

MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD OF THE  
HEBER-OVERGAARD UNIFIED SCHOOL DISTRICT NO. 6

December 9, 2025

**BUDGET HEARING @ 7:00pm**

A Budget Hearing was held to present and discuss the budget, prior to the vote on its adoption under the Regular Agenda. Andrea Despain presented the December Budget Revision 1, noting that the previous September revision was not submitted to the state due to necessary adjustments. The revision was required by the Arizona Department of Education (ADE) based on their **Budge 25** review of submitted numbers. Adjustments included aligning with ADE's numbers, fixing incorrect Average Daily Membership (ADM) student counts, and correctly moving one-time funding to the appropriate lines. The revision aimed to resolve discrepancies so that all negatives and positives line up. A fund balances page detailing cash on hand and plans for the next five years was also presented. The public hearing was closed upon conclusion of discussion.

Budget Hearing closed at 7:04pm

**CALL TO ORDER**

The regular meeting was called to order by Board President Tim Leedy at 7:04pm. Mr. Blackburn led the prayer, and the pledge was led by Mr. Piva.

**ROLL CALL**

Those in attendance were: Tim Leedy, Wendy Hall, Craig Blackburn, Pattie Weber, John Piva, Ron Tenney, Nathan Stoelk, Reed Porter, Andrea Despain and Amanda Crandell.

**ADDITION OF NEW BOARD MEMBER**

Christin King was recognized for her years of service. Mr. Piva was sworn in (Oath of Office) as a trustee to fill Mrs. King's spot until the next election. The oath was notarized for filing with the county.

**CALL TO PUBLIC**

None

**APPROVAL OF AGENDA**

Mrs. Weber made a motion to adopt the agenda and Mr. Blackburn seconded the motion. The motion was passed unanimously.

**INFORMATION**

**GOOD NEWS**

Discussion on the success of the staff Christmas party held the previous night, noting the fun attendees and lots of good food.

**Leadership Team Information**

**Mountain Meadows Primary & Capps Middle School**

Mr. Stoelk reported on a November fundraiser benefiting the proposed new flagpole in town. He announced that Kathy Vosberg was honored on December 3rd at the Arizona State Capitol with the Arizona Governor's Volunteer Service Award (INSPIRE Adult Leadership of Kids Volunteer Award), from an application that was submitted by Mr. Piva. Also was noted the successful Band and Orchestra concerts that were held on December 3rd. Mr. Stoelk extended thanks to Marissa and all the cafeteria staff for planning the successful community Thanksgiving lunch event. He confirmed ongoing contact with families whose students exceed the 7-day absence mark to encourage attendance.

**Mogollon Jr High & High School**

Mr. Reed Porter reported the recent Band and Orchestra concerts were well-attended. He announced a Choir concert is scheduled for December 16th. Mr. Porter shared that new black metal bathroom stalls (dividers) will be installed at the high school on the 26th

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and 27th, replacing the original 1989 partitions. He noted an increase of three or four student enrollments after Thanksgiving break at the high school. He shared that JH volleyball won the first round of playoffs against Round Valley.

#### Business Manager Information

Mrs. Despain reported that the Levy fund reports were combined for easier tracking after the cash balance rollover. The district is currently in a good financial position and has avoided using its line of credit. The in-person Performance Audit Compliance review is tentatively scheduled for the last week of January. Of the 32 overall findings, 13 are completely cleared and done. Three items will not be cleared, including the status of fixed and capital assets. A proposal to hire external help for physical inventory and cleanup will be on the next month's agenda. Cleaning up the asset listing, beginning with IT items like Chromebooks, will continue monthly through the consent agenda until June or July.

#### Superintendent Report

Mr. Tenney reported that in a recent survey staff nominated colleagues to be recognized for outstanding dedication and commitment. Each recognized individual received a \$100 Walmart Purchase Order to be used for school supplies. Recognized staff included Mrs. Tiffani Martineau, Mrs. Joei Rust, Mrs. Jacque Kizzar, Mrs. Melissa Perguson, Mrs. Michele Bove, Mrs. Heather Curry, Mrs. Sheila Young, Mrs. Lisa Slade, Mr. Drew Gamboa, Mr. Reed Porter, and Mrs. Brenda Polley. Mr. Tenney also shared more about Mrs. Vosburg's honor with the Volunteer of the Year Award by Governor Hobbs on December 3rd. Through the Golden Mustang program, she donated nearly 23,000 hours over 21 years, impacting an estimated 6,500 students. Updates were given on the cell tower lease agreement which is still being revised between the district and their attorney. Secure Rural Schools (Forest Fees) funding has advanced and is now on the agenda for a hopeful vote in Washington D.C. A staff survey regarding calendar options for the 2025-2026 school year was discussed. Of the 53 respondents, Option 2 was the most preferred choice, receiving 50.94% of the vote. The breakdown of who participated in the survey is as follows:

Teachers = 32 of the 53 = 60.38%

ParaPros = 12 of the 53 = 22.64%

Secretaries = 5 of the 53 = 9.43%

Bus Drivers = 2 of the 53 = 3.77%

Custodial = 2 of the 53 = 3.77%

Discussion included feedback that the current Fall and Thanksgiving breaks are difficult for students and staff involved in AIA-dictated sports.

