

Stockton Jr. High/High School

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STUDENT ACTIVITIES HANDBOOK

2025-2026

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TABLE OF CONTENTS

Purpose of Athletics and Activities	
Athletic Program Objectives	
Sportsmanship	
Philosophy	
Rule 52	
General Regulations	
Administration's Role	
Coach's Role	
Parent's Role	
Player's Role	
Duties of the Athletic Director	
Duties of the Head Coach	
Duties of the Assistant Coach	
Approval of Officials	
Travels Policies	
Student Insurance & Injuries	
Eligibility, Physical Exams, & Parental Permission	
KSHSAA Rules & Regulations	
Stockton High School Eligibility Rules & Regulations	
Physical Exams	
Parental/Athlete Approval Form	
Dance/Cheer Regulations	
Lettering Requirements	
Lettering Requirements for Specific Activities	
Pre-Season/Season	
Pre-Season Checklist	
Season Checklist	
Post-Game Procedures	
Newspaper	
Radio	
Television	
Post-Season	
Post-Season Checklist-Meeting with Athletic Director(s)	
General Rule	
Substance Abuse Policy	
Statement of Purpose	
Rule	
Report of Violations	
Penalties	
Index	
Parent/Athlete Approval Form	
Permission to ride home with parents form	
Head Coach/Assistant Coach Evaluation forms	
Dance/Cheer Constitutions	

STOCKTON USD #271
COACHING/SPONSOR ASSIGNMENTS
2025-2026

Activities Director(s): Krista Muir & Janet Kuhlmann

<u>Basketball</u> H.S.-Boys Trevor Miller (Head) (Asst) H.S.-Girls (Head) J.H.-Boys Ray Niblock(Head) Eddy Calleros (Asst) J.H.-Girls <u>Cheerleading</u> H.S. Bobbi Basart J.H. Julie Glendening <u>Dance</u> Payton Keller <u>Cross Country</u> H.S./J.H. Janet Kuhlmann (Head) <u>Football</u> H.S. Justin Basart (Head) Anthony Cole (Asst.) J.H. Ray Niblock(Head) David Ghumm (Asst.)	<u>Track</u> H.S.-Boys/Girls Janet Kuhlmann (Head) Justin Basart J.H.-Boys/Girls (Head) Jessica Billinger Troy Rogers <u>Volleyball</u> Danielle Muir H.S. Melissa Ard (Asst) J.H. Danielle Muir (Head) Kayla Hilbrink (Asst) <u>Wrestling</u> H.S./J.H. Clint Bedore (Head) Justin Basart Deyton Bedore <u>Powerlifting</u> H.S. Justin Basart (Head) <u>CLASS SPONSORS</u> Seniors: Juniors: Erin Miller & Kayla Hilbrink Sophomores: Amber Muir Freshmen: Tonya Couse	<u>FCCLA</u> Jenny Niblock <u>FFA</u> Shane Austin <u>KAYS</u> Megan Gasper <u>National Honor Society</u> Jessica Billinger <u>Play-SHS</u> <u>Scholar's Bowl</u> H.S. Crystal Dunlap J.H. Andrea Dix <u>StuCo</u> H.S. Diana Strutt J.H. Jessica Billinger Anne Williams <u>Webpage/Multimedia</u> <u>Yearbook</u>
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Stockton Schools Activities Core Beliefs

Stockton JH/HS is a member of Kansas State High School Activities Association (KSHSAA) and competes in class 2-1 A. In accordance with the KSHSAA by-laws, participation in interscholastic activities as part of a school's educational program is a privilege and not a right. Students wishing to participate are required to meet standards of personal behavior and academic achievement related to school purposes. All participants must be prepared for a high level of performance and shall approach each competition with a successful outcome in mind.

The Stockton School District believes that...

A positive educational environment is essential to the success of athletics and activity programs. An important part of that environment is planning for good sportsmanship. Without good sportsmanship, the lessons learned lose their value.

Ethics, integrity and respect are values important in our daily lives. All of these important values are learned by participation in interscholastic activity programs. During competition, they are translated into one word-citizenship. Citizenship is one of the strongest educational lessons and lifetime values taught by interscholastic activities. It makes sense to exhibit good sportsmanship.

Statement of Program Philosophy

Activities are an important aspect of the total education process in American schools. They provide an arena for participants to grow, to excel, to understand and to value the concepts of SPORTSMANSHIP and teamwork. They are an opportunity for coaches and school staff to teach and model SPORTSMANSHIP, build school pride, and to increase students and community involvement. This ultimately translates into improved academic performance. Activities are also an opportunity for the community to demonstrate its support for the participants and the school, and model the concepts of SPORTSMANSHIP for our youth as respected representatives of society. Sportsmanship is good citizenship in action!

Rule 52:

An effective American secondary school must support both an academic program and an activities program. We believe that these programs must do more than merely coexist-they must be integrated and support each other in “different” arenas. The concepts of “sportsmanship” must be taught, modeled, expected and reinforced in the classroom and in all competitive activities. Therefore, all Kansas State High School Activities Association members must stand together in support for the policy.

ALL ACTIONS ARE TO BE FOR, NOT AGAINST:
POSITIVE, NOT NEGATIVE OR DISRESPECTFUL!

Sportsmanship

The school will be responsible for ensuring that all students, participants, coaches/sponsors and fans conduct themselves in a sportsmanlike manner when representing the school. Expectations for sportsmanship will be communicated by the administration. Unsportsmanlike conduct will be grounds for removal of the offender(s) from the site. Any student, spectator, participant, coach or sponsor that is removed or ejected from a contest will serve on game suspension as per KSHSAA policy. Completion of National Federation of State High School Associations (NFHS) Course on sportsmanship will be necessary prior to re-entry of the next contest. Acts of unsportsmanlike behavior may include but are not limited to:

- Taunting or criticizing game officials, school personnel, fans, participants or coaches.
- Using obscene language or gestures toward game officials, school personnel, fans, participants or coaches.
- Intentionally inciting participants and/or spectators in unruly or violent behavior.
- Striking or attempting to strike or otherwise physically abuse game officials, school personnel, fans, participants or coaches.
- Possessing and/or using alcohol or other chemical substances.

General Regulations

SPORTSMANSHIP is a general way of thinking and behaving. The following sportsmanship policy items are listed below for clarification:

- A. Be courteous to all (participants, coaches, officials, staff and fans).
- B. Know the rules, abide by and respect the official decisions.
- C. Win with character and lose with dignity.
- D. Display appreciation for good performance regardless of the team.
- E. Exercise self-control and reflect positively upon yourself, team and school.
- F. Permit only positive sportsmanship behavior to reflect on your school.

ENFORCEMENT PROCEDURE

- A. It is encouraged and recommended by KSHSAA that local boards of education adopt these regulations and reinforce them as indicated herein.
- B. The Executive Board of KSHSAA shall be responsible for the interpretation of these regulations, including “desirable and unacceptable behavior” and shall publish them in the Association’s Citizenship/Sportsmanship Manual.

Administration’s Role

The administration is charged with the responsibility of enforcing Citizenship/Sportsmanship RULE 52 and its General Regulations. The quality of behavior of sportsmanship displayed reflects the leadership provided by the administration and School Board. The high school administration is responsible for leadership in the various programs under their supervision. The administration is responsible for the behavior and the conduct of all groups involved.

Coach’s Role

Rapport: The coach must be able to develop good rapport with any number of individuals and groups, team personnel, the student body, the professional staff, the community as a whole, spectators, officials, fellow coaches in the conference, media representatives and the parents of his/her players. Each coach is to conduct him/herself in such a manner as to maintain the dignity and decency of the profession.

Leadership: The coach should exhibit professional pride by building positive attitudes, expressing diligence, enthusiasm, honesty, and a love for the game.

Discipline: Every facet of discipline is the coach’s responsibility. Individually, the coach becomes a model of all that the program represents-observation of school codes, training rules, rules of the game, ideals of good sportsmanship, behavior of participants throughout the season. Desire to do well; to win well, to lose well, should be emphasized.

Safety: Safety and welfare of the players should be uppermost in a coach's mind and never be sacrificed for personal prestige or glory.

Spectator's Role

The spectator is to show support for all student-athletes involved, not just those representing their school. They must demonstrate and promote good sportsmanship as defined by Rule 52 of the KSHSAA. He/she is to encourage all student-athletes to achieve the highest level they can with positive statements and cheer. He/she is encouraged to know the rules of the game and give support to the coaches and referees involved with the competition. They are to set a good example for others around them and for the young people involved in the activity. Spectators must maintain self-control, refrain from profane or abusive language and gestures and do not distract or disrupt the event. Understand that school administration can remove any spectator who engages in disrespectful behavior. The Stockton School Administration has the right to keep fans from attending activities if their conduct is not appropriate.

Participant's Role

The role of the player is second in importance only to the coach. Players are admired and respected by other students of all grade levels as well as adult spectators. They have significant influence over the actions and behavior of spectators of all ages.

