

Richwoods R-VII School District
10788 State Highway A
Richwoods, MO 63071
573-678-2257 Fax: 573-678-2695

APPLICATION FOR EMPLOYMENT – NON-CERTIFIED

Date application submitted: _____ (application will be kept one year from date received)

PERSONAL DATA

Name: _____ SS# _____ - _____ - _____

Address: _____ Apt. # _____

City/State/ZIP: _____

Home Phone: _____ Cell Phone: _____

Email: _____ Date of Birth: _____

POSITION DESIRED (Check one)

☐ Secretary ☐ Cook ☐ Teacher Aid ☐ Childcare/Preschool

☐ Maintenance ☐ Custodian ☐ Bus Driver ☐ Mechanic

☐ Other (list) _____

REFERENCES – List 5 people who might be contacted concerning your qualifications for the position applied for

Name: _____ Phone: _____ Occupation: _____

Address: _____

Name: _____ Phone: _____ Occupation: _____

Address: _____

Name: _____ Phone: _____ Occupation: _____

Address: _____

Name: _____ Phone: _____ Occupation: _____

Address: _____

Name: _____ Phone: _____ Occupation: _____

Address: _____

EMPLOYMENT HISTORY – List only full-time positions in chronological order, with most recent first

Position	Employer	Location	Dates
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

APPLICATION FOR EMPLOYMENT – NON-CERTIFIED (cont'd)

EDUCATION

School/Location

Degree/Grades Completed

_____	_____
_____	_____
_____	_____

MISCELLANEOUS DATA – Outline additional information which may be beneficial to those evaluating your application.
Feel free to attach testimonials

BUS DRIVER APPLICANTS ONLY:

Current Chauffeur's License Number _____

Have you had any type of vehicle accident in the last 3 years?

() No () Yes – Explain/Dates _____

Have you been convicted for a moving traffic violation in the last 3 years?

() No () Yes – Explain/Dates _____

Has your Driver's or Chauffeur's License been suspended or revoked during the past 3 years?

() No () Yes – Explain/Dates _____

To the best of my knowledge, the answers to the above are full and correct.

Signature: _____ Date: _____

EQUAL OPPORTUNITY EMPLOYER

Richwoods R-VII School District is an equal opportunity employer and does not discriminate on the basis of age, race, sex, or handicap in any educational program or activity.