OFFICIAL MINUTES OF THE REGULAR MEETING OF THE OTTO-ELDRED BOARD OF EDUCATION

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred Elementary Tech Center on Tuesday, October 14, 2025, at 6:30 p.m. The meeting was called to order by President, Cynthia Murphy.

The meeting began with everyone present saying the Pledge of Allegiance.

BOARD MEMBERS: Lindsey Anderson, Lance Baker, Lisa Beaver, Jeanine Gray, Erikka Henretta, Cynthia Murphy, Nate Rodgers, Jolene Schuessler

ABSENT: Robert DeLong

ADMINISTRATION: Matthew D. Splain, Superintendent; Lindsay A. Burns, Director of Student Services/Special Education; Nicholas J. LaBella, High School Principal; Nichole M. Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager/Board Secretary

FACULTY/STAFF: None

VISITORS: Wanda Stebbins, Clara Kusinerz, Sienna Winkle, Lora Corneilus

REPORTERS: None

An executive session was from 6:31 pm - 7:06 pm. At that time the board returned to regular session.

Minutes **Motion:** It was moved by Lance Baker, seconded by Lisa Beaver, to approve the minutes of the regular scheduled meeting held on Tuesday, September 9, 2025. All present voted yes.

At this time the board provided time for public comment. No regular public comment was given.

Treasurer's Report **Motion:** It was moved by Lance Baker, seconded by Erikka Henretta, to approve the September 2025 Treasurer's report as presented. All present voted yes.

Bill List **Motion:** It was moved by Lisa Beaver, seconded by Nathan Rodgers, to approve the September 2025 and October 14, 2025, Bill list as presented. All present voted yes.

Capital Bill List **Motion:** It was moved by Erikka Henretta, seconded by Lance Baker, to approve the October 2025 Capital Bill list as presented. All present voted yes.

Cafeteria Report **Motion:** It was moved by Lisa Beaver, seconded by Jolene Schuessler, to approve the September 2025 Cafeteria report as presented. All present voted yes.

The schedule of accounts and athletic fund reports for September 2025 were presented for informational purposes.

Mrs. Burns updated the board on the current enrollment, reviewed Act 16 information, evacuation drills, PAYS survey, and homeless updates.

Mr. LaBella noted that sports championships were coming up quickly, the junior class participated in a financial reality fair, and student of the month names have been updated.

Mrs. Garthwaite provided some benchmark scores from Acadience reading and math and shared some events that are coming up.

Mr. Splain relayed that there are no new updates to the budget. The Child Nutrition Program is still receiving regular reimbursement and Hudl has an online ticketing program that we can review.

There are no updates on the 2025-2026 Pennsylvania Budget Impasse. A line of credit may be needed in November to provide funds until it is passed.

Mr. Splain provided information on the update of baseball and softball fields. He anticipates donations to assist with the competition.

Policies were provided for the 2nd reading.

Supplemental Positions **Motion:** It was moved by Erikka Henretta, seconded by Lindsey Anderson, to approve the following supplemental positions for the 2025-2026 school year:
Softball Coach – Kristina Francis
Softball Assistant Coach – Michelle Cressley
Softball Volunteers – Jeremy Cressley
Baseball Coach – Lance Eric Baker
Baseball Assistant Coach – Chad Obenrader
Track Coach – JT Magro
Track Assistant Coach – Katie Barrett, Bill Cochran, TBD
Track Volunteer – Mike Miller
5th/6th Grade Basketball Coach - TBD
Wrestling Assistant Coach – Alex Gular
This is pending receipt of certifications, clearances, and any other necessary documentation. All present voted yes except for Lance Baker, who abstained.

Club Officers

Motion: It was moved by Jeannine Gray, seconded by Nate Rodgers, to approve the 2025-2026 Club Officers as presented. All present voted yes.

District/School Plans

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the School Wide Title I plan for the 2025-2026 school year. All present voted yes.

Resolution

Motion: It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve the resolution for the Otto-Eldred Board of Directors to participate in the Seneca Highlands Regional Voluntary Employees Beneficiary Association. All present voted yes.

Agreements

Motion: It was moved by Erikka Henretta, seconded by Lisa Beaver, to approve the following agreement: Conrad Siegel 2025 ACA Employer Reporting for $3500. All present voted yes.

Field Trips

Motion: It was moved by Lisa Beaver, seconded by Erikka Henretta, to approve the following field trips:

Teddy Bear Clinic, Date: 10/15/25, Location: BRMC Bradford, PA, Students: 33, Chaperones: 5 (Splain, Stickle, 3 aides), Transportation: Todd's Bus, Estimated Cost: $132.58.

Career Horizons, Date: 11/5/25, Location: Olean YMCA, Students: 25, Chaperones: 2 (Jackson/Mealy), Transportation: Todd's - Estimated Cost: $88.87.

Presque Isle State Park – 4th Grade, Date: 5/14/26), Location: Erie, PA, Students: 36, Chaperones: 6 (Kio, Gardner, Nurse, Aides), Transportation: Todd's Bus, Estimated Cost: $660.46.

All present voted yes.

Adjournment

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to adjourn at 7:52 PM. All present voted yes.

Respectfully submitted,

Jodi L. Flexman

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Business Manager/Board Secretary