Required Responsibilities: Players will perform the following responsibilities:

1. Accept and understand the seriousness of your responsibility, and the privilege of representing the school and community.
2. Learn the rules thoroughly and discuss them with parents, fans and fellow students.
3. Cooperate with the coaches and always exercise good sportsmanship by living the rules and role as stated.
4. Only the captain may communicate with the officials on the clarification of rules. It is his/her responsibility to communicate what was said, back to his/her teammates and/or coach.
5. Always respect the official's judgment and interpretation of the rules. Never argue or make non-verbal gestures, which indicate disagreement.
6. Congratulate opponents in a sincere manner following either victory or defeat. This is a true measure of character.
7. Exercise self-control at all times, accepting all decisions, and unusual occurrences.
8. Treat opponents with the utmost respect.
9. Shake hands with opponents prior to the contest and grant them well wishes.

The previous information was taken from the Kansas Citizenship/Sportsmanship Manual produced by the Kansas State High School Activities Association. A more complete article can be found in the Athletic Director's office.

Student/Parent/Coach Relationships

It is the belief at Stockton HS/JH that by having good communication and by working together, a mutually satisfactory solution can be developed for any situation. Communication is critical to the establishment of positive relationships between coaches and sponsors, students and parents. Coaches and sponsors are expected to provide ongoing feedback and support to students regarding their progress and to provide pertinent information to parents. Students and parents are encouraged to communicate openly with coaches and sponsors in a respectful way. When questions or concerns arise, the following procedure should be followed to address the issues directly in reaching a resolution:

1. Review the Activities Handbook and any other regulations as noted for the specific program.
2. Wherever appropriate, the student should contact the coach/sponsor to discuss questions and concerns.
3. When necessary, the parent(s) should contact the head coach or sponsor to discuss concerns. If the discussion is unproductive, the coach/sponsor or parent should request a meeting with the Activities Director.
4. If the concern remains unresolved, a meeting will be scheduled with the student and/or parent, the coach/sponsor, the activities director and the principal.
5. Complaints registered outside the above channels will be referred appropriately when circumstances warrant.

However, if the concern remains unresolved after steps 1-4 have been exhausted, a telephone call, personal conference or written statement should be submitted to the superintendent of schools outlining the concern(s).

NOTE:

Please hold comments of concern or questions directed towards the coach(es) for 24 hours post competition.

Any concern registered will be investigated by the administration. Anonymous letters or phone calls will not be considered credible reports.

Athletic Director's Responsibilities

The athletic director(s) of USD 271 shall be responsible for the total athletic program at the high/junior high school. He/she shall work with the principal and superintendent in the discharge of his/her duties. Those duties are as follows:

1. Evaluate each head coach (athletic: including dance and cheer) according to the evaluation schedule established by the building principal.
2. Meet regularly to coordinate the facilities, evaluations, scheduling of events and programs.
3. Coordinates middle school and high school athletics to ensure continuity in each program.
4. Conducts regular meetings with all coaches in each athletic program before, during and after the season to ensure coordination and continuity in each program
5. Document all meetings through written agendas and minutes. Copies will be given to building principals.
6. Develops and recommends the activities budget to the building principal.
7. Is responsible to recommend purchase and write requisitions for approved items.
8. Arranges activity schedules in consultation with coaches/sponsors and the building principal.
9. Provides a regular report as requested by the administration for the Board of Education (written or in person) regarding the activities program.
10. Prepares and receives proper signatures for all activity contracts.
11. Maintains good relations with the various school publics and actively promotes activities as a valuable part of the school program.
12. Maintain a system of checking the student's eligibility on a weekly basis. Any student who is in violation of the school's eligibility policy will be ruled ineligible to participate in activities the following week.
13. Arranges team travel in coordination with all coaches, the principal and the transportation director.
14. Arranges and supervises game administration:
 - a. Prepares officials contracts.
 - b. Contacts officials for all hosted events that require officials.
 - c. Assigns district personnel to extra duty as it relates to the administration of the athletic events.
 - d. Prepares locker rooms and security for all home events.
 - e. Hosts the officials for the contest.
 - f. Recommends maintenance of the facilities to the district maintenance director.
 - g. Checks on clean up of facilities after events.
 - h. Attends Kansas State High School Activities Association meetings.
15. Acts as administrator in charge at all athletic events, including crowd control, unless other arrangements are approved through the building principal.
16. Is responsible for maintaining letter records, statistics, and inventory records in the activities office.
17. Fills out and mails necessary forms in compliance with KSHSAA and league regulations.
18. Schedules facilities for sports activities and non sports related activities.

Head Coach Responsibilities

The head coach shall coordinate the total program in the activity they are assigned to. He/She shall:

1. Report directly to the Athletic Director.
2. Follow the policies of the KSHSAA handbook.
3. Evaluate assistant coaches according to the evaluation schedule established by the building principal.
4. Conduct themselves professionally at all times including attire, language, and attitude.
5. Hold pre-season meetings with student-athletes to discuss the philosophy of the program and inform them of responsibilities and regulations.
6. Be involved with the selection of and supervise assistant coaches and assign their respective duties.
7. Encourage assistant coaches to be familiar with rules, regulations, safety procedures and first aid prior to the start of the season.
8. Assist the Athletic Director in the completion of all forms as required by KSHSAA and the school.
9. Ensure a staff member remains until all participants have left the facilities and secure facilities.
10. Plan, organize, and implement the teaching of correct fundamentals, strategy, rules and techniques.
11. See that facilities and equipment are maintained to insure a clean, healthy and safe environment for all activities and report deficiencies and damage immediately to the A.D.
12. Assume responsibility for the conduct and well being of all team members including assistant coaches. Supervise all athletes until they have been picked up or left the premises.
13. Attending coaches' meetings are required by KSHSAA.
14. Instruct participants in the need of medical help to report to the coaching staff immediately
15. Maintain a copy of the student-athletes physical forms and be aware of any individual athlete's medical needs.
16. Evaluate the total program and make recommendations to the Athletic Director. This includes assistant coaches and equipment.
17. Issue equipment and uniforms and keep accurate records. At the end of the season, collect inventory, store equipment and uniforms and give a copy of the inventory to the A.D. no later than 2 weeks after the last contest.
18. Submit equipment and uniform needs to A.D. at the same time the inventory is handed in.
19. Order equipment and uniforms ONLY AFTER approval of the A.D. Failure to do so might result in a loss of future funding.

20. Be responsible for public relations and the publicity of the program through the AD and prepare results for all media outlets, regardless of the outcome.
21. Make an effort to support and/or attend other activities and Stockton High/Junior High School.
22. Complete the SHS Activity Department Purchase Order Form for any purchase and make sure it is approved by the Athletic Director before the items are ordered.
23. Complete a Transportation Release Form for any student-athlete riding home with parents after a school activity.
24. Maintain a close working relationship with the coaches/sponsors in other programs and with the assistants within his/her program.
25. Attend other duties as assigned by the Athletic Director and/or Principal.
26. Will be dressed in professional attire during competition to best represent the school district. Hats are not permitted during indoor competition.

Duties of Assistant Coaches

1. Be responsible to the head coach of the sport in which he/she is working.
2. Will attend all practice sessions and meetings when requested to do so by the head coach.
3. Will perform duties as assigned by the head coach.
4. Should be involved, along with the head coach, in selection of student-athletes who are to receive letters and/or personal awards of outstanding achievement.
5. Will, along with the head coach, assume responsibility for the conduct, and supervision of all team members.
6. Will understand rules and regulations of the activity he/she is involved with.
7. Assist in maintaining a safe environment.
8. Will NOT undermine/disagree with the head coach outside the coaching circle.
9. Will be dressed in professional attire during competition to best represent the school district. Hats are not permitted during indoor competition.

Approval of Officials

The head coach shall, upon request of the Athletic Director(s), turn in a list of officials they feel are not of the quality necessary for the officiating at their level of competition. The Athletic Director(s) will send these names to the league commissioner with a request not to assign these officials to do Stockton USD 271 events. Head coaches will understand that officials may have to be used when no others can be found.

Attendance at Activities

To be eligible to participate in the activity/contest that evening, students are expected to attend school for at least one-half day. Any absence on the day of an event will require parent authorization in accordance with the attendance policy. Administration and coaches, with parental input, will then consider the best interest of each individual student in determining if the

student should be allowed to travel/perform. Students whose absence is unexcused will not participate, (practice and/or travel) with the team.

Staying after school for academic assistance

- Students who stay after school to receive academic assistance from a teacher (voluntary or imposed assistance) and arrive late to practice shall not be penalized for their tardiness.
- Students who stay after school to serve a detention may be subject to consequences appropriate to the situation.

Suspended Students

Students suspended in school or out-of-school shall be considered “not in good standing” during the time of the suspension. Students that are in ISS will be expected to participate in activity practices but will not compete or represent the school in interscholastic activities or other school-sponsored events until the suspension is complete. OSS students cannot practice or participate in interscholastic events until the suspension is complete. A suspension will be considered complete at the end of the calendar day. Suspended students shall not be permitted to travel with the team on out-of-town trips.

A student “not in good standing” is defined by KSHSAA as:

- A student who is under penalty of suspension or whose character or conduct brings discredit to the school or to the student, as determined by the principal, is not in good standing.
- A student who uses any form of tobacco, illegal drugs, alcoholic beverages, vaping devices, etc., at school is not in good standing.

