



## **Otto-Eldred School District**

143 R.L. Sweitzer Drive, Duke Center, PA 16729

(814) 817-1380 opt. 3 Fax (814) 817-4050

Matthew D. Splain, Superintendent

Jodi L. Flexman, Business Manager

Lindsay A. Burns, Director of Pupil Services & Spec. Ed.

### **Otto-Eldred Elementary School**

5 N. Bennett St, Eldred, PA 16731

(814) 817-1380 opt. 1

Fax (814) 225-4917

Nichole M. Garthwaite, Principal

Kera D. Hendershot, School Counselor

### **Otto-Eldred Junior Senior High School**

143 R.L. Sweitzer Dr, Duke Center, PA 16729

(814) 817-1380 opt. 2

Fax (814) 817-4050

Nicholas J. LaBella, Principal

Erin M. Jackson, School Counselor

---

## **- ANTICIPATED VACANCY NOTICE -**

**Position:** Full-Time Custodian- 2<sup>nd</sup> Shift (260 days)

**Location:** Otto-Eldred High School

**Details:** Otto-Eldred School District anticipates a vacancy for a Full-Time Custodian. Responsibilities will include general custodial duties & light maintenance.

School year daily shift of 8 hours per day (2pm - 10pm).  
60-day probational period applies.

High School Diploma or Equivalent Certificate required.

**Anticipated Start Date:** September 2025

**Application Deadline:** Friday, September 5, 2025, by 2pm (or until filled)

**Submit Letter of Interest/Application to:**

Office of the Superintendent  
Attention: Mrs. Suzanne Strait  
sstrait@ottoeldred.org

\*General Application is available online at: <https://www.ottoeldred.org/human-resources>