Mohawk Valley School District #17
Minutes

REGULAR BOARD MEETING
Date: Wednesday, August 13, 2025

MEMBERS PRESENT:	**Mrs. Ann Taylor, President (Via Telephone)** **Mrs. Gina Richmond, Vice-President** **Mr. Carlos Farnsworth, Member**
MEMBERS ABSENT:	**Mrs. Judy Simmons, Member** **Mr. Tristan Wright, Clerk**
OTHERS PRESENT:	**Mrs. Shanna Johnson** **Mrs. Delia Salcido**

1. CALL TO ORDER
Mrs. Gina Richmond called the meeting to order at 6:00 pm.

2. PLEDGE OF ALLEGIANCE
Mrs. Gina Richmond led the Pledge of Allegiance.

3. ADOPTION OF THE AGENDA
Mrs. Gina Richmond called for a motion to adopt the agenda. Motion to approve the agenda for the meeting made by Mrs. Ann Taylor, seconded by Mr. Carlos Farnsworth.

There was no discussion. Vote: 3 for – 0 against – 2 absent
Motion carries.

4. CALL TO THE PUBLIC
No comments

5. INFORMATION AND DISCUSSION ITEMS
Matters about which the Board may engage in discussion but will take no action.

A. Administrator Reports

a) <u>Budget Report</u>
Mrs. Johnson stated the following:
- Board members were informed that Mrs. Johnson and Mrs. Salcido will be doing a school finance cohort with AASBO..

b) <u>Academic Report</u>
Mrs. Johnson stated the following:
- Great start to the school year. Teachers are busy and the students are doing great and engaged.
- Open House was a very nice evening.

c) <u>Facilities Report</u>
Mrs. Johnson stated the following:
- We had the 2-year walk. A few things are going to be corrected.

d) <u>Water Plant Report</u>
Mrs. Johnson stated the following:
- There was a meeting on Wednesday, August 13, 2025 with ADEQ to present the results of the air stripper. It was approved by ADEQ.
- The air stripper did remove TTHM so we will be moving forward with that.
- JH Engineering and Arcadis will present to the board at the September board meeting.
- Mr. Tim Burns, the WTP operator, will be out from August 22 – 29, 2025. He will be on vacation. We have plans in place to run the WTP during his absence.

e) General Items
Mrs. Johnson informed the board of the following:
- Mrs. Johnson will be off campus for trainings and conferences during September for the ASBA Law Conference and the ARSA Conference.
- Sports coaches and subs will be treated like staff. Policies and obligations will be reviewed with them.
- The capital lawsuit that Mrs. Johnson participated in was released that ruled in our favor. More than likely there will be an appeal.

B. Governing Board Member Comments
No comments

6. APPROVAL OF CONSENT AGENDA
These items are adoption of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.

Minutes
a) July 14, 2025 – Truth in Taxation Meeting, Budget Adoption Meeting, Regular Board Meeting

Expense Vouchers

b)	Expense Voucher 1073	FY2025	$ 4,621.41
c)	Expense Voucher 1074	FY2025	$ 43.47
d)	Expense Voucher 1001	FY2026	$ 4,273.03
e)	Expense Voucher 1004	FY2026	$74,187.86
f)	Expense Voucher 1005	FY2026	$17,234.33

Payroll Vouchers

g)	Payroll Voucher 02	$20,931.12
h)	Payroll Voucher 03	$21,973.72

Account Reconciliations
i) Student Activities – 7/31/2025
j) All Accounts – 7/31/2025

Other
k) Approve Coaching Contract for Volleyball
- The coaching contract is for Marixa Espinoza.

l) Approve Substitutes for FY2026
- We have four subs as of now: Cynthia Barksdale, Carleen Locklear, Bonnie Saxton and Teresa Yeghoian
- Rachel Farnsworth is exempt from conflict because we are in the definition of a small school.

m) Approve Notice of Appointment for Bonnie Saxton
- Her main obligation will be bus driving. She will also do custodial and she has her substitute certificate.

n) Approve Social Studies Course Offered by Arizona Student Opportunity Collaborative
- They were approved last year. We need approval once again because now there is a cost for their services. The cost is $200 per student for the year.

o) Approve Local Wellness Policy
- This is protocol. Board approval is required per the National School Lunch Program.

p) Approve Technology Disaster Recovery Plan
- This is protocol. Board approval is required. This plan must be in place.

q) Approve Emergency Operation Plan (School Safety Plan)
- This is protocol. It is updated annually.

r) Approve Transportation Handbook
- This is newly implemented. It has been reviewed with bus drivers.