NOTE: Students shall not be subject to academic double jeopardy. When an activity or performance is an extension/expectation of an academic course and a grade is assigned as a result, the student will be expected to participate.

Activity Schedule Conflicts

Scheduling conflicts are not the fault of the student and penalties will not be imposed. Every effort will be made by the school to avoid placing students in the position of choosing one activity over another. However, from time to time it is possible that more than one activity may be scheduled on the same day. The student should contact the coaches/sponsors and parents who will resolve the conflict, keeping the best interest of the student in mind. Academics should be given priority.

Travel Policies

1. The head coach is responsible for the team and all others associated with their programs
2. Players accompanying an athletic team shall be expected to leave and return with the team on out-of-town trips. ONLY under extreme cases will a student be allowed to participate if not arriving by school transportation.
3. An athlete may be permitted to ride home with their parent(s) or other adult under extreme cases, provided the coach and athletic director were notified 24 hours prior to leaving for the event, by filling out the proper form with the Athletic Director.
4. Only personnel duly authorized by the coach and/or administration should travel on the school transportation. Only students participating in the event may miss school to travel.
5. The coaches are responsible for proper dress and conduct for their teams while on trips and should keep in mind that individuals and teams are representatives of Stockton HS/JH and are subject to all school rules.
6. Coaches shall make it policy to remain with the team at all times while they are in the locker room at other schools. The coach is responsible to check the condition of the locker room before and after use by his/her team and to report to the host school any damage that might have occurred during use.
7. Coaches are to request that all injured or non-participating members of their team sit and observe the game like they are sitting on the bench or sideline.
8. Coaches are held responsible in making sure the suburbans and school buses used for activity trips are clean of general trash at the conclusion of trips. They are to instruct the student participants to pick up in their area before leaving the bus. Coaches are expected to administer punishment on teams that leave these vehicles dirty.

Student Insurance and Injuries

Insurance:

It is the policy of USD 271 that each student participation should maintain their own insurance to cover an injury while participating in the activity programs offered. However, if the cost of the injury reaches \$10,000, everything over that up to \$25,000, is covered by the KSHSAA Catastrophic Insurance that each member school has access to. This insurance is designed to cover the portion of expenses above \$10,000 and does not cover the average and usual costs incurred by most students while participating in the activity programs.

Injuries:

If any injury is sustained while participating in interscholastic activities practice or competition, it should be handled in the following manner:

1. Notify emergency medical personnel immediately.
2. If a student needs immediate attention, NOTIFY PARENTS BY PHONE ASAP.
3. If you are unable to contact a parent, notify the student's emergency contact.
4. One coach should remain with the student, at all times, until a parent/guardian is present.
5. Student accident reports must be filed with the school office as soon as possible, but not longer than 24 hours after following the injury.
6. Follow-up should be made with the student-athlete and parent within a responsible timeframe.
7. Care should be exercised in rehabilitating an injured student-athlete and caution observed in placing that player back into the activity. ALWAYS obtain medical clearance or parental permission first. Understand that student-athletes and parents may not have the participants' best interests in mind when deciding. YOU are the final authority.

Head Injury Prevention Act

72-135. School sports head injury prevention act. (a) This section shall be known and may be cited as the school sports head injury prevention act.

(b) As used in this section:

(1) "School" means any public or accredited private high school, middle school or junior high school.

(2) "Health care provider" means a person licensed by the state board of healing arts to practice medicine and surgery.

(c) The state board of education, in cooperation with the Kansas state high school activities association, shall compile information on the nature and risk of concussion and head injury including the dangers and risks associated with the continuation of playing or practicing after a person suffers a concussion or head injury. Such information shall be provided to school districts for distribution to coaches, school athletes and the parents or guardians of school athletes.

(d) A school athlete may not participate in any sport competition or practice session unless such athlete and the athlete's parent or guardian have signed, and returned to the school, a concussion and head injury information release form. A release form shall be signed and returned each school year that a student athlete participates in sport competitions or practice sessions.

- (e) If a school athlete suffers, or is suspected of having suffered, a concussion or head injury during a sport competition or practice session, such school athlete immediately shall be removed from the sport competition or practice session.
- (f) Any school athlete who has been removed from a sport competition or practice session shall not return to competition or practice until the athlete is evaluated by a health care provider and the health care provider provides such athlete a written clearance to return to play or practice. If the health care provider who provides the clearance to return to play or practice is not an employee of the school district, such health care provider shall not be liable for civil damages resulting from any act or omission in the rendering of such care, other than acts or omissions constituting gross negligence or willful or wanton misconduct.
- (g) This section shall take effect on and after July 1, 2011.

Eligibility, Physical Exams and Parental Permission

KSHSAA Rules and Regulations

- A. Stockton HS/JH is a member of the Kansas State High School Activities Association and as such abides by the following set of rules governing eligibility.
 - 1. The student-athlete is a bona fide student in good standing with regular attendance.
 - 2. Their conduct and standards of sportsmanship are satisfactory and do not bring discredit to themselves or their school.
 - 3. They are not 19 years of age on or before September 1 of the school year in which they compete.
 - 4. They have not completed eight semesters of high school attendance (includes total attendance, beginning with the ninth grade). Their last two semesters of possible eligibility must be consecutive.
 - 5. They have not had eight semesters of competition for more than 4 seasons in one sport (grades 9-12)
 - 6. They have passed 5 subjects of unit weight or the equivalent during their previous semester of attendance. All credits from alternate attendance/learning centers must be completed by 10 calendar days following the last day of the current semester.
 - 7. They do not engage in outside competition in the same sport during a season in which they are representing Stockton HS/JH. Contact the Athletic Director if questions arise about outside competition or teams.
 - 8. They have passed an adequate medical examination, given by a physician and have the written consent of their parents or legal guardian.
 - 9. They have met the requirement of the Transfer Rule if they are transferred to USD 271. Contact the Athletic Director if you have questions

10. They have not competed under a false name or for money or merchandise of intrinsic value, and have observed all other provisions of the Amateur Rule.

Stockton HS/JH Eligibility Rules and Regulations

A. Student-athletes of Stockton HS/JH must abide by the following school eligibility rules in order to participate in any extracurricular activity, competition, or event that is covered by the Kansas State High School Activities Association:

1. Must be passing at least 6 classes in which they are enrolled in order to be eligible. Must not be failing 2 or more classes in which they are enrolled in order to be eligible.
2. If the student is not passing at least 6 classes by 3:00 pm Friday, they will be placed on probation for the following Monday through Friday. If the student is still not passing at least 6 classes, then that student will become ineligible starting the following Monday through Saturday and the subsequent weeks until they are passing at least 6 classes.
*Teachers need to have grades updated Sunday nights by midnight. If the student is failing 2 or more classes at 8:00 a.m. Monday, the student will be ineligible beginning Monday thru Saturday and the subsequent weeks until they are failing only 1 or fewer classes. * Teachers need to have grades updated Sunday night by Midnight.
3. No student-athlete may participate in any practice or competition unless they have been in attendance for at least 4 hours of the school day and notified the head coach AND athletic director prior to the missed time. A student-athlete, who misses school because they are sick, is not healthy enough to participate. No student-athlete may participate in any practice or competition unless they have been in attendance for at least the **LAST 4** hours of the school day (on the day of the competition or practice, or the day prior if the competition is early in the day or on a Saturday) and notified the head coach and the office prior to the missed time. If the student-athlete is not healthy enough to be in attendance, they are not healthy enough to practice or compete. "If a student is absent for any part of the school day after an event, the student will not be allowed to practice that day."
 - Only under extreme circumstances can this policy be adjusted (eg. out of town doctor appointments, funerals..)

B. It is important that all students realize that involvement in extracurricular activities is a privilege and not a right. Deliberate misbehavior, destruction of school property, unexcused absences, and such will cause them to lose their good standing in school and, as a result, their eligibility to participate in interscholastic activities.

C. Any student-athlete can be suspended from activities, for an indefinite amount of time, for ANY violation of the student-handbook.

Physical Exams

A. Every student who participates in athletics, dance team and/or cheerleading, must have on record with the school a KSHSAA physical examination form, which is signed by the doctor and at least one parent/guardian. The actual physical examination must take place on or after May 1st prior to the school year for which it is valid.

B. NO participation of any kind, practice, conditioning, or competition shall be allowed until the physical form is complete and on file in the school office.

Parent/Athlete Approval Form

A parental/guardian and athlete signed approval form shall be on file before a student will be allowed to participate in any activities. This form shall be in addition to the KSHSAA physical form and shall serve the purpose of providing proof that the parents and athlete understand the eligibility requirements, the insurance status and the rules and regulations to include the substance abuse policy of Stockton HS/JH. This form is to be passed out to the parents and/or student athletes at the pre-season meeting (*See index for form*).

Playing Time

At Stockton HS/JH, each contest or performance will be approached with a successful outcome in mind. All participants must be prepared for a high level of competition.

- At the junior varsity level, experience for as many student athletes as possible is the priority.
- At the varsity level, a successful outcome to the contest is the priority.

