

Mohawk Valley School District #17

Minutes

BOND PUBLIC HEARING/REGULAR BOARD MEETING

Date: Wednesday, January 14, 2025

MEMBERS PRESENT: Mrs. Ann Taylor, President
Mrs. Gina Richmond, Vice President
Mr. Michael Gillmore, Member
Mr. Jacob Vint, Member

MEMBERS ABSENT: Mr. Carlos Farnsworth, Member

OTHERS PRESENT: Mrs. Shanna Johnson
Mrs. Delia Salcido
Kim Hand

1. CALL TO ORDER

Mrs. Ann Taylor called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE

Mrs. Ann Taylor led the Pledge of Allegiance.

3. ADOPTION OF THE AGENDA

Mrs. Ann Taylor called for a motion to adopt the agenda. Mrs. Gina Richmond made a motion to approve the meeting agenda, which was seconded by Mr. Jacob Vint. Mrs. Shanna Johnson then introduced the new board members, Mr. Jacob Vint and Mr. Michael Gillmore.

There was no further discussion. Vote: 4 for – 0 against – 1 absent
Motion carried unanimously.

4. ELECTION OF BOARD MEMBERS as per A.R.S. 15-321

- a) President
- b) Vice-President

❖ Nominations for President and Vice President were opened. Mr. Jacob Vint made a motion to keep the current officers, Mrs. Ann Taylor as President and Mrs. Gina Richmond as Vice-President. Mr. Michael Gillmore seconded the motion.

There was no discussion. Vote: 4 for – 0 against – 1 absent
Motion carried unanimously.

5. ACTION TO DESIGNATE CALENDAR YEAR 2024 CRITERIA FOR THE ORGANIZATION OF THE GOVERNING BOARD as per A.R.S. 15-321

❖ Mrs. Johnson stated that the Board must set the date and time of the monthly meetings. Mrs. Johnson recommended changing the time to 5:45 pm. Mrs. Gina Richmond made the motion to keep the meetings on the second Wednesday of every month and change the time to 5:45 pm. The posting of the agenda will continue to be at the MVS office and MVS website. Mr. Jacob Vint seconded the motion.

There was no discussion. Motion carries.

6. CALL TO THE PUBLIC

No comments

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7. INFORMATION AND DISCUSSION ITEMS

Matters about which the Board may engage in discussion but will take no action.

A. Administrator Reports

a) Academic Report

Mrs. Johnson stated the following:

- Mrs. Vielbig, Jr. High math teacher, gave a presentation on what is being done this year to improve math scores and coach teachers for quality math instruction.
- Yuma County Library is separated from MVS. Approximately \$200,000 in books will be donated to MVS.
- In FY27 the salary portion that was paid by the Yuma County Library for librarian expenses will need to be moved back into M&O.
- On December 4, 2025, 8th grade students attended the AUHS Science Fair.
- On December 11, 2025, K-3 students went to Harkin's Theatre.
- On December 9, 2025 three teachers attended a math training in Phoenix.
- Christmas Program was on December 17, 2025.
- 1st-3rd grade students will be taking a trip to the zoo.
- Midyear math screener for number sense, Benchmark and Dibels testing was administered.
- January 20, 2026 will be a professional development day for staff.

b) Budget Report

Mrs. Johnson stated the following:

- A December budget revision was not held. It is not mandatory, but it is best practice. Mrs. Johnson and Mrs. Salcido reviewed budget updates had there been an approved revision.

c) Housing Update

Mrs. Johnson stated the following:

- A report will be added to the Dropbox each month with collections, expenses and notes.
- Mrs. Johnson reviewed this month's report noting the following:
 - 1st delinquent letter was sent to apartment 3 on 11/14/2025
 - 2nd delinquent letter was sent to house 2 on 11/14/2025
 - Tenant moved out of apartment 5A on 11/30/2025

d) Facilities Update

Mrs. Johnson stated the following:

- Termites have been treated in the gym and in the cafeteria.
- We are waiting to hear back from GCE/Tacna Sand and Gravel about a donation of sand for the playground.

e) Water Plant Updates

Mrs. Johnson stated the following:

- Construction project wrapping up. This includes the cistern and the dry bed.
- The Air Stripping Tower is all good to go. Quotes have been uploaded to SFD. The cost is about \$3 million.

f) General Items

Mrs. Johnson informed the board of the following:

- Mrs. Elsie Jorajuria will be inducted into the Education Foundation Hall of Fame at a Legacy Banquet on January 22, 2026.
- We will have a Conflict of Interest Training next month.
- ASBA Finance Bootcamp is coming up for board members. Interested board members need to work with Mrs. Salcido to register.
- A safety analysis was done on a student. It was determined that the student is not a threat to the school but possibly a threat to himself. Mrs. Johnson is working with the parents.