Motion: Mrs. Gina Richmond asked for a motion to accept the consent agenda. Mr. Carlos Farnsworth made the motion to accept the consent agenda. Mrs. Ann Taylor seconded.

There was no discussion. Vote: Mrs. Ann Taylor – Yes; Mrs. Gina Richmond – Yes; Mr. Carlos Farnsworth – yes; Mrs. Judy Simmons – Absent; Mr. Tristan Wright - Absent. Motion carries.

7. **ACTION ITEMS**

1. **Discussion and Possible Action to Approve an Addendum to the Notices of Appointment to Include a Clause Specifying the Number of Workdays and Hours Worked per Day**

   Mrs. Johnson stated that we ran into a snag with Mrs. Saxton Notice of Appointment because of her various duties and work hours. What is paid has to match what Notices of Appointment say. This creates a problem for part-time employees or for some employees who do a variety of duties.

   Research was done on how to handle the situation. We reached out to another district to see what they do.

   For now addendums will be made and the language will be added to the Notices of Appointment next year.

   Motion: Mrs. Gina Richmond asked for a motion to approve an addendum to the Notices of Appointment to include a clause specifying the number of workdays and hours worked per day. Mr. Carlos Farnsworth made the motion to approve. Mrs. Ann Taylor seconded.

   There was no discussion. Vote: Mrs. Ann Taylor – Yes; Mrs. Gina Richmond – Yes; Mr. Carlos Farnsworth – yes; Mrs. Judy Simmons – Absent; Mr. Tristan Wright - Absent. Motion carries.

2. **Discussion and Possible Action to Approve Housing Cleaning Rates**

   Mrs. Johnson stated that these rates need to be on file. There are no changes to the current rate. She also stated that there is a list of the duties that need to be done when the houses or apartments need to be cleaned.

   Motion: Mrs. Gina Richmond asked for a motion to approve housing cleaning rates. Mr. Carlos Farnsworth made the motion to approve. Mrs. Ann Taylor seconded.

   There was no discussion. Vote: Mrs. Ann Taylor – Yes; Mrs. Gina Richmond – Yes; Mr. Carlos Farnsworth – yes; Mrs. Judy Simmons – Absent; Mr. Tristan Wright - Absent. Motion carries.

3. **Discussion and Possible Action to Approve IGA for GPEMC (Greater Phoenix Educational Management Council)**

   Mrs. Johnson stated that she would like to join this organization. It is a good network with other schools. There will be a cost of $1,400 per year.

   Motion: Mrs. Gina Richmond asked for a motion to approve IGA for GPEMC. Mrs. Ann Taylor made the motion to approve. Mr. Carlos Farnsworth seconded.

   There was no discussion. Vote: Mrs. Ann Taylor – Yes; Mrs. Gina Richmond – Yes; Mr. Carlos Farnsworth – yes; Mrs. Judy Simmons – Absent; Mr. Tristan Wright - Absent. Motion carries.

4. **Discussion and Action to Approve Southwest Automation Services for the Water Treatment Plant Technical Support**

   Mrs. Johnson asked that this item be tabled. She stated that they specialize in WTP technology and since we are no longer under warranty for the computerized component of the WTP, this service is necessary. However, the vendor did not get a contract in on time.

   Motion: Mrs. Gina Richmond asked for a motion to table Southwest Automation Services for the WTP technical support. Mrs. Ann Taylor made the motion to table. Mr. Carlos Farnsworth seconded.

There was no discussion. Vote: Mrs. Ann Taylor – Yes; Mrs. Gina Richmond – Yes; Mr. Carlos Farnsworth – yes; Mrs. Judy Simmons – Absent; Mr. Tristan Wright - Absent. Motion carries.

5. **Consideration and Possible Action to Appoint a Delegate to Represent Mohawk Valley School District #17 as the District Delegate to the Arizona School Boards Association Delegate Assembly to be Held on September 6, 2025**
Mrs. Johnson stated that a representative has not been appointed in the last several years.

Motion: Mrs. Gina Richmond asked for a motion not appoint a delegate to represent Mohawk Valley School at the ASBA Delegate Assembly. Mr. Carlos Farnsworth made the motion to approve. Mrs. Ann Taylor seconded.

There was no discussion. Vote: Mrs. Ann Taylor – Yes; Mrs. Gina Richmond – Yes; Mr. Carlos Farnsworth – yes; Mrs. Judy Simmons – Absent; Mr. Tristan Wright - Absent. Motion carries.

