

**OFFICIAL MINUTES OF THE SPECIAL MEETING OF THE
OTTO-ELDRED BOARD OF EDUCATION**

A board training session was held at 5:00 pm to discuss the transportation contract.

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred Elementary Tech Center on Tuesday, August 11, 2026, at 6:31 p.m. The meeting was called to order by President, Cynthia Murphy.

The meeting began with everyone present saying the Pledge of Allegiance.

PRESENT:

BOARD MEMBERS: Lindsey Anderson, Lance Baker, Jeannine Gray, Erikka Henretta, Daphne Knapp, Cynthia Murphy

ABSENT: Lisa Beaver, Robert DeLong

ADMINISTRATION: Matthew D. Splain, Superintendent; Nicholas J. LaBella, High School Principal; Lindsay A. Burns, Director of Student Services & Special Education; Nichole M. Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager & Board Secretary

FACULTY/STAFF: Kristina Francis, Chris Krott, Dennis Mong, Ashley Witmer, Brandon Witmer

VISITORS: Amy Jordan, Lisa Mong, Wanda Stebbins

REPORTERS: None

Minutes **Motion:** It was moved by Lance Baker, seconded by Erikka Henretta, to approve the minutes of the regular scheduled meeting held on Tuesday, June 16, 2026. All present voted yes.

At this time the board provided time for public comment. No public comment was given.

Treasurer's Report **Motion:** It was moved by Lance Baker, seconded by Lindsey Anderson, to approve the June 2026 and July 2026 treasurer's reports, as presented. All present voted yes.

Bill List **Motion:** It was moved by Erikka Henretta, seconded by Lindsey Anderson, to approve the General Fund Bill List for July 2026 and August 2026 as presented. All present voted yes.

Capital Bill List **Motion:** It was moved by Erikka Henretta, seconded by

Lindsey Anderson, to approve the Capital Fund Bill List for August 2026 as presented. All present voted yes.

Cafeteria Report

Motion: It was moved by Lance Baker, seconded by Erikka Henretta, to approve the June and July 2026 cafeteria report as presented. All present voted yes.

The schedule of accounts and athletic fund reports for June/July 2026 were presented for informational purposes.

Mrs. Burns provided current enrollment figures. She anticipates 11 cyber school students to begin the school year. Transportation updates went smoothly for this year, and the routes have been mailed to students.

Mr. LaBella relayed that schedules went live today. The district will host 3 foreign exchange students and 3 AG students.

Mrs. Garthwaite noted that student homeroom lists are out and schedules are available. Summer school went well with good attendance. In-Service will begin on August 24th.

Mr. Splain updated the board on the budget increase. The district should receive approximately \$50,000 additional funds this year. The student enrollment has dropped to 499. This may fluctuate, but he does not feel it will significantly increase. Faculty and staff participated in SCM training recently. The district has 28 staff trained in SCM. Several items are in Legislation, any updates received will be provided.

MOU – Golf Assistant

Motion: It was moved by Jeannine Gray, seconded by Erika Henretta, to approve the creation of an Assistant Golf position to support the Oswayo Valley Golf teams for the 2026 season. All present voted yes.

Golf Coach

Motion: It was moved by Jeannine Gray, seconded by Erika Henretta, to approve JT Magro as the Assistant Golf Coach position for the 2026 season. All present voted yes.

Compensation Plans

Motion: It was moved by Jeannine Gray, seconded by Erika Henretta to approve the Full Time Year Support Staff Compensation Plan and the 2026-2027 hourly rates. All present voted yes.

Compensation Plans

Motion: It was moved by Erikka Henretta, seconded by Jeannine Gray, to approve hourly rate of \$23.00 for part-time Armed Security Guards. All present voted yes.

Compensation Plans

Motion: It was moved by Erikka Henretta, seconded by Jeannine Gray, to approve the compensation of a building

substitute rate at \$135 per day per building. All present voted yes.

Personnel

Motion: It was moved by Jeannine Gray, seconded by Erika Henretta, to approve Kendall Tucker as a half time Special Education teacher and a ½ time building substitute. This will be at a ½ time Step 1 bachelor's and \$135 per day substitute rate. All present vote yes.

Personnel

Motion: It was moved by Erikka Henretta, seconded by Lance Baker, to approve a stipend of \$150 for coaches and \$115 for substitute employees completing the scheduled Act 55 trainings as part of the PCCD School Safety Grant. All present voted yes.

Personnel

Motion: It was moved by Erikka Henretta, seconded by Lindsey Anderson, to approve Megan Nelson for the advertised Behavioral Specialist starting rate approved in the compensation plan with one year of Behavioral Health Experience- \$25,475.00. All present voted yes.

Personnel

Motion: It was moved by Erikka Henretta, seconded by Lindsey Anderson, to approve Paige Herndon, as a paraprofessional at elementary school. All present voted yes.

Mrs. Jessica Clark, Mr. Benjamin Mooney, and Mrs. Amber Sudbrook have all met the requirements in Pennsylvania to earn tenure.