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B. Governing Board Member Comments

No comments

8. APPROVAL OF CONSENT AGENDA

These items are adoption of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.

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- a) November 12, 2025 – Regular Board Meeting and Executive Session Meeting

Expense Vouchers

- | | |
|-------------------------|--------------|
| b) Expense Voucher 1026 | \$215,345.92 |
| c) Expense Voucher 1029 | \$ 31,582.80 |
| d) Expense Voucher 1031 | \$259,595.60 |
| e) Expense Voucher 1032 | \$241,686.18 |
| f) Expense Voucher 1034 | \$177,736.02 |

Payroll Vouchers

- | | |
|-------------------------|-------------|
| g) Payroll Voucher 1025 | \$62,978.17 |
| h) Payroll Voucher 1027 | \$38,237.42 |
| i) Payroll Voucher 1028 | \$55,966.40 |
| j) Payroll Voucher 1030 | \$65,071.42 |
| k) Payroll Voucher 1033 | \$54,379.19 |

Account Reconciliations

- l) Student Activities – 12/31/2025
m) All Accounts – 12/31/2025

Other

- n) Donations
- Fiesta Bowl Grant - \$2,500 per Teacher (2 Teachers) through Donors Choose
- o) Approve Boys' Baseball (Kevin Yeghoian and Teresa Yeghoian) and Girls' Basketball (Amy Jorajuria and Marixa Espinoza) Coaching Contracts
- p) Approve New Substitute Teachers
- Penny Crane
 - Marixa Espinoza
 - Nicholas McGinley
 - Griselda Rivera
- q) Approve of the Following:
- Tax Levy Policy and Procedures
 - Housing Management Procedures
 - IT Procedures to Monitor External Users
 - Procedures for Adding Stipends and Extra Duties
 - Job Descriptions

Mrs. Johnson stated that Mrs. Gina Richmond would need to abstain from voting on Payroll Vouchers 1025, 1028, and 1030 as Mrs. Teresa Yeghoian (Mrs. Richmond's sister) was paid on those vouchers. She will also need to abstain from voting on Item o, the approval of coaching contracts.

Motion: Mrs. Taylor asked for a motion to accept the consent agenda as stated above. Mr. Jacob Vint made the motion to approve. Mr. Michael Gillmore seconded.

There was no discussion. Vote: Mrs. Ann Taylor – Yes; Mrs. Gina Richmond – Yes; Mr. Carlos Farnsworth – Absent; Mr. Jacob Vint – Yes; Mr. Michael Gillmore – Yes. Motion carried.

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9. ACTION ITEMS

1. Discussion and Possible Action to Determine Whether Any or All of the District's Housing Units are Necessary for District Operations in Accordance with ARS 15-342 (6)

Mrs. Johnson gave a thorough housing overview presentation where she explained the following:

- Performance Audit Finding
- Audit recommendations to the district and to the Board
- Justification for renting district housing to non-employees
- Necessary and reasonable reasons for renting to non-employees
 - Financial stewardship and cost recovery
 - Preservation and maintenance of district assets
 - Operational flexibility for future staffing needs
 - Efficient use of limited rural housing resources
 - Consistency with the purpose of ARS 15-342(6)
- Revenues and Expenses from 2015-2026
- Average Annual Revenue and Fixed Costs
- Repairs remaining
- Priority and Funding Sources
- Other Annual Expenses to Consider

Mrs. Johnson informed the board that the following audit recommendations to the district are completed:

- Procedures have been developed and implemented to ensure housing unit rental payments are made timely and late fees are collected.
- Procedures have been developed and implemented to ensure security deposits for housing unit rentals are collected and returned in accordance with District policy.
- Ensure all individuals renting housing units have completed rental agreements and that the rental agreements are signed prior to the start of the rental period and follow Board approved rental rates.

