

**OFFICIAL MINUTES OF THE REGULAR MEETING OF THE  
OTTO-ELDRED BOARD OF EDUCATION**

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred High School Library, Tuesday, March 10, 2026, at 6:30 p.m. The meeting was called to order by Board President, Cynthia Murphy.

The meeting began with everyone present saying the Pledge of Allegiance.

**PRESENT**

**BOARD MEMBERS:** Lindsey Anderson, Lance Baker, Lisa Beaver, Daphne Knapp, Cynthia Murphy, Nate Rodgers

**ABSENT:** Robert DeLong, Jeannine Gray, Erikka Henretta

**PRESENT**

**ADMINISTRATION:** Matthew D. Splain, Superintendent; Nicholas J. LaBella, High School Principal; Lindsay A. Burns, Director of Student Services/Special Education; Nichole M. Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager/Board Secretary

**ABSENT:** None

**FACULTY/STAFF:** Katie Jo Barrett, Michelle Cressley, Ashley Shanahan, Brandon Witmer, Stefanie Wolfe

**VISITORS:** Katie Danielson, Alaina Gross, Clara Johnston, Haley Jordan, Amy Jordan, Fawn Miller, Mason Schenfield, Wanda Stebbins, Ayla VanScoter

**REPORTERS:** None

**Minutes**

**Motion:** It was moved by Lance Baker, seconded by Lisa Beaver, to approve minutes of the regular meeting held on Tuesday, February 10, 2026. All present voted yes.

At this time Lexie Prince and Haley Jordan presented the Class of 2026 Senior Trip. The class would like to travel to Darien Lake on Friday, May 29, 2026. The class currently has funds in the account to cover the expense of the trip.

The following students presented information on the 2027 Jr. Sr. Prom: Ayla VanScoter, Mason Schenfield, and Alaina Gross. The students requested to have the prom held at the Smethport Country Club on Saturday, May 9<sup>th</sup>, 2026, from 7:00-10:00 pm. The cost for students will be \$15.00 single, \$25.00 couple.

Mrs. Fawn Miller, faculty member at Otto-Eldred High School, provided the board

with information on the Chemistry II course through NPRC - Runways (Northern Pennsylvania Regional College). The Runways program is helping high schools and students fulfill courses that may not be available in schools. They provide college level courses at no cost to the students. Fawn works with a college professor through Runways to make this available.

**Treasurer's Report**      **Motion:** It was moved by Lance Baker, seconded by Lisa Beaver, to approve the treasurer's report for February 2026 as presented. All present voted yes

**Bill List**      **Motion:** It was moved by Nate Rodgers, seconded by Lance Baker, to approve the bill list for March 2026. All present voted yes.

**Cafeteria Report**      **Motion:** It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the February 2026 Cafeteria report. All present voted yes.

The Schedule of Accounts and Athletic Fund reports for February 2026 were presented to the Board for their information.

Mrs. Burns discussed enrollment. Transition meetings for grade 10 will be March 11. The schedule for the PSSA and Keystone Tests were provided. All testing will be online this year. The McKinney-Vento monitoring took place on February 12, 2026. The SBAP review was done, and we received a positive review.

Mr. LaBella relayed that the students will have a lab day on Friday, March 13, 2026. The Tall Cop presentation will be on April 1, 2026. Mrs. Jackson has been busy with the seniors. This is the beginning of the busy time for the end of school year. The list of students of the month were provided.

Mrs. Garthwaite provided some Acadience Assessment data for review. The PTO fundraiser will run 3/9 – 3/22. Read Across America week was celebrated the week of 3/2. The FFA students will come and read to K4, Kindergarten, and 1<sup>st</sup> grade on 3/18.

Mr. Splain discussed with the board an issue with Megan's Law List and individuals coming to events and SB100 Cell Phone Ban in schools. He does not anticipate a significant change in Federal funding. Summer work will include Track resurfacing and possibly brick repainting.

**Personnel**      **Motion:** It was moved by Lisa Beaver, seconded by Lance Baker, to approve the resignation of Ursula Rosenswie for retirement purposes effective June 4, 2026, and the resignation of Sophia Graham effective March 27, 2026. All present voted yes.

