeting minutes as presented.
VOTE: 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT
MOTION APPROVED

6. Call to the Audience – None

Chairperson Zepeda welcomed Dr. Stephen Schoonmaker as TOCC President and to the first board meeting of his tenure. TOCC will continue to move forward and is happy to have the new president on board.

NEW BUSINESS

1. May 2024 Financials – Joann Miguel, Dean of Finance

Dean Miguel reviewed the May 2024 Financial Report with the TOCC Board of Trustees.

A motion was made to accept the May 2024 Financial Report as presented.

MOTION: Motion by Treena Parvello, Seconded by Jonas Robles to accept the May 2024 Financial Report as presented.

VOTE: 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

MOTION APPROVED

2. Human Resources Report – Joseph Renegar, Interim Human Resources Director; Chloe Begay, Human Resources Generalist

Interim HR Director Renegar reviewed the June 2024 Resource List and the Employment Vacancy Activity Log.

The following new hires were in attendance and introduced to the board:

- Angel Enriquez, Receptionist
- Ethan Lopez, Library Assistant
- Dr. Stephen Schoonmaker, President

HR Generalist Begay reviewed the Human Resources Director portion of the Employment Vacancy Activity Log.

On behalf of the TOCC Board of Trustees, Chairperson Zepeda acknowledged Dean Montes-Helu for his tenure as Interim TOCC President with thanks.

A motion was made to accept the Human Resources Report for June 2024 as presented.

MOTION: Motion by Jonas Robles, Seconded by Treena Parvello to accept the Human Resources Report for June 2024 as presented.

VOTE: 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

MOTION APPROVED

REPORTS – BY DIVISION and DIVISION COMPONENTS

The TOCC Division and Division Component Reports were reviewed and high points summarized.

1. President, Human Resources, Operations, O'odham Ñi'okĩ Ki:, Apprenticeship Program
2. Education Division, O'ohana Ki:, NSF STEM
3. Student Services Division
4. Sustainability, Information Technology, Office of Institutional Effectiveness, Workforce and Community Development
5. Student Life, Residence Life, Athletics & Wellness, Security

GENERAL MATTERS

7. Executive Session

The BOT excused the meeting guests and convened for an Executive Session at 10:10 a.m.

ADJOURNMENT – 10:21 a.m.

A motion was made to adjourn the July 11, 2024 TOCC BOT regular meeting.

MOTION: Motion by Treena Parvello, Seconded by Jonas Robles to adjourn the July 11, 2024 TOCC BOT regular meeting.

VOTE: 3 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

MOTION APPROVED

MEMO

TO: Dr. Stephen Schoonmaker, President

FROM: Nicole Ramer, Your Part-Time Controller, LLC

DATE: July 24, 2024

SUBJECT: **Preliminary June 2024 Board Reports for Tohono O'odham Community College**

Attached please find your Board financial reporting package for the twelve months ended June 30, 2024, in preparation for the next Board meeting on Thursday, August 8, 2024. It includes:

1. Executive Summary
2. Statements of Financial Position
3. Statement of Activities – Budget and Actual
4. Unrestricted Expenses and Budget by Department
5. Restricted Expenses and Budget by Project
6. Restricted Expenses and Budget by Project Summary by Source
7. Statements of Cash Flows

Executive Summary:

These statements are preliminary for the fiscal year end. Additional entries will be made for the fiscal year end as noted below.

Unrestricted expenses have continued to run below budget for the year, mainly due to compensation and employee-related expenses being below budget. Of the \$1.5M remaining unrestricted expenses budget, \$836k is from compensation and employee-related expenses from open positions during the year and benefits being budgeted for new employees at the highest rates, but recorded expenses are for actual enrolled benefits which is much lower. The remainder of the unrestricted expenses budget is spread over many categories and most departments. The only department over budget for expenses is the San Carlos BIE funds because of the BIE revenue being \$1.5M higher than expected.

While additional adjustments to revenue and expenses will be recorded for the fiscal year end as noted below, it is expected that the unrestricted operating change in net assets will remain significantly over the budgeted net loss.

June Highlights:

1. The tuition and fees revenue of \$341k has been reversed for the Spring 2024 term for Native students' free tuition. Summer tuition and fees have been recorded, but the amount to be reversed for non-Native students' tuition has not yet been calculated pending the Registrar's report for the term. The books and fees to write off to COVID funding for the summer term will also need to be calculated.

2. There have been no expenses recorded for inactive restricted budgets year to date. This schedule will be included in the spreadsheet provided but is not included in the pdf report.

Outstanding Items and Projects Updates:

1. Unrecorded cash: there is \$223k of unrecorded cash activity for the fiscal year. The remaining items are awaiting either backup or coding. Of the total, \$132k is from AICF.
2. Benefits Accruals: the total accrued estimate for benefits due to the TON is now \$627k as of June representing Dec 2023 through June 2024. Invoices have been received and reconciled through May 2024 and payment for these months is in progress. Expenses previously accrued have been trued up from December 2023 through May 2024 as of this report.
3. Credit Card Reconciliation: there is currently \$166k on the balance sheet that needs to be expensed. Reconciliation and PO matching continues weekly, but due to timing constraints no additional expenses were recorded for these preliminary June statements. The remaining unmatched transactions will need to be coded for expensing for year end.
4. The Spring term books and fees write off to COVID funding has been prepared and is awaiting approval and posting. A total of \$108k will be expensed to grant 20-8026.
5. The following year-end accruals also need to be completed before a trial balance can be provided to Windes for the FY24 audit:
 - 5.1. Vacation accrual – the reports have been run and are awaiting approval to post.
 - 5.2. Bookstore inventory – the physical counts have been compiled. Approximately 30 titles need prices to complete the year end COGS calculations and entry.
 - 5.3. Fixed asset additions and depreciation – a final review of June purchases is needed, and additional backup provided to finish capitalization entries and record depreciation for the year.
 - 5.4. Student AR & AP balances and allowance for bad debt calculations need to be made after the Spring term books & fees write off is completed. Student AR accounts with credit balances will be moved to AP and the allowance for bad debt will be calculated at 100% of all balances 120 days and older.
 - 5.5. SEFA verification – the board report contains the information for the SEFA expenses. The identification information for new grants added this year needs to be verified by TOCC staff.
 - 5.6. Final investment and endowment account statements are needed to finalize balances for year-end.

Recommendations:

1. Unrecorded cash transactions and other reconciliation items should be prioritized so that there is time to record all entries and prepare final monthly bank reconciliations for the end of the fiscal year.
2. The College should consider opening a money market account for excess operating cash or seek investment advice for other options. It would benefit TOCC to keep the excess in an interest-bearing account.

We can discuss any needed changes to the enclosed statements during the review meeting next week.

INTEROFFICE MEMORANDUM

TO: BOARD OF TRUSTEES, TOHONO O'ODHAM COMMUNITY COLLEGE
FROM: Finance Department
DATE 8/8/2024
AGENDA ITEM: MONTHLY FINANCIAL REPORTS FOR June 30, 2024

EXECUTIVE SUMMARY

Enclosed are the financial reports for June 2024, and detailed budget reports by department. The format was prepared and "Intended For Internal Management Use Only".

For the month ending June 30, 2024, as follows:

* Bank of America, operational account	\$ 13,197,105
* Bank of America - TPT Construction Needs	1,462,708
* Bank of America secondary checking	6,550
* Bookstore Cash	2,022
* Petty Cash	100
Cash and cash equivalents in all accounts	<u>\$ 14,668,485</u>

Investments Follow:

* Community Foundation of Southern Arizona - endowment	\$ 440,373
* Wells Fargo Securities, Building/Operating Reserves	1,908,484
Investment total	<u>\$ 2,348,856</u>

Other Assets

Land, buildings and equipment (net of Depreciation)	10,228,014	
Student A/R, net	497,820	
Contracts and grants receivable	8,224,683	
Bookstore inventory	553,707	
Prepaid expenses	224,707	
Right of use assets, net	364,478	
		<u>\$ 20,093,409</u>

Total Assets	<u><u>\$ 37,110,751</u></u>
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Recommendation: The President recommends the Board of Trustees accept the financial report for the month ended June 30, 2024.

Operating Ending Cash Balance for June 30, 2024

Bank of America, regular operational checking account	\$ 13,197,105
Plus: Cash transactions not yet entered	223,469
Less: Restricted Sponsored Projects Net Activity	(10,985,534)
Less: Restricted Student Financial Aid Net Activity	3,093,827
Less: Estimated cash needed for accrued benefits payment to TON	(627,562)
Less: Estimated cash needed for SCAC allocations	(2,050,836)

Ending Operating Cash Balance as of 6/30/2024	<u><u>\$ 2,850,469</u></u>
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Ending Operating Cash Balance as of 6/30/2023	\$ 2,084,129
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Ending Operating Cash Balance as of 6/30/2022	\$ 3,303,225
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Tohono O'odham Community College
Statements of Financial Position
As of June 30, 2024, May 31, 2024, and June 30, 2023 (Audited)
(Intended for Internal Management Purposes Only)

Assets	(Unaudited) June 2024	(Unaudited) May 2024	(Audited) June 2023
Bank of America - operating account	\$ 13,197,105	\$ 14,909,042	\$ 12,795,915
Bank of America - TPT construction needs	1,462,708	1,375,826	956,574
Bank of America - secondary checking	6,550	6,550	6,550
Bookstore cash	2,022	1,711	141
Petty cash	100	100	100
* Student accounts receivable, net	497,820	630,318	195,466
Contracts and grants receivable	8,224,683	7,686,112	4,005,440
Bookstore inventory	553,707	542,852	232,317
Prepaid expenses	224,707	216,295	102,757
Wells Fargo Investments - building and operating reserves	1,908,484	1,908,484	1,823,149
Community Foundation of Southern Arizona - endowment	440,373	440,373	422,012
Right of use assets, net	364,478	364,478	364,478
* Land, buildings and equipment, net	10,228,014	10,228,014	10,228,012
Total Assets	\$ 37,110,751	\$ 38,310,154	\$ 31,132,911
Liabilities and Net Assets			
Accounts payable	\$ 276,980	\$ 249,917	\$ 371,398
Salary related payable	1,413,115	1,857,081	1,650,204
Deposits/funds held for others	29,870	29,870	29,870
Other payables and accrued expenses	(8,142)	63,365	121,065
Right of use liabilities	368,161	368,161	368,161
Deferred grant revenue	14,986,975	15,162,357	11,929,244
Total Liabilities	\$ 17,066,959	\$ 17,730,750	\$ 14,469,942
Net Assets:			
Unrestricted:			
Designated by the board of trustees	\$ 1,818,011	\$ 1,818,011	\$ 1,818,011
Designated endowment CFSA	210,340	210,340	210,340
Expended for property and equipment	8,638,796	8,638,796	8,638,796
Designated for operating budget plus grants	9,064,874	9,600,486	5,684,051
Unrestricted Net Assets	19,732,021	20,267,633	16,351,198
Temporarily restricted:	311,771	311,771	311,771
Restricted Net Assets	311,771	311,771	311,771
Total Net Assets	\$ 20,043,792	\$ 20,579,404	\$ 16,662,969
Total Liabilities and Net Assets	\$ 37,110,751	\$ 38,310,154	\$ 31,132,911
*Recap #1			
* Recap Explained of Net Students Accounts Receivable	June 2024	May 2024	June 2023
Accounts receivable	\$ 842,314	\$ 974,811	\$ 539,960
Allowance for bad debt	(344,494)	(344,494)	(344,494)
* Student accounts receivable, net	\$ 497,820	\$ 630,318	\$ 195,466
*Recap #2			
* Recap Explained of Net Fixed Assets	June 2024	May 2024	June 2023
Land, buildings & equipment	\$ 19,744,382	\$ 19,744,382	\$ 19,744,381
Accumulated depreciation	(9,516,368)	(9,516,368)	(9,516,368)
* Land building and Equipment, net	\$ 10,228,014	\$ 10,228,014	\$ 10,228,012

TOHONO O'ODHAM COMMUNITY COLLEGE

Unrestricted Budget Activity

For the Twelve Months Ended June 30, 2024

Tohono O'odham Community College
Statement of Activities - Budget and Actual
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

UNRESTRICTED OPERATING BUDGET				
	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
Unrestricted revenues:				
Tuition and fees	\$ 336,458	\$ 98,000	\$ 238,458	243%
Student housing	-	82,000	(82,000)	-100%
Legislative contribution - Tohono O'odham Nation	5,096,045	5,096,045	-	0%
Tribal Community College Act	6,432,928	4,959,735	1,473,193	30%
Indirect costs recovered on restricted federal grants	899,296	832,000	67,296	8%
Unrestricted gifts and donations	73,391	13,000	60,391	465%
Bookstore sales	163,741	162,800	941	1%
Miscellaneous income	57,117	33,000	24,117	73%
Total Unrestricted Revenues	\$ 13,058,975	\$ 11,276,580	\$ 1,782,395	16%
Unrestricted expenses:				
Educational program services:				
Instruction	\$ 2,194,146	\$ 2,552,915	\$ 358,769	14%
Student services	1,317,093	1,455,950	138,857	10%
Auxiliary enterprises	328,585	502,441	173,856	35%
Supporting services:				
Academic support	527,621	683,557	155,936	23%
Institutional support without depreciation/bad debts	2,456,103	2,618,878	162,775	6%
Facility operations and maintenance	1,132,219	1,407,578	275,360	20%
Sustainability and solar	210,166	329,691	119,525	36%
Student life	547,430	588,895	41,465	7%
San Carlos BIE funds and tuition and fees	1,126,515	943,713	(182,802)	-19%
Culinary arts program	26,909	93,667	66,758	71%
Tohono Kosin	75,707	242,796	167,089	69%
Grant match (1117/1526)	17,947	119,873	101,926	85%
Total Unrestricted Expenses	\$ 9,960,442	\$ 11,539,954	\$ 1,579,512	14%
 Operating change in net assets	 \$ 3,098,533	 \$ (263,374)	 \$ 3,361,907	
	-	-		

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

**Note: Remaining Budget Target for
Operational expenses is:**

0% Year-to-Date Actual 2024 Annual Budget Remaining Budget Remaining %

INSTRUCTION

Instruction - 1100

Compensation	\$ 1,645,501	\$ 1,686,437	\$ 40,936	2%
Employee related expenses	323,368	438,137	114,769	26%
Art program supplies	18,307	20,000	1,693	8%
Commuter allowance	-	3,600	3,600	100%
Consultant fees	9,100	9,700	600	6%
Education supplies	503	20,000	19,497	97%
Employee tuition waivers	-	2,000	2,000	100%
Furniture & fixtures	180	10,000	9,820	98%
Meeting expense	6,704	16,170	9,466	59%
Mileage	3,054	4,000	946	24%
Office supplies	1,705	8,000	6,295	79%
Registrations	1,024	6,800	5,776	85%
Subscriptions/periodicals	329	4,000	3,671	92%
Travel & training	11,066	90,000	78,934	88%
	<u>\$ 2,020,840</u>	<u>\$ 2,318,844</u>	<u>\$ 298,004</u>	<u>13%</u>

Work Force Comm Development - 1500

Compensation	\$ 126,136	\$ 113,557	\$ (12,579)	-11%
Employee related expenses	26,279	71,749	45,470	63%
Advertising & promotion	673	1,000	327	33%
Commuter allowance	1,805	1,800	(5)	0%
Consultant fees	-	5,500	5,500	100%
Education supplies	3,786	2,500	(1,286)	-51%
Guest speakers/honorariums	1,650	12,000	10,350	86%
Meeting expense	3,671	2,000	(1,671)	-84%
Office supplies	1,923	1,000	(923)	-92%
Other office supplies	-	600	600	100%
Registrations	450	3,000	2,550	85%
Travel & training	5,664	6,000	336	6%
	<u>\$ 172,037</u>	<u>\$ 220,706</u>	<u>\$ 48,669</u>	<u>22%</u>

ABE-GED - 1800

Education supplies	\$ 30	\$ 3,100	\$ 3,070	99%
Meeting expense	397	540	143	27%
Memberships	-	750	750	100%
Other office supplies	322	375	53	14%
Registrations	-	4,000	4,000	100%
Mileage	108	-	-	N/A
Travel & training	412	4,600	4,188	91%
	<u>\$ 1,269</u>	<u>\$ 13,365</u>	<u>\$ 12,096</u>	<u>91%</u>

TOTAL INSTRUCTION

	<u>\$ 2,194,146</u>	<u>\$ 2,552,915</u>	<u>\$ 358,769</u>	<u>14%</u>
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Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

**Note: Remaining Budget Target for
Operational expenses is:**

0%

Year-to-Date
Actual2024 Annual
BudgetRemaining
BudgetRemaining
%

STUDENT SERVICES

Student Services - 5100

Compensation	\$ 716,078	\$ 709,264	\$ (6,814)	-1%
Employee related expenses	186,281	257,579	71,298	28%
Comm/student events	11,990	13,000	1,010	8%
Commuter allowance	5,415	5,400	(15)	0%
Consultant fees	8,100	10,000	1,900	19%
Education supplies	250	3,000	2,750	92%
Employee tuition waivers	-	1,000	1,000	100%
Furniture & fixtures	687	5,000	4,313	86%
Graduation	8,097	10,000	1,903	19%
Meeting expense	848	3,000	2,152	72%
Memberships	604	1,205	601	50%
Mileage	1,291	2,000	709	35%
Office supplies	447	-	(447)	N/A
Printing	4,704	3,500	(1,204)	-34%
Program supplies	2,775	5,000	2,225	45%
Promotional	3,095	5,000	1,905	38%
Recruiting	15,395	22,000	6,605	30%
Registrations	3,200	2,500	(700)	-28%
Travel & training	60,435	45,000	(15,435)	-34%
	<u>\$ 1,029,693</u>	<u>\$ 1,103,448</u>	<u>\$ 73,755</u>	<u>7%</u>

Financial Aid Office - 5200

Compensation	\$ 133,613	\$ 147,305	\$ 13,692	9%
Employee related expenses	38,204	78,007	39,803	51%
Memberships	1,809	3,000	1,191	40%
Office supplies	893	1,000	107	11%
Program supplies	-	500	500	100%
Registrations	2,568	3,000	432	14%
Travel & training	4,651	10,000	5,349	53%
	<u>\$ 181,738</u>	<u>\$ 242,812</u>	<u>\$ 61,074</u>	<u>25%</u>

Residence Life - 5400

Compensation	\$ 66,313	\$ 41,698	\$ (24,615)	-59%
Employee related expenses	20,740	13,492	(7,248)	-54%
Advertising	649	1,000	351	35%
Comm/student events	804	4,000	3,196	80%
Custodial expenses	3,900	8,000	4,100	51%
Furniture & fixtures	6,095	20,000	13,905	70%
Meeting expense	508	1,000	492	49%
Memberships	-	300	300	100%
Mileage	-	200	200	100%
Office supplies	271	600	329	55%
Registration expenses	-	500	500	100%
Stipends	5,600	11,900	6,300	53%

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

**Note: Remaining Budget Target for
Operational expenses is:**

0%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
Subscriptions/periodicals	782	4,000	3,218	80%
Travel & training	-	2,000	2,000	100%
	<u>\$ 105,662</u>	<u>\$ 108,690</u>	<u>\$ 3,028</u>	<u>3%</u>
Student Senate - 1410				
Office supplies	\$ -	\$ 400	\$ 400	100%
Meeting expense	-	600	600	100%
	<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>100%</u>
TOTAL STUDENT SERVICES	<u>\$ 1,317,093</u>	<u>\$ 1,455,950</u>	<u>\$ 138,857</u>	<u>10%</u>

AUXILIARY ENTERPRISES

Athletics - 5300

Compensation	\$ 86,635	\$ 107,294	\$ 20,659	19%
Employee related expenses	13,282	42,844	29,562	69%
Advertising & promotion	4,159	7,500	3,341	45%
Archery expense	5,500	6,000	500	8%
Consultant fees	9,729	17,000	7,271	43%
Contracts/subcontracts	4,980	27,000	22,020	82%
Meals	4,477	7,000	2,523	36%
Memberships	8,998	10,000	1,002	10%
Office supplies	-	2,500	2,500	100%
On travel medical	-	3,000	3,000	100%
Printing	7,971	10,000	2,030	20%
Program supplies	26,846	20,000	(6,846)	-34%
Recruiting expense	-	2,500	2,500	100%
Travel	8,112	15,000	6,888	46%
Tuition waivers	-	8,000	8,000	100%
Uniform/retail purchases	9,009	10,000	991	10%
Vehicle rental	1,583	4,000	2,417	60%
	<u>\$ 191,281</u>	<u>\$ 299,638</u>	<u>\$ 108,357</u>	<u>36%</u>

Bookstore - 9100

Compensation	\$ 97,902	\$ 85,415	\$ (12,487)	-15%
Employee related expenses	29,506	19,188	(10,318)	-54%
Cost of goods sold-retail	-	60,000	60,000	100%
Office supplies	5,798	8,000	2,202	28%
Promotional	4,097	30,000	25,903	86%
Tuition waivers	-	200	200	100%
	<u>\$ 137,304</u>	<u>\$ 202,803</u>	<u>\$ 65,499</u>	<u>32%</u>

TOTAL AUXILIARY ENTERPRISES

ACADEMIC SUPPORT

<u>\$ 328,585</u>	<u>\$ 502,441</u>	<u>\$ 173,856</u>	<u>35%</u>
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Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

**Note: Remaining Budget Target for
Operational expenses is:**

0%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
Academic Support - 1200				
Compensation	\$ 201,146	\$ 200,879	\$ (267)	0%
Employee related expenses	53,978	92,546	38,568	42%
Community student events	387	10,000	9,613	96%
Consultant fees	3,000	3,000	-	0%
Contracts/subcontracts	7,000	10,000	3,000	30%
Education supplies	-	1,000	1,000	100%
Employee tuition waivers	-	1,500	1,500	100%
Meeting expense	2,704	5,000	2,296	46%
Memberships	-	3,000	3,000	100%
Office supplies	-	3,000	3,000	100%
Program supplies	-	4,000	4,000	100%
Promotional	-	4,000	4,000	100%
Registrations	800	5,000	4,200	84%
Stipends	800	-	(800)	N/A
Travel & training	2,778	7,000	4,222	60%
	<u>\$ 272,594</u>	<u>\$ 349,925</u>	<u>\$ 77,331</u>	<u>22%</u>
Library - 4130				
Compensation	\$ 154,559	\$ 159,352	\$ 4,793	3%
Employee related expenses	40,782	99,768	58,986	59%
Commuter allowance	1,874	1,800	(74)	-4%
Consultant fees	17,000	17,000	-	0%
Contracts/subcontracts	14,365	7,142	(7,223)	-101%
Employee tuition waivers	-	260	260	100%
Library collection	8,597	5,000	(3,597)	-72%
Meeting expenses	138	400	262	65%
Memberships	-	160	160	100%
Office equipment	-	10,000	10,000	100%
Other office supplies	4,453	5,000	547	11%
Program supplies	137	600	463	77%
Registrations	-	150	150	100%
Subscriptions/periodicals	13,122	25,000	11,878	48%
Travel & training	-	2,000	2,000	100%
	<u>\$ 255,028</u>	<u>\$ 333,632</u>	<u>\$ 78,604</u>	<u>24%</u>
TOTAL ACADEMIC SUPPORT	<u>\$ 527,621</u>	<u>\$ 683,557</u>	<u>\$ 155,936</u>	<u>23%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

**Note: Remaining Budget Target for
Operational expenses is:**

0%

**Year-to-Date
Actual**

**2024 Annual
Budget**

**Remaining
Budget**

**Remaining
%**

INSTITUTIONAL SUPPORT

President's Office - 6100

Compensation	\$ 201,213	\$ 164,837	\$ (36,376)	-22%
Employee related expenses	52,528	49,802	(2,726)	-5%
Car allowance	6,735	7,200	465	6%
Meeting expense	187	-	(187)	N/A
Office supplies	278	500	222	44%
Registrations	70	1,000	930	93%
Student related travel	437	2,000	1,563	78%
Travel & training	117	2,000	1,883	94%
	<u>\$ 261,565</u>	<u>\$ 227,339</u>	<u>\$ (34,225)</u>	<u>-15%</u>

Himdag - 6150

Comm/student/events	\$ 5,749	\$ 8,000	\$ 2,251	28%
Construction materials	-	2,000	2,000	100%
Program supplies	603	-	(603)	N/A
Meeting expense	1,280	4,000	2,720	68%
	<u>\$ 7,632</u>	<u>\$ 14,000</u>	<u>\$ 6,368</u>	<u>45%</u>

Board of Trustees - 6190

Communications	\$ 784	\$ 900	\$ 116	13%
Meeting expenses	4,888	10,000	5,112	51%
Mileage	4,469	2,500	(1,969)	-79%
Travel & training	2,194	5,500	3,307	60%
Trustee fees	22,757	14,000	(8,757)	-63%
	<u>\$ 35,092</u>	<u>\$ 32,900</u>	<u>\$ (2,192)</u>	<u>-7%</u>

Institutional Effectiveness - 1300

Compensation	\$ 61,762	\$ 54,978	\$ (6,784)	-12%
Employee related expenses	17,145	19,194	2,049	11%
Mileage	-	200	200	100%
Office equipment	-	300	300	100%
Other office supplies	-	100	100	100%
Registrations	-	200	200	100%
Travel & training	848	3,000	2,152	72%
Vehicle rental	-	250	250	100%
	<u>\$ 79,755</u>	<u>\$ 78,222</u>	<u>\$ (1,533)</u>	<u>-2%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

