

SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School School Board Meeting Tuesday, December 9th, 2025 **MINUTES**

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, December 9th 2025 at 5:30p.m., in the District Office located at 7 Duquesne Rd, Nogales, AZ. Doors will be opening for the public @ 5:15 P.M.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: <http://www.sced28.com/>

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ dgarcia@sced28.com (1) working day prior to the Governing Board meeting.

In absence of our current Board President Daniel Fish, Dr. Pottinger voted in as acting president for 12/09/2025 Board Meeting.

Mrs. Gonzales motioned to approve, Mr. Noon 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	X		
Mr. Noon	X		
Mr. R. Fish			
Mr. D. Fish			
Mrs. D. Gonzales	X		

A. Call to order: @ 5:33 P.M

1. Roll call: Board President: Danny Fish (absent)
Board Clerk: Mr. Noon
Board Member: Mr. Ron Fish (absent)
Board Member: Dr. Pottinger
Board Member: Mrs. Debbie Gonzales
Superintendent/Principal: Ms. Romero

B. Pledge of Allegiance: Led. By Dr. Pottinger

C. Call to the Public: NONE

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate “Request to Speak” form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

D. School Board Minutes:

Discuss/Approve the following Board Minutes:

1. Board Meeting Minutes, November 18th, 2025

Mr. Noon motioned to approve, Mrs. Gonzales 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish			
Mr. D. Fish			
Mrs. D. Gonzales	x		

E. Reports/ Discuss:

I. Report on the *Energy Bus* by Debbie Gonzales – Mrs. Gonzales reported Energy Bus is about creating a positive school culture climate. We are ahead of what this book brings. We are a community-friendly oriented.

II. Debbie Gonzales will present a report on the process of designating the school as a historical site: Mrs. Gonzales reported Little Red’s impact on the community shows the resiliency of the school. We do qualify for historical building status as we are on our 104th year. There is no process and no fees attached.

F. New Business:

1. Discuss/Approve Sean Doyle as Soccer Coach for 3rd Quarter SY 25-26 in the amount of \$1,500.00.

Mrs. Gonzales motioned to approve, Mr. Noon 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish			
Mr. D. Fish			
Mrs. D. Gonzales	x		

2. Discuss/Approve Claudia Lerma as Boys Volleyball Coach for 3rd Quarter SY 25-26 in the amount of \$1,500.00

Mr. Noon motioned to approve, Mrs. Gonzales 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish			
Mr. D. Fish			
Mrs. D. Gonzales	x		

3. Discussion of Governing Board self-reflective evaluation on board operations and organization pertaining to Board meetings and decision-making process, Board member relationships, Board-Superintendent relationship, Board-community relationship, and/or Legislative and governmental relationships.

Dr. Pottinger stated she would take responsibility to work on formal Board evaluation. Mrs. Gonzales strongly recommended the use of formal board evaluation as the tool will show transparency to community.

4. Pursuant to A.R.S. #38-431.03, a (1) (2) Notice is hereby given to the general public that the governing board may vote to move into executive session for the evaluation of the Superintendent/Principal.

- a. Motion to convene to executive session in Library.

Mrs. Gonzales motioned to convene, Mr. Noon 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish			
Mr. D. Fish			
Mrs. D. Gonzales	x		

- b. Motion to convene into regular session.

Mrs. Gonzales motioned to convene into regular session, Mr. Noon 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish			
Mr. D. Fish			
Mrs. D. Gonzales	x		

5. Approve/Discuss Superintendent/Principal Evaluation.

Mrs. Gonzales motioned to approve, Mr. Noon 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish			
Mr. D. Fish			
Mrs. D. Gonzales	x		

6. Discuss/Approve Revised budget #1 for FY 25-26

Mr. Noon motioned to approve, Mrs. Gonzales 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish			
Mr. D. Fish			
Mrs. D. Gonzales	x		

7. New Policies for adoption:

Policy No. 915	G DFA	Support Staff Qualifications and Requirements
Policy No. 916	IKF	Not Applicable-High School graduation Requirement
Policy No. 959	DJE	Bidding/Purchasing Procedures

Mr. Noon motioned to adopt, Mrs. Gonzales 2nd

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish			
Mr. D. Fish			
Mrs. D. Gonzales	x		

G. Reports:

1. Teacher/Staff report:

2. Superintendent/Principal Report

- a) District happenings:

Ms. Romero reported wrapping up for 2nd Qtr. Sports, Penguin Store going very well with sales, middle school dance this week, everyone invited to next week's Xmas program , classroom walk-throughs taking place, students taking mid-year benchmarks. Report on senator Rosanna Gabaldon, meeting with Santa Cruz County leaders took place in November.

b) Current enrollment 124, ½ Kinders = 117

3. Board Members Briefing: Mrs. Debbie Gonzales made statement thanking the board, the administration, and staff for a great 1st year on the board and look forward to continuing.

FY 2025-2026

DECEMBER 2025

PAYROLL:

RATIFY: FY2025-2026

PP00011	\$39,041.57
PP0011.1	\$60,560.88
PP0011.2	\$448.35

EXPENSE

RATIFY: FY2025-2026

E-2610	\$19,816.26
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H. BUDGET BALANCE SUMMARY: Reported by Mrs. Denisse Melendez

Mrs. Gonzales motioned to approve Budget balance summary, Mr. Noon 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish			
Mr. D. Fish			
Mrs. D. Gonzales	x		

I. Future Agenda Item: Approval of Little Red as historical building, approval of formal evaluation for board, new hire of janitor/school bus driver for school.

J. Next Board Meeting: Tuesday, January 13th, 2026

K. Adjournment: @6:58 P.M.

Mrs. Debbie Gonzales motioned to adjourn, Dr. Pottinger 2nd.

Name	Aye	Nay	Abstain
Dr. Pottinger	x		
Mr. Noon	x		
Mr. R. Fish			
Mr. D. Fish			
Mrs. D. Gonzales	x		