

Heber Overgaard Unified School District No.6

July 06, 2026

Position Deadline: **Open Until Filled**

Heber/Overgaard U.S.D. #6
PO Box 547 / 3375 Buckskin Canyon Rd
Heber, AZ 85928
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Email: hr@h-oschools.org

GENERAL POSTING

Notice

Heber-Overgaard Unified School District #6 has a **JR High School Head and / or Assistant Coach (Various Sports)** positions available. Position will begin upon School Board approval. *For application information visit heberovergaardschools.org. H/O USD #6 is an equal opportunity employer. Job Description attached.

*If you are a current employee for the Heber-Overgaard Unified School District No. 6 you only need to send us a letter of intent. For those not currently employed by the District you must fill out an application. Application procedures can be downloaded from our website at heberovergaardschools.org. Please contact Katrina Parrish (extension 5001) for any further details on the posting above.

Notice of Nondiscrimination

Applicants for admission and employment, students, parents, persons with disabilities, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the Heber-Overgaard Unified School District are hereby notified that this district does not discriminate on the basis of race, sex, color, national origin, age, or disability in admission or access to, or treatment or employment in, its programs and activities.

Any person having inquiries concerning the district's compliance with the regulations implementing Title VI, Title IX, The Americans with Disabilities Act (ADA) or Section 504 is directed to contact the following individual who has been designated by the school to coordinate efforts to comply with the regulations regarding nondiscrimination: Ron Tenney, 928-535-4622 x 5000

JOB DESCRIPTION

CLASSIFICATION Certified/Classified JUNIOR HIGH SCHOOL VARIOUS COACH POSITIONS
PAY SCALE POSITION Extra Duty Salary Schedule DATE APPROVED 07/01/2026

GENERAL INFORMATION

Work Week: Starts 12:00 AM Thursday through Wednesday 11:59 PM
Work Days: Monday through Saturday or as assigned by supervisor
Work Hours: ☒ As assigned by supervisor
☐ 8-Hours per day
☐ 7-Hours per day
☐ Other

Work Status: ☒ Exempt ☒ Non Exempt

Blood Borne Pathogen Risk: ☐ Not at Risk
☒ At Risk - Job assignments may require you to be exposed to Hepatitis B Virus. The district will provide Hepatitis B Virus immunization. A series of three (3) shots.

Fingerprints check: ☒ As required by ARS 15-512 and District Policies.

Hazardous Waste Exposure: ☐ Yes ☒ No Required to take and pass Hazardous Materials Examination.

Weight Lifting Requirements: ☐ Not required
☐ Up to 25 LB
☐ Up to 50 LB
☒ Up to 75 LB
☐ Up to 100 LB

Driver License Requirements: ☐ None required
☒ Class 2 License
☐ CDL License

Drug Free Campus: ☒ The use of illegal drugs is prohibited.

Use of tobacco and other substances: ☒ Prohibited according to policy.

Probationary Period: (60 working days - see District Policy)

Junior High Coach (Head or Assistant Coach) – Various Sports

Position Type: Seasonal/Extracurricular

Position(s): Head Coach and Assistant Coach Opportunities Available

Grade Levels: Junior High School (Middle School)

The district is seeking qualified and enthusiastic individuals to serve as Junior High Coaches for current and future coaching opportunities throughout the school year. Positions may be available as either Head Coach or Assistant Coach depending on program needs.

Sports currently offered include:

- Football
- Softball
- Volleyball
- Wrestling
- Basketball
- Track and Field

Coaches are responsible for providing leadership, instruction, and supervision while promoting skill development, teamwork, sportsmanship, and positive character among student-athletes. Successful candidates will create a safe, positive, and educational athletic experience that supports the mission and goals of the school district.

General Responsibilities:

- Plan, organize, and conduct practices appropriate for junior high student-athletes.
- Teach sport-specific fundamentals, strategies, and techniques.
- Foster good sportsmanship, teamwork, discipline, and respect among student-athletes.
- Supervise athletes during practices, contests, travel, and related activities.
- Maintain a safe and positive environment for all participants.
- Communicate effectively with athletes, parents, school staff, and administration.
- Follow district policies, athletic department procedures, and applicable league or governing body rules.
- Assist with equipment inventory, care, and organization.
- Promote academic success and appropriate student behavior.
- Attend required meetings, trainings, and coaching-related events.
- Work collaboratively with other coaches and athletic staff to support the overall athletic program.

Qualifications:

- Previous coaching experience is preferred but not required.
- Knowledge of the assigned sport and ability to teach fundamental skills.

- Ability to build positive relationships with students, parents, staff, and community members.
- Must meet all district hiring requirements and coaching certification requirements, including any required background checks and trainings.

Applications will be accepted and maintained throughout the year to fill current and future openings as needs arise.