**Note: Remaining Budget Target for
Operational expenses is:**

	0%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
Administration & Finance - 6200					
Compensation		\$ 358,853	\$ 459,972	\$ 101,119	22%
Employee related expenses		100,554	191,000	90,446	47%
Auditing		115,781	72,500	(43,281)	-60%
Bank charges		1,284	4,500	3,216	71%
Commuter allowance		3,610	5,400	1,790	33%
Contracts/subcontracts		310,736	150,000	(160,736)	-107%
Employee tuition waivers		-	325	325	100%
Meeting expenses		-	400	400	100%
Mileage		-	100	100	100%
Office supplies		3,898	5,500	1,602	29%
Registrations		-	250	250	100%
Travel & training		-	1,000	1,000	100%
		<u>\$ 894,717</u>	<u>\$ 890,947</u>	<u>\$ (3,770)</u>	<u>0%</u>
General Support Services - 6300					
Benefits unemployment		\$ 5,691	\$ 6,000	\$ 309	5%
Insurance		196,314	190,000	(6,314)	-3%
Legal fees		17,668	50,000	32,332	65%
Meeting expenses		3,887	7,000	3,113	44%
Memberships		39,895	45,000	5,105	11%
Postage & delivery		20,667	19,000	(1,667)	-9%
Promotional		1,421	2,000	579	29%
Subscriptions & periodicals		11,832	5,000	(6,832)	-137%
		<u>\$ 297,376</u>	<u>\$ 324,000</u>	<u>\$ 26,624</u>	<u>8%</u>
IT - 6350					
Compensation		\$ 99,636	\$ 172,255	\$ 72,619	42%
Employee related expenses		15,401	37,230	21,829	59%
Communications		122,380	175,855	53,475	30%
Computer related items		66,079	30,000	(36,079)	-120%
Consultant fees & expenses		56,640	78,000	21,360	27%
Contracts/subcontracts		165,908	205,000	39,092	19%
Employee tuition waivers		-	200	200	100%
Licenses & fees		110,944	70,000	(40,944)	-58%
Machine equip repairs & service		11,763	10,000	(1,763)	-18%
Memberships		-	730	730	100%
Office equipment		-	5,000	5,000	100%
Office supplies		-	300	300	100%
Other equipment & tools		5,450	10,000	4,550	46%
Registrations		899	3,000	2,101	70%
Travel & training		3,764	4,000	236	6%
		<u>\$ 658,864</u>	<u>\$ 801,570</u>	<u>\$ 142,706</u>	<u>18%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

**Note: Remaining Budget Target for
Operational expenses is:**

	0%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
Human Resources - 6700					
Compensation		\$ 161,382	\$ 162,028	\$ 646	0%
Employee related expenses		44,494	59,804	15,310	26%
Advertising		3,520	6,570	3,050	46%
Commuter allowance		1,385	1,800	415	23%
Employee tuition waivers		-	200	200	100%
Memberships		544	1,050	506	48%
Office supplies		524	360	(164)	-45%
Other professional fees		6,618	4,990	(1,628)	-33%
Recruiting		1,604	1,800	196	11%
Registrations		-	4,580	4,580	100%
Travel & training		1,034	6,718	5,684	85%
		<u>\$ 221,104</u>	<u>\$ 249,900</u>	<u>\$ 28,796</u>	<u>12%</u>
TOTAL INSTITUTIONAL SUPPORT		<u>\$ 2,456,103</u>	<u>\$ 2,618,878</u>	<u>\$ 162,775</u>	<u>6%</u>
OPERATIONS AND MAINTENANCE - 7100					
Compensation		\$ 547,606	\$ 521,096	\$ (26,510)	-5%
Employee related expenses		171,114	223,791	52,677	24%
Auto expenses		12,512	20,000	7,488	37%
Building rent		108,203	144,311	36,108	25%
Commuter allowance		1,805	1,800	(5)	0%
Contracts/subcontracts		94,746	100,000	5,254	5%
Custodial expense		10,039	17,500	7,461	43%
Employee tuition waivers		-	350	350	100%
Furniture & Fixtures		1,816	-	(1,816)	N/A
Office supplies		1,453	1,500	47	3%
Program supplies		186	-	(186)	N/A
Travel & training		-	2,000	2,000	100%
Utilities		101,391	240,230	138,839	58%
Vehicle & building repair & maintenance		7,522	25,000	17,478	70%
Vehicle rental		73,825	110,000	36,175	33%
TOTAL OPERATIONS AND MAINTENANCE		<u>\$ 1,132,219</u>	<u>\$ 1,407,578</u>	<u>\$ 275,360</u>	<u>20%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

**Note: Remaining Budget Target for
Operational expenses is:**

0%

	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
SUSTAINABILITY - 5160				
Compensation	\$ 123,913	\$ 130,969	\$ 7,056	5%
Employee related expenses	35,628	51,576	15,948	31%
Commuter allowance	1,736	1,800	64	4%
Computer Equipment	416	-	(416)	N/A
Contracts/subcontracts	-	1,000	1,000	100%
Employee tuition waivers	-	500	500	100%
Guest speakers/honorariums	100	-	(100)	N/A
Meeting expense	412	1,500	1,088	73%
Mileage	-	600	600	100%
Office equipment	-	500	500	100%
Office supplies	857	1,500	643	43%
Printing	154	-	(154)	N/A
Program supplies	216	-	(216)	N/A
Registrations	-	1,000	1,000	100%
Travel & training	-	4,000	4,000	100%
TOTAL SUSTAINABILITY	\$ 163,431	\$ 194,945	\$ 31,514	16%
Solar Program (5161)				
Compensation	\$ 35,813	\$ 68,145	\$ 32,332	47%
Employee related expenses	5,204	35,601	30,397	85%
Consultants	-	4,000	4,000	100%
Education supplies	2,685	15,000	12,315	82%
Employee tuition waivers	-	300	300	100%
Guest speakers	-	1,000	1,000	100%
Machine equipment repairs	-	1,000	1,000	100%
Meeting expense	-	1,000	1,000	100%
Memberships	-	1,200	1,200	100%
Mileage	-	1,500	1,500	100%
Office equipment	2,138	500	(1,638)	-328%
Other office supplies	-	1,000	1,000	100%
Registrations	895	1,500	605	40%
Travel & training	-	3,000	3,000	100%
TOTAL SOLAR	\$ 46,735	\$ 134,746	\$ 88,011	65%
TOTAL SUSTAINABILITY AND SOLAR	\$ 210,166	\$ 329,691	\$ 119,525	36%

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

**Note: Remaining Budget Target for
Operational expenses is:**

	0%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
STUDENT LIFE - 5150					
Compensation		\$ 432,482	\$ 386,184	\$ (46,298)	-12%
Employee related expenses		93,547	119,411	25,864	22%
Community & student events		1,556	5,000	3,444	69%
Commuter allowance		1,736	1,800	64	4%
Contracts/subcontracts		2,790	1,500	(1,290)	-86%
Employee tuition waivers		-	1,000	1,000	100%
Meeting expense		56	500	444	89%
Office supplies		-	1,500	1,500	100%
Program supplies		4,319	8,000	3,681	46%
Registrations		222	1,000	778	78%
Student meals		10,600	60,000	49,400	82%
Travel & training		124	3,000	2,876	96%
TOTAL STUDENT LIFE		\$ 547,430	\$ 588,895	\$ 41,465	7%
SAN CARLOS - 6900					
Cost of goods sold		\$ -	\$ 32,230	\$ 32,230	100%
ISC BIE annual funds		1,126,515	858,603	(267,912)	-31%
Tuition & fees		-	52,880	52,880	100%
TOTAL SAN CARLOS		\$ 1,126,515	\$ 943,713	\$ (182,802)	-19%
CULINARY ARTS PROGRAM - 1498					
Compensation		\$ 19,676	\$ 55,620	\$ 35,944	65%
Employee related expenses		5,261	15,247	9,986	65%
Education supplies		1,486	10,500	9,014	86%
Employee tuition waivers		-	300	300	100%
Guest speakers/honorariums		-	500	500	100%
Licenses & fees		-	3,000	3,000	100%
Mileage		69	-	(69)	N/A
Office Equipment		416	-	(416)	N/A
Office supplies		-	1,000	1,000	100%
Printing		-	2,000	2,000	100%
Registrations		-	1,500	1,500	100%
Travel & training		-	4,000	4,000	100%
TOTAL CULINARY ARTS PROGRAM		\$ 26,909	\$ 93,667	\$ 66,758	71%

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

**Note: Remaining Budget Target for
Operational expenses is:**

0%

**Year-to-Date
Actual**

**2024 Annual
Budget**

**Remaining
Budget**

**Remaining
%**

TOHONO KOSIN

Compensation	\$ 50,737	\$ 63,500	\$ 12,763	20%
Employee related expenses	11,382	35,696	24,314	68%
Cleaning supplies	-	5,000	5,000	100%
Communications	-	1,200	1,200	100%
Contracts/subcontracts	-	5,000	5,000	100%
Education supplies	-	50,000	50,000	100%
Employee tuition waivers	-	600	600	100%
Equipment	11,405	10,000	(1,405)	-14%
Licenses & fees	-	3,000	3,000	100%
Mach/equip repairs	-	10,000	10,000	100%
Mileage	-	500	500	100%
Office equipment	-	1,000	1,000	100%
Other office supplies	914	1,000	86	9%
Program supplies	1,269	55,000	53,731	98%
Registrations	-	300	300	100%
Travel	-	1,000	1,000	100%

TOTAL TOHONO KOSIN

\$ 75,707	\$ 242,796	\$ 167,089	69%
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Grant match total

\$ 17,947	\$ 119,873	\$ 101,926	85%
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TOTAL UNRESTRICTED

\$ 9,960,442	\$ 11,539,954	\$ 1,579,512	14%
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TOHONO O'ODHAM COMMUNITY COLLEGE

Restricted Expenses and Budget by Project

For the Twelve Months Ended June 30, 2024

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Grant Budget Period as Noted
(Intended for Internal Management Purposes Only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
SPONSORED PROJECTS				
NSF -TCUP Pathways to Indigenous STEM - 1114				
(9/1/18 - 8/31/23) NCE for 12 mos new end date 08/31/2024				
Restricted revenues:				
Federal government grants	\$ 1,631,664	\$ 2,514,278	\$ 882,614	35%
Restricted expenses:				
Compensation	1,111,803	1,243,273	131,470	11%
Employee related benefits	206,743	254,730	47,987	19%
Travel/professional development/registrations	12,061	43,200	31,139	72%
Memberships	1,750	1,800	50	3%
Consultants	278,090	200,000	(78,090)	-39%
Materials & supplies	30,037	47,800	17,763	37%
Publication costs/documentation/dissemination	-	3,500	3,500	100%
Stipends	52,700	-	(52,700)	N/A
Honorariums	875	-	(875)	N/A
Other direct costs	-	120,375	120,375	100%
Participant costs	16,199	51,140	34,941	68%
Indirect costs	335,765	520,528	184,763	35%
Registrations	8,885	15,000	6,115	41%
Total restricted expenses	2,054,907	2,501,346	446,439	18%
Excess (deficiency)	\$ (423,243)	\$ 12,932	\$ 436,175	
ANA Increase Technical Capacity - (1117) Federal Share				
(9/30/18 - 1/31/2024)				
Restricted revenues:				
Federal government grants	\$ 250,126	\$ 1,200,000	\$ 949,874	79%
Restricted expenses:				
Compensation	491,634	496,047	4,413	1%
Employee related benefits	91,001	138,894	47,893	34%
Travel/professional Development	13,490	25,188	11,698	46%
Commuter allowance	4,403	-	(4,403)	N/A
Advertising & promotion	850	-	(850)	N/A
Tuition/books	5,501	18,189	12,688	70%
Communication data service	-	14,400	14,400	100%
Office supplies/program support	202,117	188,847	(13,270)	-7%
Meeting expenses	8,156	-	(8,156)	N/A
Indirect costs	-	235,335	235,335	100%
Other equipment & tools	-	-	-	N/A
Computers/GIS devices/printer	55,501	64,200	8,699	14%
Total restricted expenses	872,652	1,181,100	308,448	26%
Excess (deficiency)	\$ (622,526)	\$ 18,900	\$ 641,426	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Grant Budget Period as Noted
(Intended for Internal Management Purposes Only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
AICF AT&T TCU BRAIDING Success Project (1118)				
(Until all funds are expended)				
Restricted revenues:				
Grant from other sources	\$ 167,200	\$ 168,630	\$ 1,430	1%
Restricted expenses:				
Compensation	26,320	35,520	9,200	26%
Employee related benefits	2,013	2,718	705	26%
Travel	17,032	10,406	(6,626)	-64%
Transportation	877	1,406	529	38%
Meeting expenses	20,628	20,448	(180)	-1%
Contracts/subcontracts	5,250	250	(5,000)	-2000%
Tuition & fees	13,079	1,920	(11,159)	-581%
Stipends	1,600	6,600	5,000	76%
Participant support	736	-	(736)	N/A
Honorariums/speakers	6,131	3,666	(2,465)	-67%
Programming & supplies	36,251	7,684	(28,567)	-372%
Awards/gifts	9,580	5,952	(3,628)	-61%
Total restricted expenses	139,496	96,570	(42,926)	-44%
Excess (deficiency)	\$ 27,704	\$ 72,060	\$ 44,356	
TO Nation TOCC Language Center (1124)				
(3/1/20 - 2/28/23)				
Grant from other sources	\$ 600,000	\$ 900,000	\$ 300,000	33%
Restricted expenses:				
Compensation	746,779	598,680	(148,099)	-25%
Employee related benefits	195,805	179,172	(16,633)	-9%
Commuter allowance	11,180	-	(11,180)	N/A
Consultants	14,940	45,000	30,060	67%
Meeting expense	5,028	-	(5,028)	N/A
Participant support	898	-	(898)	N/A
Promotion/advertising	130	-	(130)	N/A
Program meals/supplies/honorariums	7,277	25,400	18,123	71%
Computer equipment	3,964	-	(3,964)	N/A
Total restricted expenses	986,002	848,252	(137,750)	-16%
Excess (deficiency)	\$ (386,002)	\$ 51,748	\$ 437,750	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Grant Budget Period as Noted
(Intended for Internal Management Purposes Only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
AICF Native Students Stepping Forward - Dollar General High School Equivalency Completion Program (1127) (7/15/23 - 6/30/24)				
Restricted revenues:				
Grant from other sources	\$ 195,000	\$ 50,000	\$ (145,000)	-290%
Restricted expenses:				
Compensation	94,159	8,500	(85,659)	-1008%
Employee related expenses	7,203	500	(6,703)	-1341%
Travel (field trips)/professional dev/membership	2,790	6,100	3,310	54%
Communications (hot spots)	40	2,480	2,440	98%
Memberships	85	-	(85)	N/A
Mileage	-	6,000	6,000	100%
Education materials/supplies /testing	48,263	19,620	(28,643)	-146%
Computer equipment	28,773	6,800	(21,973)	-323%
Awards & gifts	8,175	-	(8,175)	N/A
Total restricted expenses	189,488	50,000	(139,488)	-279%
Excess (deficiency)	\$ 5,512	\$ -	\$ (5,512)	
AICF AT & T Digitized Career Success Program (1128) (7/1/22 - 7/31/23)				
Restricted revenues:				
Grant from other sources	\$ 150,000	\$ 150,000	\$ -	0%
Restricted expenses:				
Compensation	-	75,000	75,000	100%
Employee related expenses	-	-	-	N/A
Travel (field trips)/professional dev/membership	28,189	-	(28,189)	N/A
Meeting expense	30,087	-	(30,087)	N/A
Education materials/supplies /testing	12,890	-	(12,890)	N/A
Promotion/Advertising	3,545	-	(3,545)	N/A
Registrations	1,650	-	(1,650)	N/A
Computer equipment	4,669	-	(4,669)	N/A
Awards & gifts	18,289	75,000	56,711	76%
Total restricted expenses	99,318	150,000	50,682	34%
Excess (deficiency)	\$ 50,682	\$ -	\$ (50,682)	
AICF Faculty Professional Development (1129) (11/7/22 - 7/31/2023)				
Restricted revenues:				
Grant from other sources	\$ 7,000	\$ 7,000	\$ -	0%
Restricted expenses:				
Professional development	6,570	7,000	430	6%
Total restricted expenses	6,570	7,000	430	6%
Excess (deficiency)	\$ 430	\$ -	\$ (430)	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
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	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
TO Language Ctr Appropriation of Funds fr TON (1131) (10/1/23 -9/30/28)				
Restricted revenues:				
Grant from other sources	\$ 497,427	\$ 497,427	\$ -	0%
Restricted expenses:				
Compensation	140,534	222,828	82,294	37%
Employee related expenses	33,496	70,191	36,695	52%
Computer equipment	-	110,000	110,000	100%
Mileage	-	2,000	2,000	100%
Travel	728	-	(728)	N/A
Commuter Allowance	658	-	(658)	N/A
Printing	-	5,000	5,000	100%
Promotion/advertising	1,399	20,000	18,601	93%
Consultant fees	-	25,000	25,000	100%
Office supplies	-	3,000	3,000	100%
Meeting expense	932	10,000	9,068	91%
Honorariums	-	9,408	9,408	100%
Program supplies	2,225	20,000	17,775	89%
Total restricted expenses	179,971	497,427	317,456	64%
Excess (deficiency)	\$ 317,456	\$ -	\$ (317,456)	
NIST/NTIA Connecting Communities 1140 (8/1/22 -7/31/24)				
Restricted revenues:				
Federal government grants	\$ 226,986	\$ 1,912,357	\$ 1,685,371	88%
Restricted expenses:				
Compensation	166,615	441,580	274,965	62%
Employee related expenses	40,890	158,970	118,080	74%
Travel	6,073	2,400	(3,673)	-153%
Mileage	-	157,080	157,080	100%
Supplies	141,082	459,700	318,618	69%
Consultants	66,600	-	(66,600)	N/A
Contracts	-	363,300	363,300	100%
Indirect	84,584	329,327	244,743	74%
Total restricted expenses	505,844	1,912,357	1,406,513	74%
Excess (deficiency)	\$ (278,859)	\$ -	\$ 278,859	
NEH/ATALMA RevitalizeTO Oral History (1150) 3/1/2022 - 2/28/2023 extended to 7/31/2023				
Restricted revenues:				
Federal government grants	\$ 27,377	\$ 49,790	\$ 22,413	45%
Restricted expenses:				
Compensation	4,734	23,328	18,594	80%
Employee Related Expenses	354	2,135	1,781	83%
Consultants	19,800	19,800	-	0%
Indirect costs	2,489	4,527	2,038	45%
Total restricted expenses	27,377	49,790	22,413	45%
Excess (deficiency)	\$ -	\$ -	\$ -	

Tohono O'odham Community College
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	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
TEA Center: Reclaiming the O'odham Language (1151)				
04/01/2023-03/31/2024				
Restricted revenues:				
Federal government grants	\$ -	\$ 1,000,000	\$ 1,000,000	100%
Restricted expenses:				
Compensation	151,524	146,360	(5,164)	-4%
Employee Related Expenses	39,887	46,250	6,363	14%
Travel	1,622	12,045	10,423	87%
Commuter Allowance	69	-	(69)	N/A
Stipends	6,950	316,718	309,768	98%
Printing	2,959	36,000	33,041	92%
Equipment	-	1,500	1,500	100%
Consulting fees	84,349	153,657	69,308	45%
Meeting expense	16,327	33,830	17,503	52%
Honorariums	12,983	20,000	7,017	35%
Contracts/subcontracts	-	3,600	3,600	100%
Participant Support	2,527	-	(2,527)	N/A
Program supplies	24,600	113,200	88,600	78%
Indirect costs	-	116,840	116,840	100%
Total restricted expenses	343,797	1,000,000	656,203	66%
Excess (deficiency)	\$ (343,797)	\$ -	\$ 343,797	
AICF Community Based Native Arts Learning Sharing (1216)				
6/15/2022 - 4/30/2023				
Restricted revenues:				
Grant from other sources	\$ 35,000	\$ 9,000	\$ (26,000)	-289%
Restricted expenses:				
Compensation	-	-	-	N/A
Employee related expenses	-	-	-	N/A
Travel/gas/mileage	6,726	1,296	(5,430)	-419%
Meetings	3,153	3,429	276	8%
Other Professional fees	9,150	-	(9,150)	N/A
Stipends	8,750	4,275	(4,475)	-105%
Program supplies	4,893	-	(4,893)	N/A
Total restricted expenses	32,673	9,000	(23,673)	-263%
Excess (deficiency)	\$ 2,328	\$ -	\$ (2,328)	
AICF/TCU Preview Grant (1217)				
9/12/2023 - 5/1/2024				
Restricted revenues:				
Grant from other sources	\$ 4,000	\$ 2,000	\$ (2,000)	-100%
Restricted expenses:				
Promotion/Advertising	2,194	1,539	(655)	-43%
Program Supplies	-	1,539	1,539	100%
Meeting Expense	279	461	183	40%
Total restricted expenses	2,473	3,539	1,066	30%
Excess (deficiency)	\$ 1,527	\$ (1,539)	\$ (3,066)	

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	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
AICF Pres Fund Lang/Cultural/HW6/22-5/24 (1218)				
6/1/2022 - 5/31/2024				
Restricted revenues:				
Grant from other sources	\$ 100,000	\$ 100,000	\$ -	0%
Restricted expenses:				N/A
Other professional fees	6,450	-	(6,450)	N/A
Education supplies	-	-	-	N/A
Office supplies	-	-	-	N/A
Meeting expenses	10,992	100,000	89,008	89%
Guest speakers/honorariums	2,905	-	(2,905)	N/A
Printing	250	-	(250)	N/A
Program incentives	10,616	-	(10,616)	N/A
Program supplies	16,232	-	(16,232)	N/A
Total restricted expenses	47,444	100,000	52,556	53%
Excess (deficiency)	\$ 52,556	\$ -	\$ (52,556)	
AICF Food Security Emergency Aid for Student Success (1221)				
Summer 2024 Semester				
Restricted revenues:				
Grant from other sources	\$ 11,400	\$ 5,700	\$ (5,700)	-100%
Restricted expenses:				
Participant Support	-	5,700	5,700	100%
Total restricted expenses	-	5,700	5,700	100%
Excess (deficiency)	\$ 11,400	\$ -	\$ (11,400)	
AICF Community Aid for Student Success (1222)-(CASS)				
1/1/2021 - 10/31/2021				
Restricted revenues:				
Grant from other sources	\$ 48,000	\$ 48,000	\$ -	0%
Restricted expenses:				
Compensation	-	3,717	3,717	100%
Employee related expenses	-	283	283	100%
Office supplies	7,610	2,000	(5,610)	-281%
Stipends	7,250	26,000	18,750	72%
Education/program supplies	2,181	8,500	6,319	74%
Office equipment/computers	22,227	7,500	(14,727)	-196%
Total restricted expenses	39,268	48,000	8,732	18%
Excess (deficiency)	\$ 8,732	\$ -	\$ (8,732)	
AICF 2023 Summer Success Conference (1223)				
04/01/2023 - 06/30/2023				
Restricted revenues:				
Grant from other sources	\$ 10,000	\$ 10,000	\$ -	0%
Restricted expenses:				
Transportation	1,713	1,713	-	0%
Stipends	-	4,000	4,000	100%
Promotion/advertising	2,587	2,894	307	11%
Meeting expenses	1,429	1,393	(35)	-3%
Total restricted expenses	5,728	10,000	4,272	43%
Excess (deficiency)	\$ 4,272	\$ -	\$ (4,272)	

Tohono O'odham Community College
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Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
AICF Indigenous Early Childhood Educ (1224)				
06/15/2023 - 05/31/2024				
Restricted revenues:				
Grant from other sources	\$ 31,000	\$ 24,000	\$ (7,000)	-29%
Restricted expenses:				
Travel/mileage	9,910	10,628	718	7%
Program Incentives	-	4,000	4,000	100%
Promotion/advertising	-	1,172	1,172	100%
Consultant fees	6,000	7,200	1,200	17%
Meeting expenses	-	1,000	1,000	100%
Total restricted expenses	15,910	24,000	8,090	34%
Excess (deficiency)	\$ 15,090	\$ -	\$ (15,090)	
AICF Cultivating Native Student Success SEM (1225)				
7/1/2023 - 12/31/2027				
Restricted revenues:				
Grant from other sources	\$ 500,000	\$ 1,575,000	\$ 1,075,000	68%
Restricted expenses:				
Compensation	-	840,000	840,000	100%
Employee related expenses	-	189,800	189,800	100%
Travel	1,687	50,000	48,313	97%
Registration	-	25,000	25,000	100%
Promotion/advertising	-	30,000	30,000	100%
Licenses & Fees	-	20,200	20,200	100%
Stipends	-	45,000	45,000	100%
Meeting expenses	1,890	50,000	48,110	96%
Total restricted expenses	3,577	1,250,000	1,246,423	100%
Excess (deficiency)	\$ 496,423	\$ 325,000	\$ (171,423)	
BIA 93-638 - Occupational Training TCCU -(1301)				
(July 01, 2019 - June 30, 2025)				
Restricted revenues:				
Federal government grants	\$ 636,740	\$ 200,000	\$ (436,740)	-218%
Restricted expenses:				
Compensation	83,789	200,000	116,211	58%
Employee related expenses	(40)	-	40	N/A
Total restricted expenses	83,748	200,000	116,252	58%
Excess (deficiency)	\$ 552,992	\$ -	\$ (552,951)	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
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	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
BIA 93-638 - Occupational Training TCCU -(1302)				
(July 01, 2019 - June 30, 2025)				
Restricted revenues:				
Federal government grants	\$ 162,234	\$ 300,000	\$ 137,766	46%
Restricted expenses:				
Compensation	11,106	-	(11,106)	N/A
Employee related expenses	10,511	175,000	164,489	94%
Mileage	-	5,000	5,000	100%
Supplies/other program cost	-	25,000	25,000	100%
Consultants/contracts	49,195	95,000	45,805	48%
Total restricted expenses	70,812	300,000	229,188	76%
Excess (deficiency)	\$ 91,422	\$ -	\$ (91,422)	
IECD Practitioner Symposium (1303)				
(January 01, 2022- December 31, 2022)				
Restricted revenues:				
Grant from other sources	\$ 80,400	\$ 80,400	\$ -	0%
Restricted expenses:				
Travel	3,875	13,000	9,125	70%
Mileage	-	2,000	2,000	100%
Postage and delivery	-	1,000	1,000	100%
Printing	-	13,000	13,000	100%
Promotion advertising	-	2,592	2,592	100%
Professional fees	11,114	16,100	4,986	31%
Office supplies	455	3,000	2,545	85%
Meeting expense	2,910	6,135	3,225	53%
Program supplies/materials	-	6,480	6,480	100%
Indirect costs	-	17,093	17,093	100%
Total restricted expenses	18,354	80,400	62,046	77%
Excess (deficiency)	\$ 62,046	\$ -	\$ (62,046)	
HHS ANA O'odham Language & Materials Project (1310)				
9/1/21 - 9/1/24				
Restricted revenues:				
Federal government grants	\$ -	\$ 82,609	\$ 82,609	100%
Restricted expenses:				
Office supplies	4,398	6,666	2,268	34%
Mileage	-	2,088	2,088	100%
Program supplies	2,531	10,452	7,921	76%
Professional fees	-	10,400	10,400	100%
Indirect costs	-	9,545	9,545	100%
Other equipment & tools	5,821	5,744	(77)	-1%
Total restricted expenses	12,750	44,895	32,145	72%
Excess (deficiency)	\$ (12,750)	\$ 37,714	\$ 50,464	

