

MINUTES

GOVERNING BOARD MEETING – GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

Tuesday, May 12, 2026 – 6:00 p.m.
GIFT Office

OPENING OF THE MEETING

The meeting was called to order at 6:00 pm

Pledge of Allegiance

Roll Call

Present:

Mr. B.K. Merriman, President
Mr. Eddie Bowman, Member
Mrs. Christie Brown, Member
Mrs. Sherry Carbajal, Member
Mrs. Tamara Melton, Member

Mr. Clay Emery, Superintendent
Mrs. Michele Johnson, Business Manager
Mrs. Brenda Garcia, Administrative Assistant

Absent:

Mr. Mark Claridge, Member
Mrs. Kim Waters, Member

Public: Elsie Barney-student, Tempe Bigler-student, Tess Finch-student, Brenna Taylor-students, Addyson Stoddard-student, Tade Olson-student, Cami Damron-Teacher, Gene Mattice-Teacher

1. Adoption of the Agenda -The Governing Board reserves the right to reschedule, delete, or arrange items on the agenda, to efficiently conduct its business. **(Action)**

Motion made by Mrs. Carbajal to adopt the agenda as presented by the administration.

Motion seconded by Mrs. Brown. Motion carried 5/0.

Item #1				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

CALL TO THE PUBLIC – None

DECLARATION OF CONFLICT OF INTEREST - None

REPORTS AND QUESTIONS

2. Superintendent's Summary- ***Mr. Emery gave an informative report to the board.***

CONSENT AGENDA – Action

Approval of routine payroll and expense vouchers/routine matters.

3. Approval of Minutes of April 14, 2026, Regular Meeting.
Recommendation to approve/ratify financial matters.
 - A. Payroll and expense vouchers.
 - B. Cash balance reports.

Motion made by Mrs. Brown to approve the consent agenda items as presented. Motion seconded by Mr. Bowman. Motion carried 5/0.

Item #3				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

LEGAL/FINANCIAL

New Business

4. Discussion and consideration of a motion to convene a public hearing pursuant to A.R.S. §15-905. The purpose of this Hearing is to Provide the Public the Opportunity for Questions and Discussion of the Maintenance and Operations and Capital Outlay Budget Revision #2 for the 2025-2026 Fiscal Year. Amounts May be Reapportioned Based on the Budgetary Needs of the District. **(Action)**

Motion made by Mrs. Carbajal to convene a public hearing pursuant to A.R.S. §15-905. Motion seconded by Mrs. Brown. Motion carried 5/0.

Item #4				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

5. Hearing to provide the public the opportunity for questions and discussion of the Maintenance and Operations and Capital Outlay Budget Revision #2 for the 2025-2026 fiscal year. **(Hearing Only)**
6. Discussion and consideration of a motion to close the Public Hearing and return to Regular Session. **(Action)**
Motion made by Mr. Bowman to approve a motion to close the Public Hearing and return to Regular Session. Motion carried 5/0.

Item #6				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

7. Discussion and consideration of a motion to adopt the budget revision #2 for the 2025-2026 fiscal year. **(Action) Motion made by Mrs. Melton to adopt #2 for the 2025-2026 fiscal year. Motion seconded by Mrs. Brown. Motion carried 5/0.**

Item #7				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

8. Discussion/Action to allocate funding for PHS travel to nationals (FBLA) **(Action) Motion made by Mrs. Melton to approve funding for PHS travel to nationals (FBLA) in the amount of \$3,600.00. Motion seconded by Mr. Claridge. Motion carried 5/0.**

Item #8				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

9. Discussion/Action to allocate funding for FTTHS travel to nationals (FBLA). **(Action) Motion made by Mrs. Carbajal to approve funding for FTTHS travel to nationals (FBLA) in the amount of \$5,152.00. Motion died to the lack of second. Motion made by Mrs. Carbajal to approve funding in the amount of \$5,500. Motion Seconded by Mr. Bowman. Motion carried 5/0.**

Item #9				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

10. Discussion and Approval of GIFT 301 plan for 2026-2027. **(Action)**
Motion made by Mrs. Brown to approve GIFT 301 plan for 2026-2027. Motion Seconded by Mr. Bowman. Motion carried 5/0.

Item #10				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

11. Discussion and approval of GIFT Satellite and Central Campus Programs for 2026-2027.
(Action) Motion made by Mrs. Melton to approve GIFT Satellite and Central Campus Programs for 2026-2027. Motion seconded by Mrs. Brown. Motion carried 5/0.

Item #11				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

12. **Approval of proposed board policies, second reading. (Action)**
 DJE – Bidding / Purchasing Procedures
 IE – Audits/Financial Monitoring
 DELETED Policy GA — Personal Goals / Priority Objectives

