SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School

School Board Meeting

Tuesday, November 17th, 2026

MINUTES

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, November 17th, 2026 at 5:30p.m., in the District Office located at 7 Duquesne Rd, Nogales, AZ. Doors will be opening for the public @ 5:15 P.M.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: http://www.sced28.com/

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ dgarcia@sced28.com (1) working day prior to the Governing Board meeting.

A. **Call to order**: @5:30pm

1. Roll call:

Dr. Pottinger nominates Debbie Gonzales to be Board President Interim, Mr. Ron Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

2. Dr. Pottinger nominates Dr. Fish to be Board Clerk Interim, Mr. Ron Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

Board President: Mr. Robert Noon
Board Clerk: Mrs. Debbie Gonzales
Board Member: Dr. Carrie Pottinger
Board Member: Dr. Dean Fish
Board Member: Mr. Ron Fish
Superintendent/Principal: Ms. Romero

All board members present, Mr. Robert Noon arrived @ 5:40pm

B. Pledge of Allegiance: Led by Mrs. Gonzales

C. Call to the Public: NONE

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

D. Reports:

1. Superintendent/ Principal Report:

Ms. Romero reported Mrs. Gonzales and Dr. Pottinger went to the ASBA Santa Cruz County dinner, and congratulated Dr. Pottinger for being nominated for county director for Santa Cruz County, new elections for board members for November, Dr. Wemlinger, and Mr. Christiana, Mr. Fish staying on board, new board members first board meeting will be on January with some governing board trainings that have already been scheduled, first board training will be on January 5th from 11:30-4:30 in district office, lunch provided. Another training will be held in February, will provide the date once we get closer. First board meeting for new elected board members will be on January 12th. We had our Veterans Day Program last week, great turn out, lots of families joined, lots of Veterans showed up, Veterans very grateful. We have games going on, Red Ribbon Assembly last week of October as well, been working hard to make sure everything running smooth in the classrooms, the walk-throughs. Finished the first round of all teacher evaluations. Magazine article was published for the Education Insider Magazine came out. Arizona/Sonora News was here for Veterans Day Program and interviewed some staff, will post the other news article all around the community and county.

a. Current enrollment Current enrollment 130 1//2 ADM = 123.5

b. District happenings:

2. Board Member Briefing:

Ms. Gonzales reported: been trying to get Little Red registered on the National Historic Places Registry, bigger task than she thought, would like to pursue getting something for the state of Arizona to put us on the map, called Arizona Historical Society, they pinned her right back to the state organization that she had to go through for the national historic places registry. Mrs. Gonzales got an appointment with Yolanda Soto CEO for the Borderland Produce to talk about possibility- new ways to get food into our community, and contacted Matt Brode KVOA to see if he can come to school with educational program.

3. Reports/Discussion: NONE.

E. School Board Minutes:

Discuss/Approve the following Board Minutes:

Board Meeting Minutes October 6th, 2026.

Dr. Dean Fish motioned to approve minutes, Mr. Ron Fish 2nd.

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

F. New Business:

1. Discuss/Approve hire of substitute teacher Ana Chanez including long term subbing for SY 2026-2027.
Dr. Pottinger motioned to approve hire of substitute teacher Ana Chanez, Mr. Robert Noon 2nd.

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

2. Discuss/Approve to have second classroom observation requirement for continuing teachers waived for teachers whose teaching performance based on the first observation places the teacher in one of the two highest teaching performance classifications for the current school year 25-26 unless the teacher requests a second observation.
(correction on school year from 25-26 to 26-27)
Mr. Robert Noon motioned to approve to wave second classroom observation, Mr. Ron Fish 2nd.

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

DRAFT

3. Policies for Adoption:

Policy Advisory No. 1069 Policy KI, KI-R, KI-E Visitors to school

Dr. Dean Fish motioned to approve adoption of policy 1069 , Dr. Carrie Pottinger 2nd.

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

FY 2026-2027

November 2026

PAYROLL:

RATIFY: FY2026-2027

PP0008	$49,455.51
PP008.1	$5,413.67
PP0009	$47,520.25
PP0009.1	$6,897.16
PP00010	$49,540.22
PP00010.1	$14,193.82

EXPENSE

RATIFY: FY2026-2027

E-2706	$34,301.99
E-2707	$26,641.00
E-2708	$46,498.38

Dr. Fish motioned to ratify expenses, Dr. Pottinger 2nd.

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

G. BUDGET BALANCE SUMMARY: by Denisse Melendez Business Manager

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

H. Future Agenda Item:

Approval of 2026 October budget balance summary, superintendent evaluations, stipends for coaches for third quarter sports,

Next Board Meeting Tuesday December 6, 2026@ 5:30pm.

I. Adjournment: @ 6:06pm

Dr. Pottinger motioned to adjourn, Dr. Dean Fish 2nd at 6:06pm

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

DRAFT