Tohono O'odham Community College
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	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
AZ TPT State Construction Needs Funding - (1400) (July 1, 2017 - June 30, 2037)				
Restricted revenues:				
State government grants	\$ 2,182,037	\$ 3,120,000	\$ 937,963	30%
Restricted expenses:				
Contracts/subcontracts	337,515	3,120,000	2,782,485	89%
Equipment rental	1,130	-	(1,130)	N/A
Construction supplies	476,504	-	(476,504)	N/A
Bank charges	106	-	(106)	N/A
Total restricted expenses	815,255	3,120,000	2,304,745	74%
Excess (deficiency)	\$ 1,366,782	\$ -	\$ (1,366,782)	
	1,375,826			
Workforce Development - (1401) (July 1, 2017 - June 30, 2021)	9,044			
Restricted revenues:				
Grant from other sources	\$ 1,240,103	\$ 897,810	\$ (342,293)	-38%
State government grants	313,979	-	(313,979)	N/A
Total restricted revenues:	1,554,082	897,810	(656,272)	-73%
Restricted expenses:				
Compensation	466,553	-	(466,553)	N/A
Employee related expenses	107,647	-	(107,647)	N/A
Commuter allowance	3,819	-	(3,819)	N/A
Printing	216	-	(216)	N/A
Vehicle rental	67,716	-	(67,716)	N/A
Office supplies	29,958	-	(29,958)	N/A
Office supplies	298	-	(298)	N/A
Communications	3,308	-	(3,308)	N/A
Meeting expense	16,829	-	(16,829)	N/A
Stipends	580,224	-	(580,224)	N/A
Training	42,521	-	(42,521)	N/A
Subscriptions/periodicals	6,346	-	(6,346)	N/A
Office equipment	13,285	-	(13,285)	N/A
Computer equipment	8,433	-	(8,433)	N/A
Contracts/subcontracts	939,767	897,810	(41,957)	-5%
Construction materials	4,751	-	(4,751)	N/A
Total restricted expenses	2,291,671	897,810	(1,393,861)	-155%
Excess (deficiency)	\$ (737,589)	\$ -	\$ 737,589	
Univ of AZ NASA Space Grant - (1402) (12/14/16 -12/13/22)				
Restricted revenues:				
Grant from Other Sources	\$ 35,500	\$ 29,500	\$ (6,000)	-20%
Restricted expenses:				
Stipends	3,000	-	(3,000)	N/A
Program supplies	24,116	29,500	5,384	18%
Total restricted expenses	27,116	29,500	2,384	8%
Excess (deficiency)	\$ 8,384	\$ -	\$ (8,384)	

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	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
Haury Program Tribal Resilience Initiative Award for A Student's Journey- (1406) (7/1/23 - 6/30/24)				
Restricted revenues:				
State government grants	\$ 335,838	\$ 315,206	\$ (20,632)	-7%
Restricted expenses:				
Compensation	160,850	129,000	(31,850)	-25%
Employee related expenses	23,817	40,764	16,947	42%
Events	-	10,104	10,104	100%
Travel	11,667	3,338	(8,329)	-250%
Office/education supplies	2,139	6,000	3,861	64%
Meeting expenses	17,537	30,000	12,463	42%
Honorariums/guest speakers	8,500	6,000	(2,500)	-42%
Awards & gifts	47,967	6,000	(41,967)	-699%
Stipends	32,150	90,000	57,850	64%
Total restricted expenses	304,627	321,206	16,579	5%
Excess (deficiency)	\$ 31,211	\$ (6,000)	\$ (37,211)	
AZ State TOCC Remedial Education (1413) 2023-2024 Academic Year				
Restricted revenues:				
State government grants	\$ 2,000,000	\$ 2,000,000	\$ -	0%
Restricted expenses:				
Compensation	-	-	-	N/A
Employee related expenses	-	-	-	N/A
Events	-	-	-	N/A
Travel	-	-	-	N/A
Office/education supplies	-	-	-	N/A
Meeting expenses	-	-	-	N/A
Honorariums/guest speakers	-	-	-	N/A
Awards & gifts	-	-	-	N/A
Stipends	-	-	-	N/A
Total restricted expenses	-	-	-	N/A
Excess (deficiency)	\$ 2,000,000	\$ 2,000,000	\$ -	
NAAF Horseshoeing Program (1414) 11/1/23-10/31/24				
Restricted revenues:				
Grant from other sources	\$ 172,866	\$ 192,073	\$ 19,207	10%
Restricted expenses:				
Equipment	-	39,503	39,503	100%
Travel	-	16,784	16,784	100%
Auto expense	2,523	4,300	1,777	41%
Printing	-	1,000	1,000	100%
Insurance-liability	-	5,000	5,000	100%
Membership	-	1,140	1,140	100%
Consultant fees	37,136	65,394	28,258	43%
Educational supplies	-	900	900	100%
Other supplies	-	5,374	5,374	100%
Meeting expense	452	2,000	1,548	77%
Subscription/periodicals	-	1,000	1,000	100%
Program supplies	40,879	32,503	(8,377)	-26%
Indirect contract expense	-	17,176	17,176	100%
Total restricted expenses	80,991	192,073	111,082	58%
Excess (deficiency)	\$ 91,875	\$ -	\$ (91,875)	

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	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
Planting the Seeds of Culture & Food: Agricultural experiential education with Micro-credentials (1421) (9/1/2022 - 8/31/2026)				
Restricted revenues:				
Federal government grants	\$ 111,952	\$ 157,142	\$ 45,190	29%
Restricted expenses:				
Compensation	84,941	69,038	(15,903)	-23%
Employee related expenses	25,868	20,449	(5,419)	-27%
Commuter allowance	138	20,449	20,311	99%
Indirect Contract Expense	23,801	33,408	9,607	29%
Consultants	-	3,200	3,200	100%
Materials	-	11,049	11,049	100%
Stipends	-	20,000	20,000	100%
Total restricted expenses	134,748	177,593	42,845	24%
Excess (deficiency)	\$ (22,796)	\$ (20,451)	\$ 2,345	
BIE TCU Facilities & Improvements (1430) PL 116-260 (1430) (4/15/2020 -6/30/2024)				
Restricted revenues:				
Federal government grants	\$ 1,314,285	\$ 857,142	\$ (457,143)	-53%
Restricted expenses:				
Construction Supplies	59,014	-	(59,014)	N/A
Program supplies	115,007	-	(115,007)	N/A
Equipment	85,363	-	(85,363)	N/A
Consultants	800	-	(800)	N/A
Other structural improvements	371,267	857,142	485,875	57%
Total restricted expenses	631,451	857,142	225,691	26%
Excess (deficiency)	\$ 682,834	\$ -	\$ (682,834)	
NIFA Endowment - (20-1502) (Sept 1, 2021- Aug 31, 2023)				
Restricted revenues:				
Federal government grants	\$ 513,239	\$ 243,073	\$ (270,166)	-111%
Restricted expenses:				
Compensation	1,590	-	(1,590)	N/A
Travel/professional development	2,779	-	(2,779)	N/A
Printing	10,694	-	(10,694)	N/A
Moving expenses	5,000	-	(5,000)	N/A
Communications	2,521	-	(2,521)	N/A
Vehicle rental	36,106	-	(36,106)	N/A
Promotion/advertising	36,874	36,000	(874)	-2%
Consultants/professionals	209,805	86,677	(123,128)	-142%
Building materials	1,689	-	(1,689)	N/A
Registrations	9,840	-	(9,840)	N/A
Meeting expense	24,163	7,500	(16,663)	-222%
Staff development	2,000	-	(2,000)	N/A
Program supplies	69,001	96,000	26,999	28%
Other structural improvements	810	-	(810)	N/A
Office supplies	-	7,500	7,500	100%
Furniture and fixtures	5,087	-	(5,087)	N/A
Computer equipment	-	9,396	9,396	100%
Total restricted expenses	419,180	243,073	(176,107)	-72%
Excess (deficiency)	\$ 94,059	\$ -	\$ (94,059)	

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	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
NIFA Education for Sustainable Tomorrow: Food Sovereignty - (20-1508)				
(Sept 1, 2018- Aug 31, 2023)				
Restricted revenues:				
Federal government grants	\$ 336,327	\$ 442,259	\$ 105,932	24%
Restricted expenses:				
Compensation	279,856	315,345	35,489	11%
Employee related expenses	55,879	40,165	(15,714)	-39%
Commuter allowance	2,631	1,606	(1,025)	-64%
Consultants	3,500	1,606	(1,894)	-118%
Program supplies	91	-	(91)	N/A
Participant support	-	-	-	N/A
Indirect cost	54,350	85,143	30,794	36%
Total restricted expenses	396,306	443,865	47,559	11%
Excess (deficiency)	\$ (59,979)	\$ (1,606)	\$ 58,373	
USDA Furniture Arts & Science (20-1509)				
(Aug 1, 2021- July 30, 2026)				
Restricted revenues:				
Federal government grants	\$ -	\$ 166,200	\$ 166,200	100%
Restricted expenses:				
Furniture	170,131	166,200	(3,931)	-2%
Total restricted expenses	170,131	166,200	(3,931)	-2%
Excess (deficiency)	\$ (170,131)	\$ -	\$ 170,131	
USDA Disaster Relief Health & Wellness (1526)				
(May 12, 2021- May 12, 2026)				
Restricted revenues:				
Federal government grants	\$ 99,975	\$ 99,975	\$ -	0%
Other tools/structural improvements	121,284	99,975	(21,309)	-21%
Total restricted expenses	121,284	99,975	(21,309)	-21%
Excess (deficiency)	\$ (21,309)	\$ -	\$ 21,309	
USDA NIFA Extension Capacity (20-1531)				
(Sept 1, 2018- Aug 31, 2022)				
Restricted revenues:				
Federal government grants	\$ 171,280	\$ 177,238	\$ 5,958	3%
Compensation	166,922	99,528	(67,394)	-68%
Employee related benefits	49,133	-	(49,133)	N/A
Travel/ per diem/ lodging/registrations	1,053	2,198	1,145	52%
Youth programs	-	8,000	8,000	100%
Other participant/trainee support costs	-	13,312	13,312	100%
Workshops	-	4,000	4,000	100%
Education and program supplies	49,730	11,500	(38,230)	-332%
Stipends	1,604	2,700	1,096	41%
Equipment	-	36,000	36,000	100%
Total restricted expenses	268,442	177,238	(91,204)	-51%
Excess (deficiency)	\$ (97,162)	\$ -	\$ 97,162	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Grant Budget Period as Noted
(Intended for Internal Management Purposes Only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
NIFA Extension Capacity Bldg Together III - (20-1541)				
(Sept 1, 2018- Aug. 31, 2023)				
Restricted revenues:				
Federal government grants	\$ 323,449	\$ 660,000	\$ 336,551	51%
Grant from other sources	1,500	1,500	-	0%
Total restricted revenue	324,949	661,500	336,551	51%
Restricted expenses:				
Compensation	504,282	283,000	(221,282)	-78%
Employee related expenses	101,006	65,980	(35,026)	-53%
Travel	10,205	12,960	2,755	21%
Registration	5,812	760	(5,052)	-665%
Equipment rental	510	-	(510)	N/A
Consultants	200	1,800	1,600	89%
Honorariums	-	2,000	2,000	100%
Meeting expense	2,999	-	(2,999)	N/A
Program materials & supplies	36,873	6,120	(30,753)	-503%
Total restricted expenses	661,888	372,620	(289,268)	-78%
Excess (deficiency)	\$ (336,939)	\$ 288,880	\$ 625,819	
Extension Capacity "Sovereign O'idag" (Gardens) for A Sovereign Nation (1542)				
(Sept 1, 2022- Aug. 31, 2026)				
Restricted revenues:				
Federal government grants	\$ 145,612	\$ 246,000	\$ 100,388	41%
Restricted expenses:				
Compensation	129,152	152,287	23,135	15%
Employee related expenses	34,875	47,210	12,335	26%
Travel	12,648	11,250	(1,398)	-12%
Stipends	-	8,800	8,800	100%
Meals	-	6,000	6,000	100%
Materials and supplies	29,828	17,253	(12,575)	-73%
Consultants	-	3,200	3,200	100%
Total restricted expenses	206,502	246,000	39,498	16%
Excess (deficiency)	\$ (60,890)	\$ -	\$ 60,890	
2019 USDA TCI E Campus Community Facilities (20-1621)				
(10/2/19-9/2/24)				
Restricted revenues:				
Federal government grants	\$ 137,703	\$ 137,702	\$ (1)	0%
Restricted expenses:				
Excavation	-	36,000	36,000	100%
Excavation TOCC	-	6,250	6,250	100%
Utility Infrastructure	55,296	64,700	9,404	15%
Concrete	54,387	31,000	(23,387)	-75%
Framing	-	6,002	6,002	100%
Framing TOCC	-	997	997	100%
Total restricted expenses	109,683	144,949	35,266	24%
Excess (deficiency)	\$ 28,020	\$ (7,247)	\$ (35,267)	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Grant Budget Period as Noted
(Intended for Internal Management Purposes Only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
2018 USDA TCI E Campus Solar Project (20-1622)				
(10/2/19- 9/2/2024)				
Restricted revenues:				
Federal government grants	\$ 129,000	\$ 129,000	\$ -	0%
TOCC Match	\$ -	-	-	N/A
Restricted expenses:				
Other costs to complete /consultants	101,655	-	(101,655)	N/A
Consultants	-	-	-	N/A
Equipment and construction costs	27,435	129,000	101,565	79%
Total restricted expenses	129,090	129,000	(90)	0%
Excess (deficiency)	\$ (90)	\$ -	\$ 90	
2018 USDA TCI E Campus Solar Project Match (10-1622)				
Restricted expenses:				
Equipment and construction costs	6,450	6,450	-	0%
Total restricted expenses	6,450	6,450	-	0%
Excess (deficiency)	\$ (6,450)	\$ (6,450)	\$ -	
2020 USDA TCI Wellness Ctr (20-1628)				
(9/11/20- 8/31/25)				
Restricted revenues:				
Federal government grants	\$ -	\$ 181,367	\$ 181,367	100%
Restricted expenses:				
Equipment and construction costs	-	181,367	181,367	100%
Total restricted expenses	-	181,367	181,367	100%
Excess (deficiency)	\$ -	\$ -	\$ -	
Title III Part A Our Circle of Strength - (20-1632)				
(Oct. 1, 2020 - Sept. 30, 2025)				
Restricted revenues:				
Federal government grants	\$ 2,121,052	\$ 6,559,520	\$ 4,438,468	68%
Restricted expenses:				
Compensation	1,220,530	1,520,000	299,470	20%
Employee related expenses	280,339	420,000	139,661	33%
Travel expense	-	86,000	86,000	100%
Commuter allowance	6,715	-	(6,715)	N/A
Vehicle rental	4,825	-	(4,825)	N/A
Consultant fees and expenses	36,050	200,000	163,950	82%
Education supplies and outreach	(128)	36,000	36,128	100%
Office supplies	6,052	-	(6,052)	N/A
Registrations	75	-	(75)	N/A
Contracts/subcontracts	24,121	-	(24,121)	N/A
Other structural Improvements	1,469,579	3,619,520	2,149,941	59%
Office equipment	61,216	100,000	38,784	39%
Other	169	578,000	577,831	100%
Total restricted expenses	3,109,543	6,559,520	3,449,977	53%
Excess (deficiency)	\$ (988,490)	\$ -	\$ 988,490	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Grant Budget Period as Noted
(Intended for Internal Management Purposes Only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
Title III Part F Honoring Yesterday to Build Tom. - (20-1642) (Oct. 1, 2020 - Sept. 30, 2025)				
Restricted revenues:				
Federal government grants	\$ 1,921,665	\$ 4,655,008	\$ 2,733,343	59%
Restricted expenses:				
Other structural Improvements	2,259,988	4,655,008	2,395,020	51%
Total restricted expenses	2,259,988	4,655,008	2,395,020	51%
Excess (deficiency)	\$ (338,323)	\$ -	\$ 338,323	
USDA RD Solar Electric System (1652) (9/26/2022 - 9/25/2027)				
Restricted revenues:				
Federal government grants	\$ -	\$ 344,895	\$ 344,895	100%
Restricted expenses:				
Consultants	-	344,895	344,895	100%
Total restricted expenses	-	344,895	344,895	100%
Excess (deficiency)	\$ -	\$ -	\$ -	
USDA RD Furniture/Solar Electric System (1653) (9/1/2022 - 8/31/2027)				
Restricted revenues:				
Federal government grants	\$ -	\$ 352,000	\$ 352,000	100%
Restricted expenses:				
Consultants	-	104,031	104,031	100%
Other Structural Improvements	-	31,422	31,422	100%
Furniture and Fixtures	55,513	179,174	123,661	69%
Computer Equipment	-	37,373	37,373	100%
Total restricted expenses	55,513	352,000	296,487	84%
Excess (deficiency)	\$ (55,513)	\$ -	\$ 55,513	
American Rescue Plan Fund (ARP) BIE PL 117-2 (1680) (July 1, 2019 - June 30, 2024)				
Restricted revenues:				
Federal government grants	\$ 5,581,278	\$ 5,581,278	\$ -	0%
Restricted expenses:				
Student assistance	-	5,581,278	5,581,278	100%
Total restricted expenses	-	5,581,278	5,581,278	100%
Excess (deficiency)	\$ 5,581,278	\$ -	\$ (5,581,278)	
TO Gaming Back to Campus Daily Meals and Archery Range (1716) May 27,2022 - Until funds expended)				
Restricted revenues:				
Grant from other sources	\$ 9,247	\$ 9,247	\$ -	0%
Restricted expenses:				
Meals	-	7,400	7,400	100%
Archery costs	-	1,847	1,847	100%
Total restricted expenses	-	9,247	9,247	100%
Excess (deficiency)	\$ 9,247	\$ -	\$ (9,247)	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Grant Budget Period as Noted
(Intended for Internal Management Purposes Only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
Community of Practice - (20-1720)				
(July 1, 2022 - June 30, 2023)				
Restricted revenues:				
Grant from other sources	\$ 87,098	\$ 108,000	\$ 20,902	19%
Restricted expenses:				
Compensation	21,205	45,501	24,296	53%
Employee related expenses	8,704	12,285	3,581	29%
Travel	-	-	-	N/A
Scholarships	-	1,129	1,129	100%
Registrations	-	-	-	N/A
Vehicle rental	3,306	-	(3,306)	N/A
Office supplies	-	500	500	100%
Meeting expense	-	5,100	5,100	100%
Staff development	-	5,015	5,015	100%
Advertising/printing	-	489	489	100%
Contracts/subcontracts	(6,400)	27,245	33,645	123%
Consultants	950	900	(50)	-6%
Program supplies & materials	-	800	800	100%
Indirect costs	2,477	9,036	6,559	73%
Total restricted expenses	30,242	108,000	77,758	72%
Excess (deficiency)	\$ 56,855	\$ -	\$ (56,855)	
Project Success Ascendium (1727)				
Emergency Aid/Paid Internship				
(Jan 1, 2020 - Dec 31, 2025)				
Restricted revenues:				
Grant from other sources	\$ 106,689	\$ 169,000	\$ 62,311	37%
Restricted expenses:				
Administrative costs emergency aid	3,910	9,000	5,090	57%
Administrative costs paid internship	3,480	30,000	26,520	88%
Student funds emergency aid	14,957	30,000	15,043	50%
Stipends	1,650	-	(1,650)	N/A
Office supplies	424	-	(424)	N/A
Student funds paid internship	20,844	100,000	79,156	79%
Meeting expense	2,571	-	(2,571)	N/A
Total restricted expenses	47,836	169,000	121,164	72%
Excess (deficiency)	\$ 58,853	\$ -	\$ (58,853)	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Grant Budget Period as Noted
(Intended for Internal Management Purposes Only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
Ed Stabilization Fund Covid 19 Assistance (20-8021)				
(July 1, 2019 - June 30, 2024)				
Restricted revenues:				
Federal government grants	\$ 5,299,721	\$ 4,910,968	\$ (388,753)	-8%
Restricted expenses:				
Compensation	-	-	-	N/A
CARES ACT Higher Ed Emergency Relie	365,000	-	(365,000)	N/A
Student ssistance	-	4,910,968	4,910,968	100%
Employee related expenses	128,846	-	(128,846)	N/A
Consultants	42,202	-	(42,202)	N/A
Staff development	46,000	-	(46,000)	N/A
Book waivers	350,110	-	(350,110)	N/A
Computer equipment	9,999	-	(9,999)	N/A
Payment to SCAC	91,537	-	(91,537)	N/A
Cleaning supplies	4,672	-	(4,672)	N/A
Education supplies	22,954	-	(22,954)	N/A
Total restricted expenses	1,061,319	4,910,968	4,214,649	86%
Excess (deficiency)	\$ 4,238,402	\$ -	\$ (4,603,402)	
TOTAL RESTRICTED EXPENSES				
Restricted revenues:				
Federal government grants	\$ 21,141,664	\$ 33,159,801	\$ 12,018,137	36%
State government grants	4,831,854	5,435,206	603,352	11%
Grant from other sources	4,089,430	5,034,287	944,858	19%
Total Restricted Revenues	\$ 30,062,948	\$ 43,629,294	\$ 13,566,346	31%
Restricted expenses:	\$ 19,077,415	\$ 40,865,353	\$ 21,787,938	53%
Excess (deficiency)	\$ 10,985,534	\$ 2,763,941	\$ (8,221,593)	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Grant Budget Period as Noted
(Intended for Internal Management Purposes Only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
STUDENT FINANCIAL AID				
Scholarships- 21-8010 AICF (July1, 2021 - June 30, 2022)				
Restricted revenues:				
Scholarship Award	\$ 1,636,322	\$ 242,904	\$ (1,393,418)	-574%
Restricted expenses:				
Travel/meeting/office expense	300	5,185	4,885	94%
Program supplies	744	-	(744)	N/A
Scholarships	1,475,481	395,552	(1,079,929)	-273%
Total restricted expenses	1,476,525	400,737	(1,075,788)	-268%
Excess (deficiency)	\$ 159,797	\$ (157,833)	\$ (317,630)	
Dept of Ed Cares Act Title III TCU Fund 7/13/20-6/30/23 (20-8026)				
Restricted revenue:				
Federal government grants	\$ 4,017,314	\$ 7,001,292	\$ 2,983,978	43%
Restricted expenses:				
Compensation	380,906	-	(380,906)	N/A
Employee related expenses	26,393	-	(26,393)	N/A
SCAC grants to or expenditures for students	104,400	274,665	170,265	62%
Postage & delivery	17,051	-	(17,051)	N/A
Communications	5,099	-	(5,099)	N/A
Program supplies	8,883	-	(8,883)	N/A
Building rent	24,914	-	(24,914)	N/A
Building repair and maint	4,441	-	(4,441)	N/A
Consultant fees	405,423	-	(405,423)	N/A
Licenses & fees	34,088	-	(34,088)	N/A
Cleaning supplies	336,662	-	(336,662)	N/A
Meeting expense	5,718	-	(5,718)	N/A
CARES ACT Higher Ed Emergency Relief	2,775,888	-	(2,775,888)	N/A
Residence fees lost	39,600	39,600	-	0%
Residence fees refunded TOCC	(22,072)	17,528	39,600	226%
Memberships	2,500	-	(2,500)	N/A
Travel	401	-	(401)	N/A
Indirect costs	1,091,154	-	(1,091,154)	N/A
Other structural Improvements	224,058	-	(224,058)	N/A
Equipment	9,989	-	(9,989)	N/A
Computer equipment	735,967	-	(735,967)	N/A
Awards and gifts	57,000	-	(57,000)	N/A
Grants to or expenditures for TOCC students	-	6,669,499	6,669,499	100%
Total restricted expenses	6,268,464	7,001,292	732,828	10%
Excess (deficiency)	\$ (2,251,149)	\$ -	\$ 2,251,149	

Tohono O'odham Community College
Restricted Expenses and Budget by Project
For the Grant Budget Period as Noted
(Intended for Internal Management Purposes Only)