**Supplemental
Volunteers**

Motion: It was moved by Erikka Henretta, seconded by Daphne Knapp, to approve that any game/event worker approved may fill in any game/event role as needed. Any district employee may fill in any game/event role as needed when the approved worker is not available. All present voted yes.

**Supplemental
Volunteers**

Motion: It was moved by Erikka Henretta, seconded by Lindsey Anderson, to approve the resignation of Cameron Magee as a football coach for the 2026-2027 season. All present voted yes.

**Supplemental/Volun
teers**

Motion: It was moved by Erikka Henretta, seconded by Jeannine Gray, to approve the following positions:
Assistant Cheerleading Coach: Lisa Mong
Cheerleading Volunteer: Arayah Holly
Assistant XC Coach: Shared between Erin Jackson & Fawn Miller
Volunteer XC Coach: Adrianna Woodruff
Volleyball Volunteer: Carrie Drummond

Weightroom Volunteer: Landon Francis
 Assistant Football Coach: Tony Craig
 Mentor Teacher: Amanda Tanner (Elem Special Ed), Amy Costa & Jaime Colley (Cert School Nurse), Megan Sherwood (Speech)
 Game Manager & Ticket Taker: Lindsay Burns, Melanie Splain
 Varsity O-E: Ashley Witmer
 For the 2026-2027 school year. This is pending all receipts of clearances, and all necessary documentation All present voted yes.

Substitutes

Motion: It was moved by Erikka Henretta, seconded by Lindsey Anderson, to approve the attached list of substitutes for the 2026-2027 school year. This is pending all receipts of clearances and all necessary documentation. All present voted yes.

Substitutes

Motion: It was moved by Erikka Henretta, seconded by Lindsey Anderson, to approve Kendall Tucker as the half time elementary building substitute. All present voted yes.

Bus Drivers

Motion: It was moved by Erikka Henretta, seconded by Jeannine Gray, to approve the attached list of Bus Drivers for the 2026-2027 school year, pending all receipts of clearances and all necessary documentation. All present voted yes.

Cafeteria

Motion: It was moved by Jeannine Gray, seconded by Erikka Henretta, to approve the following vendors to supply food for the 2026-2027 school year:
 Brigottas Produce, Bimbo Bakery, Upstate Niagara Cooperative, Inc.
 All present voted yes

Cafeteria

Motion: It was moved by Lindsey Anderson, seconded by Erikka Henretta, to approve the CEP participation and adult lunch pricing as presented \$3.25 adult breakfast and \$5.25 adult lunch for 2026-2027. All present voted yes.

Negotiation Committee

Motion: It was moved by Jeannine Gray, seconded by Erikka Henretta, to approve the negotiation committee members to prepare to update the current OEEA/OESD Collective Bargaining Agreement. Members include – Lindsey Anderson, Daphne Knapp, Cindy Murpy, and Erikka Henretta. All present voted yes.

Agreements

Motion: It was moved by Jeannine Gray, seconded by Lance

Resolution

Baker, to approve prepared resolution by Knox Law to participate in a class action lawsuit against social media companies. There is no cost unless the litigation is successful. All present voted yes.

**Agreements
Resolution**

Motion: It was moved by Jeannine Gray, seconded by Lance Baker, to approve the shared service agreement with Port Allegany and Smethport for our Agriculture Education Program for the 2026-2027 school year. All present voted yes.

**Non-Resident
Student Request**

Motion: It was moved by Erikka Henretta, seconded by Lance Baker, to approve Mr. LaBella's request for admission of three non-resident students to the Agriculture Education Program, effective 2026-2027, as stipulated in the shared agreement with Port Allegany and Smethport. Total nonresident student count is 3. All present voted yes.

**Policy 202 Request –
Nonresident
Students**

Motion: It was moved by Erikka Henretta, seconded by Jeannine Gray, to approve the following employee's children to continue to attend Otto Eldred SD for the 2026-2027 school year:

Lindsay Burns (6th and 9th Gr)

Kaci Daniels (6th and 9th Gr)

Jared Dickerson (2nd Gr)

Kayla Johnson (K5)

Ann Kelley (5th, 8th, and 11th)

Mary Mahar-Yoder (4th, 4th)

Renee Miller (K5 and 3rd)

BriAnne Nielsen (K5)

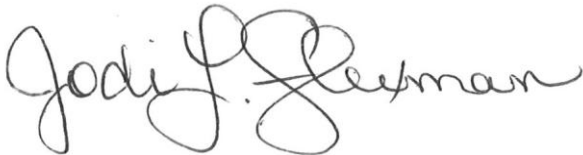
Adrianna & Ryan Woodruff (2nd, 4th and 7^h Gr)

All present voted yes.

Adjourn

Motion: It was moved by Lance Baker, seconded by Erikka Henretta, to adjourn at 7:30 pm. All present voted yes.

Respectfully submitted,



Jodi L. Flexman

Business Manager/Board Secretary