**Personnel**

**Motion:** It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the following as a substitute cafeteria worker: Mikayla Post. Pending all receipt of certifications, clearances, and all other necessary documentation. All present voted yes.

**Personnel**

**Motion:** It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the following supplemental/volunteer positions for the 2025-2026 school year:  
Girls Jr. High Basketball Volunteer: Steve Jackson  
Baseball Volunteer: Jared Obenrader  
Pending all receipt of certifications, clearances, and all other necessary documentation. All present voted yes

**Summer School/Summer Staff**

**Motion:** It was moved by Lisa Beaver, seconded by Lindsey Anderson, to approve the following:

Elementary Summer School for grades Kindergarten through 6<sup>th</sup>. Proposed dates will be from July 22<sup>nd</sup>-July 23, 2026 (Mon-Thur).

Kindergarten Camp for incoming Kindergarten students. This camp will be held for 2 days in August with a Kindergarten Open House on the evening of the second day of camp.

High School Summer School/Remediation (grades 7<sup>th</sup>-12<sup>th</sup>) this summer, including summer PE/Health. Staff will be solicited based on content areas needed.

Mr. Pantuso requests permission to seek up to 3 summer custodial staff workers to assist with landscaping, cleaning, and special projects this summer.

Mrs. Krott and Mrs. Nichols request permission to seek summer food staff for the anticipated needs this summer.

Mr. McDonald requests permission to seek up to 2 summer technology staff for the anticipated needs this summer.

All present voted yes.

**Budget Plan**

**Motion:** It was moved by Lance Baker, seconded by Lisa Beaver, to approve the rate increases for dental and medical - prescription plans. The medical - prescription premium will

increase by 18% and the dental premium will increase by 0%. This is based on the additional contribution of \$70,000  
All present voted yes.

**Agreements**

**Motion:** It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the following agreements:  
2026-2027 OESD and UPB Dual Enrollment  
2026-2028 OESD and Oswayo Valley SD–HS Softball Cooperative Sport Resolution  
2026-2027 OESD and Aveanna Agreement  
2026 Public School Facility Improvement Grant Resolution  
All present voted yes.

**Agreement**

**Motion:** It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the Stipulation of Discipline Agreements presented to the board for consideration. All present voted yes.

**Senior Class Trip**

**Motion:** It was moved by Lisa Beaver, seconded by Daphne Knapp, to approve the Class of 2026 Senior Trip to Darien Lake on May 29, 2026. All present voted yes.

**Prom**

**Motion:** It was moved by Lisa Beaver, seconded by Lindsey Anderson, to approve the Class of 2027 request to hold Prom at the Smethport Country Club on May 9, 2026. All present voted yes.

**Field Trips**

**Motion:** It was moved by Lisa Beaver, seconded by Lindsey Anderson, to approve the following field trip:  
Elementary Songfest  
4/10/26  
Northern Potter School District  
7 Students, 1 Chaperone (Barrett)  
Transportation – District Van  
Total Cost \$473.40  
All present voted yes.

**Training Opportunity**

**Motion:** It was moved by Lisa Beaver, seconded by Lindsey Anderson, to approve Mr. James McDonald and Mr. Kurt Covert to attend the Tech Talk Live conference sponsored by IU13 (Lancaster) on May 3-5, 2026. Registration cost is \$400 each, plus hotel expenses. All present voted yes.

**Training Opportunity**

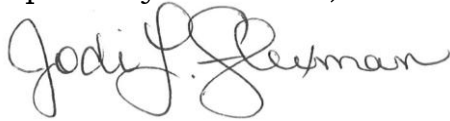
**Motion:** It was moved by Lisa Beaver, seconded by Lindsey Anderson, to approve Mrs. Garthwaite to attend the PreK Counts Conference to be held in Altoona on May 27-28,

2026. Grant funds will be used to cover the expenses. All present voted yes.

**339 Guidance Plan**      **Motion:** It was moved by Lisa Beaver, seconded by Lance Baker, to approve the prepared 339 Guidance Plan. All present voted yes.

**Adjournment**              **Motion:** It was moved by Lisa Beaver, seconded by Lance Baker, to adjourn at 8:03 PM. All present voted yes.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jodi L. Flexman". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Jodi L. Flexman  
Business Manager/Board Secretary