



Otto-Eldred School District

143 R.L. Sweitzer Drive, Duke Center, PA 16729

(814) 817-1380 opt. 3 Fax (814) 817-4050

Matthew D. Splain, Superintendent

Jodi L. Flexman, Business Manager

Lindsay A. Burns, Director of Pupil Services & Spec. Ed.

Otto-Eldred Elementary School

5 N. Bennett St, Eldred, PA 16731

(814) 817-1380 opt. 1

Fax (814) 225-4917

Nichole M. Garthwaite, Principal

Kera D. Hendershot, School Counselor

Otto-Eldred Junior Senior High School

143 R.L. Sweitzer Dr, Duke Center, PA 16729

(814) 817-1380 opt. 2

Fax (814) 817-4050

Nicholas J. LaBella, Principal

Erin M. Jackson, School Counselor

- ANTICIPATED VACANCY NOTICE -

Position: Full-Time Certified School Nurse (PreK – 12th)

Location: Otto-Eldred Elementary School and High School

Details: Applicants must possess a valid RN License for Pennsylvania. Successful candidates are expected to provide care, support, and related nursing services to students and staff in the Elementary School and High School setting. Applicants must possess or be in the process of receiving Certified School Nurse certification.

Application Deadline: March 13th, 2026 by 3:00 pm

Position Start Date: TBD

Application packets should contain a General Application and a copy of RN License. Application packets should be emailed to:

Office of the Superintendent
Attention: Mrs. Suzanne Strait
143 R.L. Sweitzer Drive
Duke Center, PA 16729
sstrait@ottoeldred.org

***General Application is available online at: <https://www.ottoeldred.org/human-resources>**