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
FSEOG 7/1/22 - 6/30/23 (21-8020)				
Restricted revenue:				
Federal government grants	\$ -	\$ -	\$ -	N/A
Restricted expenses:				
Tuition & fee waivers	29,753	-	(29,753)	N/A
Total restricted expenses	29,753	-	(29,753)	N/A
Excess (deficiency)	\$ (29,753)	\$ -	\$ 29,753	
PELL -21- 8030 (July 1, 2021 - June 30, 2022)				
Restricted revenue:				
Federal government grants	\$ 3,993,866	\$ 1,100,000	\$ (2,893,866)	-263%
Restricted expenses:				
Office supplies	-	-	-	N/A
Refunds	1,623	-	(1,623)	N/A
Grants to students	4,964,965	1,100,000	(3,864,965)	-351%
Total restricted expenses	4,966,588	1,100,000	(3,866,588)	-352%
Excess (deficiency)	\$ (972,722)	\$ -	\$ 972,722	
TOTAL STUDENT FINANCIAL AID				
Restricted revenue:				
Federal government grants	8,011,181	8,101,292	\$ 90,112	1%
Scholarship Award	1,636,322	242,904	(1,393,418)	-574%
	\$ 9,647,503	\$ 8,344,196	\$ (1,303,307)	-16%
Restricted expenses	12,741,330	8,502,029	(4,239,301)	-50%
Excess (deficiency)	\$ (3,093,827)	\$ (157,833)	\$ 2,935,994	

Tohono O'odham Community College
Restricted Expenses and Budget by Project Summary by Source
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

Source	Grant	Actual			Grant Budget			Remaining Budget			Encumbrances*		
		Revenue	Expenses	Excess (deficiency)	Revenue	Expenses	Excess (deficiency)	Revenue	Expenses	Excess (deficiency)	Open POs	Remaining Budget Excess (deficiency) After Open POs	
Sponsored Projects													
Federal	NSF -TCUP Pathways to Indigenous STEM - 1114	1,631,664	2,054,907	(423,243)	2,514,278	2,501,346	12,932	882,614	446,439	436,175	23,750	412,425	
Federal	ANA Increase Technical Capacity - (1117) Federal Share	250,126	872,652	(622,526)	1,200,000	1,181,100	18,900	949,874	308,448	641,426	44	641,382	
Federal	NIST/NTIA Connecting Communities 1140	226,986	505,844	(278,859)	1,912,357	1,912,357	-	1,685,371	1,406,513	278,859	113,023	165,836	
Federal	NEH/ATLMA RevitalizeTO Oral History (1150)	27,377	27,377	-	49,790	49,790	-	22,413	22,413	-	-	-	
Federal	TEA Center: Reclaiming the Oodham Language	-	343,797	(343,797)	1,000,000	1,000,000	-	1,000,000	656,203	343,797	93,443	250,354	
Federal	BIA 93-638 - Occupational Training TCCU -(1301)	636,740	83,748	552,992	200,000	200,000	-	(436,740)	116,252	(552,992)	-	(552,992)	
Federal	BIA 93-638 - Occupational Training TCCU -(1302)	162,234	70,812	91,422	300,000	300,000	-	137,766	229,188	(91,422)	42,515	(133,937)	
Federal	HHS ANA Oodham Language & Materials Project (1310)	-	12,750	(12,750)	82,609	44,895	37,714	82,609	32,145	50,464	5,000	45,464	
Planting the Seeds of Culture & Food: Agricultural experiential													
Federal	education with Micro-credentials (1421)	111,952	134,748	(22,796)	157,142	177,593	(20,451)	45,190	42,845	2,345	-	2,345	
Federal	BIE TCU Facilities & Improvements (1430) PL 116-260 (1430)	1,314,285	631,451	682,834	857,142	857,142	-	(457,143)	225,691	(682,834)	34,279	(717,113)	
Federal	NIFA Endowment - (20-1502)	513,239	419,180	94,059	243,073	243,073	-	(270,166)	(176,107)	(94,059)	77,431	(171,491)	
NIFA Education for Sustainable Tomorrow: Food Sovereignty - (20-1508)													
Federal	USDA Furniture Arts & Science (20-1509)	336,327	396,306	(59,979)	442,259	443,865	(1,606)	105,932	47,559	58,373	-	58,373	
Federal	USDA Disaster Relief Health & Wellness (1526)	-	170,131	(170,131)	166,200	166,200	-	166,200	(3,931)	170,131	-	170,131	
Federal	USDA NIFA Extension Capacity (20-1531)	99,975	121,284	(21,309)	99,975	99,975	-	-	21,309	21,309	-	21,309	
Federal	USDA NIFA Extension Capacity (20-1531)	171,280	268,442	(97,162)	177,238	177,238	-	5,958	(91,204)	97,162	-	97,162	
Federal	NIFA Extension Capacity Bldg Together III - (20-1541)	324,949	661,888	(336,939)	661,500	372,620	288,880	336,551	(289,268)	625,819	-	625,819	
Extension Capacity "Sovereign Oidag" (Gardens) for A Sovereign													
Federal	Nation (1542)	145,612	206,502	(60,890)	246,000	246,000	-	100,388	39,498	60,890	12,651	48,239	
Federal	USDA TCI E Campus Community Facilities (20-1621)	137,703	109,683	28,020	137,702	144,949	(7,247)	-	35,266	(35,267)	-	(35,267)	
Federal	USDA TCI E Campus Solar Project (20-1622)	129,000	129,090	(90)	129,000	129,000	-	-	(90)	90	-	90	
Federal	USDA TCI E Campus Solar Project Match (10-1622)	-	6,450	(6,450)	-	6,450	(6,450)	-	-	-	-	-	
Federal	USDA TCI Wellness Ctr (20-1628)	-	-	-	181,367	181,367	-	181,367	181,367	-	-	-	
Federal	Title III Part A Our Circle of Strength - (20-1632)	2,121,052	3,109,543	(988,490)	6,559,520	6,559,520	-	4,438,468	3,449,977	988,490	8,249	980,241	
Federal	Title III Part F Honoring Yesterday to Build Tom. - (20-1642)	1,921,665	2,259,988	(338,323)	4,655,008	4,655,008	-	2,733,343	2,395,020	338,323	-	338,323	
Federal	USDA RD Solar Electric System (1652)	-	-	-	344,895	344,895	-	344,895	344,895	-	-	-	
Federal	USDA RD Furniture/Solar Electric System (1653)	-	55,513	(55,513)	352,000	352,000	-	352,000	296,487	55,513	155,083	(99,570)	
Federal	American Rescue Plan Fund (ARP) BIE PL 117-2 (1680)	5,581,278	-	5,581,278	5,581,278	5,581,278	-	5,581,278	5,581,278	(5,581,278)	-	(5,581,278)	
Federal	Ed Stabilization Fund Covid 19 Assistance (20-8021)	5,299,721	1,061,319	4,238,402	4,910,968	4,910,968	-	(388,753)	3,849,649	(4,238,402)	20,398	(4,258,801)	
Total Federal Sponsored Projects													
		21,143,164	13,713,405	7,429,760	33,161,301	32,838,829	322,672	12,018,137	19,125,224	(7,107,088)	585,867	(7,692,955)	
AZ TPT State Construction Needs Funding - (1400)													
State	Workforce Development - (1401)	2,182,037	815,255	1,366,782	3,120,000	3,120,000	-	937,963	2,304,745	(1,366,782)	504	(1,367,286)	
State	AZ State TOCC Remedial Education (1413)	1,554,082	2,291,671	(737,589)	897,810	897,810	-	(656,272)	(1,393,861)	737,589	25,431	712,157	
State	Total State Sponsored Projects	2,000,000	-	2,000,000	2,000,000	-	2,000,000	-	-	-	-	-	
		5,736,119	3,106,926	2,629,193	6,017,810	4,017,810	2,000,000	281,691	910,884	(629,193)	25,935	(655,128)	

*Note that encumbrance data shown reflects all open POs. As only fully expended POs may be closed in Jenzabar, amounts may be overstated from partial expenditures.

Tohono O'odahm Community College
Statements of Cash Flows
For the Twelve Months Ended June 30, 2024
(Intended for Internal Management Purposes Only)

	For the one month ended 06/30/2024	YTD FY24
Change in Net Assets	(535,612)	3,380,821
Cash Flow Adjustments		
Change in Assets and Liabilities		
Student accounts receivable	132,497	(302,354)
Contracts and grants receivable	(538,571)	(4,219,243)
Prepaid expenses	(8,412)	(121,950)
Bookstore inventory	(10,855)	(321,389)
Accounts payable	27,063	(94,418)
Salary related payable	(443,966)	(237,089)
Other payables and accrued expenses	(71,507)	(129,207)
Deferred grant revenue	(175,382)	3,057,731
Net Cash from / (used for) Operating Activities	(1,624,744)	1,012,901
 Sales or purchases of investments	 -	 (103,696)
Net Cash from / (used for) Investing Activities	-	(103,696)
 Net Change in Cash	 (1,624,744)	 909,205
Cash at Beginning of Period	16,293,230	13,759,280
 Cash at End of Period	 <u>\$ 14,668,485</u>	 <u>\$ 14,668,485</u>

TOHONO O'ODHAM COMMUNITY COLLEGE

TO: BOARD OF TRUSTEES
THRU: STEPHEN SCHOONMAKER, PRESIDENT
FROM: JOSEPH RENEGAR, INTERIM HUMAN RESOURCES DIRECTOR & CHLOE BEGAY, HR GENERALIST
SUBJECT: AGENDA ITEM—JULY 2024 RESOURCE LIST
DATE: 6/30/2024
CC: FILE

Background

The following employees are recommended for the Board's consideration new hires, transfer, and separation.

Recommendation

The President recommends the approval of the employees on the attached list for new hires, transfer, and separation for the Tohono O'odham Community College.

RESOURCE LIST

June 2024

New Hire:

Name	Position	Date
Lace Ortega	Tohono O'odham Agriculture & Natural Resources Intern	7/22/2024
Reva Mariah Shieldchief	Tohono O'odham Studies Director	7/29/2024
	<p>Ms. Shieldchief was Introduction to American Indian Studies Instructor with University of Arizona for 1 year. She was American Indian Studies Chair with Pawnee Nation College for 1 year. She was American Indian Studies Instructor and Writing Instructor with Tohono O'odham Community College. She was Teaching Assistant with University of Arizona for 4+ years. She was Research Assistant with Oklahoma State University for 4+ years. She was Inaugural Executive Director with San Xavier Allottees Association, Inc. for 2 years. She was Creative Writing Workshop Facilitator with Artsreach for 1 year. She was/is Cornerstone Publication Writer with Tohono O'odham Nation Cultural Center/Museum. She was Contemporary American Indian Issues Instructor with University of Arizona for 1 year. She was Adjunct with Pima Community College. She was/is Adjunct with Tohono O'odham Community College.</p> <p>Ms. Shieldchief earned her Bachelor of Arts, GS Degree from University of Arizona. She earned her Master of Arts, American Indian Studies from University of Arizona. She completed her Graduate Coursework in Master of Arts Program in English at Oklahoma State University. She earned her Doctorate of Philosophy, American Indian Studies from University of Arizona.</p>	

Transfers:

Name	Position	Date

Separations:

Name	Position	Date

Tohono O'odham Community College
Employment Vacancy Activity Log
July 2024
Administrative/Faculty/Exempt

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American Other			Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled		Recommendation Made		Comments
Accounting Instructor	Education	4			1	Yes	No	7/29/2024	2	2	6/4/24	1	Yes	No	Tentative start date is 8/14/24
Biology Instructor	Education	20			6	20		7/29/2024	10	4	7/1/24, 7/2/24	1			Tentative start date is 8/12/24
Computer Literacy Instructor Coordinator	Sustainability	1	1			1		7/29/2024							Pending HM review(s)
NTIA Project Director	Sustainability	1			1		1	7/29/2024							Pending missing applicant documents
Pre-College GED Instructor	Workforce Development	2			2		2	7/29/2024	1	1					Pending missing documents
Tohono O'odham Language and Culture Instructor	Education	1			1	1		7/29/2024		1					Continue to advertise
Tohono Kosin Restaurant Manager	Workforce Development	1	1			1		7/29/2024		1					Continue to advertise
Tohono O'odham Studies Director	Education	9	3		4			7/29/2024			6/4/24				Position filled effective 7/29/24
Workforce & Community Development Success Coach	Sustainability	10	2		8	8	2	7/29/2024	1	9	7/31/24				Pending interview(s)

Tohono O'odham Community College
Employment Vacancy Activity Log
July 2024
Hourly

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American Other			Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
Administrative Assistant- Finance	Administrative Services & Finance	21	1	1	1	2	2	7/29/2024	3	11				Pending HM review(s)/interview(s)
Facilities Maintenance Technician	Operations	14	6	3	5	5	11	7/29/2024	10	4	7/25, 7/26/24			Pending interviews
Lead Facilities Maintenance Technician	Operations	2	2			2		7/29/2024	1	1	7/25/24			Pending start date selection
Tohono O'odham Agriculture & Natural Resources Intern	Sustainability	1			1	1		7/29/2024	1					Pending interview(s)

Tohono O'odham Community College
Employment Vacancy Activity Log
July 2024
Human Resources Director

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American Other			Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments	Pending HM review(s)
Human Resources Director	President's Office	11	2		1	Yes	No	7/29/2024	Yes	No		Yes	No		
						5	4			4					

TOHONO O'ODHAM COMMUNITY COLLEGE

TO: BOARD OF TRUSTEES

THRU: STEPHEN SCHOONMAKER, PRESIDENT

FROM: HUMAN RESOURCES DIRECTOR SEARCH COMMITTEE, DR. SCHOONMAKER - CHAIR

SUBJECT: SEARCH UPDATE AND REQUEST

DATE: AUGUST 1, 2024

CC: CHLOE BEGAY, HR GENERALIST AND HR LIAISON FOR DIRECTOR SEARCH

Background:

The HR Director search was initiated by then President, Dr. Paul Robertson, in April, 2024. The search was placed on hold until July awaiting the next President to be seated and begin responsibilities.

The search committee met August 1, 2024 and reviewed the status of the search. There were 11 applicants in the pool; some applied as far back as April with the most recent application received in mid-July. About 30% were eliminated from consideration for having not met the minimum requirements for the position. Approximately 50% of the remaining candidates failed to complete their applications, despite multiple contacts from HR – both through email and phone calls – attempting to get these applicants to submit one or more elements to complete their application. The committee determined the pool was insufficient to make a reasonable determination to proceed to interviews; the decision was made to fail the search.

The committee also discussed that the previous employee to have the HR role at the College held the title Chief Human Resources Officer, with a salary commensurate with that elevated title. After that employee departed, the decision had been made to reduce both the title and salary. The proposal was made to recommend re-advertising the position with the previous title and salary.

Justification:

The title of Chief Human Resources Officer reflects the comprehensive and complex nature of the HR role at the College, dealing with two campus locations, a remote satellite center in Phoenix, as well as occasional consultation with San Carlos Apache College. The commensurate salary is indicative of the legal liabilities inherent in the position along with the intricacies of managing human relations, and personnel procedures and practices.

The attached job description reflects the new title and role to be advertised. It also reflects the recommended change in base salary.

Action Requested:

Approve the request to re-advertise the HR leadership role with the title, and commensurate salary, of Chief Human Resources Officer.

Recommendation

The President thanks the HR Director Search Committee for their service, and recommends to the Board of Trustees approving the request to advertise for the position of Chief Human Resources Officer, with the updated salary.

Attachment: Chief Human Resources Officer job description.



TOHONO O'ODHAM COMMUNITY COLLEGE JOB ANNOUNCEMENT

Job Title: Chief Human Resources Officer
Reports To: President
Status: Full-time, Regular, Salaried
Salary: \$82,000 annual

SUMMARY: Come work for a vibrant, forward thinking, culturally sensitive community college serving the higher education needs of the Tohono O'odham Nation, and tribal members locally, regionally, and nationally. The Chief Human Resources Officer (CHRO) is responsible for leading all human resource matters for two campuses and a satellite center. The CHRO is the College's trusted leader and advisor on all HR functions, including workforce planning, employee recruitment and hiring, classification and compensation, benefits, employee relations, training and employee development, new hire onboarding, legal compliance, records maintenance, and performance evaluation. The CHRO will play an instrumental role in information management, HR activities, provide counsel on complex staffing and relations issues – including progressive corrective action protocols, and offer expertise in support to the President, campus administrators, supervisors, and employees. The CHRO will be instrumental in developing and maintaining a diverse, equitable, and inclusive campus culture in support of the T-So:son (Our Core Values) including T-Wohocudadag – Our Beliefs, T-Apedag – Our Well-Being, T-Pi:k Elida – Our Deepest Respect and I-We:mta – Working Together.

ESSENTIAL DUTIES:

- Establishes recruitment, development, and retention strategies for the College.
- Manages and oversees HR staff including prioritization of, and assigning, work. Directs the implementation of internal operations for HR department, including the planning, coordinating, administering, and evaluating of programs, projects, processes, procedures, systems, standards, and/or service offerings. Develops short and long-term HR strategies and goals; ensures compliance with Federal, State, and Local laws, regulations, codes, and/or standards; coordinates activities between multiple service areas; works to integrate and coordinate HR service area functions.
- Crafts and administers campus-wide personnel policies and services to improve organizational performance in alignment with the College's Vision, Mission, and Goals.
- Comprehensively leads the hiring, onboarding, professional enrichment and development, and performance evaluation processes; conducts salary surveys, engages in HR appropriate research; oversees, regularly reviews and revises job description review, classification processes, compensation and benefit program recommendations in consultation with Finance and the President.
- Ensures staff are trained; ensures that employees follow policies and procedures; maintains a healthy and safe working environment; makes hiring, termination, and disciplinary recommendations; and leads the College's performance evaluation process, including short-term and long-term employee career development.

- Invests time and effort in strategies that lead to increased workforce engagement and satisfaction.
- Ensures departmental adherence and compatibility with organizational goals, objectives, and strategic initiatives; coaches managers in effective supervision, provides conflict resolution resources, and encourages managers and employees to work together to resolve workplace and performance issues.
- Directs and reviews a variety of multi-faceted information, data, forms, schedules, calendars, and reports.
- Develops and maintains internal and external relationships; participates in/on a variety of meetings, committees, and/or other related groups to communicate information regarding services, programs, areas of opportunity, and/or other information; represents assigned administrative area on committees, advocacy groups, and/or related groups.
- Reduces the College's legal exposure to liabilities and risks by ensuring compliance with federal, state, local, and the Nation's regulations related to employment matters.
- Works on special projects as directed by the President.
- Performs other duties of a similar nature or level.

EDUCATION, TRAINING AND EXPERIENCE:

Minimum Qualifications:

- Bachelor's degree in human resources, business administration, management, or a related field of study from a regionally accredited college or university;
- Five years of progressively responsible professional experience related to personnel management, including two or more years of management experience.
- An equivalent combination of education, HR certifications, and experience necessary to perform the essential responsibilities of the position may be considered.

Additional Consideration May Be Given To Individuals with the Following Qualifications:

- Ability to speak and understand O'odham and/or Spanish.
- Knowledge and understanding of the history and contemporary issues facing Native peoples.

LICENSING REQUIREMENTS

- Valid Arizona Driver's license with no DUI's or major traffic offences within the past three years.
- Must successfully pass a background check.

KNOWLEDGE:

- Managerial principles and practices;
- Administrative program oversight principles, practices, and techniques;
- Program development, planning, and administration principles and practices;
- Applicable Federal, State, and local laws, rules, regulations, codes, and/or statutes;
- Research methods;
- Policy and procedure development practices;
- Troubleshooting and solving complex program issues;
- Budgeting principles.

SKILLS:

- Ability to communicate clearly in writing and orally;
- Ability to use data management systems;
- Planning, coordinating, and implementing program components and activities;
- Analyzing processes and making recommendations for improvement;
- Researching, analyzing, and applying relevant information to the development of departmental processes and programs;
- Interpreting and applying applicable laws, rules, and regulations;
- Developing academic and/or program assessment tools;
- Managing and administering program budgets;
- Monitoring and evaluating the work of direct reports;
- Strong interpersonal and coaching skills;
- Communication, interpersonal skills as applied to interaction with subordinates, coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

WORK ENVIRONMENT:

TOCC is a tribal college located on the Tohono O'odham Nation, 60 miles west of Tucson. The CHRO will work closely with members of the Tohono O'odham Nation within a multicultural setting.

BENEFITS

The College offers a comprehensive benefit package and 401(k).

HOW TO APPLY

Applications are available on line at www.tocc.edu. Interested applicants must submit the following to be considered for the position:

1. Completed TOCC application for employment,
2. Current resume,
3. Letter of interest describing how your experience prepares you for this position
4. List of three (3) references (name, position, organization and work phone numbers),

If claiming Indian Preference under Tohono O'odham Ordinance 01-85, submit a copy of certification or enrollment card and/ or if claiming Veteran Preference, submit a copy of the DD214 form to:

TOHONO O'ODHAM COMMUNITY COLLEGE
ATTENTION: HUMAN RESOURCES
P.O. BOX 3129
SELLS, AZ 85634
VOICE (520) 479-2300

"This institution is an equal opportunity provider and employer."

Revised: 8/1/24
Board Approved:

TOHONO O'ODHAM COMMUNITY COLLEGE

TO: BOARD OF TRUSTEES

THRU: STEPHEN SCHOONMAKER, PRESIDENT

FROM: ANSELMO RAMON, CHAIR OF WORKFORCE & COMMUNITY DEVELOPMENT, AND
MARIO MONTES-HELU, DEAN FOR SUSTAINABILITY

SUBJECT: VIRTUAL AND IN-PERSON PRE-COLLEGE GED INSTRUCTOR

DATE: JULY 31, 2024

CC: JOSEPH RENEGAR, INTERIM HR DIRECTOR

Background:

The Pre-College GED Program has (2) paid positions funded out of Title III. During the global pandemic, GED Instruction – as with other college programs and courses – shifted to online remote instructional delivery. Since the return to in-person instruction, the Pre-College GED Program has continued to offer online remote instruction and no in-person instruction. We desire to resume in-person instruction while continuing the online remote as that has remained a positive option for our Tohono O’odham students living at a distance from the campus.

Currently, the Pre-College GED Program has one full-time instructor. The second position has been vacant for approximately two years. A major reason for qualified candidates who have interviewed but declined our employment offer is due to the distance to travel to Wisag Kos, the lack of housing, and the low starting salary.

Justification:

In order to fulfill the function, purpose, and goals of the Pre-College GED Program, the GED Instructor position has been modified as follows:

1. The attached job description has been revised to allow for both online remote and in-person GED instructional delivery for GED students.
2. Increasing the base salary from \$50,000 to \$60,000 to recruit qualified candidates. The current GED instructor’s salary will also be adjusted dependent on performance evaluation and years of service to avoid compaction of salaries for the employees in this position.

Action Requested:

Approve the updated Pre-College GED job description with an increased base salary of \$60,000.

Recommendation

The President recommends to the Board of Trustees approving the updated Pre-College GED job description with an increased base salary of \$60,000.

Attachment: Virtual and In-Person Pre-College GED Instructor job description.



TOHONO O'ODHAM COMMUNITY COLLEGE JOB ANNOUNCEMENT

Job Title: **Virtual and In-Person Online** Pre- College GED Instructor
Reports To: Chair of ~~Academic Programs in~~ Workforce & Community Development.
Status: Full-time/ Regular/ Salary/Exempt
Salary: ~~\$50,000~~ **\$60,000** annual

SUMMARY: The GED Instructor is responsible for the overall development and delivery of an assigned **online and in-person (General Education Development)** academic curriculum. Specific responsibilities may include; preparing course curriculum and lesson plans; developing testing material's and related scenarios; mentoring and advising students' preparing **Individual Student Learning Plans** course-grades; tracking student attendance and progress; developing service offering's to the general public; and teaching related courses.

ESSENTIAL DUTIES:

- Administer GED curriculum and ~~the educate~~ **prepare** students ~~of the requirements for to~~ passing **pass** the Arizona Department of Education official GED exam;
- Utilize technology associated with smart boards, zoom and the google platform to **instruct** students in a virtual **and/or** ~~& amp;~~ in-person classroom setting;
- Administers the TABEs (**Test of Adult Basic Education**) ~~testing test~~ to GED applicants;
- Prepare students in core competencies evaluated and addressed in the GED exam;
- Maintains a weekly GED schedule of classes & tutoring sessions;
- Develops individual student performance profiles for each GED subject;
- Teaches, observes; grade assignments completed by students; and evaluates overall student performance;
- Facilitates study sessions and workshops with students;
- May assist in the preparation of schedules and course offerings;
- **Assist in the recruitment, retention, and graduation of GED students**
- **Participates in the planning and development of the TOCC Annual GED conference**
- **Provides GED pre-testing and presentations in the 11 districts of the Tohono O'odham Nation and surrounding communities**
- Instructor will support the T-So:son (Our core Values) including T- Wohocudadag - Our Beliefs, T-Apedag -Our Well-Being, T-Pi:k Elida - Our Deepest Respect and I-We:mta – Working Together; and
- Performs other duties of a similar nature or level.

TRAINING AND EXPERIENCE:

Minimum Qualifications:

- Must be certified or eligible for an Adult Education Certification.
- ~~Education State~~ **Arizona Teaching** certificate, and a Bachelor's degree in education or a closely related field.

Additional Consideration May Be Given To Individuals with the Following Qualifications:

- Master's degree in education One ~~(1)~~ **(2)** years teaching in an adult education program.
- Ability to speak and understand O'odham and/or Spanish
- Knowledge and understanding in the history and contemporary issues facing Native peoples.

LICENSING REQUIREMENTS:

- Valid Arizona Driver's license with no DUI's or major traffic offences with the past two years.
- Must successfully pass a background check and ~~finder~~ fingerprint clearance.

KNOWLEDGE:

- Customer service principles;
- Communication methods and techniques;
- Instructional methodologies;
- Modern office procedures, methods, and equipment;
- Filing and recordkeeping principles;
- Records management techniques;
- Adult learning theory;
- Research and Student evaluation methods;
- Advising processes and practices
- Basic office equipment maintenance procedures.

