

PRELIMINARY BULLETIN
REGULAR MEETING OF THE OTTO-ELDRED SCHOOL BOARD
Otto-Eldred High School
Tuesday, May 12, 2026 / 6:30 pm



- I. Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Minutes**
- IV. Public Comment**
- V. Treasurer's Report**
- VI. Approval of Bill List**
- VII. Cafeteria Report**
- VIII. Schedule of Accounts**
- IX. Athletic Fund Report**
- X. Administrative Reports**
- XI. Old Business**

A. Policy Updates

1. The following policy updates have been uploaded to the May online board folder for 2nd review. A summary of these updates is attached.
 - 140 Charter Schools
 - 221 Dress and Grooming (students)
 - 236.1 Threat Assessment
 - 325 Dress and Grooming (employees)
 - 332 Working Periods
 - 619 District Audit
 - 810 Transportation

XII. New Business

A. School Board Members

1. Mr. Nate Rodgers has submitted his resignation from his board seat in Eldred Borough. With board approval of resignation, we will advertise for a new board member to serve in his place through November 2027. The board will need to interview candidates and recommend a replacement at the June 2026 meeting.

B. Personnel

1. Mr. Splain recommends the approval of the following resignations:
 - Sharon Covert, HS Café Worker, effective May 8th, 2026
 - Ashely VanGuilder, HS Science, effective June 5, 2026
 - Michelle Cressley, HS PE/Health/ Spec Ed, effective June 30, 2026
2. Mr. Splain will provide updates on planning for personnel planning for the 2026-27 school year. A current staffing plan and any recommendations for approval will be provided at the meeting.
 - Speech & Language: Kylie DiFanzo, Step 16 Masters
 - 6th Grade Teacher
 - Certified School Nurse
 - High School Science Teacher: Chloe Stickle, Step 1 Bachelors

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3. The following list of individuals are recommended as Substitutes for the remainder of the 2025-2026 School Year, contingent upon receipt of all clearances and necessary documentation.
 - Substitute Teacher: Chloe Stickle, Caliana Windsor

D. 2026-2027 Local Revenues / Preliminary Budget

1. Mrs. Flexman will discuss the current Real Estate Millage and options for 2026-2027.
2. Mrs. Flexman and Mr. Splain will present the following tax levies for your consideration. You will be asked to vote to enact these levies at the meeting. They are Wages & Income Tax – 1% and Real Estate Transfer Tax – 1%. These tax levies are the same as last year. Mr. Splain recommends your approval of these rates.
3. Mrs. Flexman and Mr. Splain will provide an overview of the 2026-2027 Preliminary Operating Budget. A preliminary budget is required to be adopted in May of each year. Final approval will be required in June.

E. Depositories

1. Mrs. Flexman and Mr. Splain recommend the reappointment of Hamlin Bank and Trust Company of Eldred, PSDLAF, and PLIGIT as depositories for the General Fund, Cafeteria, Capital, and Money Market funds for the school district. Mrs. Flexman and Mr. Splain also recommend Hamlin Bank and Trust Company of Eldred as a depository for the following funds: Payroll, Cafeteria, Athletic, and Activity Funds. These depositories would be for the period July 1st, 2026, through June 30th, 2027.

F. Solicitor

1. Mr. Splain recommends the reappointment of Mr. Chris Byham as our Solicitor for General Counsel during the 2026-2027 school year.
2. Mr. Splain recommends the reappointment of Knox Law as our Solicitor for Special Education and Labor topics for the 2026-2027 school year.

G. Local Auditors

1. Mrs. Flexman and Mr. Splain recommend Buffamante Whipple Buttafaro, PC as local auditors for the 2026-2027 fiscal year.

H. Supplemental and Volunteer Positions

1. Mr. Splain recommends approval of the attached **2026-2027** Supplemental/Volunteer Positions.

I. Summer Employment

1. Mrs. Garthwaite and Mr. LaBella request approval for the following individuals to fill the Summer School positions:
 - Teachers: Grace Dalton, Diane Gardner, Teri Lucas, Kirsten Perry, Christine Yingling
 - Substitute Teachers: Tammy Schenfield
 - Paraprofessionals: Mary Arbore, Megan Nelson
 - PE/Health: Michelle Cressley
2. Mr. Splain recommends your approval for the following individuals to fill the Summer Positions:
 - Summer Technology Worker (June - August 2026, total 50 hrs /week)
 - Rob Wight, Stephen Grinolds, Daniel Tidd

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J. Graduation Senior List

1. Mr. LaBella requests approval on the attached list of Seniors who are graduating on June 5th, 2026, pending successful completion of all requirements. Mr. Splain recommends your approval.

K. Safe Schools Requirements

1. The Otto-Eldred Bullying Prevention Activities Form is required to be reviewed and/or updated annually. A copy has been uploaded to the online Board folder. No changes are recommended.
2. MOU's between Otto-Eldred and the PA State Police / Otto Township Police are required to be reviewed and/or updated every two (2) years. Copies of these MOU's have been uploaded to the online Board folder.

L. Agreements

1. Mr. Splain recommends the approval of the following service agreements:
 - 2026-2027 Penn Highlands Dual Credit Agreement
 - 2026-2027 UPMC Student Physicals
 - 2026-2027 UPMC Employee Physicals
 - 2026-2029 TGC Project RAPPORT
 - 2026-2027 Head Start MOU
 - 2026-2027 Head Start Transition Agreement
2. The IU9 has provided Rates of Special Education Services for the 2026-2027 school year. Mrs. Burns will discuss details with the Board on Tuesday. A copy of these rates has been uploaded to the online Board folder.
3. The following Stipulation of Discipline Agreements are presented to the Board for consideration
 - Stipulation of Discipline 2025-26 01

M. Building & Grounds

1. Mr. Splain requests approval to seek quotes for driveway sealing and repairs.