



**Otto-Eldred School District**  
143 R.L. Sweitzer Drive, Duke Center, PA 16729  
(814) 817-1380 opt. 3 Fax (814) 817-4050

Matthew D. Splain, Superintendent  
Jodi L. Flexman, Business Manager  
Lindsay A. Burns, Director of Pupil Services & Spec. Ed.

**Otto-Eldred Elementary School**  
5 N. Bennett St, Eldred, PA 16731  
(814) 817-1380 opt. 1  
Fax (814) 225-4917  
Nichole M. Garthwaite, Principal  
Kera D. Hendershot, School Counselor

**Otto-Eldred Junior Senior High School**  
143 R.L. Sweitzer Dr, Duke Center, PA 16729  
(814) 817-1380 opt. 2  
Fax (814) 817-4050  
Nicholas J. LaBella, Principal  
Erin M. Jackson, School Counselor

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**- ANTICIPATED VACANCY NOTICE -**

**Position:** Elementary Teaching Position

**Location:** Otto-Eldred Elementary School

**Details:** Otto-Eldred School District is accepting applications for an anticipated teaching position starting in August 2026.

- Successful candidate will be responsible for teaching an intermediate level classroom and should have a strong background in Structured Literacy.
- Applicants should hold a PreK–4 or Elementary K-6 Certification.

**Application packets should contain:**

- PA Standard Teaching Application
- Resume/Cover Letter
- Letters of Recommendation (3)
- Copy of Clearances (Child Abuse, Criminal, FBI Fingerprints)
- Official Transcripts
- Copy of PA Certification

**Application packets should be emailed to:**

Office of the Superintendent  
Attention: Mrs. Suzanne Strait  
[sstrait@ottoeldred.org](mailto:sstrait@ottoeldred.org)

**Application Deadline:** Friday, April 10<sup>th</sup>, 2026