SKILLS:

- Using a computer and related software applications;
- Providing customer service and advising students;
- Conducting research;
- Instructing students in various course delivery methods;
- Creating collateral materials for class session;
- Compiling and tabulating data for evaluating student performance;
- Preparing correspondence;
- Using modern office equipment;
- Maintaining records and files;
- Maintaining office equipment; and
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

WORK ENVIRONMENT:

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BENEFITS

The College offers a comprehensive benefit package and 401(k).

HOW TO APPLY

Applications are available on line at www.tocc.edu. Interested applicants must submit a completed TOCC application for employment, resume, related degrees, transcripts, certificates, a list of two references (name, position, organization and work phone numbers), and one (1) letter of recommendation dated within the past twenty-four months. If claiming Indian Preference under Tohono O'odham Ordinance 01-85, submit a copy of certification or enrollment card and/ or if claiming Veteran Preference, submit a copy of the DD214 form to:

TOHONO O'ODHAM COMMUNITY COLLEGE**ATTENTION: HUMAN RESOURCES****P.O. BOX 3129****SELLS, AZ 85634****VOICE (520) 479-2307****FAX (520) 479-2281**



TOHONO O'ODHAM COMMUNITY COLLEGE JOB ANNOUNCEMENT

Job Title: Virtual and In-Person Pre-College GED Instructor
Reports To: Chair of Workforce & Community Development.
Status: Full-time/ Regular/ Salary/Exempt
Salary: \$60,000 annual

SUMMARY: The GED Instructor is responsible for the overall development and delivery of an assigned online and in-person (General Education Development) academic curriculum. Specific responsibilities may include; preparing course curriculum and lesson plans; developing testing material's and related scenarios; mentoring and advising students' preparing Individual Student Learning Plans tracking student attendance and progress; developing service offering's to the general public; and teaching related courses.

ESSENTIAL DUTIES:

- Administer GED curriculum and prepare students to pass the Arizona Department of Education official GED exam;
- Utilize technology associated with smart boards, zoom and the google platform to instruct students in a virtual and/or in-person classroom setting;
- Administers the TABEs (Test of Adult Basic Education to GED applicants);
- Prepare students in core competencies evaluated and addressed in the GED exam;
- Maintains a weekly GED schedule of classes & tutoring sessions;
- Develops individual student performance profiles for each GED subject;
- Teaches, observes; grade assignments completed by students; and evaluates overall student performance;
- Facilitates study sessions and workshops with students;
- May assist in the preparation of schedules and course offerings;
- Assist in the recruitment, retention, and graduation of GED students
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- Provides GED pre-testing and presentations in the 11 districts of the Tohono O'odham Nation and surrounding communities
- Instructor will support the T-So:son (Our core Values) including T- Wohocudadag - Our Beliefs, T-Apedag -Our Well-Being, T-Pi:k Elida - Our Deepest Respect and I-We:mta – Working Together; and
- Performs other duties of a similar nature or level.

TRAINING AND EXPERIENCE:

Minimum Qualifications:

- Must be certified or eligible for an Adult Education Certification.

- Arizona Teaching certificate, and a Bachelor's degree in education or a closely related field.

Additional Consideration May Be Given To Individuals with the Following Qualifications:

- Master's degree in education two years teaching in an adult education program.
- Ability to speak and understand O'odham and/or Spanish
- Knowledge and understanding in the history and contemporary issues facing Native peoples.

LICENSING REQUIREMENTS:

- Valid Arizona Driver's license with no DUI's or major traffic offences with the past two years.
- Must successfully pass a background check and fingerprint clearance.

KNOWLEDGE:

- Customer service principles;
- Communication methods and techniques;
- Instructional methodologies;
- Modern office procedures, methods, and equipment;
- Filing and recordkeeping principles;
- Records management techniques;
- Adult learning theory;
- Research and Student evaluation methods;
- Advising processes and practices
- Basic office equipment maintenance procedures.

SKILLS:

- Using a computer and related software applications;
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- Using modern office equipment;
- Maintaining records and files;
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Reclaiming the O'odham Language

O'odham Ñi'okĩ Ki:
Program Update
2023-2024

Respectfully Submitted by:
O'odham Ñi'okĩ Ki:

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Attachments

- A. Resolution 23-322
- B. Language Awareness Campaign Community Feedback
- C. Language Awareness Campaign – Promotional Buttons and Stickers
- D. O’odham Ńi’okĩ Ki: Organizational Chart
- E. *Article - We All Spoke O’odham – TOCC’s Collaborative Approach Toward Language Sustainability by Frances Benavidez published in the Tribal College Journal*
- F. *Article - New Center to Help Lead National Indigenous Language Revitalization Efforts by Kyle Mittan published in UA News.*
- G. Visual Aids- Language Learning Resources
- H. O’odham Ńi’okĩ Ki: Pictures

O'odham Ni'oki Ki: Personnel



Ronald Geronimo
Director



Frances Benavidez
Project Director



Jenny Narcho
Program Coordinator



Adrianne Rios
Language Specialist



E. Lynn Liston
Multimedia Coordinator



Monte Lopez
Multimedia Coordinator



Letitia Martin
Administrative Assistant

MAC HAS MASMA 'AM ÑEIDACUG G O'ODHAM ÑI'OKĬ KI: CIPKANA
OUR VISION

Matt 'am o 'i-t-hemakoc k 'am o 'i-gewkamhun g t- ñi'okĭ

The Vision of the O'odham Language Center is to become the Tohono O'odham Nation's center for language reclamation and documentation efforts.

MATT HAS MASMA 'AM HAB O JU: G O'ODHAM ÑI'OKĬ KI: CIPKANA
OUR MISSION

Matt 'am o 'i-ha-we:mt g hemajkam matt s-ap 'am hab o ju: g ñi'okĭ

cipkana k 'am o 'i-gewkamhun g O'odham ñi'okĭ.

The mission of the O'odham Language Center is to provide assistance and support towards language reclamation efforts for language learners and teachers within the O'odham communities and to serve as a site for language documentation and research.



Language Reclamation Goals

Guided by:

Community Input (2020/ 2021 survey) and Best practices in Language Reclamation

Goal 1

Develop, collect, and centralize language learning materials and resources for language teaching, and learning to make accessible to all O'odham speaking nations.

Goal 2

Collaborate with the Tohono O'odham Nation's programs, districts, and communities to sustain the Tohono O'odham language through language focused programs, projects, classes, and initiatives.

Goal 3

Build the capacity for O'odham language speakers and language center staff to lead language sustainability efforts by providing training in language focused areas.

Goal 4

Conduct outreach and awareness to the Tohono O'odham Nation communities about the critical need of a community-wide effort to reverse language loss and reclaim the Tohono O'odham language.

Goal 5

Build the capacity of the Tohono O'odham Nation Head Start Centers to provide immersion-based programming, and supporting O'odham language speaker development toward passing on the language in the schools, community and home.

Goal 6

Implement immersion-based programming that builds the language fluency of the parents, and children and promotes language learning in the home, community and school.

Goal 7

Develop a cadre of language speakers to become O'odham language teachers in the community, schools and with non-O'odham speaking families.

Goal 8

Create a sustainable model for effective immersion language-based programming through a tribal college language center which can be adapted to other TCUP institutions.

Preface

In July of 2023 the O’odham Ñi’okĩ Ki: was approved by Council Resolution 23-322 for a five-year funding award from the Tohono O’odham Nation’s general fund surplus for fiscal years 2023-2027. Part of the renewal funding requirement includes an annual report to the Tohono O’odham Legislative Council before funds are disbursed October 01 of each year. *See Attachment A for Resolution 23-322.*

What follows is an annual report from the O’odham Ñi’okĩ Ki: documenting the significant projects and initiatives for the first year of the funding cycle, October 2023 to the present. Additionally, the report includes plans for upcoming language programming, and concluding thoughts.

Introduction

The O’odham Ñi’okĩ Ki: was established with the primary goal of reclaiming the O’odham language, to reverse language loss by actively working toward sustaining the O’odham language. Through support from the Tohono O’odham Nation, federal grants, and the Tohono O’odham Community College the O’odham Ñi’okĩ Ki: has implemented programs, initiatives, and developed new language learning resources and materials towards this aim.

The first part of this report will highlight the significant projects and initiatives of the past year including the new resources and materials that have been developed and/or are in progress for language learning. The second part will cover the upcoming language programming for the next fiscal year and concluding thoughts regarding the impacts of language focused programming.

SIGNIFICANT PROJECTS, INITIATIVES AND MILESTONES – OCTOBER 2023 TO PRESENT

To meet our mission of providing support toward language reclamation and serving as a site for language documentation, the O’odham Ñi’okĩ Ki:’s efforts centered largely around three central themes (1) capacity building (2) community outreach and (3) resources and material development for language use, learning, and documentation. The completion of the O’odham Ñi’okĩ Ki:’s physical site is also a significant milestone to report on this year.

1) CAPACITY BUILDING

Sustaining the O’odham language will take much effort from everyone across the Tohono O’odham Nation. From speakers to language learners, to communities, homes, schools, and places of work, there is a need for the entire Nation to be a part of moving the language forward. Toward this aim, the O’odham Ñi’okĩ Ki: worked to:

- increase the number of community members advocating for the language. As part of that advocacy, the language center encourages speakers and language learners to teach what they know and actively work toward learning the language;
- increase O’odham Ñi’okĩ Ki: staff dedicated to language sustainability efforts;
- provide professional development opportunities for teachers, language staff, and families designed to maximize teaching and learning the O’odham language through various means; and
- support of Nation’s departmental programs in embedding language use and services in their programming.

We did this by:

Implementing a Language Awareness Campaign In 2023 the O’odham Ñi’okĩ Ki: launched the first phase of a campaign designed to garner community-wide support toward language continuity. From the direction of a language awareness advisory committee, the O’odham Ñi’okĩ Ki: and the advisory committee members presented to the Nation’s Districts about the status of the language, strategies for reversing language loss and actively sought community input on how to make the language more visible, spoken and heard.

The information collected from the Districts will inform the next stage of the campaign which will include on-going presentations about the status of the language, material development, and language focused events designed to promote language use. Soliciting the support of community members, via the advisory committee, attracted positive feedback from the communities we visited who saw everyday people sharing about their language learning experiences and advocating for the language.

See Attachment B to read more about the themes and Attachment C for images of initial campaign buttons, and stickers created to promote using the O’odham language, hekajiñ g ñi’okĩ (use the language).

Hiring Additional Staff and Contracting Support in Specialty Areas The O’odham Ñi’okĩ Ki: hired additional staff, contracted with language experts to provide training and specific services, as well as established an advisory committee. Adding more team members with a variety of strengths and skillsets made it possible to meet our year 1 language reclamation goals and set a strong foundation for the work ahead.

See Attachment D for a copy of our organizational chart.

Providing Professional Development There are a wide-range of services offered through the language center to advance the teaching and learning of the O’odham language. Building capacity of personnel, program partners and speakers to lead these services is a priority, such as Tohono O’odham Nation Head Start educators who are working to increase O’odham language instruction; supporting families in their language learning journey through specialized programs; and supporting speakers’ ability to lead language sustainability efforts.

Training and learning opportunities included:

Attendance at CoLang (Collaborative Language Research) a two-week language focused conference jointly hosted by ASU and Salt River Pima-Maricopa Indian Community in 2024, with the theme of “Creating Partnerships, Honoring Neighbors, Building Capacity.” It was attended by four (4) O’odham Ñi’okĩ Ki: staff who gained much knowledge to enhance the work they do through the language center.

Mentor-Apprentice Workshops for language learners and advanced speakers interested in working together to teach and learn O’odham in an everyday context. The training sessions focused on the time commitment needed to see language growth; strategies for utilizing the Mentor-Apprentice approach; as well as practical application of the program when completing everyday routines.

Site visits to Early Childhood Immersion Schools in New Mexico where a delegation of 18 Head

Start coordinators, teachers, teacher aides, families, and O’odham Ñi’okĩ Ki: staff visited fully developed early childhood immersion programs in Jemez and Cochiti Pueblo to learn best practices in developing and implementing early immersion programs in a Head Start setting.

Two-week Immersion Lesson Development Training for Head Start coordinators, teachers, and teacher aides focused on embedding student learning in O’odham values, and beliefs.

On-site Bi-monthly (two times per month) Instructional Coaching to the site coordinators, teacher, and aides at each partner Head Start Center;

Monthly lesson planning sessions to adapt lessons from English to O’odham with an O’odham- centered focus;

Family Engagement Nights where families learn O’odham words, and phrases aligned with the monthly curriculum theme to reinforce language learning in the home through interactive activities; and

Embedding O’odham Language Teaching and Learning in the Districts and Workplace—working collaboratively with districts to spearhead their own language learning efforts and governmental programs who have a desire to increase language use in the workplace was an ongoing effort throughout the past year. This included the development of glossaries specific to fields such as Tohono O’odham Nation Courts, and Emergency Medical Services, allowing staff to learn useful phrases and responses to carry everyday conversations and/or provide interpretation services for fields where terminology may be specialized and not used in everyday conversation.

Some of the elements listed here under capacity building also fit in other areas you will read about related to language awareness, community outreach, and material development. They are noted here in an effort to best streamline significant milestones as much of the work done through the language center is connected.

Capacity building is critical toward reaching a wide range of language sustainability needs in the home, community, school, and at work. Through the campaign, training sessions, and focused efforts with governmental entities, people are becoming more equipped to maximize the use, teaching and learning of the language.

2. COMMUNITY OUTREACH

The O’odham Ñi’okĩ Ki: is also working to bring awareness that the language center is a resource available to all O’odham speaking Nations. As a fairly new center that administers a variety of language programs and services there is a need to ensure people are aware this center exists for them.

With this purpose in mind, the O’odham Ñi’okĩ Ki: -

- Participated in twenty-eight (28) outreach events to share about the services and resources available to the public through the language center;

- Presented about the status of the language to 10 districts and 2 communities;
- Hosted thirty-eight (38) language learning opportunities through community-based language classes, immersion workshops and activities in sixteen (16) different communities on the Nation;
- Established partnerships with thirteen (13) different districts, communities, programs, and entities of the Nation focused on language centered programming designed to increase language learning and speaking in their place of work, community, at-home, and school;
- Shared about the O’odham Ñi’okĩ Ki:’s language work and services in two articles designed to bring attention to the status of the language, efforts underway to reclaim the O’odham language and resources available to people who have interest in learning O’odham.

See Attachments E and F for a copy of the published articles:

We All Spoke O’odham – TOCC’s Collaborative Approach Toward Language Sustainability by Frances Benavidez published in the Tribal College Journal, and

New Center to Help Lead National Indigenous Language Revitalization Efforts by Kyle Mittan published in UA News.

3. RESOURCES AND MATERIAL DEVELOPMENT FOR LANGUAGE USE, LEARNING, AND DOCUMENTATION

This past year the O’odham Ñi’okĩ Ki: also moved forward on developing new materials for teaching and learning O’odham. This included developing:

- **Visual Aids** for use in the Head Start Centers when using the immersion method of language instruction. Visual aids are useful to supplement language instruction when working with non-speakers. Multimedia Coordinator Lynn Liston designed a series of visual aids aligned with the Head Start curriculum centered around the seasons, plants, animals, and the universe. This allows the teacher to refer to the images while speaking the language when teaching.

See Attachment G to view the visual aids.

- **Language App** As more people look to online resources for language learning the O’odham Ñi’okĩ Ki: is in the process of developing a language app. Content for the app is being digitized which includes language lessons and activities with an audio component for practicing word usage. Project completion is estimated for the Fall of 2024.

Two-time intensive oral history projects that continue to be underway include the:

Doris Duke Oral History Project The O’odham Ñi’okĩ Ki: is continuing to work toward making the Arizona State Museum’s Doris Duke Oral History Collection accessible to the public. The recordings were completed in the late 1960s to the early 1970s and include interviews with O’odham who shared about their life experiences.

The initial phase of this project included transcribing the contents of the recordings. The second part included soliciting contact information for the original participants and/or family members of the participants to authorize the sharing of the recordings with the public. The next phase of the project is to host listening sessions with the participants and/or their families to garner approval for public access. The goal is to complete the final

part of this project by Fall 2024.

Oral History Project Another oral history project includes documenting the life stories of three elders from each district of the Nation. This is a project with individuals who are open to sharing their memories of their early life to today, how things changed and aspects about their community/district they want people to know. The interviews will continue through this year, and translations for subtitles will be completed for each video created. The projected completion time for this project is early 2025.

CONSTRUCTION OF THE NEW O'ODHAM LANGUAGE CENTER BUILDING IS COMPLETE

The construction of the O'odham Ñi'okĩ Ki: began in 2023. A final walk through of the building was completed the last week of July 2024, confirming the new center is ready for move-in. The center is equipped with seven offices, a meeting room, classroom, multimedia center, recording studio, healing room, study area, small computer lab, reading room, and archival room. A grand opening for the center is tentatively scheduled for mid-October 2024.

See Attachment G for pictures of the building.

UPCOMING LANGUAGE PROGRAMMING

The efforts initiated this past year toward language continuity will be ongoing. Much of the existing programming currently underway through the O'odham Ñi'okĩ Ki: will continue into the new fiscal year such as:

- Garnering community-wide support toward reclaiming the O'odham language through the language awareness campaign designed to make the language more visible, spoken and heard. As described earlier in the document under the heading, "Capacity Building";
- Working closely with the three partner Head Start Centers toward increasing O'odham language instruction with the Nation's youngest members and their parents and families;
- Completing two oral history projects to make them accessible to the public. As described in the, "Resources and Material Development for Language Use, Learning, and Documentation" section for the projects titled, "Doris Duke Oral History Project" and the "Oral History Project";
- Conducting outreach and partnering with districts, communities, programs, and entities of the Nation on their language focused goals;
- Offering language learning opportunities and resources to support language use, teaching, and learning; and
- Developing language learning resources and materials.

Some new things coming up include:

- Moving into the newly constructed language center building and preparing it for public use;
- Providing a teacher training program for proficient language speakers who will be new to teaching and/or speakers have the desire to teach;
- Supporting a k-12 request to develop language learning workbooks for student use.

These efforts will continue with the primary goal of reversing language loss.

CONCLUDING THOUGHTS

The O’odham Ńi’okǎ Ki:’s primary mission is to ensure that the language continues to be a strong and vital part of the community. Language reclamation efforts involve everyone working towards this goal. From the Tohono O’odham Nation’s leaders to Pre-K and tribal college educators, to speakers and language learners at home and in the community, everyone plays a part in achieving this mission. Through support from the Tohono O’odham Nation, the O’odham Ńi’okǎ Ki: has been able to offer numerous resources and services towards language continuity and ensuring that the language is visible, spoken and heard in all spaces of O’odham life. Through our vision, Matt ‘am o ‘i-t-hemakoc k ‘am o ‘i-gewkamhun g t- Ńi’okǎ, (becoming one to save our language) we can continue to work towards the overall goal of language reclamation.

Attachments

- A. Resolution 23-322
- B. Language Awareness Campaign Community Feedback
- C. Language Awareness Campaign – Promotional Buttons and Stickers
- D. O’odham Ńi’okǎ Ki: Organizational Chart
- E. *Article - We All Spoke O’odham – TOCC’s Collaborative Approach Toward Language Sustainability by Frances Benavidez published in the Tribal College Journal*
- F. *Article - New Center to Help Lead National Indigenous Language Revitalization Efforts by Kyle Mittan published in UA News.*
- G. Visual Aids- Language Learning Resources
- H. O’odham Ńi’okǎ Ki: Pictures

**RESOLUTION OF THE TOHONO O'ODHAM LEGISLATIVE COUNCIL
(Appropriating Funds for Tohono O'odham Kekel Ha-Mascamakud (Tohono
O'odham Community College) O'odham Ñi'okĩ Ki: (O'odham Language Center)
for Fiscal Years 2023-2027)**

RESOLUTION NO. 23-322

WHEREAS, the Constitution of the Tohono O'odham Nation vests the Legislative Council with the authority to "promote, protect and provide for public health, peace, morals, education and general welfare of the Tohono O'odham Nation and its members" and to "authorize, charter and regulate public or private corporations and associations whether organized for profit, or for non-profit or charitable purposes" (Constitution of the Tohono O'odham Nation, Article VI, Section 1(c)(2) and Section 1(e)); and

WHEREAS, Tohono O'odham Kekel Ha-Mascamakud (Tohono O'odham Community College) ("TOCC") was established in January 1998 to serve as the Tohono O'odham Nation's center for higher education, research, culture, and tradition (Amended Charter of Tohono O'odham Kekel Ha-Mascamakud (Tohono O'odham Community College), 11 Tohono O'odham Code Chapter 1, Article 1, Section C); and

WHEREAS, the O'odham ñi'okĩ (O'odham language) is in decline as it is not being regularly transmitted inter-generationally and it is listed as an endangered language by the United Nations Educational, Scientific, and Cultural Organization (UNESCO); and

WHEREAS, by Resolution No. 20-021, the Legislative Council supported the efforts of TOCC to establish a language center dedicated to the revitalization of the O'odham ñi'okĩ, encouraged and supported TOCC's efforts to secure additional grant funding, and appropriated funds for that purpose for the fiscal years of 2020, 2021, and 2022; and

WHEREAS, the O'odham Ñi'okĩ Ki: (O'odham Language Center) has reached significant milestones and established critical partnerships designed to revitalize the O'odham ñi'okĩ and make progress in developing language fluency amongst young language learners; and

WHEREAS, the period for the funds previously appropriated by the Legislative Council for establishing and operating the O'odham Ñi'okĩ Ki: has ended; and

WHEREAS, the Human Resources Development, Cultural Preservation, and Budget and Finance Committees have reviewed the request for continued financial support to the O'odham Ñi'okĩ Ki: for fiscal years 2023-2027 and recommend approval.

RESOLUTION NO. 23-322

(Appropriating Funds for Tohono O'odham Kekel Ha-Mascamakud (Tohono O'odham Community College) O'odham Ñi'okĩ Ki: (O'odham Language Center) for Fiscal Years 2023-2027)

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NOW, THEREFORE, BE IT RESOLVED that the Tohono O'odham Legislative Council appropriates funds in the total amount of \$2,164,562.82 from the Tohono O'odham Nation's general fund surplus to Tohono O'odham Kekel Ha-Mascamakud, to be disbursed to the Tohono O'odham Kekel Ha-Mascamakud for the O'odham Ñi'okĩ Ki: in the following increments on October 1 each fiscal year, provided that an annual report will be provided to the Tohono O'odham Legislative Council each year before the funds are disbursed:

- \$497,427.31 for fiscal year 2023;
- \$399,452.49 for fiscal year 2024;
- \$410,779.30 for fiscal year 2025;
- \$422,444.32 for fiscal year 2026; and
- \$434,459.40 for fiscal year 2027.

BE IT FURTHER RESOLVED that the Tohono O'odham Legislative Council continues its support of the efforts of Tohono O'odham Kekel Ha-Mascamakud to manage and operate the O'odham Ñi'okĩ Ki: dedicated to the revitalization of the O'odham ñi'okĩ.

BE IT FURTHER RESOLVED that the Tohono O'odham Legislative Council encourages and supports efforts by Tohono O'odham Kekel Ha-Madcamakud to continue to secure grant funding from entities, including, but not limited to, the National Science Foundation, the Administration for Native Americans, and other funding sources for the preservation and revitalization of the O'odham ñi'okĩ.

BE IT FINALLY RESOLVED that the Tohono O'odham Legislative Council encourages all Tohono O'odham Nation entities that are involved with O'odham ñi'okĩ teaching, learning, and research to pursue partnership with the O'odham Ñi'okĩ Ki: for the teaching, learning, and research of the O'odham ñi'okĩ at Tohono O'odham Kekel Ha-Mascamakud. Such partnerships will strengthen collaboration, promote the sharing of resources and expertise, and contribute to a comprehensive approach to language revitalization.

The foregoing Resolution was passed by the Tohono O'odham Legislative Council on the 11TH day of AUGUST 2023 at a meeting at which a quorum was present with a vote of 3,263.30 FOR; -0- AGAINST; -0- NOT VOTING; and [02] ABSENT, pursuant to the powers vested in the Council by, Article VI, Section 1 (c)(2) and Section 1(e) of the Constitution of the Tohono O'odham Nation, adopted by the Tohono O'odham Nation on January 18, 1986; and approved by the Acting Deputy Assistant Secretary - Indian Affairs (Operations) on March 6, 1986, pursuant to Section 16 of the Act of June 18, 1934 (48 Stat.984).

RESOLUTION NO. 23-322

(Appropriating Funds for Tohono O'odham Kekel Ha-Mascamakud (Tohono O'odham Community College) O'odham Ní'okí Ki: (O'odham Language Center) for Fiscal Years 2023-2027)

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TOHONO O'ODHAM LEGISLATIVE COUNCIL

Wavalene M. Saunders, Legislative Chairwoman

16th day of August, 2023

ATTEST:

Evonne Wilson, Legislative Secretary

16 day of August, 2023

Said Resolution was submitted for approval to the office of the Chairman of the Tohono O'odham Nation on the 16th day of August, 2023 at 4:00 o'clock, p.m., pursuant to the provisions of Section 5 of Article VII of the Constitution and will become effective upon his approval or upon his failure to either approve or disapprove it within 48 hours of submittal.

TOHONO O'ODHAM LEGISLATIVE COUNCIL

Wavalene M. Saunders, Legislative Chairwoman

☒ **APPROVED**

on the 17 day of August, 2023

☐ **DISAPPROVED**

at 8:23 o'clock, p.m.

Verlon M. Jose
VERLON M. JOSE, CHAIRMAN
TOHONO O'ODHAM NATION

Returned to the Legislative Secretary on the 18 day of

August, 2023, at 10:55 o'clock, a.m.