#### Governing Board Information

None

#### CONSENT AGENDA

Mrs. Hall made a motion to approve the consent agenda as presented and Mrs. Weber seconded the motion. No Discussion. The motion passed unanimously.

#### Minutes

Minutes for the Board Meeting on November 18, 2025 are presented for Governing Board approval.

#### Auxiliary and Student Accounts for October 2025 are presented for Board approval.

#### Vouchers

Payroll Vouchers for November 2025

Voucher # 11      \$ 159,138.11

Voucher # 12      \$ 223,781.54

Expense Vouchers November 2025

Voucher # 9018    \$ 44,952.06

Voucher # 9019    \$ 10,361.36

Voucher # 9020    \$ 51,018.27

Voucher # 9021 \$ 3,924.30

New Hire

Andrew Wilson, Substitute  
Laci Hunt, 8<sup>th</sup> Grade Boys Basketball

Reassignment

None

Resignation/Termination

None

Volunteer

None

Fundraisers

None

Forest Fees Christmas Payout

Asset Disposal Listing

FY2526 Calendar Revision

Leave Liability

AZ Teachers of Tomorrow Enrollment Verification Agreement

Minimum Wage Increase Listing

**REGULAR AGENDA**

December Budget Revision 1 \*Roll Call Vote

Motion to approve the December Budget Revision 1

Mrs. Hall made a motion to approve the proposed December Budget Revision 1 as presented and Mrs. Weber 2nd the motion.

Tim Leedy: Aye

Wendy Hall: Aye

Craig Blackburn: Aye

John Piva: Aye

Pattie Weber: Aye

The motion was passed unanimously.

Conflict of Interest Disclosure Form

A revised, more user-friendly form was presented for approval, intended for both employees and the Board. The revision simplifies the form to one signature line and adds space to clearly list any conflicts of interest with relationships, business, etc. for auditing purposes.

Mrs. Blackburn made a motion to approve the proposed Conflict of Interest Form as presented and Mrs. Weber seconded the motion. The motion was passed unanimously.

Policy Review – Chapter 3 (2<sup>nd</sup> Half) – 2<sup>nd</sup> Viewing

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Discussion focused on the facilities use agreement concerning inflatable slides/jump houses. Based on consultation with the insurance delegate, the policy was amended to allow inflatables under the exception that a special event policy of at least \$1 million per occurrence is obtained, naming the Heber-Overgaard Unified School District as an additional insured.

Mrs. Hall made a motion to approve the proposed Policy Review – Chapter 3 (2<sup>nd</sup> Half) – 2<sup>nd</sup> Viewing as presented and Mr. Piva seconded the motion. The motion was passed unanimously.

Policy Review – Chapter 4 Human Resources \*1<sup>st</sup> Viewing

In the discussion Board members acknowledged this was the first viewing and allowed for further review prior to the second viewing in January.

Mr. Blackburn made a motion to approve the proposed Policy Review – Chapter 4 Human Resources \*1<sup>st</sup> Viewing as presented and Mrs. Hall seconded the motion. The motion was passed unanimously.

Cell Tower Approval

This item was tabled due to the agreement is not finalized yet.

No motion to approve the proposed Cell Tower Approval.

HOCRN Community Garden Lease Approval

The lease agreement was revised from 20 years to 19 years to comply with statute requirements (ending in September 1, 2044). The annual fee is \$250. The board was advised by their counsel to approve the agreement with the understanding that a finalized legal description and site plan for the fenced-in area would be added later.

John Piva recused himself because he is also on the Board for HOCRN.

Mrs. Hall made a motion to approve the proposed HOCRN Community Garden Lease Approval as presented and Mrs. Weber seconded the motion. The motion was passed unanimously.

LAUNCH

Mr. Stoelk provided the launch quote: "Good teams become great ones when the members trust each other enough to surrender the me for the we."

13. ADJOURNMENT

Mrs. Weber made a motion to adjourn the meeting and Mr. Piva seconded the motion. The motion was passed unanimously adjourning the meeting at 7:55 p.m.

**Next Regular Board Meeting is scheduled for January 13, 2026 at 7:00pm located in the Performing Arts Center at Capps Middle School.**

Dated this 9<sup>th</sup> day of December, 2025.



Board President, Tim Leedy; Adopted January 13, 2026.