OFFICIAL MINUTES OF THE REGULAR MEETING OF THE OTTO-ELDRED BOARD OF EDUCATION

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred High School Library on Tuesday, September 15, 2026, at 6:30 p.m. The meeting was called to order by President, Cynthia Murphy.

PRESENT

BOARD MEMBERS: Lindsey Anderson, Lance Baker, Lisa Beaver, Robert DeLong, Jeannine Gray, Erikka Henretta, Daphne Knapp, Cynthia Murphy, Jeannine Gray

ADMINISTRATION: Matthew D. Splain, Superintendent; Nicholas J. LaBella, High School Principal; Lindsay A. Burns, Director of Student Services & Special Education; Nichole M. Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager & Board Secretary

FACULTY/STAFF: Chris Krott, Ashley Witmer, Brandon Witmer

VISITORS: Emily Leech, Jenna Schatz, Megan Spencer, Regina Tkacik

REPORTERS: None

Minutes **Motion:** It was moved by Lance Baker, seconded by Lindsey Anderson, to approve the minutes of the regular scheduled meeting held on Tuesday, August 11, 2026. All present voted yes.

Board President, Cindy Murphy, presented certificates of appreciation to Robert DeLong for serving 5 years and Lisa Beaver for serving 10 years on the Otto-Eldred Board of Education.

Jeannine Gray arrived at 6:35 pm.

The board interviewed Regina Tkacik for the Eldred Borough Board Vacancy Position.

New Board Member **Motion**: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve Regina Tkacik, as a new board member to fill the Eldred Borough vacancy. All present voted yes.

At this time the board provided time for public comment. No public comment was given.

Treasurer's Report **Motion:** It was moved by Lance Baker, seconded by Erikka Henretta, to approve the August 2026 Treasurer report, as presented. All present voted yes.

Bill List **Motion:** It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve the September 2026 bill list as presented. All present voted yes.

Cafeteria Report **Motion:** It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the August 2026 cafeteria report as presented. All present voted yes.

The schedule of accounts for August 2026 with the athletic fund reports for August 2026 were presented for informational purposes.

Mrs. Garthwaite relayed that the school year is off to a good start. The elementary has started the implementation of Creative Curriculum and Gold assessment training. Fall assessments have started. There will be 2 UPB student teachers in December.

Mrs. Burns agreed with Mrs. Garthwaite that the school year has started on a smooth note. She briefly reviewed enrollment. The Indicator 13 requires a 6-hour course to be completed by all HS special education staff and administration. Bus evacuation drills for the first week of school were completed.

Mr. Labella noted that the CTC final count is 43ish. There is a lot of interest in co-op this school year, including 3 capstones. Homecoming game is scheduled for October 9, 2026.

Mr. Splain relayed that 27-28 could be a tough budget year. There are no updates on the Federal Vouchers. There are a few small building updates that are minimal.

Policies were posted for the first reading.

Tentative Calendar **Motion:** It was moved by Lisa Beaver, seconded by Lance Baker, to approve the early dismissal on November 25, 2026, for both schools. This early dismissal is part of the CBA, as a time exchange for attendance at Open House by Professional staff. All present voted yes.

Personnel **Motion:** It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the resignation of Kurt Covert effective August 31, 2026, and Phillip Good effective September 11, 2026. All present voted yes.

Personnel **Motion:** It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the updated job description for the Technology Systems Specialist position. All present voted yes.

Personnel

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the following positions:
Rob Wight: Technology Systems Specialist (per proposed compensation plan)
Amanda Austin: 2nd shift custodian
Randy Heffner: substitute custodian
All pending receipt of certifications, clearances, and any other necessary documentation. All present voted yes.

Personnel

Motion: It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve the following substitutes:
Substitute Teacher: Emi Tanka
Substitute Para/Cafeteria: Kaitlyn Milne
All pending receipt of certifications, clearances, and any other necessary documentation. All present voted yes.

Transportation

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the following for drivers for 2026-2027: Debbie Bird, Tom Merry, John Todd
All pending receipt of certifications, clearances, and any other necessary documentation. All present voted yes.

Agreements

Motion: It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve Mr. LaBella's request for special graduation plans for two junior students: Emma Bundy and Sophia Shaw. All present voted yes.

Agreement

Motion: It was moved by Erikka Henretta, seconded by Jeannine Gray, to approve the 2026-2027 Conrad Sigel ACA Employer Reporting for $3500. All present voted yes.

Capstone

Motion: It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve two Capstone students from CTC. One student will work with technology, and one will work with maintenance. All present voted yes.

NHS Induction Dinner

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve Mrs. Kayla Johnson's request to hold the NHS Induction Ceremony on November 11, 2026, at St. Bonaventure University in the Robert Jones Room. All present voted yes.

Field Trips

Motion: It was moved by Robert DeLong, seconded by Daphne Knapp, to approve the attached list of field trips. All present voted yes.

PSBA Elections

Motion: It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve the following selection of candidates for the positions specified:

President Elect (one-year term)
Matt Vannoy, Sharon City School District

Vice President (one-year term)
Kristy Bolte, Northwestern School District

PSBA Treasurer (three-year term)
David Hein, Parkland School District

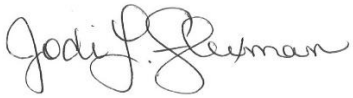
PSBA Insurance Trust Trustees
(Choose up to two for a three-year term)
Marianne Neel
Michael Faccinetto
All present voted yes.

Adjournment

Motion: It was moved by Lance Baker, seconded by Lisa Beaver, to adjourn the regular meeting at 7:35 pm and go into a training session until 8:15 pm and then into an executive session. All present voted yes.

The executive session ended at 8:35 pm. No voting took place.

Respectfully submitted,



Jodi L. Flexman
Business Manager/Board Secretary