Evonne Wilson, Legislative Secretary

ACTION: APPROPRIATING FUNDS FOR TOHONO O'ODHAM KEKEL HA-MASCAMAKUD (TOHONO O'ODHAM COMMUNITY COLLEGE) O'ODHAM N'OKI KI: (O'ODHAM LANGUAGE CENTER) FOR FISCAL YEARS 2023-2027

MOVED: COUNCILMAN VICTORIA HOBBS

SECOND: COUNCILWOMAN JANICE FELIX

DATE: AUGUST 11, 2023

DISTRICT	LEGISLATIVE REPRESENTATIVES	# OF VOTES	FOR	AGAINST	NOT VOTING	ABSENT
BABOQUIVARI 394.2	1. LEANDER MASE (Francine Schooling) 2. JESSE NAVARRO (Alberta J. Ray)	197.1 197.1	X X			
CHUKUT KUK 354.7	1. VIVIAN JUAN-SAUNDERS (Cornelius Antone) 2. MARLAKAY HENRY ()	177.35 177.35	X X			
GUACHI 282.7	1. VICTORIA HOBBS (Tonya L. Joaquin) 2. TIMOTHY L. JOAQUIN (Jerome L. Joaquin)	141.35 141.35	X X			X
GU VO 276.0	1. DALLAS LEWIS () 2. LESLIE LUNA (Grace Manuel)	138.0 138.0	X X			
HICKIWAN 220.5	1. DELMA M. GARCIA () 2. LOUIS R. LOPEZ (Loretta A. Ortega)	110.25 110.25	X X			
PISINEMO 236.2	1. EDWARD D. MANUAL (Monica Morgan) 2. PAMELA J. BENAVIDEZ (Nora J. Ruelas)	118.1 118.1	X X			
SAN LUCY 257.6	1. ROGER MANUEL (Christina Andrews) 2. GLORIA M. RAMIREZ (Lorraine M. Eiler)	128.8 128.8	X X			
SAN XAVIER 244.5	1. JANICE FELIX () 2. DANIEL L.A. PRESTON III ()	122.25 122.25	X X			
SCHUK TOAK 191.8	1. DELISA M. RAMON (Sharon A. Francisco) 2. THEORIA CAMPILO (Rebecca Ann Valentine)	95.9 95.9	X X			X
SELIS 558.0	1. EVELYN JUAN-MANUEL (Arvada Liston) 2. JANET B. ELEANDO ()	279.0 279.0	X X			
SIF OIDAK 247.1	1. LUCINDA ALLEN (Francis Homewytewa) 2. WAVALENE M. SAUNDERS (Mary Lopez)	123.55 123.55	X X			
TOTAL		3,263.30	3,263.30	-0-	-0-	[02]



O'odham NĪ'okĪ Ki:
Tohono O'odham Kekel Ha-Maşcamakuḍ
P.O. Box 3129 Sells, AZ 85634
Phone: (520) 479-2300



Language Awareness Campaign-
Language Awareness Presentation
District Feedback

Overview: The O'odham NĪ'okĪ Ki: and the Language Awareness Advisory Committee presented to the district chairs, ten (10) districts and two (2) communities from January to August 2024. The presentations were the initial step toward a nationwide language awareness campaign. Through the presentations the group shared information about the status of the O'odham language being in decline, strategies for reversing language loss, and shared words of encouragement towards language continuity. The group also sought feedback from the communities on how to make the language more visible, spoken, and heard. Feedback from the communities generated seven themes:

- 1) Campaign Messaging
- 2) Advocacy for Language Awareness Efforts beyond District Meetings
- 3) Ideas for Teaching and Learning the Language in the Community
- 4) Provide Language Learning to Students in School
- 5) Provide Access to Language Learning Materials/Resources
- 6) Strengths toward Language Continuity
- 7) Barriers to Overcome – Limiting Beliefs

Below are the central points community members shared related to each theme. This information will be used by the O'odham NĪ'okĪ Ki: and the Language Awareness Advisory Committee to inform the next steps of the Language Awareness Campaign.

Campaign Messaging

- Do something to encourage language learners to use the language they know
- Do something to encourage the speakers to use the language (*fluent O'odham speakers also mostly use English even though they are fluent in O'odham*)
- Encourage the kids to speak O'odham
- Express that language is more than communication – it's a part of O'odham identity
- Ignite a sense of purpose – people learn O'odham when they have a reason e.g. to communicate with and/or to understand speakers, for work, to promote religion...
- Promote the need for everyone to be a part of sustaining the language (not only the schools, leadership, or a specific group—it's everyone's responsibility)
- Stories about learning the language are motivating people to learn (*people are developing a belief that learning the language is possible*)



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Advocacy for Language Awareness Efforts beyond District Meetings

- Take this message to a larger audience- more people need to hear about the status of the language and the stories people shared
- Have strong marketing – get information out using all outlets – social media, radio, community flyers, word of mouth
- Connect with KOHN, and Isidro to amplify the campaign

Ideas for Teaching and Learning the Language in the Community

- Have language teachers attend community hosted events and provide a language lesson.
- Offer immersion cooking classes, teach common words people will use in everyday life
- Teach the language through activities – give instructions on how to do something by showing and explaining
- Set up language learning classes in the districts that meet 1 to 2 times per week
- Provide more conversational language classes in the community
- Work with youth programs in the districts
- Use technology as a tool for teaching the language/engaging with the youth.

Provide Language Learning to Students in School

- Work with the youngest on up
- Support the BIE students in language learning
- Do more language programming in K-12 schools- students spend much of their day in school
- Consider offering language learning opportunities to students living off the Nation e.g. Tucson, Casa Grande, Phoenix

Provide Access to Language Learning Materials/ Resources

- Provide language learning materials to the districts
- Create a CD with the O'odham alphabet to hear the pronunciation
- Use existing resources to support language learning
- Maintain multiple hard copies of language materials in different spaces/ have a backup of digital copies
- Create visually appealing language learning resources/materials

Strengths toward Language Continuity

- There are O'odham language materials/ resources for language learning and teaching
- Strong desire to see the young ones grow up learning O'odham
- Language classes provided in the schools- children share what they learn with their families
- Encouragement in the workplace to use/learn the language
- Having a purpose encourages people to learn O'odham – work, religion, wanting to communicate with someone who only speaks O'odham, desire to teach grandchildren



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- Speakers have strong memories of learning O'odham as a young person from family
- People want to see this campaign succeed- much appreciation and gratitude for this effort/Advisory Committee Members

Barriers to Overcome – Limiting Beliefs

- Most parents of school-aged kids are not speakers
- Defeated beliefs- some people believe the language is already lost
- Feeling discouraged/criticized
 - o Having negative experiences learning/ speaking the language have resulted in people giving up
- Not enough time
- Putting the responsibility of language teaching and learning on others e.g. schools, leadership

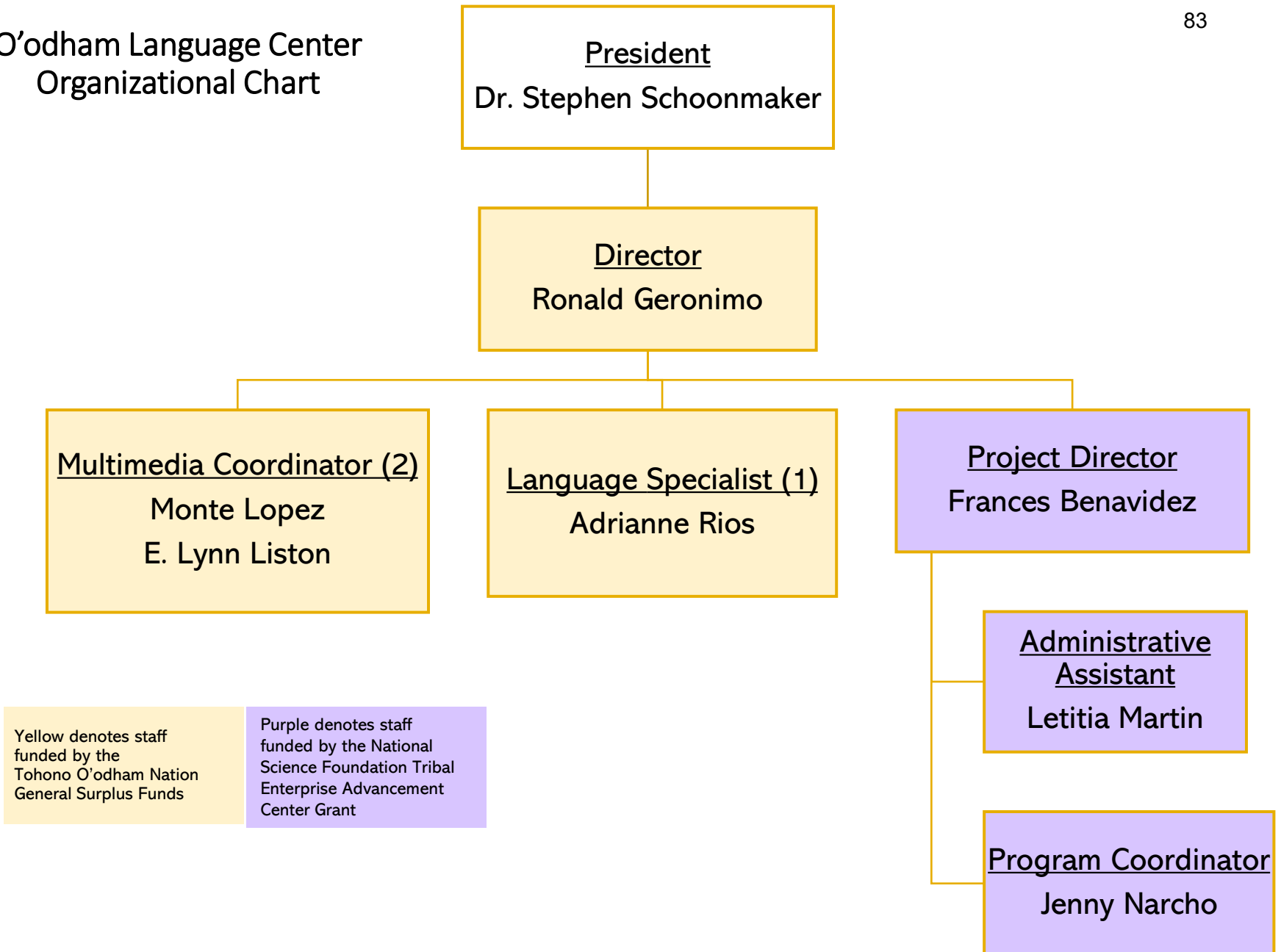
Concluding Thoughts: The second part of the language awareness campaign will begin in the fall of 2024 based on the feedback shared by the districts and communities.

Buttons and Stickers to Promote Language Use
Hekajiñ g ñi'okĩ – use the language.

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O'odham Language Center Organizational Chart



“We All Spoke O’odham”: Tohono O’odham Community College’s Collaborative Approach to Language Sustainability

[Features, Sustaining Our Native Languages](#) | February 15, 2024

By Frances Benavidez



“I never thought about the language being endangered. My great-grandparents, grandparents, parents, and myself—we all spoke O’odham. Everyone I knew spoke O’odham. When we wanted to see a doctor, we went to our own traditional healers. When we needed things, we traded with one another. Our ceremonies, our songs, were all in O’odham. That’s how strong it was at the time. I didn’t hear anyone talking English in the community. We all spoke O’odham.”

—Jonas Robles, elder and board member at Tohono O’odham Community College

For decades, the O’odham language has been in decline. The United Nations Educational, Scientific and Cultural Organization (UNESCO) declared it a “definitively endangered language,” as it is no longer being passed down in the home as a primary language. But like many tribal nations, the Tohono O’odham are working to reclaim their language. O’odham elder Jonas Robles’ memories of earlier times when the O’odham language was spoken and heard in all spaces of O’odham life is a goal of the O’odham Ñi’okí Ki: (the O’odham Language Center). Located on the campus of Tohono O’odham Community College (TOCC), the center was founded in 2020 and is for all O’odham, including those from other O’odham speaking nations. The O’odham language is a part of the Uto-Aztecan language family and is spoken in southern Arizona and northern Sonora, Mexico, which is geographically where O’odham reside.

Creating opportunities where the language is passed from one generation to the next is a mission of the O'odham Language Center. Ronald Geronimo, the O'odham Language Center director, maintains that survival of a language is dependent on young ones learning it in the home so that the transfer of language can continue from one generation to the next. However, a 2021 community language survey illustrated that the language is largely spoken amongst O'odham aged 60 and above. This means that even though parents of school-aged children may wish for their young ones to grow up learning O'odham, they themselves do not have the ability to speak it.

As an O'odham language speaker, a parent, and a community member, Geronimo understands what is at stake for the youth when they grow up not knowing or speaking their heritage language. "Without the heritage language, children are developing cultural values and traditions that are not primarily a part of the O'odham way of life. This becomes significant as children become older and begin to experience life away from the community," says Geronimo. "Without a strong self-identity, many will question and wonder how they fit in. Knowing who one is as Tohono O'odham will better suit them to succeed in an ever-changing society."

Language is a source of strength, and ensuring its continuity has prompted much attention over the years, especially within the schools and formalized settings like TOCC where all students must take an O'odham language course. But to see the O'odham language as prominent as it once was, the teaching and learning of the language must extend beyond the classrooms and into every part of O'odham life.

From the schools, to work, to home and community, to social gatherings and social media, the O'odham language needs to be heard, spoken, and visible in all spaces. Then, as Geronimo emphasizes, O'odham Ñi'okĩ will become a natural part of who the children are and not something foreign as when it is learned later in life.



O'odham Language Center director Ronald Geronimo stresses that language survival is dependent on speaking and teaching it to children in the home.

For many years, the Tohono O’odham Nation has supported language documentation, teaching, and learning. Different groups have documented O’odham speech and historical records, developed an O’odham language dictionary, adopted a standard orthography, designed and implemented a certification process for K-12 O’odham language teaching, and developed college level and K-12 language classes.

All these efforts, critical as they are, have not been enough to revitalize the language. Bringing the language back into the home and community is the vision that motivates the O’odham Language Center.

STARTING THE JOURNEY

On December 6, 2018, a group of O’odham leaders convened for a language symposium titled *Am o ‘i-hemakoc g t-cegītoidag k ‘am o ‘igewkamhun g t-ñi’ok* (Bringing our minds together to save our language). It was hosted by TOCC in partnership with several collaborators, including the Tohono O’odham Nation Education Department, the American Indian Language Development Institute, and the Tohono O’odham Nation Cultural Center and Museum.

The goal was to bring awareness to the Tohono O’odham Nation’s leaders on the status of the O’odham language and advocate for the establishment of an O’odham language center dedicated to language revitalization. The symposium was attended by the TOCC board of trustees, the entire Tohono O’odham legislative council, and tribal leaders from across the Tohono O’odham Nation representing the 11 districts.

The group heard from guest speakers of tribes where there are no more living speakers of their languages. These tribal members shared how they rely on audio recordings, books, and print materials to learn their heritage language. Tribal leaders from the Tohono O’odham Nation reflected on these words and discussed the importance of actively working to reclaim the language while the tribe still has fluent speakers and living resources. Dr. Ofelia Zepeda, chair of the college’s board of trustees, acknowledged that O’odham are fortunate to still have first language speakers. The speakers that are with us today are an important asset in ensuring the language continues to move forward. The visioning and efforts of the symposium collectively led to the development of the O’odham Ñi’okī Ki:. The Tohono O’odham Nation provided funding in 2020 to create the center and continues to support its efforts.

PLANNING FIRST

Still in its early stages of development, the O’odham Language Center staff have focused on strengthening language learning, teaching, and visibility. One of the first efforts included seeking community input through a survey to assess the general fluency of the Tohono O’odham Nation’s members, to gain a better understanding of community interest in the language, and to determine needed language resources and programming for language learning to occur in the home and community.

The second part included convening the various language-focused programs that exist across the Tohono O’odham Nation within the schools, community, tribal programs, and other entities focused on O’odham language continuity. The goal was to discuss the status of language sustainability efforts, assess how the ongoing language work and goals are aligned with one another, and determine how the programs may work collaboratively toward reaching the shared goal of intergenerational transmission of the language.

Through these discussions, the group identified four areas of need: 1) supporting language learning in the home and community; 2) building capacity for more speakers to become community-based language teachers; 3) supporting O’odham language learners who feel hesitant to learn O’odham; 4) making the language more visible. Being informed by a larger community perspective is important to reaching shared goals. As Andrea Ramon, long-time O’odham language instructor and teacher trainer states, “Nothing is done in isolation—it takes all aspects of a community to reclaim its language and culture.”

IMMERSION FOR CHILDREN

Andrea Ramon plays a critical role in supporting the creation of a new generation of O’odham language speakers. Through a recently awarded grant to the O’odham Language Center from the National Science Foundation – Tribal Enterprise Advancement Center, Ramon is working closely with three of the Tohono O’odham Nation’s Head Start centers to transform them into immersion schools. The site coordinators of the partner centers have taught a bilingual/bicultural curriculum since the 1980s. In recent years, they desired to strengthen their language teaching and learning through immersion at Head Start centers and sought support in reaching this goal from the O’odham Ñi’okī Ki:.

The three partner centers are well positioned for immersion schools, as they are staffed with proficient speakers who have taught in their centers for more than 15 years. To support their transition to language immersion, the centers have access to trainings that focus on using immersion methods and strategies. As the teachers put into practice this new approach to teaching, Ramon travels to the different sites throughout the week to model and provide strategies for “staying in the O’odham language” when working with the children. As the little ones build their language fluency in the classroom, the parents also have access to language learning opportunities through developed videos, materials that support learner-speakers, and specialized O’odham language development programs.

Jenny Narcho, a program coordinator with the O’odham Ñi’okĩ Ki, works closely with the Head Start centers to promote language use amongst the parents and families. She also travels to the centers to meet with the families, providing interactive language games and activities aligned with the center’s monthly theme. The families may use these games and activities to continue language learning in the home. Additionally, families are encouraged to participate in the master-apprentice language learning program. Families earn a stipend for the language learning hours they complete each month when working with their selected master speaker, whether parents, grandparents, or culturally knowledgeable people within their community. Their speakers also earn a stipend, and the apprentices receive an iPad to record their language learning sessions, which they may reference for continued language learning once their session ends. Offering language learning opportunities to families is one example of how formalized learning in a classroom may continue in the home.



The O’odham Ñi’okĩ Ki: utilizes a master-apprentice model that connects learners with elders. To further incentivize language learning, both masters and apprentices receive a stipend.

The O’odham Ñi’okĩ Ki: utilizes a master-apprentice model that connects learners with elders. To further incentivize language learning, both masters and apprentices receive a stipend.

Connecting with elder speakers brings forth conversations and familial learning that may not come up in everyday conversation. It provides an opportunity to awaken words that haven’t been used in a long time. Ramon, who is a fluent speaker, still looks to her elders when encountering O’odham terms she didn’t hear growing up. As the English language becomes more dominant, O’odham words that were used in the past are sometimes forgotten until given a reason to be used again. During one of Ramon’s instructional coaching sessions, she wondered how to say “slide,” as she and the site teacher watched the kids laughing and enjoying their time on the playground slide.

In trying to determine an O’odham word for slide, Ramon asked her mom for help. Her mom recalled one of her childhood memories of playing with her cousins in the desert. Growing up in the community of Kom Wo’o in the Tohono O’odham Nation, it was common for washes, also known as arroyos, to form from areas flooded by the desert rain. A wash is a flat bottom with steep sides that Ramon’s mom and cousins enjoyed sliding down. Her mom remembered how she and her cousins would yell to one another, “*’e-helwa, ’e-helwa, ’e-helwa* (slide, slide, slide).” Ramon reflected that “times are different, maybe kids no longer slide down the wash but the context of going down a slippery surface is similar to sliding down a playground slide. We can use the same term to describe a playground slide that was used when sliding down the wash.”

COMMUNITY EFFORTS

Making connections from the past to today is an underlying theme that arises when thinking about language sustainability. As someone born in the late 1940s, Robles recalls how he was a young boy from a community filled with O’odham language speakers, remembering the value that was placed on English in the 1950s-1970s while trying to adapt to the new way of doing things. He also remembers that O’odham who could read, write, and speak English were sought after to take on leadership roles since they would have an understanding of how to succeed in the changing world.

However, through a recent legislative order, the Tohono O’odham legislative council amended their rules, encouraging council members to speak O’odham to the maximum extent possible and to encourage programs and other presenters to bring translators and interpreters to council sessions to share in O’odham. The council sessions are also broadcasted on the local radio station, O’odham Hewel Ñi’okĩ (KOHN, KOHH, KOHF-LP, KWAK-LP) reaching a wide audience.

The O’odham Hewel Ñi’okĩ has four towers located in different regions of the nation. In addition to broadcasting the council sessions where O’odham can be heard, local news updates are given in O’odham and English. Some of the O’odham disc jockeys speak O’odham intermittently during airtime, and time slots are set for traditional O’odham songs. TOCC also has a partnership with the radio station, and during its time slot, when possible, fluent O’odham speakers are interviewed in the O’odham language.

The local Tohono O’odham Nursing Care Authority is another avenue for meeting a mass audience through media. Community liaison Isidro Lopez started developing news segments that include an O’odham and English component to share weekly activities, weather, and other news of interest to nursing home residents and the greater community. The videos are uploaded to YouTube each week, allowing people to hear the language spoken in an everyday context when sharing about local happenings. Additionally, Ms. Ramon’s YouTube channel “O’odhamkaj!”, focuses on O’odham language-centered videos and O’odham book read-alongs where O’odham can be heard in different contexts.

All of these efforts combined are component parts of the collective work that is necessary for a heritage language to survive. Working with the youngest members of the community, supporting language development of the families, having access to language learning in formalized school systems and through community-based classes, as well speaking and hearing the language in media outlets, are all needed to reverse language loss. The efforts must be continuous, which is part of what makes tribal colleges so valuable in this effort.

THE ROLE OF TRIBAL COLLEGES

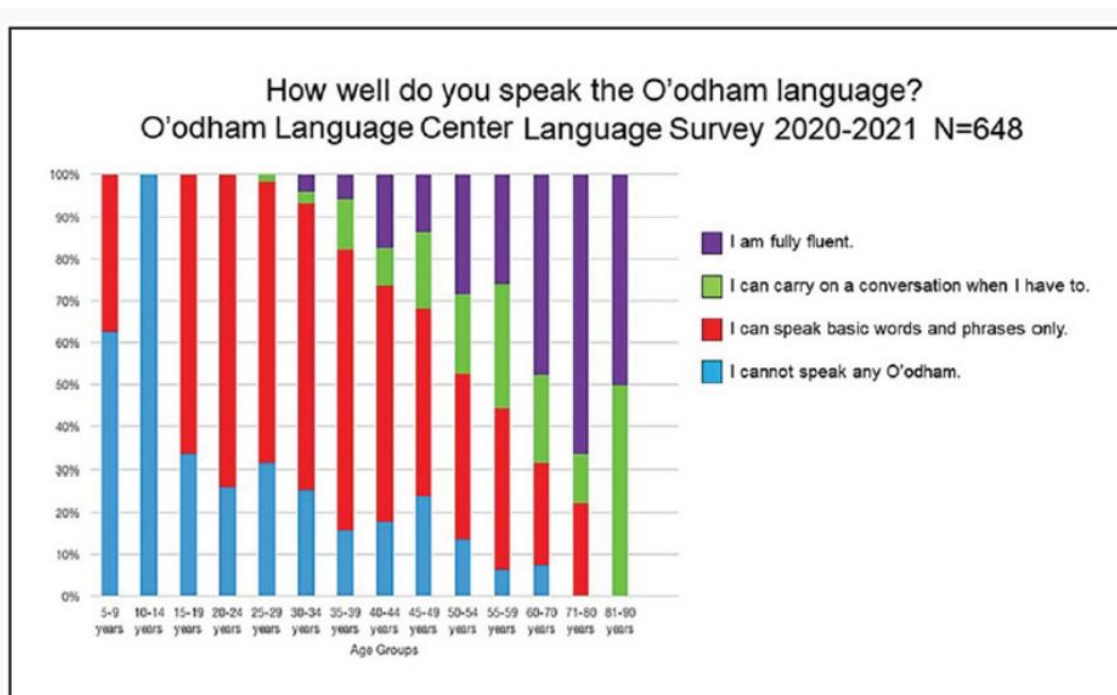
Tribal colleges and universities, such as TOCC, are in a position to preserve, protect, and revitalize heritage languages, as language is a central part of the greater tribal college mission. TCUs offer access to language learning that may be the only place for people to learn their heritage language as family members and speakers within communities pass on, or as people move away from the central part of their communities and no longer have access to heritage speakers.

TOCC student Letitia Martin brought this truth to light when discussing her own language experience. Raised by her grandmother until she was eight years old, Martin remembers how O’odham was her first language. When her grandmother passed away, her living condition became unstable as she moved from home to home. She found herself in places where she could no longer speak O’odham, as she was surrounded by non-speakers. “That’s when I started to lose it. That gap caused me to forget the language,” says Martin.

Taking O’odham language classes at TOCC and connecting with speakers on campus helped Martin remember words she thought she lost and made her feel like it was possible to become fluent again. “Being in my language class I see myself catching on pretty quick. Getting the practice, I feel like I can get great at this. I feel confident that I can learn,” she explains. As Martin progresses through her studies, she aspires to become involved in language work and help others in their language learning journey as well. “Why would I want to keep this to myself? I know I can help people going through their classes and through their language learning journey,” she says.

Martin’s enthusiasm and belief in her abilities to learn her heritage language is one shared by TOCC alumni Teresa Choyguha, who was the first graduate of the college’s Tohono O’odham Studies Program. Her coursework included completing four semesters of O’odham language classes where she was encouraged to create a plan for continued language learning outside of the classroom. Choyguha understood that to acquire a high level of language fluency she would need to speak the O’odham words she knew as much as possible, listen to fluent speakers, and continue actively learning the language.

