

Heber Overgaard Unified School District No.6

July 06, 2026

Position Deadline: **Open Until Filled**

Heber/Overgaard U.S.D. #6
PO Box 547 / 3375 Buckskin Canyon Rd
Heber, AZ 85928
Phone (928)535-4622 / Fax (928)535-5146
Email: hr@h-oschools.org

GENERAL POSTING

Notice

Heber-Overgaard Unified School District #6 has a **High School Assistant Coach (Various Sports)** positions available. Position will begin upon School Board approval. *For application information visit heberovergaardschools.org. H/O USD #6 is an equal opportunity employer. Job Description attached.

*If you are a current employee for the Heber-Overgaard Unified School District No. 6 you only need to send us a letter of intent. For those not currently employed by the District you must fill out an application. Application procedures can be downloaded from our website at heberovergaardschools.org. Please contact Katrina Parrish (extension 5001) for any further details on the posting above.

Notice of Nondiscrimination

Applicants for admission and employment, students, parents, persons with disabilities, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the Heber-Overgaard Unified School District are hereby notified that this district does not discriminate on the basis of race, sex, color, national origin, age, or disability in admission or access to, or treatment or employment in, its programs and activities. Any person having inquiries concerning the district's compliance with the regulations implementing Title VI, Title IX, The Americans with Disabilities Act (ADA) or Section 504 is directed to contact the following individual who has been designated by the school to coordinate efforts to comply with the regulations regarding nondiscrimination: Ron Tenney, 928-535-4622 x 5000

JOB DESCRIPTION

CLASSIFICATION Certified/Classified HIGH SCHOOL VARIOUS COACH POSITIONS
PAY SCALE POSITION Extra Duty Salary Schedule DATE APPROVED 07/01/2026

GENERAL INFORMATION

Work Week: Starts 12:00 AM Thursday through Wednesday 11:59 PM
Work Days: Monday through Saturday or as assigned by supervisor
Work Hours: ☒ As assigned by supervisor
☐ 8-Hours per day
☐ 7-Hours per day
☐ Other

Work Status: ☒ Exempt ☒ Non Exempt

Blood Borne Pathogen Risk: ☐ Not at Risk
☒ At Risk - Job assignments may require you to be exposed to Hepatitis B Virus. The district will provide Hepatitis B Virus immunization. A series of three (3) shots.

Fingerprints check: ☒ As required by ARS 15-512 and District Policies.

Hazardous Waste Exposure: ☐ Yes ☒ No Required to take and pass Hazardous Materials Examination.

Weight Lifting Requirements: ☐ Not required
☐ Up to 25 LB
☐ Up to 50 LB
☒ Up to 75 LB
☐ Up to 100 LB

Driver License Requirements: ☐ None required
☒ Class 2 License
☐ CDL License

Drug Free Campus: ☒ The use of illegal drugs is prohibited.

Use of tobacco and other substances: ☒ Prohibited according to policy.

Probationary Period: (60 working days - see District Policy)

High School Assistant Coach (Various Sports)

Position Type: Supplemental/Seasonal Coaching Position

Location: High School Athletics Department

Openings Available Throughout the Year

The district is accepting applications for High School Assistant Coach positions on an ongoing basis for the following athletic programs:

- Football
- Volleyball
- Wrestling
- Basketball
- Baseball
- Softball
- Track and Field

Assistant coaches support the head coach in developing a positive, competitive, and educational athletic program that promotes student growth, teamwork, sportsmanship, and skill development. Positions may become available throughout the school year and are filled based on program needs.

General Responsibilities

- Assist the head coach in planning and conducting practices, training sessions, and athletic activities.
- Teach and reinforce sport-specific skills, strategies, techniques, and fundamentals.
- Supervise student-athletes during practices, competitions, travel, and related activities.
- Promote good sportsmanship, teamwork, character development, and positive behavior among student-athletes.
- Help maintain a safe environment and ensure student safety at all times.
- Support the enforcement of team, school, district, and athletic association rules and policies.
- Assist with preparation and organization of equipment, uniforms, and facilities.
- Help monitor student-athlete academic progress, attendance, and eligibility requirements.
- Communicate effectively with athletes, parents, school personnel, and coaching staff.
- Assist with game-day/event operations and other program responsibilities as assigned.
- Serve as a positive role model and uphold district values and expectations.

Qualifications

- High school diploma or equivalent required.
- Previous coaching experience and/or participation in the sport preferred.
- Ability to work effectively with students, staff, parents, and community members.

- Knowledge of coaching principles, sportsmanship, and student-athlete development.
- Must meet all district hiring requirements, coaching certifications, and background check requirements.

The district is an equal opportunity employer and encourages qualified candidates to apply for available coaching opportunities throughout the year.