

**OFFICIAL MINUTES OF THE REGULAR MEETING OF THE
OTTO-ELDRED BOARD OF EDUCATION**

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred Elementary Tech Center on Tuesday, December 2, 2025, at 6:30p.m. The meeting was called to order by President, Cynthia Murphy.

The meeting began with everyone present saying the Pledge of Allegiance.

PRESENT:

BOARD MEMBERS: Lance Baker, Robert DeLong, Jeannine Gray, Erikka Henretta, Cynthia Murphy, Nate Rodgers

ABSENT: Lindsey Anderson, Lisa Beaver, Jolene Schuessler

ADMINISTRATION: Matthew D. Splain, Superintendent; Nicholas J. LaBella, High School Principal; Lindsay A. Burns, Director of Student Services-Special Education; Nichole M. Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager - Board Secretary

ABSENT: None

FACULTY/STAFF: Chris Krott

VISITORS: Daphne Knapp, Wanda Stebbins

REPORTERS: None

Temporary Chairperson **Motion:** It was moved by Cynthia Murphy, seconded by Nate Rodgers, to approve the nomination of Erikka Henretta, as the Temporary Chairperson for the purpose of electing a board president. All present voted yes.

Nomination for President **Motion:** It was moved by Lance Baker, seconded by Jeannine Gray, to nominate Ms. Cynthia Murphy as Board President for the calendar year of 2026. All present voted yes.

Nomination for President Closed **Motion:** It was moved by Lance Baker, seconded by Jeannine Gray, to close nominations for the office of president. All present voted yes.

Nomination for Vice President **Motion:** It was moved by Lance Baker, seconded by Robert DeLong, to nominate Ms. Jeannine Gray, as Board Vice President for the calendar year of 2026. All present voted yes.

Nomination for Vice President Closed **Motion:** It was moved by Lance Baker, seconded by Robert DeLong, to close nominations for the office of vice president.

All present voted yes.

Meeting Dates, Times, and Locations **Motion:** It was moved by Jeannine Gray, seconded by Erikka Henretta, to approve the list of Board meeting dates as discussed. All present voted yes.

The Board of Education appointed Cynthia Murphy to serve as the Board's legislative representative for the 2026 calendar year.

The Board of Education appointed Cynthia Murphy to serve as the Board's PSBA representative for the 2026 calendar year.

The Board of Education appointed Suzanne Strait to serve as the Board's Employee Relations Contact with PSBA for the 2026 calendar year.

At this time, the board provided time for public comment. No public comment was given.

Minutes **Motion:** It was moved by Lance Baker, seconded by Erikka Henretta, to approve minutes of the regular meeting held on Tuesday, November 11, 2025. All present voted yes.

Lindsey Anderson arrived at 6:45 pm.

There was no schedule of accounts, athletic fund report, cafeteria report, treasurer's report, or bill list available due to the early date of the meeting.

Bill List **Motion:** It was moved by Lance Baker, seconded by Nate Rodgers, to approve Mrs. Flexman's request to pay bills on December 16, 2025, and present the bill list at the January 2026 Board meeting. All present voted yes.

Mrs. Garthwaite highlighted a few of the upcoming holiday activities.

Mr. LaBella provided updates on the athletic events that start soon.

Mrs. Burns briefly reviewed enrollment. She noted the National Honor Society Dinner was held at St. Bonaventure and was a successful event.

Mr. Splain relayed there are some increases from the budget approval, \$7500 will be received for dug out repairs, and there is training for the newly elected board members.

Mr. David DiTanna and Ms. Tayler Bille from Buffamante Whipple Buttafaro PC, presented the Board with the results of the local audit for the 2024-2025 fiscal year.

The following policies were presented for the first reading:

105.2 Exemption from Instruction

122 Extracurricular Activities

122.1 Noncurricular-Related, Nonschool-Sponsored, Student-Initiated Groups

816 District Social Media

No Tax Increase Above the Index

Motion: It was moved by Jeannine Gray, seconded by Erikka Henretta, to approve the attached resolution for No Tax Increase Above the Index of 5.5% for the 2026-2027 fiscal year. All present voted yes.

Funds Transfers

Motion: It was moved by Lance Baker, seconded by Erikka Henretta, to approve the funds transfers to the Debt Service account to replace funds used during the state budget impasse. All present voted yes.

Tax Collector Committee Voting Delegate

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to approve Mrs. Jodi L. Flexman as the Tax Collection Committee Voting Delegate for the district. All present voted yes.

Tax Collector Committee Alternate Voting Delegate

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to approve Mr. Matthew Splain as the Tax Collection Committee Alternate Voting Delegate for the district. All present voted yes.

Personnel

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to approve Abbie Wright and Mayla Smith as substitute paraprofessionals for the 2025-2026 school year pending receipts of certifications, clearances, and any other necessary documentation. All present voted yes.

Personnel

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to accept the resignation of Cameron Magee, Behavioral Specialist, effective December 23rd, 2025. All present voted yes.

Supplemental

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to approve following 2025-2026 resignation of Head Track Coach: JT Magro. All present voted yes.

Supplemental

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to approve the following 2025-2026 Supplemental positions:

Boys Basketball Jr. High Assistant Coach: Andrew Sheeler
Track Assistant Coach: JT Magro

pending receipts of certifications, clearances, and any other necessary documentation. All present voted yes.

Trap Volunteers

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to approve the following volunteer coaches for the 2025-2026 school year trap team:

Todd Barrett	Nathan Mealy
William Clayson	Randy Ours
Matthew Connors	Randy Sanderson
Jeff Fessenden	Leon Sherwood
Ethan Flexman	Kristin Zona

pending receipts of certifications, clearances, and any other necessary documentation. All present voted yes.

Club Officers

Motion: It was moved by Erikka Henretta, seconded by Nate Rodgers, to approve the list of the 2025-2026 Winter Cheer Club Officers as presented:

President: Arayah Holly
 Vice President: Payton Kaziska
 Secretary: Emily Benson
 Treasurer: Shawnee Stewart
 All present voted yes.

Tentative Calendar

Motion: It was moved by Erikka Henretta, seconded by Lance Baker, to approve the OEEA request to have an early dismissal for students and staff on December 23rd, 2025. All present voted yes.

Tentative Calendar

Motion: It was moved by Jeannine Gray, seconded by Erikka Henretta, to approve the 2026-2027 Tentative School District Calendar. All present voted yes.

Adjournment

Motion: It was moved by Lance Baker, seconded by Erikka Henretta, to adjourn at 7:17 PM into an executive session. All present voted yes.

Respectfully submitted,



Jodi L. Flexman
 Business Manager
 Board Secretary