Learning a heritage language as a second language speaker can lead to some discouraging moments and may even feel as though learning the language is impossible. Despite the difficulties, Choyguha persists in her effort to learn O’odham. “I choose to be fearless, to use the O’odham I know, to grow in the language, and most importantly to inspire—to be an example of a language learner who believes in the gift of language and believes that it is attainable by all,” Choyguha asserts. “We must not give up, instead ask ourselves, ‘What can we do to contribute to language revitalization?’ And know that together, we will be successful in saving our language.



One of the O’odham Language Center’s first orders of business was to launch a survey to determine O’odham language use in the home and community. Findings revealed that most speakers were aged 60 and over.

In addition to earning her Associate of Arts in Tohono O’odham studies, Choyguha recently earned her Tohono O’odham language teacher certification through the Tohono O’odham Nation and started teaching introductory language classes for TOCC during the fall 2023 semester.

As we move further into the new digital era, access to online language learning is making an impact and allowing out-of-state residents to access language classes. Given the unique mission of tribal colleges, there are special grants through federal funding agencies available to TCUs to support language-focused initiatives. In addition to the funding that the Tohono O’odham Nation has awarded TOCC to establish the O’odham Ñi’okĩ Ki:, other funds that make language revitalization work possible come from federal grant awards such as the Association of Tribal Archives, Libraries, and Museums (ATALM); the Administration for Native Americans (ANA); and the National Science Foundation. The O’odham Ñi’okĩ Ki: is grateful for all the support they have received to work on sustaining the O’odham language.

The O’odham Language Center was ultimately established to extend language learning beyond the classroom and into everyday life and to nurture the development of a new generation of O’odham language speakers. There is resounding support across the Tohono O’odham Nation for language continuity. From the Tohono O’odham Nation’s leaders to Pre-K and tribal college educators, to speakers and language learners at home and in the community, everyone plays a part in keeping the language strong and vital. The everyday effort of using the words one knows, supporting one another in their language learning journey, and taking active steps to learn the language are all needed to ensure the language continues to move forward. Or, as Andrea Ramon states, “*We:sij o ’ab ’i-t-ap matt o ’i-wamig g t-ñi’ok c himdag*—it’s up to all of us to wake up our language and culture.”

Frances Benavidez is a member of the Tohono O’odham Nation and currently serves as a program director with the O’odham Ñi’okĩ Ki:. Tohono O’odham Nation.

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New center to help lead national Indigenous language revitalization efforts



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By Kyle Mittan, University Communications

July 3, 2024

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Sheilah Nicholas, a professor in the College of Education and faculty member in the university's American Indian Language Development Institute, leads a workshop for the Gila River Indian Community in 2019. The institute is now home to a new West Region Native American Language Resource Center, which will help empower tribal communities to revitalize and maintain their languages.

Courtesy of AILD

A new center at the University of Arizona is one of only four designated by the U.S. Department of Education to lead a collective effort to empower tribal communities across the country to revitalize and maintain their languages.

A five-year grant for \$1.7 million from the Department of Education began funding the new West Region Native American Language Resource Center in the fall.



Ofelia Zepeda

The new center, administratively housed in the university's American Indian Language Development Institute, is one of four inaugural centers doing similar work at other institutions. The others are a national center at the University of Hawai'i and three regional centers at the University of Oregon and Little Priest Tribal College in Winnebago, Nebraska. The U of A center will primarily serve Indigenous communities in Arizona, California, Nevada and Utah.

All four centers are already working collaboratively to promote a collective approach to service and assistance to existing language programs and those in development.

A track record of tribal language revitalization

The new center will be largely an extension of what the university's American Indian Language Development Institute, or AILDI, has been doing for decades. Established in 1978, AILDI's core programming involves bringing tribal members to campus for workshops to promote the use of tribal languages as a key aspect of revitalization efforts.



Sheilah E. Nicholas

Ofelia Zepeda (<https://linguistics.arizona.edu/person/ofelia-zepeda>), a Regents Professor of linguistics in the **College of Social and Behavioral Sciences** (<https://sbs.arizona.edu/>) and director of AILDI, serves as co-principal investigator for the new center. **Sheilah E. Nicholas** (<https://coe.arizona.edu/person/sheilah-e-nicholas>), a professor in the **College of Education** (<https://coe.arizona.edu/>) and AILDI faculty member, will serve as center director. Zepeda and Nicholas have a decades-long track record of helping tribal communities revitalize and promote the use of their languages, making AILDI the perfect home for the new center.

"When we looked at the call for proposals for the grant, the things it listed were the things we were doing for years," said Zepeda, a renowned Tohono O'odham linguist who wrote the first grammar book in the Tohono O'odham language. The grant will also pay for much of the training for tribal communities.

The new center will more formally establish the network of partnerships across tribal communities and other institutions that have applied the AILDI model in service to local tribal community language revitalization efforts: the University of Oregon's Northwest Indigenous Language Institute, and the Hopilavayi Summer Institute from 2004 to 2010 in the Hopi community in northeastern Arizona, Nicholas said.

Partnerships with tribes that tailor Indigenous language education to each community will be the core of the center's work, Zepeda and Nicholas said, adding that each community has unique linguistic needs that are deeply linked to geographic location. The western United States is the most linguistically diverse region in the U.S., with California alone being home to more than 100 Indigenous languages, Nicholas said.

"Enumeration has always been a curiosity from the outside," she said, driven by many linguists' narrow view of how language is used. "If we can shift and show the vitality, it broadens the definition of language – it's not just a form that people use to communicate on a daily basis. That's often the measure, but there's many different kinds of forms, such as prayers and songs, that still use the language."

Much of the center's programming will involve an instructional technique known as Indigenous language immersion, which Nicholas has taught to tribal educators since the 1990s. Indigenous language immersion involves developing teaching methods that use the language as the medium of instruction 50 to 100% of the time.



A 2016 AILDI summer workshop taught participants how to design and use games to teach languages.

Courtesy of AILDI

These techniques, influenced by French immersion in Canada, were first applied by the Mohawk Indigenous community in North America, and later became an Indigenous language immersion school movement for the Hawai'ian language and Māori, the language of the Indigenous Polynesian people of New Zealand. The new center has the potential to support this growing movement, Zepeda and Nicholas said.

AILDI has helped implement Indigenous language immersion instruction in communities across the U.S., and the new center will allow the institute to expand support of community language revitalization efforts into the education systems serving Indigenous communities, Zepeda and Nicholas said.

One challenge for Indigenous language teachers, who are often so busy working in the classroom, is finding enough time and resources to evaluate their curriculums and show how effective they are.

"One question we always get from educators is, 'I see why we should do this, but where is the buy-in among decision-makers?'" Nicholas said.

Emerging research, she added, confirms that Indigenous language immersion education is not subtractive but additive – students are not only academically excelling but also learning their community's ancestral language and developing a strong cultural identity and a desire to give back.

A network of experts for tribal linguists

Growing up on the Tohono O'odham Nation, Ronald Geronimo learned O'odham as his first language and uses it every day.

Many O'odham children today do not speak the language fluently and only know a few vocabulary words, Geronimo said.

"Now, children look at the language as something only adults know or use," Geronimo said. "Some of them think that you don't learn the language until you get older because they only see older people speaking it."



An activity during an AILDI workshop for the Gila River Indian Community in 2019.

Courtesy of AILDI

As co-director of Tohono O'odham Community College's O'odham *Ńi'okĩ Ki*, or O'odham Language Center, Geronimo helps lead a mission to "reclaim" the O'odham language – returning its usage to everyday life.

To do that, Geronimo and his colleagues at the center have developed programs to teach O'odham to children in schools and immerse students in the language.

Geronimo has partnered for years with AILDI to develop the center's programs. They include partnering O'odham language experts with elementary educators to help them teach courses in the language, as well as teaching parents who may also not be fluent how to use the language more often around their children at home.

"We're trying to have a comprehensive approach, not just to doing immersion in the school but also with the parents and in the communities with the overall goal of having the child grow up seeing the language," he said.

The federal grant that established the new center, Geronimo said, will provide a valuable network where he and other tribal linguists can connect and share resources toward a shared goal to support Indigenous language revitalization.

"We'll have a lot more resources to do what we want to do, and maybe we don't have the funding to do it, but maybe they can assist in that way," Geronimo said. "It's a good thing to have that expertise available."

Ultimately, Zepeda said, how the center works will be largely up to the tribal communities that come to use its resources.

"We'll have our own ideas to meet the obligations of the grant," Zepeda said. "But we'll also be listening to the communities about what they want and what they need."

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O'ODHAM NĪ'OKĪ KI:



THIS MATERIAL IS BASED UPON WORK SUPPORTED BY THE NATIONAL SCIENCE FOUNDATION UNDER GRANT NO. 2231194 AWARDED TO THE O'ODHAM NĪ'OKĪ KI: (O'ODHAM LANGUAGE CENTER).











TOHONO O'ODHAM COMMUNITY COLLEGE

TO: BOARD OF TRUSTEES
THRU: PRESIDENT STEPHEN SCHOONMAKER
FROM: PRESIDENT STEPHEN SCHOONMAKER
SUBJECT: **USDA RURAL DEVELOPMENT PROPOSAL 2024**
DATE: JULY 25, 2024
CC:

Background

The USDA Rural Development Office issues an annual request for proposals for construction, infrastructure development, or projects related to sustainability to all tribal colleges and universities. TOCC has submitted successful applications almost every year since 2008.

Justification

The grant priorities are in line with the TOCC Board of Trustees priority of efficiency of operations. The proposed project will engage consultants to design sustainability and facilities updated design plans.

Action Requested

Board approval is requested to approve submission of a proposal.

Recommendation

The President recommends approval of the Board of Trustees.



TOCC GRANT PROPOSAL SUBMISSION AUTHORIZATION

DATE: 7/25/2024 **SUBMITTED BY:** President Stephen Schoonmaker

Funding Agency: USDA Rural and Community Development

Funding Number: N.A. CFDA # if applicable: _____

Letter of Intent required? No Due Date (if applicable): _____

Grant Submission Date: August 1, 2022

Entity for proposal submission (grants.gov, e-grants, Fastlane, etc.) USDA Phoenix Office

Maximum Award (per year): \$260,000 total Duration of grant: Must be spent within 5 years
(Note: determine if award listed is total for the grant period, or per year.)

Number of Awards: NA Match Required? Yes
(Note: if match required, specify how much, and type, i.e., cash, in kind, etc.)
5%, can be cash or in kind, \$13,000 required.

Indirect Cost allowed? No Amount (%): _____

Division Requesting Grant: Administration

Background and Justification:

The USDA Rural and Community Development grants are allocated to Tribal Colleges based on the available funding and the number of TCUs submitting applications.

Summary:

The proposed project will engage a qualified vendor, possibly DLR that has prior experience with TOCC, to develop a Sustainability Plan for future construction and implementation of utility sustainability.

How the project will need the TOCC Mission and Strategic Plans:

The Sustainability Plan will revisit and update the College Master Plan so that current and future needs are met.

Proposed Principal Investigator or Project Director: President Stephen Schoonmaker or his designee.

Lead writer: Jane Latané

Current staff to be paid under grant? (List):

None

New staff to be added? (Number and positions):

None

Contractors (external evaluator required? etc): A consultant will be engaged to design the Sustainability Plan.

Approval by Division Dean and Date: _

Review by Leadership and Approval Date: July 30, 2024

Board Review and Approval Date: u 3 2 24



Evan Thomas <ethomas@tocc.edu>

ATTENTION / USDA Rural and Community Development Grant

3 messages

Evan Thomas <ethomas@tocc.edu>

Tue, Jul 30, 2024 at 10:40 AM

To: "Zepeda, Ofelia - (ofelia)" <ofelia@arizona.edu>, Jonas Robles <jrobles@tocc.edu>, Treena Parvello <Tparvello@ddcaz.com>, Mary Bliss <mbliss@tocc.edu>

Cc: Stephen Schoonmaker <sschoonmaker@tocc.edu>

Good morning Honorable Board of Trustees Members,
It is my hope this communication finds you well.

Please review the following attachments:

- Item Form-USDA Rural Development Proposal 2024
- TOCC Grant Proposal for USDA RD 2024

The grant document submission deadline is: **Thursday, August 01, 2024.**

Your expedient determination via electronic mail is respectfully appreciated.

Thank you for your consideration.

Have a great day.
Evan

Evan Thomas
Special Assistant to the President
Tohono O'odham Community College
(520) 479-2304

2 attachments



ITEM_TOCCGrantrequest form USDA RD 2024 july 25 2024_ITEM FORM_07.30.2024.docx
18K



ITEM_TOCCGrantProposal for USDA RD 2024_07.30.2024.docx
59K

Zepeda, Ofelia - (ofelia) <ofelia@arizona.edu>

Tue, Jul 30, 2024 at 11:37 AM

To: Evan Thomas <ethomas@tocc.edu>, Jonas Robles <jrobles@tocc.edu>, Treena Parvello <Tparvello@ddcaz.com>, Mary Bliss <mbliss@tocc.edu>

Cc: Stephen Schoonmaker <sschoonmaker@tocc.edu>

Hello,

I will approve this request to submit this proposal to The USDA Rural and Community Development. The intent of the proposal is to support the college's sustainability Plan.

Mary Bliss is also in agreement, and Treena sent in her vote. I'll check in with Jonas as well unless you heard from him already.

Ofelia Zepeda
Regents' Professor
Linguistics Department
520.621.8294
520.62106897
ofelia@email.arizona.edu

From: Evan Thomas <ethomas@tocc.edu>

Sent: Tuesday, July 30, 2024 10:40 AM

To: Zepeda, Ofelia - (ofelia) <ofelia@arizona.edu>; Jonas Robles <jrobles@tocc.edu>; Treena Parvello <Tparvello@ddcaz.com>; Mary Bliss <mbliss@tocc.edu>

Cc: Stephen Schoonmaker <sschoonmaker@tocc.edu>

Subject: [EXT] ATTENTION / USDA Rural and Community Development Grant

External Email

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Evan Thomas <ethomas@tocc.edu>

Tue, Jul 30, 2024 at 11:48 AM

To: "Zepeda, Ofelia - (ofelia)" <ofelia@arizona.edu>

Cc: Jonas Robles <jrobles@tocc.edu>, Treena Parvello <Tparvello@ddcaz.com>, Mary Bliss <mbliss@tocc.edu>, Stephen Schoonmaker <sschoonmaker@tocc.edu>

Good morning, Madam Chair,

Thank you for your response and concurrence with the referenced board members;

I left a message with Jonas Robles and will follow up with him and get back to everyone later today;

Thank you for your attention in this matter;

Have a great day;

Evan

Evan Thomas

Special Assistant to the President

(520) 479-2304

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Evan Thomas <ethomas@tocc.edu>

Subject : USDA RURAL DEVOPMENT PROPOSAL 2024

2 messages

Jonas Robles <jrobles@tocc.edu>

Tue, Jul 30, 2024 at 1:34 PM

To: ethomas@tocc.edu

I approve ,USDA RURAL DEVELOPMENT PROPOSAL 2024.

Evan Thomas <ethomas@tocc.edu>

Tue, Jul 30, 2024 at 1:44 PM

To: Jonas Robles <jrobles@tocc.edu>

Cc: "Zepeda, Ofelia - (ofelia)" <ofelia@arizona.edu>, Stephen Schoonmaker <sschoonmaker@tocc.edu>

Good afternoon, Trustees Robles,
Thank you for your response;

The information will be submitted prior yo the deadline;

Have a great day;
Evan

Evan Thomas
Special Assistant to the President
(520) 479-2304

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President's Report to the Board of Trustees

July 29, 2024

Dr. Ofelia Zepeda, Chair
 Tohono O'odham Community College Board of Trustees

Dear Dr. Zepeda and Members of the Board of Trustees,

It is an honor to submit to you my July board report. It has been a full and exciting first month as president. I continue to meet employees, students, and community members; I appreciate being welcomed into both the TOCC campus community and the communities we serve.

Highlights from July:

Item	Actions	Notations
1. Bahidaj Harvest	Attended the harvest and learned about the cultural and historical significance of this event for the Tohono O'odham.	Sincere thanks to the Himdag Committee for organizing this event, with special thanks to Lynn Liston, Dallas Liston, and Evan Thomas.
2. AIHEC Summer Meeting	Mario and I attended the quarterly AIHEC Board meeting in Santa Fe. Met other TCU presidents and AIHEC staff. Discussed AIHEC strategic plan.	A strong introduction to AIHEC and the TCU leadership group. Am undertaking a class AIHEC has for their staff – a three module training entitled Indian Country 101.
3. Fall Enrollment	Continued efforts to resolve integration issues for admissions and financial aid processing.	Processing was resumed for both student services areas, though some steps have had to be handled manually until all technical issues resolved. Long-range planning underway to revise our usage of technology in ways to stabilize and maximize performance to support staff efficiency and productivity.
4. HR Director	Committee is reviewing new applications and set to meet prior to next Board meeting.	The hiring of a permanent HR Director remains a priority.

Item	Actions	Notations
5. Phoenix Center	Opened on July 29, 2024	Meeting with Director to be scheduled prior to August Board meeting.
6. San Carlos Apache College	Met with Lisa Eutsey, Interim President, and several staff and a few students at the College. Reviewed financials and discussed their College's accreditation candidacy status.	Lisa and I continue to communicate regularly to resolve issues of process for SCAC student success and training for SCAC staff. Next visit will include Dr. Laura Sujo-Montes as TOCC's ALO.
7. Language Center	Final walk-through of the new facility. The building is now substantially completed and has been turned over to TOCC as the facility owner.	Furniture to be arriving soon, though some office furniture won't arrive until September. Fiber data cabling being laid week of July 29 th to connect the building to main campus technology.
8. Multi-purpose Building	Meetings held for finalization of floor plans and design details. Discussion of location will be reviewed with Board at the August Board Meeting.	Part of the contract with ESB includes reviewing Main Campus Facility Master Plan. This effort will be augmented by planned USDA RD project (see below).
9. USDA RD Application	Small team on campus worked on developing USDA RD application for comprehensive Sustainability Plan for TOCC, and new/revised Master Facility Plans for West/Main campus, as well as discussions for facility and sustainability planning for Phoenix Center.	Application due August 1. Special request to Board for approval during week of July 29. We thank the Board for considering this project proposal outside of our normal meeting cycle to meet the deadline. This application process was very time limited.

Respectfully Submitted,



Dr. Stephen Schoonmaker
President

Tohono O'odham Community College

July 2024 Board Report Activities
Human Resources

Issues/Items	Discussion/ Situation	Summary/ Resolution
Records Management System	HR Records Management System in electronic and manual files	In-Progress
Advertise / Recruit Positions	Continuously advertise vacant positions, conducted interviews, pre-hire employment processing; and on-boarding candidates	In-Progress
New Hire Orientation	Continuing to work on refining the new hire orientation process	In-Progress
Cola	Developing process for Cost of Living Adjustment	In-Progress
Covid-19 Guidelines	Considering updating TOCC covid-19 guidelines	In-Progress

Report to TOCC Board of Trustees:

Jay Juan
Chief of Operations
July 2024

Issues/Items	Actions/Assessment
AC issues in Dorms	AC units in multiple pods is not cooling. These AC units are custom build Mitsubishi commercial units that require specialized trouble-shooting tools and training. We are consistently reaching out to HVAC companies throughout the Tucson area hoping to find one that specializes in the Mitsubishi system we have. There is a company that may know what the problem is, they have ordered a part that should be in their hands by the end of this week. Once they receive the part they will come out and install it and hopefully that will be the fix. Meanwhile we have installed portable AC units for any students and staff in the dorms. If additional portable units are needed, we can purchase more to get us by until the AC is repaired.
Water Heater not working in I-We:mta Ki:.	Removed and replaced the water.
Garage on Wişag Koş Maşcamakud clearing and light demo.	Cleared old equipment and material from the garage. Removed the garage doors that were not working and safety issue. Walls to this building will be removed to create an outside patio work area for the Apprenticeship program.
Dorm Summer Preventive Maintenance	<ul style="list-style-type: none"> • All Water heaters are drained and cleaned • Shower control/regulators are removed & placed • Drains are cleared using rooter auger (drainage snake)
Language Center	<ul style="list-style-type: none"> • Fire system inspected and passed – July 16th • TON Building inspector walk through July 18th – Building cleared and occupancy certificate issued • Final walk through with the President, Language Center staff, and ESB July 23rd • Installed TOCC key cores(locks) to all doors
Calls for Service	There were 21 requests for service via SchoolDude which included calls for maintenance needs and facility setup for the month of July. And 10 vehicle usage requests.
Transportation-Shuttle Report	<p>7/1 - 7/5/2024. 8 students, average of 2 for 4 days.</p> <p>7/8 - 7/12/2024. 11 students, average of 2.2 for 5 days.</p> <p>7/15 - 7/19/2024. 7 students, average of 1.4 for 5 days.</p> <p>7/22 - 7/24/2024. 7 students, average of 2.3 for 3 days.</p>

To: Tohono O'odham Community College Board of Trustees
 Thru: Dr. Stephen Schoonmaker, President
 From: Ronald Geronimo, Director
 Frances Benavidez, Project Director, NSF TEAC
 Subject: July 2024 Board Report

O'odham Ńi'okí Ki: (ONK)


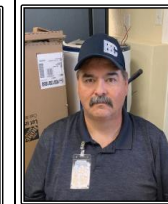
Key Issues / Items Addressed in July 2024

Strategic Initiative	Issues/ Items	Actions/Assessments
Language Documentation – Print and Video	Developing new digital and print resources.	<u>Translation Services</u> Working with the Tohono O'odham Nursing Care Authority (TONCA) to create a plan for verifying language proficiency of speakers who will provide medical interpretation services for TONCA residence. <u>Oral History Projects</u> Continued elder interviews for the Oral History project. The project focuses on interviewing three elders from each district of the Nation. More interviews are scheduled for August.
Capacity Building: Training for Language Sustainability	Building capacity for language speakers to lead language continuity efforts.	<u>TON Head Start Centers – Lesson Development Workshop</u> The O'odham Ni'oki Ki: hosted a two-week lesson development workshop for the three partner Head Start Centers working to increase language instruction in the classroom. Ms. Andrea Ramon and Chrstine Sims of the University of New Mexico led the workshops.
Providing Language Learning Opportunities	Support language learning in the home, school, work, and community.	<u>Collaborating with district officials and community members working to provide language classes and workshops in their districts:</u> <ul style="list-style-type: none"> - Sells - Wa:k - Hikiwan A goal of the center is to support communities and districts in their efforts to lead language focused programming. <u>Collaborating with Casa Blanca Schools to Reach their Language Learning Goals</u> A group of teachers, administrators, aides and school board members are seeking a community-based language class for a cohort from Casa Blanca School. The initial class is scheduled to begin in January with the goal of increasing language use in the classroom and amongst staff and families. <u>Collaborating with Tohono O'odham Nation Education Department to Host Additional Language Learning Opportunities for the Youth</u> Building on the youth's interest from the Language Youth Gathering, the ONK will continue to collaborate with the TONED on teaching, encouraging and providing language learning opportunities to the youth.
Networking and Outreach – Organizing with the Community	Promoting Language Use and Language Visibility	<u>ONK hosted and participated in eight (8) outreach events designed to bring greater visibility to the status of the language, promote language use, and highlight services and resources available through the ONK:</u> <ul style="list-style-type: none"> - Presented to three districts about the status of the language –

		<p>Sells, Baboquivari and Chukut Kuk</p> <ul style="list-style-type: none"> - Provided language learning workshops to youth participating in district youth programs – San Lucy, Gu Achi, and Schuk Toak - Provided two immersion workshops to Sells District elders. - Provided information about the ONK at the Hanem Ke:k Back to School Celebration
Other	ONK Building	<p><u>Preparing for Move to Newly Constructed O’odham Ñi’okĩ Ki:</u></p> <ul style="list-style-type: none"> - We anticipate moving by mid-August with the help of Operations and hosting a grand opening of the new center in mid-October.