6. **Governing Board to Discuss and May Consider Action to Approve in Whole or in Part the Draft 2026 Political Agenda of the Arizona School Boards Association (ASBA), and Direct the District's Delegate to the ASBA Delegate Assembly to Represent the Board's Determined Position**
Motion: Mrs. Gina Richmond asked for a motion for the Governing Board to discuss and may consider action to approve in whole or in part the draft 2026 Political Agenda of the Arizona School Boards Association (ASBA), and direct the District's Delegate to the ASBA Delegate Assembly to represent the board's determined position. Mr. Carlos Farnsworth made the motion to approve. Mrs. Ann Taylor seconded.

There was no discussion. Vote: Mrs. Ann Taylor – Yes; Mrs. Gina Richmond – Yes; Mr. Carlos Farnsworth – yes; Mrs. Judy Simmons – Absent; Mr. Tristan Wright - Absent. Motion carries.

7. **Discussion and Possible Action to Approve Policies 909-914**
Mrs. Johnson reviewed the following policies:
   - Policy 909 – EB, Environmental Safety – Does not apply
   - Policy 910 – GCQF, Discipline, Suspension of Staff Members
   - Policy 911 – IKF, Graduation Requirements – Mostly does not pertain to us
   - Policy 912 – JLC, Student Health Services
     Mrs. Gina Richmond suggested offering this service to parents. Mrs. Johnson stated that it has never been offered to parents but can be looked into.
   - Policy 913 – JLCD, Administering Medicines to Students
   - Policy 914 – JLF, Reporting Child Abuse

After reviewing the policies, Mrs. Johnson asked if there were any questions. The response was no.

Motion: Mrs. Gina Richmond asked for a motion to approve Policies 909-914. Mrs. Ann Taylor made the motion to approve. Mr. Carlos Farnsworth seconded.

There was no discussion. Vote: Mrs. Ann Taylor – Yes; Mrs. Gina Richmond – Yes; Mr. Carlos Farnsworth – yes; Mrs. Judy Simmons – Absent; Mr. Tristan Wright - Absent. Motion carries.

8. **Action to Adjourn the Regular Governing Board Meeting and Convene into Executive Session to Discuss the Performance Audit Report 1 Draft as per A.R.S. 38-431.A.1**
Mr. Carlos Farnsworth moved to enter into executive session Pursuant to A.R.S. Section 38.431.03.A.1 to discuss the Performance Audit Report 1 Draft 6:31 pm.

Moved out of Executive Session and back into Regular Session at 6:54 pm

8. FUTURE ITEMS
- **Next Board Meeting – August 13, 2025 – Regular Board Meeting**

9. ADJOURNMENT

Motion: Mrs. Gina Richmond asked for a motion to adjourn the meeting. Mr. Carlos Farnsworth made the motion to adjourn. Mrs. Ann Taylor seconded. The meeting adjourned at 6:55 pm.

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Dated this 18th day of August, 2025
Delia Salcido, Governing Board Secretary

____ ____________________
Designated Board Member Date

____ ____________________
Delia Salcido, Board Secretary Date

Mohawk Valley School District #17
Minutes

EXECUTIVE SESSION MEETING
Date: Wednesday, August 13, 2025

MEMBERS PRESENT:	**Mrs. Ann Taylor, President (Via Telephone)** **Mrs. Gina Richmond, Vice-President** **Mr. Carlos Farnsworth, Member**
MEMBERS ABSENT:	**Mrs. Judy Simmons, Member** **Mr. Tristan Wright, Clerk**
OTHERS PRESENT:	**Mrs. Shanna Johnson** **Mrs. Delia Salcido**

The Governing Board of the Mohawk Valley School District met in an Executive Session meeting on Wednesday**,** August 13, 2025, at Mohawk Valley School, 5151 S. Avenue 39E. Roll, Arizona.

Mr. Carlos Farnsworth moved to enter into executive session Pursuant to A.R.S. Section 38.431.03.A.1 to discuss the Performance Audit Report 1 Draft 6:31 pm. Mrs. Ann Taylor seconded the motion.

Mrs. Johnson stated that this Performance Audit Report is the first of two reports. She stated she has met with the attorney to go over the report and make changes to some of the language in the first draft. She stated that we agree with the findings but not with some of the language used by the auditors. She reviewed the recommendations with the board and stated that it is in our best interest to go along with the report and follow the recommendations.

Moved out of executive session and back to regular session at 6:54 pm.

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Dated this 18th day of August, 2025
Delia Salcido, Governing Board Secretary

______________________________ ______________
Designated Board Member Date

______________________________ ______________
Delia Salcido, Board Secretary Date