Coaches/sponsors will make decisions consistent with these goals. There is no guarantee of equity in “playing time”. The coach/sponsor will determine the role and the amount of playing time prescribed for each participant. All participants are expected to win and to lose with a high level of class and dignity.

Equipment

Student athletes are not allowed to use privately purchased equipment without prior permission from the Athletic Director. Equipment that is a standard purchase by the district that is mandatory for participation, safety, and fundamental performance cannot be purchased privately. Examples of items that are not allowed to be purchased privately: Uniforms, game jerseys, football helmets, shoulder pads, football pants/pads, etc. Exceptions: Volleyball knee pads, shoes, etc. Before purchasing these or any other items, please consult with the Head Coach and or Athletic Director to ensure equipment is KSHSAA compliant.

Sexual Harassment Policy

The Board of Education is committed to providing a positive and productive working and learning environment, free from discrimination based on sex, including sexual harassment. Sexual harassment will not be tolerated by the school district. Sexual harassment of employees or students of the district by board members, administrators, certified and support personnel, students, vendors, and any others having business or other contact with the school district is strictly prohibited. Sexual harassment is unlawful discrimination based on sex under Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964 and the Kansas Acts Against Discrimination. All forms of sexual harassment are prohibited at school, on school property and at all school-sponsored activities, programs or events.

Sexual Harassment against individuals associated with the school is prohibited, if the harassment occurs on school grounds. It shall be a violation of this policy for any student, employee or third party (visitor, vendor, etc) to sexually harass any student, employee or other individual associated with the school. It shall further be a violation for any employee to discourage a student or another employee from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy. Violation of this policy by any employee shall result in disciplinary action, up to and including termination.

Sexual harassment shall include, but not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Sexual harassment may result from verbal or physical conduct or written or graphic material. Sexual harassment may include, but is not limited to: verbal harassment or abuse; pressure for sexual activity; repeated remarks to a person, with sexual or demeaning implications; unwelcome touching; or suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning an employee's job status.

The district encourages all victims of sexual harassment and persons with knowledge of such harassment to report the harassment immediately. Complaints of sexual harassment will be promptly investigated and resolved.

Employees who believe that they have been subjected to sexual harassment should discuss the problem with their immediate supervisor. If an employee's immediate supervisor is the alleged harasser, the employee should discuss the problem with the building principal.

Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes sexual harassment under the definition outlined above. Unacceptable conduct may or may not constitute sexual harassment, depending on the nature of the conduct and its severity, persuasiveness and persistence. Behaviors which are unacceptable but do not constitute harassment may also result in employee discipline.

An employee who witnesses an act of sexual harassment or receives a complaint of harassment from another employee or a student shall report the complaint to the building principal. Employees who fail to report complaints or incidents of sexual harassment to appropriate school officials may face disciplinary action. School administrators who fail to investigate and take appropriate corrective action in response to complaints of sexual harassment may also face disciplinary action. Initiation of a complaint of sexual harassment in good faith will not adversely affect the job security or status of an employee, nor will it affect his or her compensation. Any act of retaliation against any person who has filed a complaint or testified, assisted, or participated in an investigation of a sexual harassment complaint is prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including termination of employment.

To the extent possible, confidentiality will be maintained throughout the investigation complaint. The desire for confidentiality must be balanced with the district's obligation to conduct a thorough investigation, to take appropriate corrective action or to provide due process to the accused.

False or malicious complaints of sexual harassment may result in corrective or disciplinary action against the complainant. A summary of this policy and related materials shall be posted in each district facility. The policy shall also be published in student, parent and employee handbooks as directed by the district.

Dance/Cheer Squad

In the event that a member of the elected dance/cheer team moves out of the Stockton district, they will not be replaced. See Constitutions in index.

SHS Dance team will have no more than 9 elected members.

SHS Cheer squad will have no more than 8 elected members.

SJHS Cheer squad will have no more than 8 elected members.

Lettering Requirements

1. Participants must complete the full season of an activity before they may receive a letter and complete the season in good standing. (Exceptions will be made for the participant who by reason of illness or injury fails to complete a full season, with approval by the head coach and athletic director).
2. A coach has the prerogative to award a letter to an athlete who is deserving of the award in the opinion of the coach, but due to unique circumstances, did not qualify under the guidelines of the handbook. This should be kept to a minimum and not used for mass letterings for athletes, as this would lessen the value of the letter for those who earned it.

Lettering Requirements for Specific Activities

1. **Cross Country:** To earn a letter, an athlete must medal at a varsity meet, compete on varsity at 5 meets, or qualify for state.
2. **Football:** To earn a letter, an athlete must play in at least half of all the varsity quarters for the *season*.
3. **Volleyball:** To earn a letter, an athlete must play in at least half of all varsity matches and at least 2 tournaments.
4. **Girls Basketball:** To earn a letter, an athlete must play in at least half of all the varsity quarters for the *season*.
5. **Boys Basketball:** To earn a letter, an athlete must play in at least half of all the varsity quarters for the *season*.
6. **Wrestling:**
 - a. Any senior who has been good standing for 4 years and contributes to the team for 4 entire seasons.
 - b. Any Freshman, Sophomore, Junior or Senior who competes in 15 or more varsity matches (approximately half of the matches available).
 - c. Any varsity wrestler who scores 30 or more team points during the season in dual meets or tournaments.
 - d. Any varsity wrestler that qualifies for state.
 - e. At the coaching staff's discretion, a wrestler who has an injury/hardship which prevents him/her from the above criteria or has made a significant unquantifiable contribution that the coaches believe deserves a varsity letter.

***Varsity Letters are only awarded to athletes who finish the season in good standing.**

***Office Personnel are not responsible for determining lettering requirements.**

7. **Track and Field:** To earn a letter, an athlete must fit one of the following criteria:

- a. Set school record
- b. Qualify for the State track meet
- c. Score at least a point at the Regional track meet, individual or relay
- d. Place in the top 4 at the NPL track meet, individual or relay
- e. Score a total of 15 or more points for the year

8. **Golf:** Player must play in 3 varsity tournaments

9. **Managers/Trainers:** Upon recommendation of head coach(es)

10. **Dance Team:** To earn a letter, an athlete must finish the season in good standing.

11. **Cheerleading:** To earn a letter, an athlete must finish the season in good standing.

12. **Vocal & Instrumental Music:**

Requirements to Letter (must meet 3 of the 5 requirements)

1. Attend required events

- | | | |
|--|--------------|-------------|
| a. NPL Vocal | (choir only) | November |
| b. Veterans Day Concert | | November 11 |
| c. Christmas Concert | | Nov or Dec |
| d. Fort Hays State University National Anthem (choir only) | | |
| February | | |
| e. Spring Concert | | April |

2. Audition for KMEA at Hays High School Nov. & Dec.

*Make the choir & attend District KMEA = automatic letter

3. Take a **solo** to Regionals at Oberlin April

*I rating = automatic letter

4. Participated in an **ensemble** at Regionals at Oberlin April

*I rating = automatic letter

5. Sing National Anthem or extra activity at **FIVE** home events

(i.e.-JH Football, JH Basketball, HS Volleyball, Rooks County Fair, Vets Day at Nova, Christmas Hallway Caroling, etc.)

****may be subject to change****

JH Choir-Requirements to Letter (must meet 2 of the 3 requirements)

1. Attend required events
- a. Veterans Day Concert
- b. Christmas Concert
- c. PTL
- d. Spring Concert

2. Audition for KMEA at Hays High School in November
3. Attend & participate at PTL in Norton
 - a. Solo
 - b. Ensemble

****Any student-athlete who is ineligible more than 2 weeks, starting with the first competition, will NOT be able to letter in their activity.**

Pre-Season/Season/Post-Season

Pre-Season Checklist

1. All equipment should be carefully inspected to make certain nothing has happened since the past season. If any extra equipment or supplies are needed to be ordered prior to or during the season, the coach should notify the Athletic Director and work with him/her to see that the need is taken care of. **Approval by the Athletic Director is required before ordering of ANY supplies or equipment. Failure to do so will result in a withholding of future funding.**
2. A record should be kept of all equipment and uniforms checked out to each student-athlete. All items shall be numbered to assist in the tracking process.
3. Each head coach should carefully check every student-athlete wishing to participate to make certain they have a physical on file and are eligible to compete.
4. Each head coach should turn in a list, to the Athletic Director, leave times to events and the number of students going, at least one week prior to the first competition.
5. Each head coach should turn in roster/program information of his or her team by the end of the first week of practice. This should include the jersey number, grade level, and name as a minimum. This should also include the names of all assistant coaches and managers. Adjustments can be made later.
6. The head coach is strongly encouraged to hold a pre-season meeting with parents and students. The coach should go over items such as schedule, practice times and dates, care of equipment, traveling policies, etc. Schedules should be made available.

