

MINUTES

GOVERNING BOARD MEETING – GILA INSTITUTE FOR TECHNOLOGY DISTRICT #2

Tuesday, August 12, 2025 – 6:00 p.m.
GIFT Office

OPENING OF THE MEETING

The meeting was called to order at 6:00 pm

Pledge of Allegiance

Roll Call

Present:

Mr. B.K. Merriman, President
Mr. Eddie Bowman, Member
Mrs. Christie Brown, Member
Mrs. Sherry Carbajal, Member
Mr. Mark Claridge, Member
Mrs. Tamara Melton, Member

Mr. Clay Emery, Superintendent
Mrs. Michele Johnson, Business Manager
Mrs. Brenda Garcia, Administrative Assistant

Absent:

Mrs. Kim Waters, Member

Public:

Larry Black-Teacher, Mr. Garrett McEuen-Teacher, Steve Tilton-Teacher, Talea Pike, Nevaeh Boone, Seth Begay

1. Adoption of the Agenda -The Governing Board reserves the right to reschedule, delete, or arrange items on the agenda, to efficiently conduct its business. **(Action)**
Motion made by Mrs. Melton to adopt the agenda as presented by the administration.
Motion seconded by Mr. Claridge. Motion carried 6/0.

Item #1				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

CALL TO THE PUBLIC – None

DECLARATION OF CONFLICT OF INTEREST – None

REPORTS AND QUESTIONS

2. Superintendent's Summary- ***Mr. Emery gave an informative report to the board.***

CONSENT AGENDA – Action

Approval of routine payroll and expense vouchers/routine matters.

3. Approval of Minutes of the July 8, 2025, Regular Meeting and Adopted Budget Hearing.
Recommendation to approve/ratify financial matters.
A. Payroll and expense vouchers.
B. Cash balance reports.

Motion made by Mrs. Brown to approve the consent agenda items as presented. Motion seconded by Mr. Bowman. Motion carried 6/0.

Item #3				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

LEGAL/FINANCIAL

New Business

4. Discussion and consideration of a motion to convene a public hearing pursuant to A.R.S. §15-905 (Action). The purpose of this Hearing is to Provide the Public the Opportunity for Questions and Discussion of the Maintenance and Operations and Capital Outlay Budget Revision #1 for the 2025-2026 Fiscal Year. Amounts May be Reapportioned Based on the Budgetary Needs of the District. **(Action) Motion made by Mr. Claridge to convene a Public Hearing pursuant to A.R.S. §15-905. Motion seconded by Mrs. Melton. Motion carried 6/0.**

Item #4				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

5. Hearing to provide the public the opportunity for questions and discussion of the Maintenance and Operations and Capital Outlay Budget Revision #1 for the 2025-2026 fiscal year. **(Hearing Only)**
6. Discussion and consideration to close the Public Hearing and return to Regular Session. **(Action) Motion made by Mrs. Carbajal to return to Regular Session. Motion seconded by Mr. Bowman. Motion carried 6/0.**

Item #6				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

7. Discussion and consideration of a motion to adopt the Budget Revision #1 for the 2025-2026 fiscal year. **(Action) Motion made by Mrs. Brown to adopt the Budget Revision #1 for the 2025-2026 fiscal year. Motion seconded by Mrs. Carbajal. Motion carried 6/0.**

Item #7				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

8. Discussion and approval of funding for new greenhouse, Fort Thomas High School, Agriscience Program. **(Action) Motion made by Mr. Claridge to approve funding for new greenhouse, Fort Thomas High School Agriscience Program in the amount of \$125,000. Motion seconded by Mrs. Melton. Motion carried 6/0.**

Item #8				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

9. Discussion and approval of funding for automotive trainers, Fort Thomas High School, Automotive Program. **(Action) Motion made by Mr. Bowman to approve funding for**

automotive trainers, Fort Thomas High School, Automotive Program in the amount of \$52,021.64. Motion seconded by Mr. Claridge. Motion carried 6/0.

Item #9				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

10. Discussion and approval of funding for automotive lift, Fort Thomas High School, Automotive Program. **(Action) Motion made by Mrs. Melton to approve funding for automotive lift, Fort Thomas High School Automotive Program in the amount of \$8,735.65. Motion seconded by Mrs. Carbajal. Motion carried 6/0.**

Item #10				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

11. Discussion and approval of funding for new computer lab, Safford High School Business Program. **(Action) Motion made by Mrs. Melton to approve new computer lab, Safford High School Business Program up to \$52,000.00. Motion seconded by Mr. Bowman. Motion carried 6/0. See Board Packet.**

Item #11				
Name	Aye	Nay	Abstain	Absent
Eddie Bowman	X			
Christie Brown	X			
Sherry Carbajal	X			
Mark Claridge	X			
Tamara Melton	X			
B.K. Merriman	X			
Kim Waters				X

12. Discussion of proposed board policies, first reading. **(Discussion)**

Policy EB — Environmental and Safety Program
Policy GCQF — Discipline, Suspension and Dismissal of Professional Staff Members
Policy IKF — Graduation Requirements
Policy JLC — Student Health Services and Requirements
Policy JLCD — Medicines/Administering Medicines to Students
Policy JLF — Reporting Child Abuse/ Child Protection Discussion

BUSINESS/PERSONNEL

New Business

13. Review/confirm board meeting schedule.
Regular/Special Meetings for 2025-2026 School Year

--- Tuesday, September 9, 2025, 6 pm

--- Tuesday, October 14, 2025, 6 pm at GIFT Office

ADJOURNMENT

Meeting adjourned at 7:14 pm

Chairman Signature

Date