

MINUTES

GOVERNING BOARD MEETING – GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

Tuesday, September 9, 2025 – 6:00 p.m.

GIFT Office

OPENING OF THE MEETING

The meeting was called to order at 6:00 pm

Pledge of Allegiance

Roll Call

Present:

Mr. B.K. Merriman, President

Mr. Eddie Bowman, Member

Mrs. Christie Brown, Member

Mrs. Tamara Melton, Member

Mrs. Kim Waters, Member-Conf. call

Mr. Clay Emery, Superintendent

Mrs. Brenda Garcia, Administrative Assistant

Absent:

Mrs. Sherry Carbajal, Member

Mr. Mark Claridge, Member

1. Adoption of the Agenda -The Governing Board reserves the right to reschedule, delete, or arrange items on the agenda, to efficiently conduct its business. **(Action)**

Motion made by Mrs. Melton to adopt the agenda as presented by the administration.

Motion seconded by Mr. Bowman. Motion carried 5/0.

Item #1				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-Conf. call	X			

CALL TO THE PUBLIC – None

DECLARATION OF CONFLICT OF INTEREST – None

REPORTS AND QUESTIONS

2. Superintendent's Summary- ***Mr. Emery gave an informative report to the board.***

CONSENT AGENDA – Action

Approval of routine payroll and expense vouchers/routine matters.

3. Approval of Minutes of August 12, 2025, Regular Meeting.

Recommendation to approve/ratify financial matters.

A. Payroll and expense vouchers.

B. Cash balance reports.

Motion made by Mrs. Melton to approve the consent agenda items as presented. Motion seconded by Mr. Bowman. Motion carried 5/0.

Item #3				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-Conf. call	X			

LEGAL/FINANCIAL

New Business

4. Discussion and approval of OSHA 10 construction instructor for 2025. **(Action)** *Motion made by Mrs. Brown to approve OSHA 10 construction instructor Iris Boast for 2025. Motion seconded by Mrs. Melton. Motion carried 5/0.*

Item #4				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-Conf. call	X			

5. Discussion and consideration of a motion to approve proposed board policies, second reading. **(Action)**
Policy EB — Environmental and Safety Program
Policy GCQF — Discipline, Suspension and Dismissal of Professional Staff Members
Policy IKF — Graduation Requirements
Policy JLC — Student Health Services and Requirements
Policy JLCD — Medicines/Administering Medicines to Students
Policy JLF — Reporting Child Abuse/ Child Protection Discussion

Motion made by Mrs. Melton to approve board policies. Motion seconded by Mr. Bowman. Motion carried 5/0.

Item #5				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal				X
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-Conf. call	X			

6. Discussion of proposed board policies, first reading. **(Discussion Only)**
 Policy GDFA – Support Staff Qualifications and Requirements
 Policy IKF – Graduation Requirements (Additional language for Accommodation
 Schools Only)

BUSINESS/PERSONNEL

New Business

7. Review/confirm board meeting schedule.
 Regular/Special Meetings for 2025-2026 School Year
- Tuesday, October 14, 2025, 6 pm at GIFT Office
 - Tuesday, November 4, 2025, 6 pm
 - Tuesday, December 9, 2025, 6 pm

ADJOURNMENT

Meeting adjourned at 6:16 pm

Chairman Signature

Date