THE APPRENTICESHIP PROGRAM UPDATE JULY 2024

LEADERSHIP/STAFF

							
Jackson F. Doe II Director	Ernestine Segundo Office Coordinator	Jeremy Tashquith CORE Instructor	Michael Moreno Carpentry Instructor	Michael Antone Electrical Instructor	Michael Moyer Plumbing Instructor	Peter Santos Part-time Plumbing Instructor	Patricia Antone Transportation Consultant

- =====
- **TRADES:** *Plumbing, Electrical, and Carpentry*
 - **# OF ACTIVE APPRENTICES:** 31
 - **# OF MALES:** 27 (87%)
 - **# OF CARPENTRY APPRENTICES:** 14 (45%)
 - **# OF ELECTRICAL APPRENTICES:** 11(35%)
 - **# OF APPRENTICES WORK OFF CAMPUS:** 5
 - **ACCREDITATION:** *National Center for Construction Education and Research*
 - **# OF NEW APPRENTICES:** 11 (35%)
 - **# OF FEMALES:** 4 (13%)
 - **# OF PLUMBING APPRENTICES:** 6 (19%)
 - **# OF APPRENTICES AGES 18 - 25:** 17(55%)
 - **# OF APPRENTICES WITH WAGE UPGRADE IN JULY 2024:** 7
- =====

APPRENTICE BY DISTRICT

DISTRICT	# OF APPRENTICES	PERCENT
Schuk Toak	4	13%
Sif Oidak	3	10%
Hikiwan	1	3%
Gu Achi	5	16%
Baboquivari	2	7%
Sells	10	32%
Chukut Kuk	6	19%
Total	31	100%

Board of Trustees Report
Laura Sujo-Montes, Dean of Academics
Education Division June/July 2024

Issue	Discussion	Summary/resolution
June (all issues combined in one row):	<ol style="list-style-type: none"> 1. AZTransfer Chief Academic Officers (CAO) Steering Committee meeting 2. Cultivating Native Students Success (CNSS) Grant Conference 3. Personnel Hiring 	<ol style="list-style-type: none"> 1. As verbally reported in the last BOT meeting, AZTransfer's CAOs met to discuss the progress in identifying courses that will meet the new AGEC categories. State university representatives were included in the discussion. 2. A TOCC team attended the CNSS conference in Minneapolis organized by the AICF and the AIHEC. Because this grant was piloted with five TCUs before inviting others to participate, we benefited from the "lessons learned" that the older TCU cohort shared. It was a very productive meeting. 3. An Accounting instructor was hired. She will start on August 14. Because our business degrees are growing in enrollment, we needed another full-time faculty. Also, the Tohono O'odham Studies Program (TOSP) Director was hired. Dr. Reva Mariah ShieldChief accepted the position. She started on July 29. Her main charge will be to update the curricula and to plan for the development and implementation of a new bachelor's degree in TOS. A preliminary planning was directed by Dr. Jacelle Ramon-Sauberan and a group of faculty.
Advancing Academic Programs	Faculty Hiring	<ol style="list-style-type: none"> 1. With the articulation of the AA in Pre-Professional Nursing, and the AA in Community and Public Health with the University of AZ, we needed a full-time faculty who could teach human biology, anatomy, and physiology. We hired Rebekah Doyle who holds an MS in Natural Resources and a Doctoral degree in Physical Therapy. We hope this instructor will be able to also teach the agriculture courses. 2. We finally hired a full-time instructor for the Geographic Information Science (GIS) degrees. Caroline Patrick-Birdwell accepted the position. Besides having an MS in GIS, she also holds an MA in History. Part of her duties will be to continue

		building the program by working with the different Tohono O'odham Nation Departments.
Accreditations	NC-SARA and HLC	<ol style="list-style-type: none"> 1. Martha Lee and I are working on the renewal application of SARA and NC-SARA. We will have the hearing for the renewal on September 5th. 2. Liz Zepeda, Martha Lee, and I met to discuss data preparation in anticipation of the 2026 HLC re-accreditation visit.
Conference	TCUs Summer Gathering	A TOCC team attended the TCU Summer Gathering organized by the Salish Kootenai College. This year, the gathering was held in Albuquerque, NM. There were multiple tracks and TOCC was represented in Finance, Campus Security and Safety, Academics, and Admissions. It was a very informative gathering for all parties involved.

O'ohana Ki: July 2024

Issue/Point	Discussion	Summary/resolution
Space Work	Summer is when O'ohana Ki: staff typically work on projects such as shifting of books, space refinement, and weeding projects.	<ul style="list-style-type: none"> • Special Collections was shifted to make space on the overflowing shelves. Additionally, O'ohana Ki: staff worked on an inventory. At present, there are roughly 200+ items missing. However, the recent library software migration did not import all of the records so items are actually present but not recorded. Staff is working on a secondary inventory as well as cross-referencing unscannable items with the missing list. • Other projects: <ul style="list-style-type: none"> ○ Reference weeding ○ Magazine removal ○ Maker Space organization ○ Storage organization ○ Supply inventory ○ Journal weeding ○ Ready Reference Page link testing • O'ohana Ki: had two Schuk Toak Youth Workers who assisted with many of the projects. Both youth workers ended their

		positions in July. They were both wonderful additions to the staff for the summer.
ASU Community Driven Archives	This partnership is part of a grow-your-own initiative to increase Indigenous and more specifically, O’odham presence in the archives.	Both O’ohana Ki: student workers, Heidi Blaine and Tiffany Marks, have been tentatively selected (pending paperwork) as Community Archivist Fellows which will culminate with a \$10,000 scholarship award to be applied to their next year’s academic endeavor. Liz Zepeda will be their mentor for the year. Projects will be completed at TOCC and eventually at ASU in coordination with ASU Library Labriola’s Archivist, Vina Begay.
Archive/Curation Room	O’ohana Ki: will oversee the curation room in the O’odham Ñi’okĩ Ki:.	A walkthrough of the space was conducted July 23rd. Furniture will be ordered and plans to monitor the space for humidity and temperature are in progress. The space does include a humidifier as well as fireproofed walls and ceiling.
Service	O’ohana Ki: supports other departments in any capacity within its abilities.	O’ohana Ki: staff assisted with or conducted: <ul style="list-style-type: none"> • New Student Orientations • Bahidaj Harvest Camp • Research Sessions for Writing Courses

NSF STEM Grant

Report Month: June/July 2024

Submitted by: Teresa Newberry, Ph.D.

Issue	Discussion	Summary/resolution
Create Faculty Learning Community (FLC)	In order to share and disseminate our work, we are working on a FLC summary and guidebook. We are also reviewing FLC recordings and editing them to highlight talks by the late Camillus Lopez.	The NSF STEM FLC group is meeting to review FLC grant activities and create a guidebook. FLC recordings are being organized and reviewed for editing to highlight talks by the late Camillus Lopez. <i>Goal 5: Faculty Support and Development to provide culturally responsive curriculum and Goal 2: Indigenize and transform TOCC STEM curriculum.</i>
This project is piloting the use of the Man in the Maze Educational	Work is on-going in using Man in the Maze Educational Journey for student success at	All three Man in the Maze animations—the life journey, the daily journey, the school journey—are complete.

Journey to increase student success and resilience.	TOCC by working with faculty and creating animations.	<i>Goal 2: Indigenize and transform TOCC STEM Curriculum. Obj. 3.2 MiME Educational Journey with support by Cultural Mentor and Student Self-Assessment.</i>
One of the goals of this project is increase the rigor of TOCC STEM through coursework	Providing students with problem-solving and research experiences helps engage students and increase rigor	The independent study course (PHY 295) developed by this project is being taught this summer. <i>Goal 2: Indigenize and transform TOCC STEM Curriculum.</i>
Support for students during their transitions from TOCC to universities.	Working with UA on articulation pathways for Physical and Life Science programs.	On-going meetings with the University of Arizona including the College of Veterinary Medicine and Nursing for transfer pathways. <i>Goal 4: Support for Transitions from High School to TOCC to University</i>
Support for students during their transitions from TOCC to universities.	The 2024 Summer Science Institute with a focus on Climate Science & Data will be led by Dr. Hamidou Keita.	The Summer Science Institute commenced with the beginning of the summer semester. <i>Goal 4: Support for Transitions from High School to TOCC to University</i>
The TOCC Living Laboratory (TLL) Center provides opportunities for students to professional skills. Partnerships with universities to provide research internships is another grant strategy.	The TOCC Living Laboratory (TLL) provides opportunities for field studies, experiential, hands-on learning for students at TOCC, and restores habitat to increase biodiversity,	The monsoon planting list is complete. Designs for the bridge, pathways, and erosion control areas are complete. Student research assistants are actively involved in this through on-site TLL work and the development of GLOBE protocols. PI gave a guest lecture on TEK as part of a partnership with UA Cloud2Core Research Internship. TOCC is also a partner on UA Sloan Pre-Proposal on a project supporting culturally responsive research opportunities for TCU students. <i>Goal 3: Promote professional preparedness of students.</i>

Student Services Highlights July 2024

Dean of Student Services – Yolanda Pacheco

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
SEM Grant meetings continue	Collaborations	Continue to meet with various departments college wide, including the O'odham Ni'oki Ki and Student Life, to discussion collaboration efforts under the SEM Grant.
Graduation application revision and update process.	Representatives from Student Services and Education met to discuss the revision of the application process.	With the increase of students and graduates it was necessary to digitize the application and streamline the process of submission and approvals. The day-long meeting resulted in good discussion and a consensus on much needed improvements.
AIHEC Institutional Research Collaborative Conference Lawrence, KS	Dean of Student Services, Registrar and Student Support Specialist I attended	Attended the three-day conference on the campus of Haskell Indian Nations University. The Collaborative included other TCU's, AIHEC and AICF. The sessions were informative in demonstrating how data is used for benchmarking, storytelling, analysis and also emphasized Indigenous research methodologies and data sovereignty

Dual Enrollment – Brandi Espuma

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
New Business: Fall Dual Enrollment - Application Collection	Have been working with Jai Juan to schedule application workshops, parent nights, and orientations for all partnered schools	Ha:sa: Aug. 15th Orientation Aug. 12th (Tent. Parent Night) Awaiting dates from: Ajo TOHS IOHS
Ongoing: A Student's Journey	Eight TOCC and SCAC students have moved in and begun their 5-week program at the University of Arizona.	All students have been hard at work with taking the summer course and some taking TOCC courses simultaneously. Additionally, all students have their own major specific internship. The students have acclimated to city living and been able to reflect on the struggles and successes of being a college student. Some challenges have been working with the budget as the ending of the Fiscal year

		coincides with the beginning planning of the program
<p>Ongoing: Education Partners Ha:san Ajo TOHS BUSD BHS IOHS</p> <p>Ongoing: SEM Grant AZ</p>	<p>For the 2024 - 2025 school year the following schools will have different models of the dual enrollment program to better suit their schedule and students.</p>	<p>Ha:san - Onsite WRT 1 THO 106 CIS 101 Ajo - Virtual WRT 101 THO 106 TOHS - Virtual THO 106 IOHS - Virtual THO 106 WRT 101</p>
<p>Ongoing: Outreach Digi Project: Continuation PRIDE Follow-Up</p>	<p>N/A</p> <p>2024 PRIDE committee met to discuss the success of the event.</p>	<p>N/A</p> <p>Around 200 people were in attendance to participate in the 2024 TON PRIDE event. TOCC was responsible for vendors and day of set-up. The hope is to have the new TOCC student LGBTQIA+ group to be involved with planning as the next planning meeting begins in March 2025 for the June 2025 event.</p>

Student Success Coordinator – Rene Garciaguirre

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Meetings	<p>Student Engagement and Club Development:</p> <p>Individual Student Meetings:</p> <p>Faculty Collaboration:</p>	<p>- Student Clubs Discussion: Took part in discussions with Student Services focusing on student clubs. Spearheaded the development of a *Student Club Interest Form* for students and an *Advisor to Clubs Interest Form* for faculty. These initiatives aim to streamline club formation and advisor involvement.</p> <p>- Academic Success Meetings: Held academic success and wraparound meetings with 10 individual students, addressing issues such as academic performance, grade checks, SAP appeals, academic planning, extenuating circumstances, and job preparation.</p> <p>- Volunteer Service Learning: Discussed volunteer service learning hours with a</p>

		faculty member for students enrolled in the TOCC Social Work Program. Students will commence their volunteer work in the upcoming fall and spring semesters.
Activities	<p>Academic Coaching and Student Support:</p> <p>Presentations and Orientations:</p> <p>Workshops:</p>	<p>- Academic Coaching: Provided weekly in-person academic coaching at TOCC West Campus to four college students. Collaborated with staff and faculty to create programming centered on time management and learning strategies tailored for students in the apprenticeship program.</p> <p>- Upcoming Workshop: Scheduled an in-person "Academic Success Workshop" for apprentices on August 9 at t-</p> <p>New Student Orientation: Presented to 15 new students during the *TOCC Virtual New Student Orientation* on July 1, 2024. Highlighted the services offered by the Office of Student Success.</p> <p>- STU 101 Guest Speaker: Presented the roles and services of the Student Success Coordinator and the Office of Student Success in the STU 101 class TOCC main campus.</p> <p>Summer to Fall 2024 Workshops: Conducted three separate sessions:</p> <ol style="list-style-type: none"> 1. Hybrid Session: Held at TOCC Main Campus on July 12. 2. Virtual Sessions: Held on July 15 and July 16. <p>- Total attendance estimated at 50 participants.</p> <p>- Covered topics: Preparing for success in Fall 2024, effective study strategies, managing stress and wellness, time management strategies, and utilizing academic resources.</p>
Outreach to Students	Outreach to Students of Concern:	- Outreach Efforts: Reached out to 33 students cited by their professors in the Student of Concern Form. Provided support and resources to address their academic and personal challenges.

Board of Trustees Report
Dean for Sustainability Mario Montes-Helu, Ph.D.

Key Issues/Items Addressed in **July 2024**

Issues/Items	Discussion/ Situation	Summary/Resolution
Workforce and Community Development (WCD)	Tohono Kosin	We had some youth workers working at Tohono Kosin to learn the basics of food safety and sanitation. We are still looking for the Tohono Kosin Manager. We also met with the lead and assistant cooks, Tyrone Mandre, Antonola Antone, Anselmo Ramon, and Pauline Nasewytewa, to discuss and plan for this fiscal year and open the Kosin. We will need support from the finance department to have the Point of Sale (POS) system and make the contract with solid waste for oil and garbage disposal.
National Telecommunications Information Administration (NTIA) Grant	Computer training	Training continues in ten districts (Sif Oidag is close), with about 90 participants. We are working with the Sponsored Projects Office (SPO) to start paying for internet connectivity for the participants. We have been collecting their internet bills and will pay them as part of the grant. We are also working on budget modifications for the grant to buy more equipment to train more people in the districts.
IT Department	Jenzabar One testing phase deployment and IT issues	We are still working on issues with the online application. Also, the lack of financial aid disbursement has been because of a need for more integration between Jenzabar and PowerFails systems. Some progress has been made, but more work is needed. All this work has delayed the implementation of the Multi-Factor Authentication (MFA).
Land Grant Office of Sustainability	USDA-NIFA grants	The LGOS team continues to use the grants supported by NIFA to establish gardens in each district to keep traditional O'odham crops. Some districts already have an oidag in place. We met with the U.S. Department of Agriculture's Animal and Plant Health Inspection Service (APHIS) program managers. We discussed the possibility that TOCC could have two weeks of training with BUSD and Tohono O'odham High School students next summer. The LGOS team will review this, and once we have more information, we plan to apply for USDA support.

Administrative Work		I participated, along with the new TOCC President, Dr. Stephen Schoonmaker, in the AIHEC Summer Board Meeting in Santa Fe, NM, as part of the presidential transition.
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Board of Trustees Report
 Anselmo Ramon
 Chair of Workforce & Community Development
 July 2024 Report

Challenges-Resolutions and Accomplishments

Program	Status	Recruitment	Summary
<p>Apprenticeship (WCD)</p> <p>Directs any new Apprenticeship inquiries and former students who would like to re-enroll or enroll to Mr. Jackson Doe, Apprenticeship Director.</p>	<p>Solar Installer Program</p> <p>4 solar students registered with Solar International online summer session 2024.</p> <p>WCD, Office of Sustainability and Education Dean continue to meet with Tohono O’odham Health Care Professionals to discuss a partnership with TOCC’s health care related occupations. CNA, EMT and a TOCC course in health professions CPH-101.</p> <p>CNA classroom been set up in a designated classroom in the Arts & Sciences Building at Schuk Du ag Mascamakud</p>	<p>Bi-Weekly SEM Meetings with Student Services and Education. Strategic Enrollment Management benchmarking process for Cultivating Native Student Success at TOCC.</p> <p>Planning has been underway for TOCC’ Fall 2024 Pre-College GED Adult Education Conference scheduled for August 15 & 16, 2024. 8-3PM each day.</p>	<p>The SEM grant will support the Pre-College GED program in its annual GED Adult Education Conference held in early August.</p> <p>Pre-College GED in partnership with Tohono O’odham Nation One Stop and TOCC’s Agriculture Extension Program have employed two GED students. One with One Stop (both students put in work hours at Wisag Kos) and the other with the Agriculture Extension Program.</p>
Tohono Kosin	Tohono Kosin is in a transition into a restaurant with courses on a short term basis (micro-credential) direct employment in the food industry.	Tohono Kosin, Lead cook, Tyrone Mandre and Antonola have been working with Wisag Kos departments in meal preparations for workshops and trainings. The purpose is to continue to test our Kosin equipment and make sure we are in proper working order to adequately cook and serve from the Tohono Kosin.	

<p>Pre-College GED</p>	<p>One Pre-College in-person GED position is currently open and interviews are being scheduled as candidates apply and who meet the criteria for the position.</p> <p>The Pre-College GED program has Aztec software that assist students in building academic skills in all of the GED content areas, 4 computers are available for student use in the GED classroom.</p> <p>(NTIA) Team continues to work with the districts on the Tohono O’odham Nation to set up trainings and recruit participants. Currently Sif Oidag is the only district not being served by the NTIA grant due to district office closure.</p>	<p>TOCC’s Pre-College GED program has been awarded a 30k grant from the American Indian College Fund for 2024-2025.</p> <p>Math online tutoring continues to assist students to master the math concepts required to pass the official GED exam.</p> <p>(2) Students are working with Linda Gates GED Math tutor to prepare for the official Math exam to be taken at the end of July 2024.</p> <p>Marvin Carmen & Reyna Noriega have been offering Computer Literacy Training in the Districts on the Tohono O’odham Nation.</p>	<p>Bridget Pre-College GED Online Instructor provided – a New GED online orientation July 19, 2024</p> <p>Students who need to use our wifi are always welcome to come to Wisag Kos and connect with the instructor in our GED classroom and for independent study.</p> <ul style="list-style-type: none"> • A study room has been established for GED students on campus <p>GED: Zoom- 6 students - 2 Independent study</p> <p>Computer Literacy Trainers meet at district sites to provide the training for those currently enrolled in the NTIA project</p>
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**Ñia, Oya G-T-Taccul Am Hab E-Ju:
Our Dream Fulfilled**

TO: Tohono O'odham Community College Board of Trustees
 THRU: Stephen Schoonmaker, President
 FROM: Sylvia Hendricks, Director of Student Life
 DATE: July 26, 2024
 SUBJECT: Student Life Staff **August 2024** Board Reports

Sylvia Hendricks- Director of Student Life
Key Issues/Items addressed in 2024 July

Issues/Items	Actions/Assessment
Director of Student Life Monthly Highlights	<p>Just a few Highlights for the month for July 2024:</p> <ul style="list-style-type: none"> ➤ The month of July was an exciting month as we welcomed the new President to TOCC and held his first Administration Meeting along with giving myself the opportunity to meet a couple of times to go over some of my items for my area. Toward the end of this month also ended the 2024 Summer Session and dorm students moving out for the year. ➤ The following are meetings and events I attended during the month of June: <ul style="list-style-type: none"> ○ TON Executive Office Review- 7/3/2024 ○ Student Life Director met with President Schoonmaker- 7/5/2024 ○ Travel to Tucson, Shredding Company- 7/10/2024 ○ TOCC Board of Trustees Meeting- 7/11/2024 ○ Athletic/Wellness Program Meeting with President- 7/15/2024 ○ Meeting with Operations and Security Staff- 7/26/2024 ○ TOCC All Staff Meeting- 7/26/2024 <p>Quick highlights on a couple of the meetings and events attended:</p> <ul style="list-style-type: none"> ○ Scheduled and met with President Schoonmaker along with the Wellness/Athletic Manager regarding some issue in his area along with going over coach's contract which the President provided some updates to the contracts. I am hoping to have him attend other meetings with staff in my area soon. ○ I also had the opportunity to attend the Tohono O'odham Nation Review Meeting with the Chairman Verlon Jose and Vice Chairwoman Karla Johnson to review and present the Annual Report and assist in answering questions if need to. The presentation went well with both the Chairman and Vice Chairwoman had great

	<p>questions and acclamations for the work toward the services TOCC provides the Nation and of course throughout the country.</p> <ul style="list-style-type: none"> ➤ Attended all weekly and bi-weekly meetings, such as the weekly Admin and Himdag Meetings, etc. ➤ I also continue to meet and work with the Food Program, Security, the Wellness/Athletic Program and the Residence Life staff on projects they are working on, making sure they have all the resources they need to complete projects.
Food Program Information	<p>Just a few of highlights in regards to the Food Program:</p> <ul style="list-style-type: none"> • The Food Program continued to provide delicious and healthy meals for Breakfast, Lunch and Dinner (Dorm students only) for employees and students during the 2024 Summer Session along with healthy snacks. • As the 2024 Summer Session ends and the dorm students move out toward the end of July, the Food Program will close down for the next two weeks beginning on Monday 7/29 – 8/13/2024. The Kitchen Staff will be deep cleaning and reorganizing the kitchen area for the upcoming 2024 Fall Session. They will open back up on Wednesday 8/14/2024. • The last day for the 2nd crew of Schuck Toak District Youth Summer Worker was on Tuesday 7/25/2024. All Summer Youth Worker did a great job in the areas they were assigned to.
Community relations and outside college contacts	All areas of Student Life as well as the Athletic/Wellness Program have been collaborating with other programs on and off the nation and within the TOCC departments.

Anne Miguel & Luke Vavages- Residence Life Coordinators (RLC)
Key Issues/Items addressed in 2024 July

Issues/Items	Actions/Assessment
Current Residents	<ul style="list-style-type: none"> - 8 Women and 3 Men are currently staying on campus for 2024 Summer Semester - 41 Applications have been processed for the upcoming Fall Semester in July (1 cross country team member). The selection process is ongoing with a waitlist for the remainder of applicants as the Residence have 32 beds to fill.
Preparation of Physical Structures	<ul style="list-style-type: none"> - Minor repairs are still being made - 3 Schuk Toak Summer Youth workers assisted with keeping area clean and started a garden in front of dorms. Tomatoes chili and onions were planted - A/C Units in all Dorms continue to have issues, 6 portable units were installed - Both RLC's and director Hendricks met with Jay Juan, along with other operations staff to produce a new maintenance plan for the dorms. As of July 25th Operations have begun the repairs with a goal of completing the repairs before August 12th, which is when a deep cleaning is scheduled. - Electronic keys will be used this year, installation has started and in progress. - Deep cleaning of the dorms and offices will start on July 12^h by Jan Pro Company from Tucson. - 1 new window was installed in the Women's dorm. The plan is order new windows for all the dorms and offices.

Alarm System	Alarm system needs repair to stop the constant beeping. This is an ongoing project.
Residence Life Coordinator	<ul style="list-style-type: none"> - Residence Life Coordinators and Director continue to meet regularly to update applications, concerns from students, as well as staff. - Continuing processing applications for the upcoming Fall Semester. - Partnered with Student Services to have a water day and potluck for summer youth employees on July 22nd. - New mattresses, lamps, and microwaves were allotted to the Residence. - Summer Youth Workers from Schuk Toak district ended on July 24 2024 - RLCs met with the Recruiter, Jai Juan to collaborate with the recruitment process for the Residence Program. No recruitment events were scheduled at this time, however we will be notified when the next event is scheduled and one RLC will attend. - Both RLCs and students assisted with the annual Bahidaj Harvest by gathering wood for the harvest. One student was selected to assist with cooking the sitol. - The volleyball net has been set up and used regularly by staff and students. It has been suggested to get a team together for the AIHEC conference.
Resident Assistants	<ul style="list-style-type: none"> - 2 applicants are interested and will apply for the Fall semester RA positions

Drew Harris- Athletic/Wellness Manager

Key Issues/Items addressed in 2024 July

Issues/Items	Actions/Assessment
Working status	<ul style="list-style-type: none"> a) As of today overall registrants to the Apedag Ki is 251. b) In the month of July 6 new registrants have signed up to the Apedag Ki: c) Overall user traffic in the month of July was 256. d) Social Media- Instagram: 644 over Followers as of July 14 new followers. Facebook: 3.2K likes, 3.3K Followers
Coaching and Recruiting	<ul style="list-style-type: none"> a) Student Athlete Packet has been revised and will be sent out in June. Student Athlete LOI's need to be collected and submitted prior to the start of fall semester. b) Coaches were tasked with developing a recruiting plan prior to the 2024-2025 season. c) There are 3 student-athletes that are on the 2024 roster.
Scheduling	<ul style="list-style-type: none"> a) The Apedag Ki: has created a new schedule for the upcoming semester. Starting in August the new schedule will be announced. b) Discussing and approval of opening the Apedag Ki: one hour later has been decided. Next semester the Apedag Ki: will be open from 6am-8pm Monday-Thursday.
Academics	<ul style="list-style-type: none"> a) Continuous follow up with runners on classes/credits and class schedule.
Administration	<ul style="list-style-type: none"> a) The invoices for the NJCAA and ACCAC Dues were received and a requisition for payment has been made.
Wellness	<ul style="list-style-type: none"> a) 200,000 Step Challenge concluded with just over 50 participants that completed the challenge.

	b) Massage Therapy and Wellness through Art will begin in July.
Budget/Fundraising	b) Spending through requisitions has started for the 2024-2025 fiscal year.
Outreach/Community Service	<p>a) The final Youth Basketball Camp of the summer took place July 26th at Tohono O'odham High School in San Simon. 25 youth signed up, unfortunately, a Covid outbreak happened in one of the communities and only a few youths were able to participate. Another event is being planned with the school during the school year to have a better participation.</p> <p>b) The "Bullseye Community Archery Competition" will be announced and will take place in August.</p> <p>c) Planning for the 2024 TOCC Wellness Day Event is taking place in July.</p> <p>d) Plans for a Strong Men & Women's competition is taking place in September.</p> <p>e) Plans for a "Turkey Trout & Costume Themed Fun/Run is also being planned.</p>

Valentine Lee- Lead Security

Key Issues/Items addressed in 2024 July

Issue/Items	Actions/Assessment
Student Issue/Disciplines	None to report
Incidents reports	None to report
Security Staff	<ul style="list-style-type: none"> • Security had no incident reports for the month of July. • All has been going good with the summer sessions so far. And Dorm students have moved out with no issues to report • Valentine, Lead Security and Craig, Security attended a conference in New Mexico from the July 21st -24th. The conference information will be shared with others at our next Mandatory Security Meeting. Other Security Staff covered our shifts on the days we were travel. • Security Staff and Director met with Operations, Jay Juan, Chief of Operations and Annastasha Gonzales, Admin Assistant on 7/26/2024, where they went over the functions and distributed Key Cards to the Security Staff.