GB — General Personnel Policies
GBA — Equal Employment Opportunity Regulation
GBAC — Indian Preference in Employment
DELETED Policy GBB — Staff Involvement in Decision Making
GBEA — Staff Ethics
GBEAA — Staff Conflict of Interest
DELETED Policy GBEB — Staff Conduct
GBEBB — Staff Conduct with Students
GBEBC — Gifts to and Solicitations by Staff Members
GBEC — Drug - Free Workplace
DELETED Policy GBECA — Nonmedical Use or Abuse of Drugs or Alcohol
DELETED Policy GBECB — Alcohol Use by Staff Members
GBED — Smoking by Staff Members
GBEF — Staff Use of Digital Communications and Electronic Devices
DELETED Policy GBEFA — Staff Use of Digital Wireless Communications or Electronic Devices While Operating a Motor Vehicle
NEW Policy GBGA — Health NEW Regulation
DELETED Policy GBGB — Staff Personal Security and Safety
DELETED Policy GBGC — Employee Assistance
DELETED Policy GBGCA — Wellness Programs
DELETED Policy GBGCB — Staff Health and Safety
GBGD — Workers' Compensation
GBI — Staff Participation in Political Activities P
GBJ — Personnel Records and Files
GBP — Prohibited Personnel Practices
DELETED Policy GCA — Professional Staff Positions
GCB — Professional Staff Contracts and Compensation
Policy GCBA — Professional Staff Salary Schedules
DELETED Policy GCBC — Professional Staff Supplementary Pay Plans
DELETED Policy GCBD — Professional Staff Fringe Benefits
DELETED Policy GCC — Professional / Support Staff Leaves and Absences
Policy GCCA — Professional / Support Staff Sick Leave
DELETED Policy GCCB — Professional / Support Staff Personal / Emergency / Religious Leave
DELETED Policy GCCC — Professional / Support Staff Leaves of Absence without Pay
DELETED Policy GCCC — Professional / Support Staff Leaves of Absence without Pay (Fewer than 50 Employees)
DELETED Policy GCCD — Professional / Support Staff Military / Legal Leave
DELETED Exhibit GCCD-E — Professional / Support Staff Military / Legal Leave
DELETED Policy GCCE — Professional / Support Staff Conferences / Visitations / Workshops
DELETED Policy GCCF — Sabbatical Leave
DELETED Policy GCCG — Professional Staff Voluntary Transfer of Accrued Sick Leave
GCCH — Professional / Support Staff Bereavement Leave
DELETED Policy GCD — Professional Staff Vacations and Holidays
GCF — Professional Staff Hiring
GCFC — Professional Staff Certification and Credentialing Requirements
DELETED Policy GCFE — Professional / Support Staff Hiring – Oath of Office
GCG — Time and Substitute Professional Staff Employment
DELETED Policy GCGB — Arrangements for Substitute Staff Members
GCH — Professional / Support Staff Orientation and Training
DELETED Policy GCI — Professional Staff Development
DELETED Policy GCJ — Professional Staff Probationary and Continuing Status
GCK — Professional Staff Assignments and Transfers

DELETED Policy GCL — Professional Staff Schedules and Calendars
 DELETED Policy GCMC — Professional Staff Meetings
 GCMF — Professional Staff Duties and Responsibilities
 GCO — Evaluation of Professional Staff Members
 DELETED Policy GCP — Professional Staff Promotions
 GCQA — Professional Staff Reduction in Force
 GCQC — Resignation of Professional Staff Members
 GCQE — Retirement of Professional / Support Staff Members
 GCQF — Discipline, Suspension, and Dismissal of Professional Staff Members
 GCR — Nonschool Employment by Professional Staff Members
 GCRD — Tutoring for Pay
 GCS — Professional Research and Publishing
 GDA — Support Staff Positions
 DELETED Policy GDB — Support Staff Contracts and Compensation
 DELETED Policy GDBA — Support Staff Salary
 DELETED Policy GDBC — Support Staff Supplementary Pay / Overtime
 DELETED Policy GDBD — Support Staff Fringe Benefits
 DELETED Policy GDCG — Support Staff Voluntary Transfer of Accrued Sick Leave
 DELETED Policy GDD — Support Staff Vacations and Holidays
 DELETED Policy GDF — Support Staff Hiring
 DELETED Policy GDFA — Support Staff Qualifications and Requirements
 DELETED Policy GDG — Part-Time and Substitute Support Staff Employment
 DELETED Policy GDJ — Support Staff Assignments and Transfers
 DELETED Policy GDK — Support Staff Schedules and Calendars
 DELETED Policy GDL — Support Staff Workload
 GDLB — Support Staff Meetings
 DELETED Policy GDN — Supervision of Support Staff Members
 DELETED Policy GDO — Evaluation of Support Staff Members
 DELETED Policy GDP — Support Staff Promotions and Reclassification
 DELETED Policy GDQA — Support Staff Reduction In Force
 DELETED Policy GDQB — Resignation of Support Staff Members
 DELETED Policy GDQD — Discipline, Suspension, and Dismissal of Support Staff Members
 DELETED Policy GDR — Nonschool Employment by Support Staff Members
 ECAC — Vandalism and Reporting Suspected Crimes
 IHAL — Teaching About Religion

Motion made by Mrs. Melton to approve board policies. Motion seconded by Mrs. Carbajal. Motion carried 5/0.

Item #12				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge				X
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

BUSINESS/PERSONNEL
New Business

13. Review/confirm board meeting schedule.
Regular/Special Meetings for 2025-2026 School Year
- Tuesday, June 23, 2026, 6 pm at GIFT Office
 - Tuesday, July 14, 2026, 6 pm at GIFT Office
 - Tuesday, August 11, 2026, 6 pm at GIFT Office

ADJOURNMENT
Meeting adjourned at: 7:08 pm.

Chairman Signature

Date

DRAFT