She also informed the board of the recommendations that are still pending from the board. She explained that the following are the next steps:

- Formal vote whether or not to continue renting housing to non-employees
- Continuing housing updates
- Implement Capital Plan
- Correct ASRS finding. This may result in rental agreement changes and/or addressing rental rates with employees vs. non-employees
- Attorney letter regarding gift clause for employee that had reduced rental rates
- Determine whether to continue discounted rental rate to employees
- Examine Rental Agreement

Motion: Mrs. Ann Taylor asked for a motion to determine whether any or all of the District's housing units are necessary for district operations in accordance with ARS 15-342(6). Mr. Jake Vint made the motion to table Action Item 1 and revisit it for a vote in February. Mrs. Gina Richmond seconded.

There was no discussion. Votes were as follows to table:

Mrs. Ann Taylor – Yes

Mrs. Gina Richmond – Yes

Mr. Carlos Farnsworth – Absent

Mr. Jacob Vint – Yes

Mr. Michael Gillmore - Yes

Motion carried unanimously.

2. Discussion and Possible Action Concerning a Tenant Who Vacated District-owned Property Prior to the End of the Lease Term, Resulting in a Lease Violation Authorizing Administration to Take Appropriate Action Regarding the Tenant's Early Lease Termination

Mrs. Johnson stated that tenant just vacated the housing unit.

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Motion: Mrs. Ann Taylor asked for a motion to approve and allow the termination of the lease for the tenant that vacated the housing unit. Mrs. Gina Richmond made the motion to approve. Mr. Jake Vint seconded.

There was no discussion. Votes were as follows:

Mrs. Ann Taylor – Yes
Mrs. Gina Richmond – Yes
Mr. Carlos Farnsworth – Absent
Mr. Jacob Vint – Yes
Mr. Michael Gillmore - Yes

Motion carried unanimously.

3. Action to Adjourn the Regular Governing Board Meeting and Convene into Executive Session to Discuss the Performance Audit and Superintendent Evaluation as per ARS 38-431. A.1

Mrs. Gina Richmond moved to enter into executive session Pursuant to A.R.S. Section 38.431.03.A.1 to discuss the Performance Audit and Superintendent Evaluation at 7:27 pm.

4. Discussion and Possible Action to Approve Superintendent Evaluation

Moved out of Executive Session and back into Regular Session at 7:49 pm.

There was no discussion and the board agreed to approve Mrs. Johnson's evaluation.

Motion: Mrs. Ann Taylor asked for a motion to approve Superintendent Evaluation. Mrs. Ann Taylor made the motion to approve. Mr. Jacob Vint seconded.

There was no discussion. Votes were as follows:

Mrs. Ann Taylor – Yes
Mrs. Gina Richmond – Yes
Mr. Carlos Farnsworth – Absent
Mr. Jacob Vint – Yes
Mr. Michael Gillmore - Yes

Motion carried unanimously.

5. Discussion and Possible Action to Approve Superintendent Performance Pay for FY25

Mrs. Johnson stated that 2.5% of base pay goes toward performance pay for all goals being met.

Motion: Mrs. Ann Taylor asked for a motion to approve Superintendent Performance Pay for FY25. Mrs. Gina Richmond made the motion to approve. Mr. Jacob Vint seconded.

There was no discussion. Votes were as follows:

Mrs. Ann Taylor – Yes
Mrs. Gina Richmond – Yes
Mr. Carlos Farnsworth – Absent
Mr. Jacob Vint – Yes
Mr. Michael Gillmore - Yes

Motion carried unanimously.

10. FUTURE ITEMS

- **Next Board Meeting – February 11, 2026 – Regular Board Meeting at 5:45 pm**

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11. ADJOURNMENT

Motion: Mrs. Ann Taylor asked for a motion to adjourn the meeting. Mr. Jacob Vint made the motion to adjourn. Mrs. Gina Richmon seconded. The meeting adjourned at 7:53 pm.

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Dated this 19th day of January 2026
Delia Salcido, Governing Board Secretary

Designated Board Member

Date

Delia Salcido, Board Secretary

Date