Season Checklist

1. Any changes to the roster should be brought to the Athletic Director ASAP so that information can be updated for home and away events.
2. Any equipment needs must be ordered through the Athletic Director.
3. SUPERVISION- This is extremely important, not only during practice, but before and after as well. Participants should know what routine they are supposed to follow as they prepare for practice. Scheduling should be made to minimize time between the end of school and the beginning of practice. Coaches are responsible for making certain that the locker room is as safe, orderly and supervised as the playing field. This not only applies to practice, but also to game days when preparing for an event and after the event. It is the responsibility of the coaching staff to make certain that each athlete in his/her program has left the locker room after practice or a contest and that the doors in the school are secure; especially if the contest has been away from the school and the coaching staff are the last to leave the building. Make certain all doors are locked.
4. Each coach should be extremely careful in allowing athletes or managers the use of their keys. Prepare so that you don't forget something needed at practice.
5. All School rules apply when traveling to and from an athletic event. Transportation policies apply for all events. If an athlete misses the school's transportation to and away from the activity, the athlete is NOT allowed to compete in that activity, unless the superintendent gives special permission.

Post-Game Procedures

It is the head coach's responsibility to make sure that all equipment is accounted for after every competition. The head coach should notify the Athletic Director of any missing or broken equipment that needs to be replaced.

The head coach should check on injuries that might have occurred during competition as quickly as possible. This includes any injury that might have required the student-athlete to leave with medical personnel or parents/guardians. Make sure that parents/guardians are aware of any injury that might have occurred that did not require medical attention.

Calling/Emailing in results is very important to the public and our school image. Cooperation and consistency are especially necessary in this area. If you follow those guidelines when you report, it will enhance public perception of the school district.

Tips:

Promptness-Call/email as soon as possible after the event. Don't wait, especially on weekends and when late in the evening because of deadlines.

Vital information-There are certain things that you should include when sending information out to the public.

You should include when at all possible:

- Final score
- The records of both teams
- First and last names of players
- Important facts (leading scorer, etc.)
- Score by quarters

*Assign the post-event responsibility for calling/emailing results to a specific person. It is the responsibility of the host school to turn in results, but don't rely on them

Newspapers

Salina Journal-World	800-827-6363
Wichita Eagle	800-825-6397
Topeka Capital-Journal	800-777-7171
Hays Daily News	800-657-6017
Hutchinson News	800-766-5742
Stockton Sentinel	785-425-6354

Radio

Television

Post-Season Checklist

Post-Season Checklist--Meeting with Athletic Director

1. Letterman winner recipient list-Certificates will be printed by the secretary and held by the Athletic Director.
2. Updated Inventory-Inventories will be put on a computer and a copy will be given to the Athletic Director
3. List of missing equipment/uniforms-Athletes will not be allowed to check out equipment/uniforms for another sport unless all equipment has been returned/paid for.
4. Final Season Statistics-Season statistics will be kept on file with the Athletic Director. A copy should be prepared for any media.
5. Equipment needs-A list of equipment needs should be turned in to the Athletic Director, in a timely manner. Requests will be sent at the appropriate times.
6. Scorebook-if applicable, scorebooks should be kept on file with the head coach.

7. Assistant Coach's evaluations-These evaluations should be completed and a copy turned into the Athletic Director at the evaluation meeting.
8. Plans for athletic recognition- The sports banquet will be held at the end of the year. A sport specific event is not necessary but is good for public image.

These items should be taken care of within 2 weeks of the end of the season.

GENERAL RULE

NO UNIFORMS ARE TO BE WORN BY ANYONE OTHER THAN THE ATHLETES AT ANYTIME. (PARENTS, GIRLFRIENDS, ETC. ARE NOT TO WEAR UNIFORMS FOR ANY REASON) ATHLETES SHOULD NOT WEAR UNIFORMS TO SCHOOL, UNLESS ON GAMEDAY AS A SIGN OF TEAM UNITY. THIS INCLUDES PRACTICE UNIFORMS. **With the exception of the Jersey Auction during Homecoming week**

SUBSTANCE ABUSE POLICY

Statement of Purpose USD #271 recognizes that the use of mood-altering chemicals (alcohol, tobacco, and other non-prescribed controlled drugs including vaping devices) can lead to a significant health problem. Their usage can have negative effects on a person's behavior, learning, development, and relations with other individuals. It is the aim of this policy to eliminate the negative effects of mood-altering chemicals by doing the following:

1. Educate the students on the dangers of using mood-altering chemicals.
2. Identify students that may be having problems as a result of using mood-altering chemicals and refer them to professional help.
3. Discourage the students from using mood-altering chemicals.
4. Keep the students participating in the activities of the school.
5. Make sure students understand that these chemicals are illegal for them to use.

In order to accomplish these goals, the following rule has been established.

RULE: During the school year and activity season, the student shall not consume or have in their possession, a product containing alcohol. No student shall use or possess any form of tobacco product or vaping device. Students shall not have in possession, use, buy, sell or give away any other controlled substance defined by law as a drug.

Possession and/or use of illegal substances on school property will also be referred to the student handbook for additional consequences.

KSHSAA CODE OF CONDUCT

Philosophy and Purpose- Extracurricular activities and sports are a privilege for each participating individual. Therefore, it is important that students and parents are aware of the necessary rules and regulations, which assure continued eligibility and participation as responsible representatives of the school. It is the primary responsibility of the coach/sponsor to consistently enforce this code.

USD #271 recognizes the use of alcohol, tobacco, and drugs as a significant health problem for many adolescents, resulting in negative effects on behavior, learning, and the total development of each individual. The misuse of alcohol, tobacco, and/or drugs by adolescents affects extracurricular participation and development of related skills and future health. It is also against the law.

Each coach has the prerogative to establish additional rules pertaining to the activity supervised. These rules may include attendance at practice, detentions, curfew, dress and general conduct by participants during practices, contests, and trips, and will be handled by the coach/sponsor.

These rules and consequences will be clearly communicated to the student athlete/participant at the beginning of the activity season.

Rule- During the school year, regardless of the quantity, a student shall not:

1. Handle an open container or use a beverage containing alcohol liquor, wine, or beer, etc.
2. Handle or use any form of tobacco, including any type of e-cigarette (vape).
3. Handle or use any controlled substance defined by law as a drug.

Interpretations:

1. The rule applies to the entire school year and any portion of an activity season, which occurs prior to the start of the school year or after the close of the school year. Fall buffer week is part of basketball/wrestling season and spring buffer week is part of track/golf season.
2. It is not a violation for a student to be in possession of a controlled substance specifically prescribed for the student's own use by his/her doctor.

Penalties and Recommendations- If any student chooses to violate the above rule and the violation is substantiated (sight is sufficient evidence) by a law enforcement official, faculty member, school administrator, or voluntary student admission, the following will occur:

First Violation: 7-day suspension from all KSHSAA sponsored sports and activities, excluding practices. Students will be provided access to professional counseling services if desired. The Coach or the Principal will notify parents.

Second Violation: 4 weeks' suspension from all KSHSAA sports and activities, excluding practices. It will also be recommended that the student receive an evaluation and any necessary counseling from a professional chemical dependency counselor. Parents will be notified by the Principal and notice will be given that any further violations will result in a student being ineligible from participating in a school sponsored extracurricular activity for the rest of the school year.

Third Violation: The student will be ineligible to participate in any school sponsored extracurricular sport for the remainder of the school year, including practices. The student will be recommended to enroll in and maintain good-standing participation in a chemical dependency treatment program.

Clarifications:

1. Suspension does not apply to class activities where a grade is given for required attendance. Ex. Music concerts, pep band, marching band, mandatory field trips, etc.
2. Suspension does apply to KSHSAA sports.
3. Penalties for violations of this USD #271 high school policy shall be cumulative throughout the entire school year.
4. Penalties will start after an incident has been reported and confirmed, and concluded when infraction has been fulfilled. If an infraction occurs while a student is not actively participating in a sport, the penalty will begin the first week that competition begins for that student.
5. It is very important to realize that anyone seen handling open containers involving this kind of activity is just as guilty as those actually consuming its contents.

Coaches' clause: It is our coaches and sponsors expectation that athletes will make every effort to not be in attendance at sites where illegal drug use and underage consumption of alcoholic beverages are occurring. Coaches may implement sanctions for this infraction. These may include (but are not limited to) extra conditioning, limited participation or being held out of competition. An attendance violation will not accumulate toward the violations listed above.

A student, whose character or conduct brings discredit to the school's organization or teams or to the student, as determined by the principal, is not in good standing and is ineligible for a period of time as specified by the principal. This period of time of ineligibility will vary depending on the degree of discredit or the length of suspension.

If a student's character or conduct brings discredit to the school, the student will be temporarily suspended from participation until an investigation can be done.

Specific acts of unacceptable conduct of a student in respect to school activities include:

1. vandalism
2. unruly conduct that disrupts school
3. verbal or physical threats
4. stealing
5. willful disobedience/open defiance
6. fighting
7. obscenity or foul language
8. continued acts of unsportsmanlike behavior
9. abusive harassment of another student or school employee
10. illegal acts

This is not intended to be all-inclusive. Infractions of any district policy, regulation or violations of civil law can result in a loss of student privileges of attending or participating in extracurricular activities.

