



YOUNG SCHOOL DISTRICT #5

P. O. Box 390 - 46878 Highway 288
Young, Arizona 85554
Phone: (928) 222-4080
Fax: (928) 222-4079
Dr. Chad Knippen, Superintendent

JOB TITLE:

Special Education Aide

SALARY RANGE: \$17.06-\$20.75 per hour DOE

POSTING DATE: 10/13/2026

START DATE: As Soon As Possible

CLOSING DATE: Open until filled.

POSITION SUMMARY:

Works with individual students or small groups of students to reinforce learning of material or skills initially introduced by the Teacher. Assists teacher with large group instructional activities. Works with students who have individualized needs according to their IEP. Assists the teacher in devising special strategies for reinforcing material or skills based upon a sympathetic understanding of individual students, their needs, their interests, and abilities. Creates records of student information as directed by the teacher. Maintains confidentiality of student education records and information as directed by laws, policies and rules. Comply with directives of supervisor. Fulfill job responsibilities with honesty and integrity. Keep assigned schedule. Monitor students during play periods and recess periods in and out of classrooms. Provides clerical assistance such as typing, filing, photocopying, and organizing materials. requested by supervisors. Performs other duties which may be assigned by supervisors.

DESIRED MINIMUM QUALIFICATIONS: High School Diploma, have experience working with special needs children, ability to obtain a fingerprint clearance card.

REPORTING RELATIONSHIP: Reports to the Supervising Teacher

TERMS OF EMPLOYMENT:

1. Full-time Hourly Position: 147-day contract.
2. Position qualifies for insurance, sick leave, and retirement benefits.

EQUAL EMPLOYMENT OPPORTUNITY: Young Public School District #5 is an equal opportunity employer and does not discriminate in regards to race, color, religion, nationality, sex, age, marital status, or disability.

APPLICATION PROCEDURE: Complete a classified application which is available on the school website <https://www.youngschool.org/personnel>. Please include your application, resume, three letters of recommendation, college transcript (if applicable), or other certifications to the Young District Office, or you may email or mail your documents. Please address all documents to Chad Knippen, Superintendent. Upon recommendation for hire, candidates will be provided a packet of payroll forms to include a background check and application process to obtain a fingerprint clearance card.

CONTACT INFORMATION: Email all application materials to czienka@youngschool.org or mail to Young Public School District, PO Box 390, Young, AZ 85554.