

# SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School  
School Board Meeting  
**Tuesday, October 7th, 2025**  
**MINUTES**

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, October 7<sup>th</sup>, 2025 at 5:30p.m., in the District Office located at 7 Duquesne Rd, Nogales, AZ. Doors will be opening for the public @ 5:15 P.M.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: <http://www.sced28.com/>

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ [dgarcia@sced28.com](mailto:dgarcia@sced28.com) (1) working day prior to the Governing Board meeting.

## A. Call to order @ 5:30 P.M

1. Roll call:
- Board President: Danny Fish
  - Board Clerk: Mr. Noon
  - Board Member: Mr. Ron Fish
  - Board Member: Dr. Pottinger
  - Board Member: Mrs. Debbie Gonzales
  - Superintendent/Principal: Ms. Romero

**All Board Members present. Mrs. Gonzales present virtually**

## B. Pledge of Allegiance: Led by Danny Fish

## C. Call to the Public: NONE

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are

discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

**D. School Board Minutes:**

Discuss/Approve the following Board Minutes:  
1. Board Meeting Minutes, September 9th, 2025

**Mr. Fish motioned to approve, Dr. Pottinger 2<sup>nd</sup>.**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

**E. Reports/ Discuss: NONE**

**F. New Business:**

1. Discuss/Approve Manny Romero as Girls Softball Coach position for 2<sup>nd</sup> quarter in the amount of \$1,500.00 for SY 25-26.

**Mr. Noon motioned to approve, Dr. Pottinger 2<sup>nd</sup>.**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

2. .Discuss/Approve Sean Doyle as Boys Basketball Coach for 2<sup>nd</sup> Quarter in the amount of \$1,500.00 for SY 25-26.

**Dr. Pottinger motioned to approve, Mr. Noon 2<sup>nd</sup>.**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

1. Discuss/Approve Annual Financial Report FY 24-25.

**Dr. Pottinger motioned to approve, Mr. Noon 2<sup>nd</sup>.**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

4. New Policies for Study:

Policy No. 917	EA	Support Services Goals/Priority Objectives
Policy No. 918	EB-R	Environmental Safety Program
Policy No. 919	EBAA, EBAA-R	<b>DELETE</b> Reporting Hazardous Systems
Policy No. 920	EBAB, EBAB-R	Hazardous Materials
Policy No. 921	EBBB, EBBB-R	Accident Reports
Policy No. 922	EBC, EBC-R	Emergencies, Plans, and school closings
Policy No. 923	EBCD, EBCD-R	<b>DELETE</b> weather emergency closings
Policy No. 924	ECA, ECA-R	Security
Policy No. 925	ECAC, ECAC-R	Vandalism
Policy No. 926	ECB	Building and Grounds Maintenance
Policy No. 927	ED	<b>DELETE</b> Materials and Equipment Management
Policy No. 928	EDB, EDB-R	Maintenance and Control of Equipment
Policy No. 929	EDBA	<b>DELETE</b> Maintenance of Instructional Materials
Policy No. 930	EDC	Authorized use of Equipment
Policy No. 931	EE	Transportation Services
Policy No. 932	EEA, EEA-R	Student Transportation
Policy No. 934	EEAE, EEAE-R, EEAE-EA, EEAE-EB	Bus Safety Program
Policy No. 935	EEAEA	Bus Driver Requirements
Policy No. 936	EEAEAA, EEAEAA-R, EEAEAA-E,	<b>DELETE</b> Drug/Alcohol Employee Testing
Policy No. 937	EEAEB	Bus Purchasing and Maintenance
Policy No. 938	EEAEC	<b>DELETE</b> Student Conduct on School Buses
Policy No. 939	EEAF	<b>DELETE</b> Special Use of Buses
Policy No. 940	EEAG, EEAG-R,	<b>DELETE</b> Student transportation in private vehicle
Policy No. 941	EEB	Business Personnel Transportation Services
Policy No. 942	EEBD	<b>DELETE</b> Business Transportation Records
Policy No. 943	EF, EF-RA, EF-RB	Food Service
Policy No. 944	EFC, EFC-R	<b>DELETE</b> Free and reduced-food service
Policy No. 945	EFD	Pricing of and Payment of Food Service
Policy No. 946	EFDA	Pricing of and Payment for Food Service
Policy No. 947	EFE	<b>DELETE</b> Competitive Food Sales
Policy No. 948	EG	<b>DELETE</b> office services
Policy No. 949	EGAD	Copyright Compliance
Policy No. 950	EGAE	Mail and Delivery Services
Policy No. 951	EGAEA, EGAEA-R	Electronic Mail
Policy No. 952	EGD	Use of Technology Services

Policy No. 953	EHB, EHB-R	Data/Records Retention
Policy No. 954	FA	Facilities Development Goals
Policy No. 955	FCB	Retirement of Facilities
Policy No. 956	FEA	Educational Specifications for Construction
Policy No. 957	FF	Naming Facilities
Policy No. 958	GBEB	Staff Conduct

**G. Reports:**

**1. Superintendent/ Principal Report**

**2. Board President’s Report: NONE**

**District happenings: Ms. Romero reported: Sonoita Fair went well, great student participation many ribbons, gifted program started last week ,1<sup>st</sup> qtr. Sports ended last week recognition lunch tomorrow, Parent teacher conferences Oct.8-9, Fall Break Oct. 13-16, K-8 Academic Student individual data progress discussion meetings Sept. 16, weekly teacher classified meetings on Monday for school operations , teachers attending outside of school PD as established in 301 plans, classroom walk-throughs, classroom formal observations began, attended Principal Law Conference on September 15<sup>th</sup> in Phoenix, attended ASBO County Dinner on Sept. 22<sup>nd</sup> thanked Debbie Gonzales for attending conference.**

**Current enrollment:** Enrollment 124, Kinder 117.5

**FY 2025-2026  
OCTOBER 2025**

**PAYROLL:**

**APPROVE: FY2025-2026**

PP0014	\$50,000
PP0015	\$50,000
PP0016	\$50,000
PP0017	\$50,000

**RATIFY: FY2025-2026**

PP0006	\$39,925.41
PP0006.1	\$7,062.70
PP0007	\$40,274.94
PP0007.1	\$448.35

**EXPENSE**

**APPROVE: FY2025-2026**

E-2614	\$40,000
E-2615	\$40,000
E-2616	\$40,000

E-2617 \$40,000

**RATIFY: FY2025-2026**

E-2605 \$33,315.32

E-2606 \$33,056.29

**H. BUDGET BALANCE SUMMARY:**

**Dr. Pottinger motioned to approve Budget Balance Summary, Mr. Noon 2<sup>nd</sup>.**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		

**I. Future Agenda Item: stipends 3<sup>rd</sup> Qtr. Audit Firm Contract**

**J. Next Board Meeting: Tuesday, November 18th, 2025**

**K. Adjournment: @6:07 P.M**

**Dr. Pottinger motioned to adjourn, Mr. Fish 2<sup>nd</sup>.**

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish	x		
Mr. D. Fish	x		
Mrs. D. Gonzales	x		