USD 271 PARENT/ATHLETE APPROVAL FORM

ATHLETES AND PARENTS WILL BE ASKED TO SIGN THIS FORM AT THE BEGINNING OF ***THEIR/their student's FIRST INDIVIDUAL SPORTS SEASON***. PARTICIPANTS THAT HAVE NOT STARTED THEIR SEASON WILL SIGNIFY THEY ACKNOWLEDGE, UNDERSTAND AND AGREE TO THIS POLICY BY SIGNING AND IN DOING SO, ACKNOWLEDGE RECEIPT OF THE HANDBOOK.

ALL ATHLETICS AND ACTIVITIES ARE INCLUDED IN THIS POLICY:

In understanding that participation in or attending extracurricular activities is a privilege and not a right, we expect our student-athletes to abide by higher standards. This is largely due to their visibility to our school and our community. Student-Athletes represent Stockton High School outside the realm of our school. In addition, athletic participation requires athletes to be physically and emotionally fit. The only way to accomplish this is to remain drug free. Please understand that failure to abide by the said policies will result in the appropriate and outlined penalties covered within this policy. Also understand that individual coaches may present additional guidelines for participating in their programs. I have read and understand the USD #271 Stockton Substance Abuse Policy and agree to abide by it while I am involved in Stockton High School athletics and activities or attending any Stockton events. I understand that failure to abide by the said policies will result in the appropriate and outlined penalties covered within this policy. I also understand that individual coaches may present additional guidelines for participating in their programs.

STUDENT SIGNATURE _____

DATE _____

PRINTED

NAME _____

I have read and understand the USD #271 Stockton Substance Abuse Policy. I also understand that while participating in athletics, injuries may occur. Injuries can range from a minor sprain to head and spinal injuries that may cause death. I understand that I am responsible for any medical bills that may occur. I do understand that Stockton High School and the Kansas State High School Activities Association have secondary insurance coverage available. My signature allows my student to participate in athletics/activities at Stockton High School for the current school year.

PARENT(S)/GUARDIAN(S) SIGNATURE _____

DATE _____

Permission to Ride Home with Parent(s)/Guardian(s)

Parents/guardians must complete this form and give it to the coach prior to the team bus leaving.

Student(s) must only be released to the parent/guardian. Approval to be released to other than parents must be made through the office in advance of leaving for an event.

My child will not be riding the team bus home today. I will be providing transportation home for him/her. I understand that the coaching staff prefers that all participants ride home on the team bus.

STUDENT NAME: _____

DATE OF THE EVENT: _____

LOCATION OF THE EVENT: _____

PARENT SIGNATURE: _____

DATE: _____

STOCKTON HS/JH HEAD COACH EVALUATION

COACH:

SEASON:

DATE:

(1-Effective 2-Needs Improvement 3-Unsatisfactory 4-No Opportunity to Observe)

AREAS OF EMPHASIS-2024-25

1. Supports other programs with personal/team attendance, fosters school spirit
2. Plans and promotes community service activity for the team
3. Continues coaching education through training/clinic attendance
4. Promotes Sportsmanship with athletes and personal behavior
5. Facility and equipment care

PROFESSIONAL AND PERSONAL RELATIONSHIPS

1. Cooperates with AD and activities office
2. Follows rules, by-laws & expectations of SHS & KSHSAA
3. Provides team rules and communicates them with players/parents
4. Develops rapport with players, parents, community & peers
5. Appearance is appropriate
6. Participates in SHS coaching in-service/trainings/meetings
7. Develops good Public Relations (PR) through cooperation with media, booster club, spectators
8. Participates in previews, banquets, awards recognition etc.
9. Maintains appropriate conduct and promotes sportsmanship
10. Works with USD 271 staff to develop coordinated program
11. Communicates with parents during season and about off-season

COACHING PERFORMANCE

1. Provides proper supervision
2. Is well versed and knowledgeable about the sport
3. Maintains individual and team discipline/control
4. Has an established coaching philosophy for self and staff
5. Runs a well-organized practice, utilized time for individual/team development
6. Develops integrity within coaching staff & works well with peers
7. Is fair, understanding, tolerant, sympathetic and patient with team members
8. Implements innovative new coaching techniques and proven methods
9. Is prompt in meeting team for practices and games
10. Provides leadership and attitude that produce positive efforts
11. Understands medical aspect of sport and follows injury policies

12. Delegates proper authority to assistant coaches
13. Maintains atmosphere of cooperation, receptive to constructive criticism
14. Uses the latest video technology to improve performance (Hudl etc.)
15. Team performance is consistent with potential & abilities

RESPONSIBILITIES OF HEAD COACH

1. Completes all items on SHS Head Coach Pre-Season Checklist
2. Completes all items on SHS Head Coach End of Season Checklist
3. Shows self control and poise
4. Displays enthusiasm and exhibits interest in coaching
5. Is cooperative in helping athletic dept., booster club and others
6. Encourages all potential athletes to participate, and in multiple sports
7. Cares for equipment/facilities and maintains inventory

SUMMARY Date----: Season:

Number of Years Coaching in this Assignment:

Number of Years Coaching in District:

AD Comments on Season

Community Service:

Supporting Other Programs:

Promoting Sportsmanship:

Continuing Education:

Facility & Equipment Care:

AD Job Targets

Coaches Goals for Next Season (plan, expectation)

Successful: To Be Renewed AD
 Signature_____Date_____

Needs Improvement: See Goals Coach
 Signature_____Date_____

Unsatisfactory: Non-Renewal

STOCKTON HS/JH ASSISTANT COACH EVALUATION

COACH:

SEASON:

DATE:

(1-Effective 2-Needs Improvement 3-Unsatisfactory 4-No Opportunity to Observe)

AREAS OF EMPHASIS-2025-2026

1. Supports other programs with personal/team attendance, fosters school spirit
2. Plans and promotes community service activity for the team
3. Continues coaching education through training/clinic attendance
4. Promotes Sportsmanship with athletes and personal behavior
5. Facility and equipment care

PROFESSIONAL DUTIES AND RESPONSIBILITIES

1. Performs all duties assigned by the head coach
2. Abides by all relevant Board policies and administrative guidelines
3. Enforces all rules of the KSHSAA related to his/her sport
4. Plans assigned practice sessions with specific training objectives
5. Enforces rules and regulations concerning conditioning of players and their health and safety
6. Reports injuries promptly and exercises great care in dealing with all injuries, particularly those that are of a serious nature

COACHING PERFORMANCE

1. Develops respect by example in appearance, manners, behavior, language, and conduct
2. Maintains suitable sideline control at games and tournaments
3. Provides proper supervision in all situations
4. Maintains effective individual and team discipline and control
5. Is fair, understanding, tolerant, empathetic, and patient with team members
6. Is innovative in trying and assessing new coaching techniques and ideas
7. Shows an interest in athlete's academic achievements and on-season/off-season activities
8. Models behaviors which reflect the values of good sportsmanship, fair competition, and ethical behavior

PROFESSIONAL AND PERSONAL RELATIONSHIPS

1. Develops rapport with other members of the coaching staff, other teachers, and administrators.
2. Conducts and/or participates in necessary in-service meetings and coach's clinics to improve coaching performance and attends meetings necessary to the welfare of the team and sport.
3. Promotes all sports in the athletic program.

SUMMARY

Date----:

Season:

Number of Years Coaching in this Assignment:

Number of Years Coaching in District:

Head Coach Comments on Season

Community Service:

Supporting Other Programs:

Promoting Sportsmanship:

Continuing Education:

Facility & Equipment Care:

Head Coach Job Targets

Assistant Coach's Goals for Next Season (plan, expectation)

Successful: To Be Renewed

Signature_____Date_____

Needs Improvement: See Goals

Signature_____Date_____

Unsatisfactory: Non-Renewal

STOCKTON HIGH SCHOOL

DANCE TEAM CONSTITUTION

The members of the Stockton High School Dance Team must adhere to the following articles. It must be understood that as a member of this organization, the student becomes a representative of the USD 271 and of Stockton High School and each member must maintain high moral and ethical standards. Membership may be terminated at any time for unacceptable standards of conduct. The Dance Team Constitution is designed to be used as a guideline toward becoming the best you can be. Good judgment and common sense will be used when an incident occurs (not covered in the constitution).

Being a team member provides for many girls their first opportunity to share a common bond and a close relationship with others. Learning what it means to work very closely with others and sharing in accomplishments and frustrations are all part of being a team member. It is an honor to be chosen as a dance team member. To remain an active dance team member, a girl/boy must maintain passing grades, keep in good physical shape and uphold all guidelines established in the Stockton High Dance Constitution.

Dancers will be responsible for paying for:

- Camp
- Jackets
- Shoes
- Shirt
- Competitions

Fundraising will help pay for camp costs first. Depending on amounts raised, it will go towards the cost of the other items listed. The uniforms are purchased by the school and are on a 5-year rotation.

TRYOUTS

There must be a minimum of 6 persons signed up to tryout for there to be tryouts held. Panel tryouts will be closed to everyone except judges, principals and/or principal designee and sponsors. (No other persons will be allowed in the tryout area.) There will be no students, parents, or existing dancers in the tryout room/area, nor will they be involved in collection or tabulation of scores. All tryout results are final. All those interested in becoming a dancer must attend the clinic. Failure to attend the clinic will make the student ineligible to try out. A committee composed of the sponsor(s) and administrator will handle extenuating circumstances, such as death in the family. Excused absences for medical reasons must be followed by a note from a physician for the student to be cleared for tryout.

