

MINUTES

GOVERNING BOARD MEETING – GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

Tuesday, November 4, 2025 – 6:00 p.m.

GIFT Office

OPENING OF THE MEETING

The meeting was called to order at 6:00 pm

Pledge of Allegiance

Roll Call

Present:

Mr. B.K. Merriman, President

Mr. Eddie Bowman, Member

Mrs. Christie Brown, Member

Mrs. Sherry Carbajal, Member

Mr. Mark Claridge, Member - arrived at 6:02 pm

Mrs. Tamara Melton, Member

Mrs. Kim Waters, Member - Conf. call

Mr. Clay Emery, Superintendent

Mrs. Brenda Garcia, Administrative Assistant

1. Adoption of the Agenda -The Governing Board reserves the right to reschedule, delete, or arrange items on the agenda, to efficiently conduct its business. **(Action)**

Motion made by Mrs. Carbajal to adopt the agenda as presented by the administration.

Motion seconded by Mrs. Brown. Motion carried 7/0.

Item #1				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-Conf. call	X			

CALL TO THE PUBLIC – None

DECLARATION OF CONFLICT OF INTEREST – None

REPORTS AND QUESTIONS

2. Superintendent's Summary- ***Mr. Emery gave an informative report to the board.***

CONSENT AGENDA – Action

Approval of routine payroll and expense vouchers/routine matters.

3. Approval of Minutes of October 14, 2025, Regular Meeting.

Recommendation to approve/ratify financial matters.

A. Payroll and expense vouchers.

B. Cash balance reports.

Motion made by Mrs. Brown to approve the consent agenda items as presented. Motion seconded by Mrs. Melton. Motion carried 7/0.

Item #3				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-Conf. call	X			

LEGAL/FINANCIAL

New Business

4. Second reading/review of Policy, Regulations and Exhibits. **(Action)**
 - Policy EA – Support Services Goals/Priority Objectives
 - DELETED Policy EBAA – Reporting Hazards / Warning Systems
 - DELETED Regulation EBAA-R – Reporting Hazards/Warning Systems
 - EBAB – Hazardous Materials EBBB – Accident Reports Regulation
 - EBBB-R – Accident Reports
 - EBC – Emergencies
 - DELETED Policy EBCD – Weather – Related and Emergency Closings
 - ECA – Security
 - ECAC – Vandalism
 - ECB – Building and Grounds Maintenance
 - DELETED Policy ED – Materials and Equipment Management
 - EDB – Maintenance and Control of Materials and Equipment
 - DELETED Policy EDBA – Maintenance and Control of Instructional Materials
 - EDC – Authorized Use of School – Owned Materials and Equipment
 - EE – Transportation Services
 - EEA – Student Transportation
 - DELETED Policy EEAA – Walkers and Riders
 - EEAE – Bus Safety Program
 - EEAEA – Bus Driver Requirements, Training and Responsibilities
 - DELETED Policy EEAEAA – Drug and Alcohol Testing of Transportation Employees
 - EEAEB – Bus Purchasing and Maintenance
 - DELETED Policy EEAEAC – Student Conduct on School Buses Policy
 - DELETED Policy EEAF – Special Use of Buses
 - DELETED Policy EEAG – Student Transportation in Private Vehicles
 - EEB – Business and Personnel Transportation Services
 - DELETED Policy EEBD – Business Transportation Records and Reports
 - EF – Food Services Regulation EF-RA – Food Services
 - DELETED Policy EFC – Free and Reduced – Price Food Services
 - EFD – Pricing of and Payment for Food Services

DELETED Policy EFDA – Collection of Money / Food Tickets Policy Advisory
 DELETED Policy EFE – Competitive Food Sales / Vending Machines
 DELETED Policy EG – Office Services
 EGAD – Copyright Compliance
 EGAE – Mail and Delivery Services
 EGAEA – Electronic Mail NEW
 EGD – Use of Technology in Office
 EHB – Data / Records Retention
 FA – Facilities Development Goals / Priority Objectives
 FCB – Retirement of Facilities
 FEA – Educational Specifications for Construction
 FF – Naming Facilities
 GBEB – Staff Conduct

Motion made by Mr. Claridge to approve board policies. Motion seconded by Mr. Bowman. Motion carried 7/0.

Item #4				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-Conf. call	X			

5. First reading/review of Policy, Regulations and Exhibits. **(First Reading Only.)**
DJE – Bidding / Purchasing Procedures

6. Discussion and approval of Superintendent evaluation instrument. **(Action) Motion made by Mrs. Brown to approve Superintendent evaluation instrument. Motion seconded by Mrs. Melton. Motion carried 7/0.**

Item #6				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters-Conf. call	X			

BUSINESS/PERSONNEL

New Business

7. Review/confirm board meeting schedule.
Regular/Special Meetings for 2025-2026 School Year

--- Tuesday, December 9, 2025, 6 pm PHS
--- Tuesday, January 13, 2026, 6 pm GIFT Office

ADJOURNMENT

Meeting adjourned at 6:37 pm

Chairman Signature

Date