- The Dance Team will consist of a minimum 5, no more than 9
- Members with a score based on the following:
 - Teacher Recommendation 20%
 - Coach impression/ Coachability 30%
 - Ability 50%

In the case of a tie, call backs will be performed. If the tie is not resolved with the call backs, judges will break the tie. Judges hired will not have worked with any of the candidates, or related to a candidate or sponsor. Judges will be directed to judge the candidates based only on the mastery of skills that they see demonstrated during the tryouts.

JUDGING CRITERIA

- Showmanship
- Facials
- Turn /Kick
- Attitude
- Memorization

Each category is worth 10 points for a maximum of 50 points per judge. The judges' scores will be averaged and used as 50% of the overall judging criteria for deciding team members. A separate score sheet will be kept on each student trying out. Each member must score a 60% to be elected.

TEAM RULES

Attendance

1. Dancers will be expected to attend ALL Practices.
2. Dancers will be expected to attend ALL Scheduled Events.

Examples – SHS Sporting Events, Community Events, Camps, etc.

Practices

1. Practices may be held before or after school depending on school schedules. Practices and work and/or family schedules will be taken into consideration as often as possible.
2. Non-attendance or lateness to practice and/or events must be excused by the sponsor prior to start time.
3. Dancers are not allowed to leave the gym unless first notifying the sponsor.
4. If injured, Dancers are required to attend practices and/or events unless otherwise instructed by a doctor. Doctor release is required before an injured member may return.
5. Two non-excused absences from practices will result in suspension or permanent dismissal from the team.
6. Two non-excused absences from a performance event will result in suspension or permanent dismissal from the team.

Eligibility

1. Dance team members must meet the SHS eligibility guidelines in order to participate. If grades fall below this standard, the member will be suspended from performing until guidelines have been met again.
2. If a dance team member becomes ineligible at any time, they are still required to attend practices, fundraisers and/or events.
3. If a dance team member is ineligible for 3 weeks at any given time during volleyball, football, basketball or wrestling it will result in suspension or permanent dismissal from the squad.
4. All dance team members must have a completed physical on file with the school prior to being allowed to participate in practice or events.
5. Dance team members must abide by the provisions of the SHS Athletic Code of Conduct.
6. There will be ZERO tolerance for alcohol, tobacco, drugs, or any prohibited substances per the Athletic Code of Conduct. If the Athletic Code of Conduct is broken and a student must sit out it will be an unexcused absence per violation.

General

1. Dance members will be prompt to all practices, fundraisers and/or events.
2. Cell phones will be silent or turned off during practices and/or events.
3. Obscene language will not be tolerated from dancers.
4. Good sportsmanship must always be displayed.
5. Eating, drinking or chewing gum is prohibited while dancing. The exception is when temperatures are high, and then drinking water at regular intervals shall be encouraged.
6. No jewelry or watches are to be worn during practice or dance events.
Lack of respect toward self, other team members, sponsor(s), student body, faculty or other adults will not be accepted and will be addressed with the dancer

and her parent(s). Appropriate disciplinary actions will be determined by sponsor(s) and school administrators.

Performances

1. Dance team members will perform at scheduled games or special events.
2. The coach reserves the right to pull any member from a performance due to absences, lack of knowledge of dances, poor attitude, lack of effort, or excessive demerits.
3. A uniform and equipment check will be held prior to performances. At this time the member should be completely ready for performance. This includes uniform, hair, shoes, etc.

Equipment,Camp & Appearance

1. Uniforms are to be kept neat and clean for all performances.
2. Uniforms are to be worn for performances.
3. Public display of affection (PDA) is not acceptable in a Tiger Uniform.
4. Each dance team member is responsible for the cost of camp, shoes, performance, attire,team jacket, and any other items required for performances. Fundraising opportunities will be available. Items ordered will not be handed out until balance due is paid in full.
5. Every dance team member is required to maintain a respectable image at all times. The way you look and act is a reflection of the whole team.
6. Hair and makeup should be done in good taste.

Transportation

1. Dance team members will ride together to the event on the transportation provided by the district. If a dance team member needs other arrangements, this has to be done through the school office.
2. When the districts' vehicle is used for transportation members will be required to return home together as a team. Any exception to this will be at the request of the parent. This must be made directly to the sponsor(s) on the trip. A form will

be signed by the parent making the request.

3. If an event requires an overnight trip, sponsor(s) will accompany the team.

Demerit/Merit System

SHS Dance coach(es) are confident that there will be no significant issues throughout this season. In order to keep disciplinary actions consistent for everyone, as a team we will follow a demerit system. Demerits will be distributed accordingly for any behavior that the coach feels is unacceptable. Please note that we may add or remove penalties throughout the year as necessary, but written notice will be given if a change is made.

All merits and/or demerits will be recorded and dated in a file. The following is a list of conduct unbecoming a dancer and the demerits assessed for each violation.

Activity/Behavior Demerits

CONDUCT AND APPEARANCE

Wearing jewelry, or chewing gum at games or practice	1st offense: 1 2nd offense: 2
Incorrect uniform for a Dance:	3
Insufficient apparel for practice {ex. forgetting shoes, or poms}:	1
Unsportsmanlike Conduct:	2
Extreme Socialization while at a performance:	1
Talking on cell phone at games or practice without permission	2
Displays insubordination (not following directions):	2
Caught cursing or displaying inappropriate hand gesture:	3
Inappropriate PDA during games or while in uniform:	3
Inappropriate posts on ANY form of social media such as photographed and/or posted with any substance such as alcohol, tobacco, drugs, vape, or any subject deemed illegal by law for the age of persons:	5

PRACTICE AND PARTICIPATION

Unexcused tardiness to a Dance event:	2
Unsatisfactory participation at an event/during performances (after one warning):	2
Being late after 30 mins it is a missed practice:	1
Disrespect towards coaches:	4
Not helping in set up or clean-up of practice, fundraisers, or game:	2
Unexcused absence from a practice with NO prior notification:	4
Unexcused absence from a performance with NO prior notification:	5

CONSEQUENCES FOR DEMERITS 1-5 DEMERITS – warning

6-9 DEMERITS –benched for one dance,

10 DEMERITS – Removal from squad for the rest of the school

year and must receive approval from the coach in order to try out the next year.

SIGNATURES

My child and I have read the Stockton High School Dance Team Constitution.

We agree to abide by the rules and regulations stated and understand the consequences if the rules are not followed. I understand that decisions made related to the dancers are made in the best interest of the team. If a situation arises, then I will contact the coach privately and confidentially – not publicly - where my child is in an awkward position. I fully understand the absentee rules, practices and performance expectations, and financial obligations.

Parent/Guardian Signature

Date

I will do my best as a Dancer to always set a positive example for the Stockton High School student body. I plan to follow the rules set forth in the Dance Team Constitution and understand the consequences if I fail to adhere to the rules and regulations. I will commit myself to attending all practices, fund-raisers, performances, and will always strive to have a positive attitude. I will respect my coach and fellow team members at all times. I understand this elite position of Stockton High School is an honor and will uphold my responsibilities as a member.

Parent/Guardian Signature

Date

STOCKTON HIGH SCHOOL

CHEER CONSTITUTION

The members of the Stockton High School Cheer Squad must adhere to the following articles. It must be understood that as a member of this organization, the student becomes a representative of the USD 271 and of Stockton High School and each member must maintain high moral and ethical standards. **Membership may be terminated at any time for unacceptable standards of conduct.**

The Cheer Squad Constitution is designed to be used as a guideline toward becoming the best you can be. **Good judgment and common sense will be used when an incident occurs (not covered in the constitution).**

Being a squad member provides for many girls their first opportunity to share a common bond and a close relationship with others. Learning what it means to work very closely with others and sharing in accomplishments and frustrations are all part of being a squad member. It is an honor to be chosen as a squad member. To remain an active cheer or pep squad member, a girl/boy must maintain passing grades, keep in good physical shape and uphold all guidelines established in the Stockton High Cheer Constitution.

Squad members will be responsible for paying for:

- Camp
- Jackets
- Joggers
- Leggings
- Shoes
- Bows

Fundraising will help pay for camp costs first. Depending on amounts raised, it will go towards the cost of the other items listed. The uniforms are purchased by the school and are on a 5-year rotation.

TRYOUTS

There must be a minimum of 6 persons signed up to try out for there to be tryouts held.

Panel tryouts will be closed to everyone except judges, principals and/or principal designee and sponsors. (No other persons will be allowed in the tryout area.) There will be no students, parents, or existing cheerleaders in the tryout room/area, nor will they be involved in collection or tabulation of scores. All tryout results are final. All those interested in becoming a cheerleader must attend every day of the clinic. Failure to attend the clinic everyday without an acceptable reason will make the student ineligible to tryout. A committee composed of the sponsor(s) and administrator will handle extenuating circumstances, such as death in the family. Excused absences for medical reasons must be followed by a note from a physician for the student to be cleared for tryout.

The Cheer Squad will consist of a minimum 6, no more 8 members with a score based on the following:

- Teacher/Coach Recommendation 40%
- GPA 10%
- Ability 40%
- Coach Eval during tryout practice 10%

Participants must receive a minimum score of 60% to be elected. In the case of a tie, call backs will be performed. If the tie is not resolved with the call backs, judges will break the tie.

Judges hired will not have worked with any of the candidates, or related to a candidate or sponsor. Judges will be directed to judge the candidates based only on the mastery of skills that they see demonstrated during the tryouts.

Stockton High School Spirit Squad sponsors may not serve as a judge for cheerleader tryouts.

JUDGING CRITERIA

- Individual Entrance
- Jumps
- Kicks
- Individual Cheer
- Group Chant
- Motions
- Spirit
- Voice Projections
- Facial Expressions
- Fight Song Dance

Each category is worth 5 points for a maximum of 50 points per judge. The judges' scores will be averaged and used as 40% of the overall judging criteria for deciding squad members. A separate score sheet will be kept on each student trying out.

2025-2026 Team Rules

Attendance

1. Spirit Squad will be expected to attend **ALL Practices**.
2. Spirit Squad will be expected to attend **ALL Scheduled Events**.
Examples – SHS Sporting Events, Community Events, Camps, etc.
3. Practices may be held before or after school depending on school schedules. Practices and work and/or family schedules will be taken into consideration as often as possible.
4. Non-attendance or lateness to practice and/or events must be excused by the sponsor prior to start time.
5. Spirit Squad are not allowed to leave the gym or football field unless first notifying the sponsor.
6. If injured, the injured spirit squad members are required to attend practices and/or events unless otherwise instructed by a doctor. Doctor release is required before an injured member may return.
7. Two non-excused absences from practices/events will result in suspension or permanent dismissal from the squad.
8. Two non-excused absences from a spirit event will result in suspension or permanent dismissal from the squad.
9. Two missed practices per season (excused) will result in the cheerleader sitting ½ game.
10. Two missed events per season (excused) will result in cheerleader sitting ½ game.
11. An excused absence from practice or event where documentation provides proof of cheerleader being someplace other than what was provided for excused absence, will then be considered unexcused and will result in cheerleader sitting ½ of the next event.
12. Members of the spirit squad that are not scheduled to cheer will participate as a pep club for games.

Eligibility

1. Spirit Squad members must meet the SHS eligibility guidelines in order to participate. If grades fall below this standard, the member will be suspended from performing until guidelines have been met again.
2. If a Spirit Squad member becomes ineligible at any time, they are still required to attend practices, fundraisers and/or events.
3. If a Spirit Squad member is ineligible for 3 weeks at any given time during volleyball, football, basketball or wrestling it will result in suspension or permanent dismissal from the squad.
4. All Spirit Squad Members must have a completed physical on file with the school prior to being allowed to participate in practice or events.
5. Spirit Squad members must abide by the provisions of the SHS Athletic Code of Conduct.
6. There will be ZERO tolerance for alcohol, tobacco, drugs, or any prohibited substances per the Athletic Code of Conduct. If the Athletic Code of Conduct is broken and a student must sit out it will be an unexcused absence per violation.

General

1. Spirit Squad members will be prompt to all practices, fundraisers and/or events.
 2. Cell phones will be on silent or turned off during practices and/or events.
 3. Obscene language will not be tolerated from cheerleaders.
 4. Good sportsmanship must always be displayed.
 5. Eating, drinking or chewing gum is prohibited while cheering. The exception is when temperatures are high, and then drinking water at regular intervals shall be encouraged.
 6. No jewelry or watches are to be worn during practice or cheering events.
- Lack of respect toward self, other squad members, sponsor(s), student body, faculty or other adults will not be accepted and will be addressed with the cheerleader and her parent(s). Appropriate disciplinary actions will be determined by sponsor(s) and school administrators.

Performances

1. Squad members will perform at scheduled games or special events.
2. The coach reserves the right to pull any member from a performance due to absences, lack of knowledge of cheers/chants/dances, poor attitude, lack of effort, or excessive demerits.
3. A uniform and equipment check will be held prior to performances. At this time the member should be completely ready for performance. This includes uniform, hair, etc.
4. Performance Rules and Guidelines:
 - A. Never leave the stands, field or the group without permission from the coach.
 - B. Never talk or cheer when a player is injured. Cheer when they recover.
 - C. Never speak to spectators, including family, or other cheerleaders without permission from coach.
 - D. Always pay close attention to the coach and follow their instructions.
 - E. Be knowledgeable enough about the sport to be a good spectator.
 - F. Never group together with the other squad members and visit, giggle, or practice cheers in front of the spectators.

Equipment & Appearance

1. Uniforms are to be kept neat and clean for all performances.
2. Uniforms are to be worn for performances, attendance at athletic events and community events.
3. Public display of affection (PDA) is not acceptable in a Tiger Uniform.
4. Each Spirit Squad member will be responsible for the cost of ½ of camp, shoes, camp wear, socks, team coat and/or any other items team votes to purchase. Fundraising opportunities will be available. Items ordered will not be handed out until balance due is paid in full.
5. Every Tiger Cheer Squad member is required to maintain a respectable image at all times. The way you look and act is a reflection of the whole team.
6. Hair and makeup should be done in good taste. Hair must be up and out of the face and fastened securely in a uniform bow.

Transportation

1. Squad members **will ride together to the event** on the transportation provided by the district. If a spirit squad member needs other arrangements, this has to be done through the school office.
2. When the districts' vehicle is used for transportation members will be required to return home together as a team. Any exception to this will be at the request of the parent. This must be made directly to the sponsor(s) on the trip. A form will be signed by the parent making the request.
3. If an event requires an overnight trip, sponsor(s) will accompany the squad.

Demerit/Merit System

SHS Spirit Squad coaches are confident that there will be no significant issues throughout this season. In order to keep disciplinary actions consistent for everyone, as a team we will follow a demerit system. Demerits will be distributed accordingly for any behavior that the coach feels is unacceptable. Please note that we may add or remove penalties throughout the year as necessary, but written notice will be given if a change is made. All merits and/or demerits will be recorded and dated in a file. The following is a list of conduct unbecoming a cheerleader and the demerits assessed for each violation. If a student is trying out for a position that represents our school and they are not in good standing at the time of tryouts, they may not try out. Violations of the Athletic Code of Conduct that result in ISS or OSS will then result in sitting out of one event. This counts as an unexcused absence from the event and is automatically 4 demerits (per Cheer Constitution). 10 demerits is removal from the squad and prior approval by the coach to try out next year. (per Cheer Constitution)

Activity/Behavior	Demerits
CONDUCT AND APPEARANCE	
Wearing jewelry, or chewing gum at games or practice	1st offense: 1 2nd offense: 2
Incorrect uniform for a game {includes rolling the skirt}	1
Insufficient apparel for practice {ex. forgetting shoes, or poms}	1
Unsportsmanlike conduct	2
Extreme socialization while at a game	1
No cell phones on side lines or at during practices	2
Displays insubordination (not following directions)	2
Caught cursing or displaying inappropriate hand gesture	3
Inappropriate PDA during games or while in uniform	3
Inappropriate posts on ANY form of social media such as photographed and/or posted with any substance such as alcohol, tobacco, drugs, vape, or any subject deemed illegal by law for age of persons.	4
PRACTICE AND PARTICIPATION	
Unexcused tardiness to a cheerleading event	2
Unsatisfactory participation at an event/during performances (after one warning)	2
Being late after half time {after 2 minute mark}	1
Disrespect towards coaches/captains/squad	4
Not helping in set up or clean-up of practice, pep rally, or game	2
Unexcused absence from a practice with NO prior notification	3
Unexcused absence from a game with NO prior notification	4

CONSEQUENCES FOR DEMERITS

1-3 DEMERITS – warning

4 DEMERITS – benched for one quarter

5 DEMERITS – benched for 2 quarters

7 DEMERITS – Warning Letter sent home to parents; benched for an entire game.

10 DEMERITS – Removal from squad for the rest of the school year and must receive approval from the coach in order to try out the next year.

SIGNATURES

My child and I have read the Stockton High School Cheer Squad Constitution. We agree to abide by the rules and regulations stated and understand the consequences if the rules are not followed. I understand that decisions made related to the squad are made in the best interest of the team. If a situation arises, then I will contact the coach privately and confidentially – not publicly - where my child is in an awkward position. I fully understand the absentee rules, practices and performance expectations, and financial obligations.

Parent/Guardian Signature

Date

I will do my best as a cheerleader to always set a positive example for the Stockton High School student body. I plan to follow the rules set forth in the Cheer Squad Constitution and understand the consequences if I fail to adhere to the rules and regulations. I will commit myself to attending all practices, fund-raisers, performances, and will always strive to have a positive attitude. I will respect my coach and fellow team members at all times. I understand this elite position of Stockton High School is an honor and will uphold my responsibilities as a member.

Student Signature

Date